



# SBCAG

SANTA BARBARA COUNTY  
ASSOCIATION OF GOVERNMENTS

Overall Work Program & Budget

FY 2025-2026

Final - April 2025

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## INTRODUCTION

### Overview

The Santa Barbara County Association of Governments (SBCAG), in its capacity as the designated Metropolitan Planning Organization and Regional Transportation Planning Agency for Santa Barbara County, is responsible under federal and State law for developing transportation plans and programs for the region, and for doing so through a “continuing, cooperative, and comprehensive” planning process, carried out in cooperation with other State, regional and local agencies.

Each year, SBCAG prepares an Overall Work Program (OWP) describing the comprehensive planning activities proposed to be undertaken during the next fiscal year, either by SBCAG or other entities using State and federal planning funds. The document provides detailed information on each major activity, including a description of the work to be performed, the major products of the effort, key milestones, and funding information.

The OWP is designed to comply with federal planning regulations and guidance as well as metropolitan planning guidelines issued by the California Department of Transportation. The comprehensive program for FY 2025-26 is divided into four subcategories and further subdivided into individual Work Elements. The subcategories are:

1800 -- Program Administration  
2800 -- Comprehensive Planning and Analysis  
3800 -- Transportation Planning and Programming  
5800 -- Program Delivery/Services

The OWP serves three important objectives.

- First, by describing the comprehensive planning activities to be conducted by SBCAG, the OWP serves as a reference to be used by citizens, planners and elected officials throughout the year to understand SBCAG's objectives and how these will be met through the regional comprehensive planning process. As a public document, the OWP also provides an opportunity for an open review of the planning process by elected officials and the public at large.
- Second, the OWP is used as a management tool for the comprehensive planning program. The division of the program into subcategories and individual work elements facilitates program review and management throughout the year to ensure that the planned activities are accomplished both on time and within budget.
- Third, the OWP serves as documentation to support the various federal and State grants that finance the planning program. Following adoption of the OWP, SBCAG submits quarterly reports to state and federal agencies documenting progress in meeting the OWP objectives.

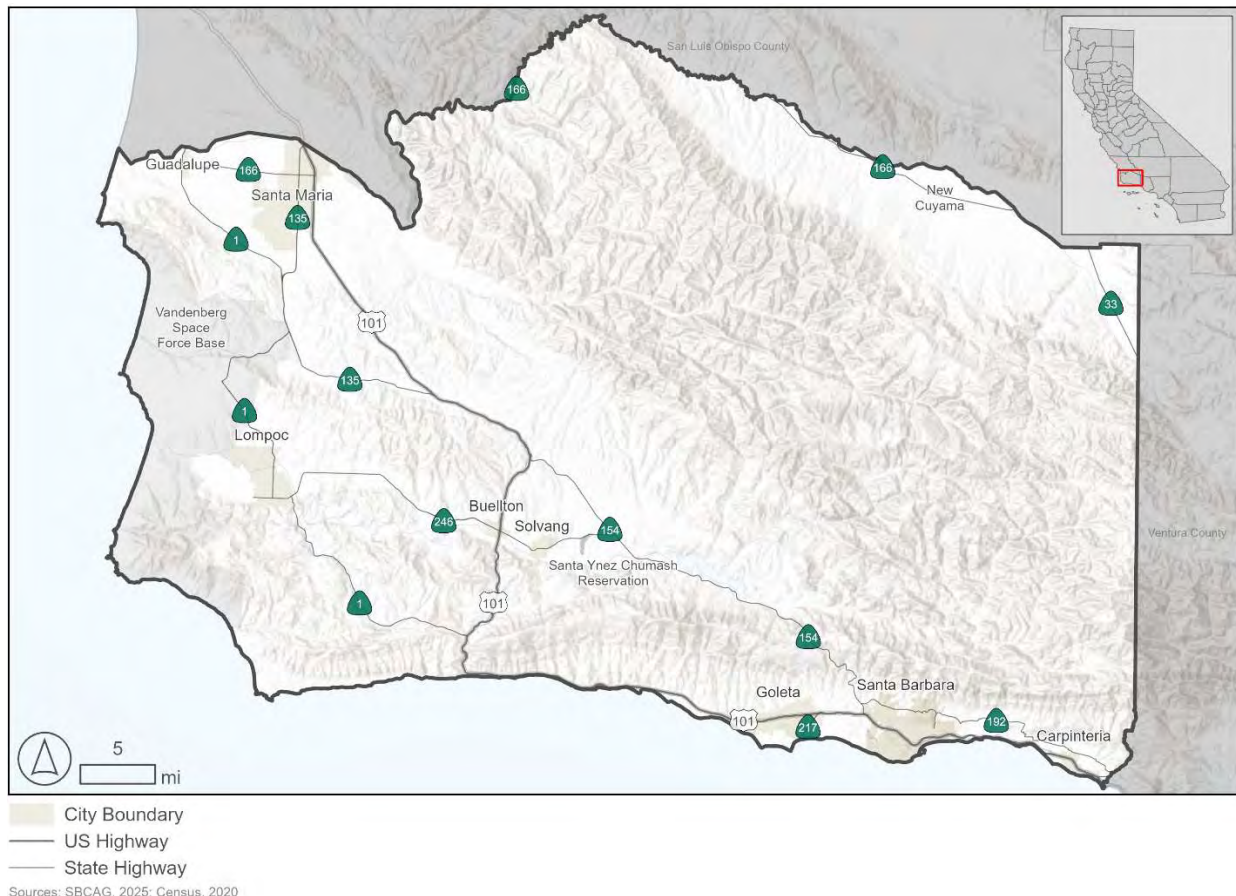
## **The Region**

Located on the Central Coast of California, Santa Barbara County encompasses 2,774 square miles and is approximately the size of the State of Delaware. The county is well defined and has unique characteristics that delineate its boundaries. The southern and western boundaries are the Pacific Ocean; the Santa Maria and Cuyama Rivers form the northern boundary; the eastern boundary is located in a rugged and sparsely populated mountain area. Included in Santa Barbara County are four islands that comprise Channel Islands National Park: Anacapa, Santa Cruz, Santa Rosa, and San Miguel.

According to the U.S. Census Bureau, the population of Santa Barbara County was 423,895 in 2010 and 448,229 in 2020. The county contains eight incorporated cities: Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang.

The Santa Ynez Band of Chumash Indians is a federally recognized tribal government located in the Santa Ynez Valley along State Route 246, just east of Solvang.

## **Santa Barbara County Region**



## **SBCAG Roles and Responsibilities**

SBCAG was established (originally as the Santa Barbara County-Cities Area Planning Council) on October 26, 1966, upon execution of a Joint Powers Agreement by the Cities of Carpinteria, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and the County of Santa Barbara. Authority

for the creation of SBCAG is contained in Sections 65000 et seq. of the California Government Code. The Cities of Solvang, Buellton and Goleta joined SBCAG upon their incorporation in 1985, 1992 and 2002, respectively.

The Governing Board of SBCAG consists of the five members of the County Board of Supervisors plus one City Council representative from each of the eight cities within the county. Several members of the SBCAG Board are representatives of a transit service provider in addition to representing their respective cities. They included the directors from Santa Maria, Lompoc, and Solvang. Each of these cities provide transit service in their jurisdictions. Transit service in the southern area of the county is provided by the Santa Barbara Metropolitan Transit District which has two representatives on the South Coast Subregional Planning Committee and one representative on the SBCAG Board with the Mayor of Goleta.

SBCAG serves in a number of specific capacities for planning and programming purposes. These are described below.

**Area-wide Planning Organization (APO)** - SBCAG has been designated by the U.S. Department of Housing and Urban Development as the APO for Santa Barbara County. This designation carries with it the responsibility to comply with the comprehensive planning responsibilities of Section 701 of the Housing Act of 1954 and subsequent related legislation.

**Metropolitan Planning Organization (MPO)** - The U.S. Department of Transportation requires that the governor of each state designate an organization which will be responsible, with the state, for carrying out the metropolitan transportation planning provisions of 23 U.S.C. Section 134 for each urbanized area. SBCAG has been designated by the Governor as the MPO serving Santa Barbara County, including the Santa Barbara, Santa Maria, and Lompoc urbanized areas. Under State law established by SB 375, as the MPO, SBCAG is also responsible for preparing a Sustainable Communities Strategy element of the Regional Transportation Plan (Government Code Section 65080 et seq.), which is intended to reduce greenhouse gas emissions by strengthening the alignment of regional land use and transportation planning processes.

**Regional Transportation Planning Agency (RTPA)** - The Secretary of the California Business, Transportation and Housing Agency has designated SBCAG as the RTPA for Santa Barbara County. In this capacity, SBCAG is the agency responsible for the development of the Regional Transportation Plan and Regional Transportation Improvement Program, both of which are mandated by State statute. In addition, SBCAG is responsible for the annual allocation of funds from the Transportation Development Act to local jurisdictions and transit operators.

**Area-wide Clearinghouse** - SBCAG has been designated by the Governor's Office of Planning and Research as the Area-wide Clearinghouse for Santa Barbara County. As such, SBCAG coordinates the regional review and response to proposed programs for federal assistance and proposed federal development activities.

**Airport Land Use Commission (ALUC)** - As the ALUC for Santa Barbara County, SBCAG is responsible to carry out the provisions of Section 21670 of the Public Utilities Code. In this capacity, SBCAG has the authority to ensure that currently vacant lands in the vicinity of the county's airports are planned and zoned for uses compatible with the operation of each airport.

**Local Transportation Authority (LTA)** - As the LTA, SBCAG is responsible for the administration and implementation of the programs and projects financed by a local sales tax increase for transportation. Measure D, which was approved by the county voters in November 1989, initiated a ½-cent sales tax in 1990 and expired on March 31, 2010. SBCAG is also

responsible for implementing Measure A, the successor to Measure D, approved by voters in 2008, which extends the existing county one-half cent sales tax until 2040. SBCAG is directly responsible for the development and delivery of transportation projects and the allocation, administration, and oversight of sales tax funding to local agencies.

**Service Authority for Freeway Emergencies (SAFE)** - In this capacity, SBCAG is responsible for implementing motorist aid systems, including the installation, operation, and maintenance of a system of roadside call boxes on State highways throughout Santa Barbara County. SBCAG also provides a **Freeway Service Patrol (FSP)** on Highway 101, South Coast urbanized area during morning and evening peak travel periods.

**Council of Governments (COG)** - As the Council of Governments for Santa Barbara County, SBCAG is responsible for carrying out the Regional Housing Needs Allocation process prescribed in State housing law. (Government Code Section 65584 et seq.)

**Multimodal Programs** - SBCAG, through its Multimodal Programs division manages and operates the **Clean Air Express** regional bus service, as well as provides funding and planning support for passenger rail and transit services. Additionally, SBCAG administers a voluntary transportation demand management (TDM) program involving commuters, residents, and employers throughout Santa Barbara County. SBCAG also provides a county-wide rideshare matching, development of a integrated fare program and outreach to promote the region's public transportation services.

**Transportation Management Area (TMA)** - The Santa Barbara County area has been designated as a Transportation Management Area pursuant to the provisions of the federal transportation law, SAFETEA-LU, MAP-21, and its successor, the FAST Act. This designation imposes certain planning and programming responsibilities on SBCAG.

SBCAG Board meetings are held monthly, in addition to special workshops, alternating locations between Santa Barbara and Santa Maria. Meeting agendas and materials are published at least 3 days in advance on the web and e-mailed to interested persons. Meetings are held in convenient and accessible locations with remote testimony, TV coverage, press coverage, and a "Public Comment" item on the agenda. Note that due to the ongoing public health emergency, SBCAG Board meetings are temporarily being conducted in accordance with the latest State and County guidance.

Participation is provided to a broad range of private and public interests. Remote testimony is also available for SBCAG Board meetings, so meetings held in Santa Maria are accessible to those in the Santa Barbara area and vice versa.

### **Advisory Committees**

SBCAG currently has four standing advisory committees that play a very active and important role in the comprehensive planning and implementation process. These committees are the Technical Planning Advisory Committee (TPAC), the Technical Transportation Advisory Committee (TTAC), the Santa Barbara County Transit Advisory Council (SBCTAC), and Measure A Citizens Advisory Committee. All advisory committee meetings are open to the public. TTAC and TPAC generally meet monthly with in-person locations available in both Santa Barbara and Santa Maria. SBCTAC also meets monthly, as needed and provides in-person locations in Santa Barbara and Santa Maria. The Measure A Committee meets as required. On occasion, all advisory committees meet in other areas of the County. Membership rosters are provided in Appendices B, C, D, and E.

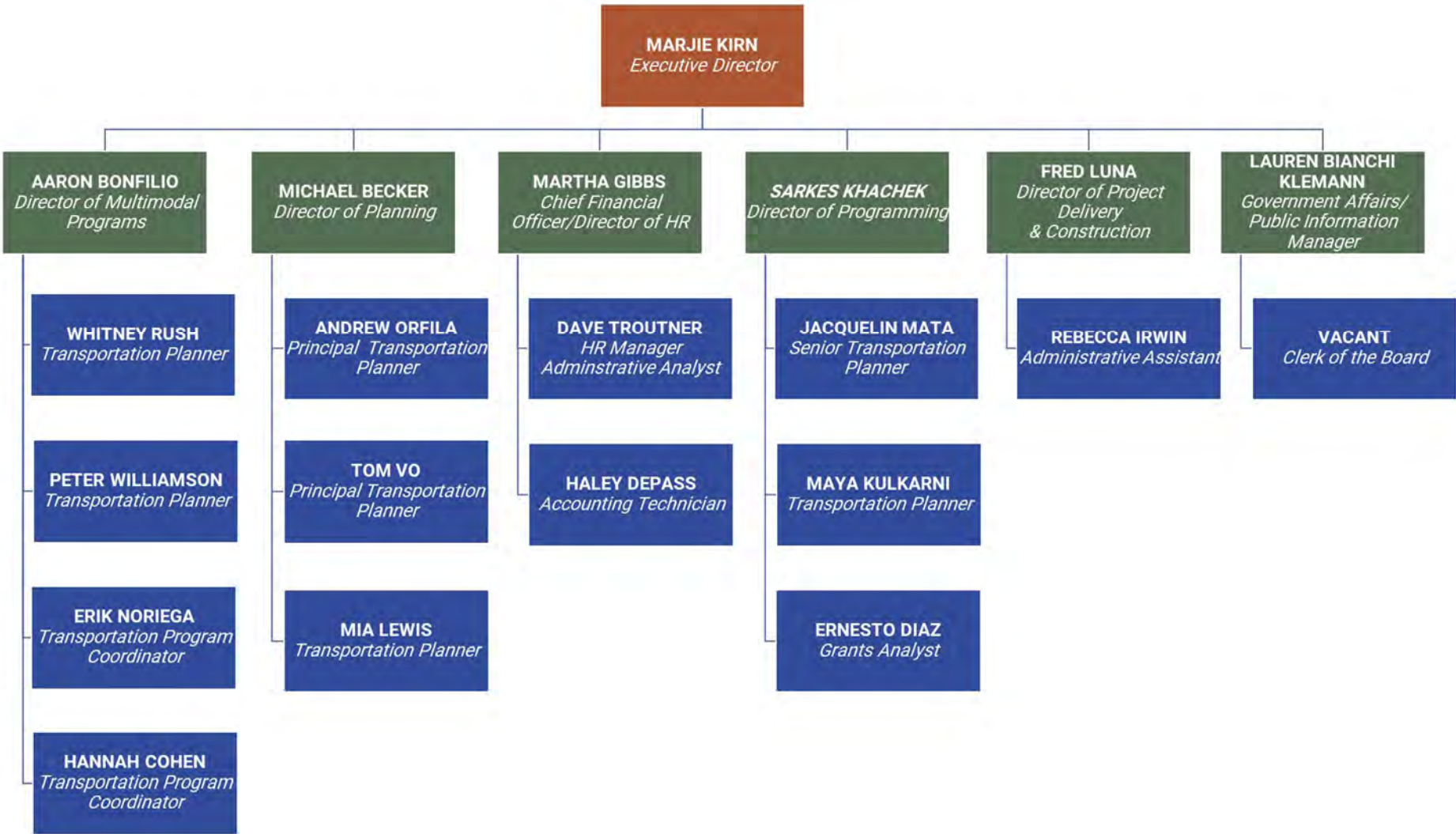
Three of the committees are active in advising the SBCAG Board on regional planning and policy development issues. The Measure A Committee is focused solely on the implementation of the Measure A program. The remaining committees review and make policy recommendations on fiscal matters, fund allocations, special studies and planning documents for submittal to SBCAG.

In this way, policies, plans and programs are coordinated with the member agencies. The committees serve as technical advisors to the SBCAG Board in terms of participation in the planning process and serve as a communication link to all local governments and departments in the county. All four SBCAG advisory committees operate under the principles of the Brown Act and are duly noticed and open to the public.

SBCAG also maintains two subcommittees of the Board of Directors, known as "Subregional Planning Committees," one for the South Coast and the other for the North County. These committees were established in 1998 in recognition of the fact that many issues are unique to subregions within the county. The subregional committees allow for more focused discussion and consensus-building on these issues than is possible with the full Board. The committees advise the SBCAG Board on the policies and guidelines required to implement the North County and South Coast subregional programs specified in Measure A and make recommendations on projects to be funded from the Measure A subregional programs.

# Staff Organization Chart

SBCAG has twenty-one positions as shown on the chart below.



## **Planning Emphasis Areas**

The Federal Transit Administration and the Federal Highway Administration issued updated Planning Emphasis Areas in January 2022. The Planning Emphasis Areas are intended to be used by metropolitan planning organizations, state departments of transportation, transit agencies, and federal land management agencies in their Unified Planning Work Programs and State Planning and Research Work Programs. The current Planning Emphasis Areas include the following.

1. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
2. Equity and Justice<sup>40</sup> in Transportation Planning
3. Complete Streets
4. Public Involvement
5. Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination
6. Federal Land Management Agency (FLMA) Coordination
7. Planning and Environment Linkages (PEL)
8. Data In Transportation Planning

The following table shows the Work Elements that implement the federal planning emphasis areas:

	Work Elements
1	1810, 1820, 1830, 1840, 2820, 2850, 3810, 3815, 3816, 3820, 3821, 3828, 3840, 3841, 3881, 3890
2	1810, 1820, 1830, 1840, 2820, 3810, 3816, 3820, 3821, 3870, 3881,
3	1810, 1820, 1830, 1840, 2850, 3810, 3818, 3820, 3821, 3890
4	1810, 1820, 1830, 1840, 2820, 3810, 3815, 3818, 3820, 3821, 3828, 3840, 3870, 3890
5	1810, 1820, 3810, 3890
6	1810, 1820, 1830, 3810, 3890
7	1810, 1820, 3810, 3816, 3818, 3820, 3821, 3827, 3828, 3840, 3841, 3870, 3881, 3890
8	1810, 1820, 1830, 1840, 2820, 2850, 3810, 3815, 3816, 3818, 3870, 3890

SBCAG collaborates with Federal Land Management Agencies for relevant projects and will continue to do so.

Santa Barbara County contains lands managed by the following federal agencies: Department of Defense; Bureau of Land Management; US Forest Service; US Fish and Wildlife; Bureau of Reclamation; and the Bureau of Indian Affairs. As appropriate, SBCAG will coordinate with the Federal Land Management Agencies on transportation planning projects of mutual interest. During FY 24-25, SBCAG coordinated with Vandenberg Space Force Base, along with other stakeholders, on transportation issues in the vicinity of the base.

### **Performance-Based Planning and Programming**

The Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act and the Fixing America's Surface Transportation (FAST) Act transformed the Federal-aid highway program by establishing new requirements for performance management. The Infrastructure Investment and Jobs Act (IIJA) continued to support performance management requirements. Performance management increases accountability and transparency and provides a framework to support improved investment decision making through a focus on performance outcomes for key national transportation goals. Under Work Element 3860 staff will conduct research, identify, collect and develop Transportation Performance Management (TPM) measure analysis framework for future use as established under FAST Act. IIJA TPM measures framework will include but is not limited to, motorized and non-motorized safety performance, condition for highways, bridges, transit assets, and National Highway System (NHS) performance. NHS performance to include person-miles traveled, total emission reductions, travel time reliability and traffic congestion.

SBCAG uses the State adopted federal performance targets for Performance Measures (PM) 1, 2, 3 and report on the progress made on those targets in our region. Performance based planning activities in selecting projects is conducted as part of Work Element 3810. Regional decision making in project programming and allocation is conducted in Work Element 5827. SBCAG's performance-based planning, programming process and performance management efforts are conducted throughout all SBCAG's planning efforts.

TPM represents the opportunity to prioritize needs and align resources for optimizing system performance in a collaborative manner. TPM measures work supports activities such as the Regional Transportation Plan (RTP), Regional Travel Demand Model, the Regional Transportation Improvement Program and transit system planning. Implementing the TPM framework will improve infrastructure planning, performance measure tracking and evidence-based transportation system analysis. The TPM framework will also support Regional Models of Cooperation.

### **Federal Planning Factors**

Metropolitan areas, under FAST Act/Bipartisan Infrastructure Law (BIL)/Infrastructure Investment and Jobs Act (IIJA), should incorporate 10 planning and strategy areas into the overall transportation planning process. The following table identifies each factor and notes the work elements supporting each.

<b>Planning Factors</b>	<b>Supporting Work Element(s)</b>
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	1810, 1820, 2820, 2850, 3810, 3818, 3828, 3890
Increase the safety of the transportation system for motorized and non-motorized users.	2810, 3810, 3818, 3820, 3821
Increase the security of the transportation system for motorized and non-motorized users.	3810, 3818, 3820, 3821, 3822
Increase the accessibility and mobility options available to people and freight.	1840, 1850, 1860, 2850, 3810, 3820, 3821, 3826, 3828, 3890
Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency	1820, 1840, 2850, 3810, 3820, 3821, 3881, 3890

of transportation plans/programs with State and local planned growth and economic development patterns.	
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	2850, 3810, 3818, 3820, 3821, 3822, 3841, 3870
Promote efficient system management and operation.	3810, 3821, 3828, 3890
Emphasize the preservation of the existing transportation system.	3810, 3890
Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.	3810
Enhance travel and tourism.	3810, 3890

### **Federal Certification Review**

The Transportation Management Area Planning Certification Review for SBCAG was completed on July 19, 2024. The federal review found that SBCAG meets federal planning requirements. The final report provided six recommendations and one commendation which are provided in the following table.

<b>Action</b>	<b>Recommendation / Commendation</b>	<b>Due Date</b>	<b>SBCAG Actions</b>
Recommendation	SBCAG should clearly connect the Regional Transportation Plan (RTP) goals and objectives to the project selection process.	August 30, 2025	Updated RTP will be adopted in August 2025
Recommendation	SBCAG should document how transit is represented in the MPO's metropolitan planning process and should include directly or by reference in the SBCAG bylaws.	July 17, 2025	Resolution 24-33 ADOPTION OF DESIGNATED TRANSIT REPRESENTATIVES FOR SBCAG IN METROPOLITAN PLANNING ORGANIZATION STRUCTURE was adopted by the Board on November 21, 2024
Recommendation	SBCAG should continue to track and document how the region is reaching its performance targets through the Transportation Improvement Program (TIP).	December 16, 2024	SBCAG will monitor performance targets on a quarterly basis and reports will be provided.
Recommendation	SBCAG should continue its Federal Land Management Agency (FLMA) coordination efforts. This includes updating the FLMA contact list, increasing coordination opportunities for FLMAs to get more involved, and identifying projects of mutual interest.  SBCAG should create a document Tribal consultation process in development with the Tribe and update the Public Participation Plan to include the consultation process.	April 1, 2028	SBCAG updates the Federal Land Management Agency (FLMA) contact list with each Regional Transportation Plan Update and will provide on-going opportunities for FLMA's to get more involved.  SBCAG will add a Tribal consultation process in development with the Tribe to the Public Participation Plan.
Commendation	SBCAG is commended for a number of planning documents acknowledging the need for coordination between land use and transportation. This initial effort, as well as coordination between municipalities, MPO, and State, can provide opportunities for housing along transportation corridors.	N/A	N/A
Recommendation	SBCAG should update the Congestion Management Process to meet federal requirements that all designated Transportation Management Areas (TMAs)	April 1, 2028	The CMP will be included in the updated RTP to be adopted in August 2025

	must adhere to within 23 CFR 450.322. SBCAG should document how the Congestion Management Plan (CMP) is implemented in the RTP and TIP including the prioritization of projects for funding.		
Recommendation	SBCAG should clearly define the process used for project prioritization by linking investment priorities and tying them to performance targets. SBCAG should document the procedures and/or mechanisms in place for joint decision-making to clearly define how Performance-Based Planning and Programming lead to project selection in the region.	August 30, 2025	Updated RTP will be adopted in August 2025

### **Federal Planning Funds in the SBCAG Region**

The SBCAG region benefits from non-Consolidated Planning Grant (CPG) federal funds.

Awardee: Santa Ynez Band of Chumash Indians  
 Program: Active Transportation Infrastructure Investment Program (ATIIP)  
 Project: Santa Ynez Valley Regional Active Transportation Connector – Planning and Design  
 Scope: Public engagement, development of conceptual engineering design plans, environmental documentation, and supporting activities; FY 25-26 – 27-28  
 Amount: Award = \$1,426,000; Local Match = \$611,000; Total Project = \$2,037,000

Awardee: City of Goleta  
 Program: Reconnecting communities Pilot (RCP) Program  
 Project: San Jose Creek Multipurpose Path  
 Scope: Design & construct a 1.4-mile multipurpose path, bike/ped bridge, under crossings, and tunnel, and striping along San Jose Creek for bicyclists/pedestrians of all ages and abilities; Prior Work – FY 25-26  
 Amount: Award = \$11,156,330; Matching and other funds = \$37,343,670; Total Project = \$48,500,000

### **California Transportation Plan Recommendations**

The CTP 2050 sets the vision for transportation in the State of California. The plan, most recently adopted in 2021 includes a series of 14 recommendations. SBCAG, through its work identified in this Overall Work Program, seeks to support and locally implement the CTP 2050 recommendations.

<b>CTP 2050 Recommendations</b>	<b>Supporting Work Element(s)</b>
Expand access to safe and convenient active transportation options	1840, 3810, 3818, 3820, 3821, 3822, 3828,
Improve transit, rail, and shared mobility options	1840, 1850, 1860, 3810, 3818, 3820, 3821, 3828, 3841, 3881, 3890
Expand access to jobs, goods, services, and education	1840, 1850, 3810, 3818, 3820, 3821, 3822, 3828, 3881

Advance transportation equity	1830, 1840, 2820, 3810, 3827, 3828, 3870, 3881
Enhance transportation system resiliency	3810, 3821
Enhance transportation safety and security	1820, 2810, 3810, 3821, 3890
Improve goods movement systems and infrastructure	3810
Advance zero-emissions vehicle (ZEV) technology and supportive infrastructure	3810, 3828
Manage the adoption of connected and autonomous vehicles	3810
Price roadways to improve the efficiency of auto travel	3810, 3828
Encourage efficient land use	3810, 3828, 3870
Expand protection of natural resources and ecosystems	1820, 3810, 3828, 3870
Strategically invest in state of good repair improvements	3810, 3860, 3890
Seek sustainable, long-term transportation funding mechanisms	1820, 3810, 3890

### **Regional Transportation Plan Implementation**

In August 2021, the SBCAG Board adopted Connected 2050, the updated RTP-SCS. Since the plan's adoption, SBCAG has continued to work diligently to advance programmed transportation projects and seek funding for near-term planned transportation projects. SBCAG performs its work in an internally consistent manner, e.g., all work is aimed at implementing an aspect of the RTP-SCS. SBCAG is expected to adopt its next RTP-SCS in August 2025.

### **Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA)**

SBCAG annually receives a formula share of SB 1 RMRA funds for planning projects that support the implementation of the region's sustainable communities strategy, or for direct work on the region's sustainable communities strategy. *For FY 25-26, SBCAG intends to employ its formula share of SB 1 RMRA planning funds to update the region's growth forecast and to develop a regional environmental justice definition. Both projects will contribute toward the next SCS iteration.*

#### **List of SB 1 RMRA Projects (FY 25-26):**

- Work Element 2821, Regional Growth Forecast
- Work Element 3829, Environmental Justice Planning

**SBCAG Divisional Priorities for FY 25-26**

<b>Division</b>	<b>Priorities</b>
<b>Executive Planning</b>	<ul style="list-style-type: none"> <li>• Broadband Strategic Plan Implementation</li> <li>• Adoption of Connected 2050 Update</li> <li>• Certification of environmental document for Connected 2050 Update</li> <li>• Completion of SR 166 Comprehensive Corridor Study</li> <li>• Completion of Regional Growth Forecast Update</li> <li>• Approved amendment to Airport Land Use Compatibility Plans</li> <li>• Updated regional environmental justice definition</li> <li>• Improved web-GIS applications</li> </ul>
<b>Programming</b>	<ul style="list-style-type: none"> <li>• Approval of competitive Senate Bill 1 (SB1) grant applications by California Transportation Commission to secure funding to complete the Santa Barbara Highway 101 Corridor</li> <li>• Support Local Agencies and Transit Agencies with Local, State and Federal funds.</li> <li>• Administer State Active Transportation Program</li> <li>• Approval of the 2026 State Transportation Improvement Program</li> <li>• Administer Federal Transportation Improvement Program</li> <li>• Administer Measure A policies and programs including development and approval of Measure A Program of Projects</li> <li>• Approval of 2025 update to Measure A Strategic Plan</li> <li>• Participate in CalSTA Federal Reauthorization Working Group</li> <li>• Support Central Coast Coalition Efforts</li> <li>• Participate in CTC, CalCOG, RTPA and Self-Help Counties Coalition meetings and activities</li> </ul>
<b>Multimodal Programs</b>	<ul style="list-style-type: none"> <li>• Implementation of peak-hour rail services and continued support for rail capital projects and coastal resiliency needs.</li> <li>• Develop and expand interregional transit services, including for Clean Air Express, VCTC and ADA.</li> <li>• Continue marketing, outreach and promotional activities related to Transportation Demand Management (TDM) programs, such as vanpool, carpool, biking, rail, and transit.</li> <li>• Develop SBCAG's Regional Transit Facility including preparation of a long-range facilities master plan.</li> <li>• Manage Freeway Service Patrol and Service Authority for Freeway Emergency programs, including request for proposals process.</li> <li>• Zero-emission transit deployments and development of shared regional resources and technologies.</li> <li>• Expand employer commuter benefits program to incorporate multiple modes and operators throughout the county.</li> <li>• Coordinate countywide emergency planning for transportation resources and serve in County EOC.</li> <li>• Participate in CalSTA Transit Transportation Task Force.</li> <li>• Represent SBCAG at LOSSAN Rail and Coast Rail Coordinating Council meetings.</li> <li>• Provide technical assistance for municipalities related to TDM program development.</li> </ul>
<b>Project Delivery and Construction</b>	<ul style="list-style-type: none"> <li>• Continue cooperative partnership with Caltrans for project delivery of the Hwy 166/Hwy 1, Hwy 246/Alamo Pintado Creek, and Highway 246/Santa Ynez River Bridge Projects</li> <li>• Continue construction on Highway 101: Montecito (4D), Highway 101: Santa Barbara (4E South)</li> <li>• Continue to support State and Local partners on the delivery of regionally significant projects</li> </ul>

**Public  
Information**

- Begin Construction on Highway 101: Santa Barbara (North)
- Continue construction on several Highway 101 landscaping projects
- Begin construction on several Highway 101 parallel projects
- Approval of 5-year update to Measure A Strategic Plan and Measure A Program of Projects
- Prepare press releases, events, talking points, social media and other materials for public information in conjunction with planning, programming and project activities.
- Develop SBCAG electronic newsletter to keep the public informed about upcoming projects and events.
- Coordinate Updates to new SBCAG.org Website

**Administration**

- Agenda management oversight
- Procurement oversight
- Annual Financial Audit & Single Audit
- Monitor OWP & complete amendments as necessary.
- Financial oversight of agency programs/projects
- Agency-wide coordination of administrative services.
- Employee engagement

## Caltrans Information Element

Caltrans District 5 has prepared an informational element that outlines the Department's transportation planning activities for the next fiscal year. This information is presented below.

Activity/Item	Subregion	Activity Type	Responsible Caltrans Functional Unit	Funding Type	Timeframe
Support Central Coast Coalition efforts and participate in coalition meetings	Districtwide	Activity	System Planning/Investment Planning	State/Federal	As needed
Participate on TTAC and JTAC	Santa Barbara County	Activity	Regional Planning	State/Federal	Monthly
Local Development Review (LDR) comment letters on proposed developments, programmed ITIP, SHOPP, Minor A & B Projects, CTIPS, SB 743 policy and other planning documents	Districtwide	Activity	LDR	State/Federal	Ongoing
Support Tribal Government Coordination	Districtwide	Activity	District Tribal Coordinator	State/Federal	Ongoing
Coordinate on project programming- Programming ITIP, SHOPP, Minor A & B Projects, CTIPS.	Districtwide	Activity	SHOPP & Non-SHOPP Coordinator	State/Federal	Ongoing
Attend Vision Zero and County Safety Coalition Meetings as needed	Districtwide	Activity	Regional Planning/Traffic Safety	State/Federal	Ongoing
OWP Management and Administration. Monitor SBCAG's OWP, review progress reports, review requests for reimbursement and amendments, and forward for processing	Districtwide	Activity	Regional Planning	State/Federal	Ongoing
Investment Planning Coordination for project funding, including letters of support requests	Districtwide	Activity	Investment Planning	State/Federal	Ongoing
Participate at South Coast and North County Sub-Regional Committee meetings	Santa Barbara County	Activity	Management/Regional Planning	State/Federal	Monthly
Participate as a member of the North County and South Coast Measure A Safe Routes to School and Bike and Pedestrian programs	Santa Barbara County	Activity	Regional Planning	State/Federal	As Needed
Participate in the Measure A Strategic Plan implementation.	Santa Barbara County	Activity	Regional Planning	State/Federal	Ongoing
Coordinate Transit Planning	Santa Barbara County	Activity	Regional Planning/System Planning	State/Federal	Quarterly
Review and comment on SBCAG's RTP and SCS	Santa Barbara County	Activity	Regional Planning	State/Federal	Ongoing
D5 CAT Plan and Complete Streets Prioritization & Implementation	Districtwide	Activity & Plan	Complete Streets	State/Federal	Ongoing
Provide Caltrans Project Update Report for Board meetings	Santa Barbara County	Document	Regional Planning	State/Federal	Monthly
Corridor Studies, SB1, ITSP, PIDS, PIRs, PSRs, PSSRs, TPSIS, planning guidance, and other planning documents	Districtwide	Document	SHOPP & Non-SHOPP Coordinator, Regional Planning Planning/ System Planning	State/Federal	Ongoing
CTP, Corridor Plans, ITSP, Sustainable Community Strategies, project fact sheets and technical data spreadsheets.	Districtwide	Document	System Planning/Regional Planning/Travel Forecasting & Modeling/Engagement	PL, SHA Sustainable, SB 1 Formula State/Federal	Ongoing
Sustainable Community Planning documents, Active Transportation Planning documents, and updated regional model.	Districtwide	Document	Regional Planning/ Travel Forecasting & Modeling	State/Federal	Ongoing
Review Unmet Transit Needs Report	Districtwide	Activity	System Planning	State TDA	Ongoing
Oversee Sustainable Transportation Planning Grant Program Management and Administration	Districtwide	Document	Regional Planning	State/Federal	Ongoing
Review and discuss STIP quarterly reports	Districtwide	Document	Regional Planning/Project Management	State/Federal	Ongoing
Coordinate with external partners on climate adaptation and resiliency studies, projects, and efforts	Districtwide	Document	Regional Planning/Sustainable Transportation Planning/Climate Change	State/Federal	Ongoing
Coordinate 3-year Work Plan meetings, provide Biannual PID package, Pre-PID evaluation service, project support and information update	Districtwide	Document	SHOPP & Non-SHOPP Coordinator	State/Federal	Ongoing
CFMP, State Rail Plan, freight and rail planning documents	Statewide	Document	System Planning	State/Federal	Ongoing
ITS, ITMS, CTIS & Complete Streets and streetscape plans	Districtwide	Plan	Complete Streets, Climate Change & Equity/ System Planning	State/Federal	Ongoing
Districtwide Managed Lanes System Plan	Districtwide	Plan	System Planning	State/Federal	Ongoing
Develop D5 Adaptation Plan Prioritization & Implementation (DAPIS)	Districtwide	Plan	Climate Change	State/Federal	Ongoing
District System Management Plan (DSMP) Update	Districtwide	Plan	Regional Planning/System Planning	State/Federal	Ongoing
Develop District Transit Plan	Districtwide	Plan	System Planning	State/Federal	Ongoing
Central Coast Freight Working Group	Districtwide	Activity	System Planning	State/Federal	Ongoing
Equity Planning	Districtwide	Activity	Complete Streets, Climate Change & Equity	State/Federal	Ongoing
Develop the Santa Maria Feasibility Study to determine recommendations for 135 and 166 in Santa Maria	Santa Barbara County	Plan	Regional Planning	State/Federal	Ongoing
Transit capital improvement projects, short-range transit plans and other planning documents	Districtwide	Plans	System Planning	FTA 5303, 5304, 5307, 5310, 5311, 5311(f), 5305 (Federal)	Ongoing
Maintain the Caltrans Engagement Portal	Districtwide	Website	Engagement	State/Federal	Ongoing

# **COMPREHENSIVE PLANNING PROGRAM**

# **Program Administration**

**WORK ELEMENT  
1810  
OVERALL WORK PROGRAM DEVELOPMENT AND MONITORING**

**Objective**

To manage, support, coordinate and implement the Overall Work Program in accordance with the requirements of the state and federal transportation planning and programming regulations.

**Previous and Ongoing Work**

This is a continuing activity of SBCAG. SBCAG adopts an Overall Work Program annually and amends it as needed.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide program and fiscal management on OWP. (Ongoing, daily)
2. Prepare quarterly progress and financial reports. (Quarterly- 7/25, 10/25, 1/26 & 4/26)
3. Collaborate with state and federal agencies on the development of the OWP, amendments, and progress reporting. (Ongoing, approximately once a month)
4. Develop, present, and monitor the annual OWP budget. (05/2026)
5. Administer adopted FY 2025-26 OWP. (Ongoing, daily)
6. Prepare and execute amendments to the OWP. (As needed, approximately five times per year)
7. Prepare 2026-27 Overall Work Program. (10/2025 - 02/2026).
8. Conduct administration of State and federal grants. (Ongoing, as required by each program)
9. Closeout FY 2024/25 Overall Work Program. (09/2025)
10. Coordinate the development of grant applications, including amending successful applications into the OWP. (06/2026)

**Products****Date**

Progress and financial reports -	Quarterly
Grant Applications	09/2025 & 03/2026
Draft 2026-27 OWP	03/2026
Final 2026-27 OWP	04/2026
Grant Closeout Reports (FY 2024/25)	09/2025
Grant Closeout Reports (FY 2025/26)	09/2026 (Future)

**Staff Time**                      8.88 person months

**Direct Cost**                      None

**Funding**

Total				SBCAG
Program	FTA 5303	FHWA PL	TDA Planning	Non-Federal TDA
\$ 316,400	\$ 182,285	\$ 97,823	36,290.96	\$ 1.04

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1820  
REGIONAL/SUBREGIONAL COORDINATION**

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**Objectives**

- To improve coordination among local jurisdictions and between adjoining counties on transportation and other issues of common concern.
- To provide leadership and staff support on special studies and efforts to resolve transportation planning issues of a regional, subregional, and interregional nature.
- Subregional committees provide a means to obtain public input and strategic direction on SBCAG transportation planning activities.
- Standing advisory committees (TTAC, TPAC, and Joint TAC) provide SBCAG with staff-level input on issues that will be presented to the SBCAG Board.

**Previous and Ongoing Work**

This is a continuous activity of SBCAG. Prior activities include the development of the Regional Housing Needs Plan, coordination with local advisory boards and chambers of commerce, and the establishment of the South Coast and North County Subregional Planning Committees of the SBCAG Board. Periodic meetings have been held between the SBCAG Board members and members of the governing boards for SLOCOG, SCAG, VCTC, and Santa Ynez Band of Chumash Indians.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Participate in regional coordinating committees to facilitate interregional planning issues affecting SBCAG (e.g., freight planning, interregional trips). (Monthly, as needed)
2. Liaison with local advisory boards and chambers of commerce on regional transportation issues. (Monthly, as needed)
3. Conduct and provide staff support to subregional planning committees of the SBCAG Board. (Monthly)
4. Conduct and provide staff support to the SBCAG governing board. (Monthly)
5. Solicit public input and Planning Subcommittee direction on transportation planning and programming activities. (Monthly, as needed)
6. Monitor planning and development of major facilities, e.g., Vandenberg Air Force Base, University of California at Santa Barbara, by SBCAG staff review of public notices. (Monthly, as needed)
7. Coordinate with VCTC, SLOCOG, and SCAG on regional transportation planning and programming issues. (Monthly, as needed)
8. Review and comment on matters of regional interest such as UCSB Long Range Plan and EIR, VAFB Plans and Programs, and LAFCO spheres of influence. (Monthly, as needed)
9. Conduct joint meetings of COG policy and technical boards as appropriate. (Yearly, as needed)
10. Conduct consultation and coordination with the Santa Ynez Band of Chumash Indians Tribal Government. (Monthly, as needed)
11. Hold monthly TTAC, TPAC, and JTAC meetings to solicit input from member agencies and formulate recommendations for the SBCAG Board. (Monthly)

12. Continue partnership with Central Coast Coalition (comprised of SBCAG, SLOCOG, San Benito COG, Transportation Agency for Monterey County (TAMC), Santa Cruz County Regional Transportation Commission (SCCRTC), and the Association of Monterey Bay Area Governments (AMBAG) to identify freight and mobility needs in the U.S. 101 corridor. (Monthly Meetings)
13. Attend regional conferences with staff and board members (bi-annually)
14. Participate in a Regional Freight Working Group to discuss freight-related priorities, issues, projects, and funding needs on the Central Coast. (bi-annually)
15. Continue partnership with Caltrans on regional planning, programming, project funding, project delivery and public outreach (Monthly)
16. Coordinate with the region's transit operators, City of Santa Maria, and SBCAG to ensure interregional transit services are cost-effective, efficient and reliable, and ensure on-going communication and collaboration.(Monthly)
17. Coordinate interregional project development team for operations analysis and fare/service sharing plan, including RTA, Santa Maria, SLO, SBCAG, SLOCOG, and other member agency staff. (Monthly)
18. Coordinate with partner agencies including, the LOSSAN Rail Corridor Agency, the Transportation Agency for Monterey County (TAMC), the City of King, the Santa Barbara Association of Governments (SBCAG), and Caltrans to advance construction phases of rail projects awarded funding through the TIRCP Cycle 7 Program. (Monthly)

**Products**

Meeting minutes of subregional planning committees	Monthly
Meeting minutes of TTAC, TPAC, and JPAC	Monthly
Meeting agendas and minutes of SBCAG Board & subregional Committees	Monthly
Meeting agendas of Central Coast Coalition	Monthly

**Staff Time**

13.5 person months

**Direct Cost**

Travel \$ 650

**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 442,600	\$ 391,833	\$ 50,766.12	\$ 0.88

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1830  
PUBLIC PARTICIPATION AND INFORMATION**

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**Objectives**

- To achieve early and continuous public involvement opportunities which provide timely information about all aspects of the federally mandated transportation planning and decision-making process.
- To provide timely notice and reasonable access to information about transportation issues and decision-making processes.
- Provide opportunities for meaningful public participation including adequate public notice of public participation activities and time for public review and comment at key decision points.

**Previous and Ongoing Work**

This is an ongoing and fundamental component of SBCAG's implementation and the effectiveness of its work program. Previous activities for 2024-2025 included conducting public listening sessions for the Regional Transportation Plan and Sustainable Communities Strategy, known as Connected 2050. Additional efforts involved promoting the Caltrans Sustainable Communities Grant Award for the countywide AI-powered bike map project and conducting outreach for the State Route 166 Comprehensive Corridor Study. The implementation of a peak-hour morning rail service between Ventura and Santa Barbara Counties remains a key priority for SBCAG's public participation and outreach efforts. Other notable activities include ongoing public outreach for the Santa Barbara U.S. 101 Multimodal Corridor Project, implementation of the Broadband Strategic Plan, addressing Unmet Transit Needs, and managing the Federal and State Transportation Improvement Programs. SBCAG also supports several community organizations by coordinating CycleMAYnia events, which celebrate National Bike Month and provide opportunities for people of all ages and abilities to exercise, socialize, and support local businesses. Additionally, SBCAG continues to engage with the Measure A Citizens Oversight Committee to develop and refine public outreach strategies for regional transportation priority projects.

Overall, SBCAG's efforts focus on sustaining, enhancing, and, where needed, creating new public outreach strategies. These strategies leverage the Public Participation Plan, the SBCAG website, social media channels, collaborations with partner agencies, engagement with the Board of Directors and Committees, and interactions with traditional news media, elected officials, and community organizations.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide for early and continuous in-person and electronic public input consistent with provisions of the Infrastructure Investment and Jobs Act and SBCAG's adopted Public Participation Plan. (Monthly, 06/2025 to 06/2026)
2. Prepare and promote external communication and outreach efforts, including in-person and virtual public meetings, presentations, newsletters, media releases, reports, and website content. Leverage these methods to explain and emphasize key SBCAG initiatives and programs. Examples of in-person public outreach include public hearings

for the Regional Transportation Plan/Sustainable Communities Strategy, Unmet Transit Needs, and the Regional Transportation Improvement Program. Additional in-person workshops and public meetings are planned for the Regional Growth Forecast, AI Bike Map Project, Clean Air Express Short Range Transit Plan, and service expansion. Furthermore, in-person milestone events are expected to celebrate progress on the Santa Barbara U.S. 101 Multimodal Corridor project, introduce a new commuter rail pilot between Ventura and Santa Barbara counties, and prepare for the anticipated completion of the Goleta Train Depot in partnership with the City of Goleta by the summer of 2026. (Monthly, as needed, 06/2025 to 06/2026) (Contractor & SBCAG Staff)

3. Make public information available in electronically accessible formats through various online channels, including websites, social media, meetings to support both in-person and virtual participation (Weekly, 06/2025 to 06/2026) (Contractor & SBCAG Staff)
4. Identify and reach out to low-income, minorities, people with disabilities and the elderly community representatives in conjunction with planning and programming activities and priorities. (Monthly, 06/2025 to 06/2026) (Contractor & SBCAG Staff)
5. Assess and implement methods to enhance the delivery of information to communities that have historically been underserved or underrepresented, consistent with the principles of the Federal Title VI program and Environmental Justice guidelines. Work with community-based organizations to employ a variety of outreach methods to meet the goals of this task. (Monthly, 06/2025 to 06/2026) (Contractor & SBCAG Staff)
6. Promote awareness of SBCAG and opportunities for public engagement including producing in-person milestone events and public access television to highlight SBCAG decision-making processes (Monthly, 06/2025 to 06/2026) (Contractor & SBCAG Staff)
7. Monitor the effectiveness of strategies for increasing public participation in federally funded transportation planning programs in compliance with Infrastructure Investment and Jobs Act planning regulations. (Monthly, 06/2025 to 06/2026)
8. Coordinate and consult with local agencies, transit providers, Caltrans District 5, Regional Planning Branch to insure local agency review of federally funded programs as part of SBCAG advisory committee meetings. (Monthly, 06/2025 to 06/2026)
9. Support Caltrans efforts to hold equitable, meaningful, and collaborative partner agency and community engagement meetings associated with highway projects and planning studies. (Monthly, as needed, 06/2025 to 06/2026)

**Products**

SBCAG newsletters and public notices on Transportation – new updates  
 Planning and Program Activities consistent with current projects  
 Public hearing/workshop notices consistent with current projects

**Date**

Monthly  
 Monthly  
 Bi-monthly

**Staff Time**

4.0 person months

**Direct Cost**

Language Access	\$ 15,000
Public Participation Pln Consultant	7,500
Advertising & Noticing	5,000
Software	1,212
Graphic Design & Printing	5,000
Photography Services	5,500

**Funding**

Total Program \$ 139,200	FTA 5303 \$ 98,233	FTA 5303 (FY 24-25) Carryover \$ 25,000	TDA Planning \$ 15,966.15	SBCAG Non-Federal TDA \$ 0.85
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Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1840  
TRANSPORTATION DEVELOPMENT ACT (TDA) ADMINISTRATION**

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**Objectives**

- To ensure that funds made available to claimants under the State TDA are provided on a timely basis and used effectively in compliance with all applicable statutes and regulations.
- To assess unmet transit needs.
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**Previous and Ongoing Work**

- SBCAG, as the Regional Transportation Planning Agency for Santa Barbara County, has been responsible for TDA administration since it became law in 1971.
- New STA Claim Manual/Forms distributed to local agencies/claimants.
- Updated TDA Claim Manual in 2016 to address new SB 508 requirements.
- Completed FYs 2018/19– 2020/21 Triennial Performance Audits.
- Completed annual Transit Needs Assessment, most recently in February 2023.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Update and amend the Transportation Development Act (TDA) claim manual to reflect statutory changes and as necessary. (A minimum of one time per year)
2. Conduct an annual workshop and assist local agencies in preparing claims as necessary. (03/2026)
3. Apportion and allocate TDA funds in a manner consistent with State regulations, SBCAG policies, Resolution 90-1, Resolution 10-35 and local claims. (A minimum of one time per year)
4. Update STA Claim Manual to reflect statutory changes and as needed in order to assist local agencies in preparing TDA claim amendments. (A minimum of one time per year)
5. Complete annual fiscal and compliance audits for all claimants. (01/2026) (Contractor)
6. Monitor proposed changes in TDA statutes and regulations. Advise claimants regarding the implications of significant changes. Provide input to Statewide TDA Advisory Committee. (Monthly, as needed)
7. Conduct the annual Transit Needs Assessment, including noticed public hearings, transit needs analysis, and documentation. (03/2026)
8. Provide Spanish and hearing-impaired translation upon request at Unmet Transit needs hearings. (10-11/2025) (Contractor)
9. Implement findings and recommendations identified in triennial performance review. (Monthly, dependent on finding and recommendations)
10. Monitor transit operator progress on TDA performance audit recommendations. (Quarterly as needed)

**Products**

**Date**

Fiscal and compliance audits of all claimants (FY 23-24)  
Transit Needs Assessment, 2025

03/2026  
03/2026

**Staff Time**                      8.75 person months

**Direct Costs**

Audit Fees (contractor)	\$ 49,300
Unmet Transit Needs Noticing	1,000
Unmet Transit Needs Translation Services	1,000
Unmet Transit Needs Hearing Space	350
SBCTAC Volunteer Member Stipends	5,400

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 250,800	\$ 250,800

Percent of Federal Funding: 0%

**WORK ELEMENT  
1850  
SB125 ADMINISTRATION**

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**Objectives**

- Administration of Senate Bill 125 funding for Santa Barbara County as Regional Transportation Planning Agency. Funding is provided from Transit and Intercity Rail Capital Program and Zero Emission Transit Capital Program.
- Support transit operators with funding and administration of funding.
- Support transit partners with required reporting for SB125 funding for submittal to California State Transportation Agency.
- Development and submittal of required reporting to California State Transportation Agency.

**Previous and Ongoing Work**

- Coordination with transit partners on development and submittal of Initial Allocation Package to CalSTA.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Updates to Initial Allocation Package as necessary (June 2026)
2. Collection and submittal of regionally representative transit operator data (June 2026).
3. Development of annual report documenting activities and progress made toward implementation of the projects and operating expenditures, which includes SB125 expenditures to date and total amount remaining (June 2026).
4. Development of final delivery reports for completed capital projects (June 2026).
5. Development of Zero Emission Transit Capital Program Annual Report (June 2026).
6. Development and submittal of Short Term and Long Term Annual Financial Plans (June 2026)

**Products**

- Administration of Annual Allocation Plan
- Development and submittal of require reports

**Date**

Annual  
Ongoing

**Staff Time**                      2.5 person months

**Direct Costs**                      None

**Funding**

Total	
Program	SB125 Admin
\$ 43,000	\$ 43,000

Percent of Federal Funding: 0%

**WORK ELEMENT  
1860  
FTA ADMINISTRATION**

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**Objectives**

- Provide funds made available by the Federal Transit Administration (FTA) to Santa Barbara County transit operators and local agencies and ensure that the FTA's requirements are met.
- In its role as the Dual Designated Recipient for the Santa Barbara Urbanized Area, SBCAG administers annual grants provided by the FTA for funding transit planning, operations, and capital improvements. Funds are provided to SBCAG bus transit and planning, and on a pass-through basis to county transit agencies, except for SBMTD, which is a direct grant recipient of FTA funds. SBCAG is subject to FTA review of its federal compliance, and during future FTA Triennial Reviews as both a local designated recipient and as a direct recipient.

**Previous and Ongoing Work**

- None

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Conduct Call for Projects for Section 5310 Program and approval of projects. (Summer 2026)
2. Programming of projects into Federal Transportation Improvement Program (FTIP) (June 2026).
3. Prepare and submit FTA grant applications and Caltrans requests for FTA fund transfer, as required to obtain funds for projects approved by VCTC in the annual Program of Projects (June 2026).
4. Track the status of all SBCAG and subrecipient projects, collect required data, prepare quarterly reports. Ensure compliance with all FTA requirements including civil rights, drug and alcohol testing, auditing and record-keeping, competitive contracting, Buy America, Disadvantaged Business Enterprise (DBE), lobbying, capital maintenance, useful life and disposal, public comment, fare discount for seniors and persons with disabilities, and Americans with Disabilities Act (ADA) (June 2026).
5. Review subrecipient invoices for FTA funds and submit them to the FTA for reimbursement (June 2026).
6. Provide required periodic grant project status reports to the FTA and state funding entities (June 2026).
7. Prepare for and participate in future FTA Triennial Reviews (June 2026).

**Products****Date**

Development of Program of Projects	Quarterly
Grant management in FTA Database	Ongoing
FTA reporting for operators	Ongoing
Amendments to Federal Transportation Improvement Program (FTIP)	Ongoing

**Staff Time**                      3.0 person months

**Direct Costs**                      None

**Funding**

Total	FTA 5310
Program	Administration
\$ 50,500	\$ 50,500

Percent of Federal Funding: 100%

**WORK ELEMENT  
9300  
INDIRECT ADMINISTRATION**

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**Objective**

To support all work elements and properly maintain all assets of the agency.

**Previous and Ongoing Work**

- Ongoing oversight of SBCAG operations including Management, Accounting, Payroll, Human Resources, Information Technology and Administrative Services.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

**1. Management:**

- Prepare and administer the annual budget.
- Prepare and submit reports of finance and administrative activities.
- Keep the Board advised of financial conditions, program progress, including present and future needs of the Agency.
- Review and evaluate program service delivery methods and systems within the Agency, including administrative and support systems and internal relationships.
- Identify opportunities for improvement and implement changes to standard operating procedures to enhance services.
- Direct the implementation, maintenance and enforcement of Agency personnel policies and practices as prescribed by the Board.
- Select, supervise, train, and evaluate staff.
- Confer with managers concerning administrative and operational problems, work plans, and strategic plans.
- Update, monitor, and evaluate DBE performance and establish annual DBE goals.
- Stay current on issues relative to service delivery responsibilities.
- Respond to and resolve sensitive and complex organizational inquiries, issues and complaints.
- Establish and maintain a customer service orientation within the Agency organization.

**2. Accounting:**

- Plan, organize, and manage all accounting functions.
- Develop improved accounting systems.
- Implement, monitor, control, and maintain all accounting systems.
- Prepare a variety of financial and statistical reports, including year-end, quarterly and month-end reporting.
- Prepare and submit funding reimbursement requests for the various grants.
- Process and monitor accounts receivable, accounts payable, deposits, billing, and payroll.
- Coordinate and prepare the annual audits.
- Reconcile a variety of computer reports.
- Prepare work papers, financial statements, and other reports for federal, state, and other agencies.

- Review accounting documents to ensure accuracy of information and make correcting entries as required.
- Examine supporting documentation to establish proper authorization and conformance with agreements, contracts, and federal, state and local laws, codes and regulations.
- Prepare budget documents.
- Monitor budget for each program and project, determine funding and if properly classified.
- Reconcile postings from accounts payable, cash receipts and accounts receivable.
- Prepare journal entries.
- Compile and prepare financial statements, supporting schedules, and other financial and statistical reports.
- Maintain complete accounting records on federal, state and other funding sources.
- Maintain expenditure and budgetary control accounts.
- Prepare deposits.
- Research and analyze transactions to determine available funds and resolve budget problems.
- Monitor and maintain records on fixed assets.
- Calculate and record capitalization of expenditures and deletion of fixed assets.
- Calculate depreciation expense.
- Prepare and process accounts payable.
- Collect invoices and match invoices to the appropriate work element.
- Compile data for the preparation of routine reports.
- Check monthly expenditures against County reports.
- Audit and process payments for contracts and miscellaneous expenses.
- Maintain an inventory of office supplies.
- Prepare accounts receivable invoices as requested.
- Perform collection calls on past due invoices.
- Prepare and maintain annual Conflict of Interest forms with Board members.
- Manage OPEB Trust and ensure bi-annual valuations occur.

### **3. Payroll:**

- Process bi-weekly timesheets from employees as entered in ADP Time and Attendance module.
- Use ADP Time and Attendance Module to track employees use of vacation, sick and holiday time off.
- Distribute paychecks electronically to employees and board members.

### **4. Human Resources:**

- Participate in the recruitment and selection process for new employees.
- Develop advertisements.
- Conduct new employee orientations.
- Administer health, dental and vision benefits and maintain contracts.
- Maintain personnel files.
- Ensure that pay increases are properly entered into the payroll system.
- Keep informed of all laws relating to human resources.
- Determine work procedures and issue written and verbal instructions.
- Resolve grievances and complaints.
- Prepare performance evaluations for assigned staff.

- Obtain and maintain required agency insurance.
- Maintain and administer 457 Plan and Flexible Spending Plans.
- Administer Short Term and Long-Term Disability insurance programs.
- Maintain Life and AD&D Insurance for all staff.
- Initiate employee engagement activities through employee committee.

## 5. Information Technology:

- Ensure IT staff provide technical support to all employees with computer, printer or server related issues.
- Manage technical support contract with the APCD.
- Act as a liaison with the APCD on issues related to shared resources.
- Perform web administration and operation duties for agency website.
- Create, and design web pages using a variety of specialized software (Contractor or Staff).
- Update the Agency's directory and staff pages.
- Creates pdfs and posts agendas, newsletters, reports, press releases, and workshop notifications to the appropriate websites; posts links; downloads pictures to various sites;
- Update domain registration information.
- Respond to website generated email accounts.
- Manage technical support to troubleshoot errors with websites (Contractor or Staff).
- Evaluate the statistical traffic patterns for the SBCAG website.
- Stay up to date on new technology and software.

## 6. Administrative Services:

- Provide office, clerical and administrative support to management and other staff.
- Gather data for reports and prepare various reports.
- Maintain office and electronic filing system.
- Answer phones and greet customers at the reception desk.
- Respond to questions and concerns from the general public.
- Provide information as is appropriate and respond to customer concerns and issues.
- Schedule and set up for meetings.
- Coordinate travel arrangements for department staff.
- Maintain inventory of office supplies.
- Schedule repairs for office equipment.
- Handle daily mail procedures.
- Collect and distribute incoming and outgoing mail.
- Prepare mailings for various projects.
- Ensure adequate liability, auto, volunteer and property damage insurance levels & administer policies.
- Maintain facilities, parking lot and landscaping in conjunction with APCD.

## Products

Budget  
Indirect Rate  
Audits & Financial Statements  
Appropriations Limit  
Open Enrollment  
SCO Annual Reporting  
DBE Semi Annual/Quarterly reporting

## Date

04/2024  
06/2024  
10/2024 to 03/2025  
06/2024  
10/2024  
01/2025  
Quarterly/Biannually

Meeting coordination  
 Website Update (consultant)  
 Benefit Renewals  
 Accounts Payable  
 Receivables & Requests for Reimbursement  
 Payroll

Monthly  
 Monthly-As needed  
 10/2024  
 Weekly/Daily  
 Quarterly  
 Biweekly

**Staff Time**                      49.33 person months

**Indirect Expenses**

Communications	\$ 3,839
Insurance	39,800
Audit Fees	12,500
Equipment	50,200
Janitorial and Maintenance	23,000
Memberships	33,700
Office Expense	135,938
Postage	1,000
Copier Costs	6,000
APCD Support Services	87,500
Legal Fees - County Counsel	125,000
Website Special Projects	15,000
Website Maintenance	5,000
Credit Card Program Fees	1,000
Graphic Design Services	5,000
Agenda Management Software	9,000
Contract Administration Software	15,000
OPEB Reporting	5,000
Central Coast Coalition	33,500
Professional Svcs Contingency	10,000
Recruitment Costs	3,000
ADP Payroll Fees	24,500
Publications & Legal Notices	600
Office Lease	105,900
Charges for County Services	66,800
Transportation and Travel	66,500
Training	21,000
Utilities	16,300
Refuse	1,700
Sewer	1,000
Fleet services	9,000
Total General Expense	<u>\$ 933,277</u>
Total Indirect Salary & Benefits	<u>879,692</u>
Total Indirect Expenses	<u>\$ 1,812,969</u>

**Funding**

Total	SBCAG Non-
Program	Federal
\$ 1,812,969	\$ 1,812,969

## **Comprehensive Planning and Analysis**

**WORK ELEMENT  
2810  
AIRPORT LAND USE PLANNING**

**Objectives**

- Ensure the orderly development of lands in the vicinity of public use airports within Santa Barbara County and consistency of land use development with the Airport Land Use Compatibility Plan (ALUCP).
- Assist local jurisdictions in the implementation of the updated ALUCP.

**Previous and Ongoing Work**

- Adopted (2023) Airport Land Use Compatibility Plans for the region's airports.
- Completion of a variety of Airport Land Use Consistency determinations.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Coordinate with the State of California, airport authorities, and local jurisdictions on matters related to airport land use policies and implementation. (Monthly, as needed)
2. Provide technical assistance to local agencies and airports regarding implementation of the Santa Barbara County ALUCP. (Monthly, as requested)
3. Prepare staff reports to the Airport Land Use Commission on matters of land use compatibility or consistency. (Monthly, as needed)
4. Review proposed revisions to Airport Master Plans, FAR Part 150 studies, General Plans, airport and heliport layout plans and proposed ordinances to determine consistency with the ALUCP. (Monthly, as requested)
5. Review environmental documents applying the criteria in the ALUCP and guidelines from the Caltrans Airport Land Use Planning Handbook. (Monthly, as requested)
6. Review and re-certify local General Plans for conformity with the updated ALUCPs. (prior work – completion (dependent on local agency submittals))
7. Consult with the cities of Goleta, Santa Barbara, and Santa Maria, and the County of Santa Barbara on aspects of the plans that require amendments. (01/26)
8. Complete amendments to the plans, including stakeholder, advisory committee, and Board review and approval. (06/26)

**Products**

ALUC staff reports, letters of comment  
Amended Airport Land Use Compatibility Plans

**Date**

Quarterly  
06/2026

**Staff Time**

4.0 person months

**Direct Costs**

CEQA filing Fee                      \$ 3,000

**Funding**

Total	Other	SBCAG
Program	Agencies	Non-Federal TDA
\$ 110,900	\$ 53,251	\$ 57,649

Percent of Federal Funding: 0%

**WORK ELEMENT  
2820  
CENSUS DATA CENTER**

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*As the tasks associated with this work element change little year-to-year, progress is assessed by deliverables and ensuring all SBCAG projects consider the most current Census data.*

**Objectives**

- Serve as the Census Data Center for Santa Barbara County for the compilation, analysis and dissemination of Census and American Community Survey data.
- Prepare demographic and statistical reports for the SBCAG board, SBCAG stakeholders, and the public, and in support of SBCAG's planning and programming activities.
- Analyze and apply American Community Survey (ACS) data in support of SBCAG's transportation planning efforts.

**Previous and Ongoing Work**

- Regional Growth Forecast, 2019
- Regional Housing Allocation, 2021.
- Census 2020 Summary Report, 2021

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Develop requests, in cooperation with other jurisdictions, for electronic and/or print versions of data from State Census Data Center and U.S. Census Bureau in support of transportation planning. (As needed, approximately one time per month)
2. Procure, process, prepare, and distribute Census data, including Transportation Planning Package (transportation-related data compiled by the Census bureau), and Census maps to interested parties to evaluate demographic trends as they relate to travel patterns. (as released by the US Census Bureau)
3. Respond to public requests for Census data and interpretation of data as appropriate. Coordinate data collection and distribution with cities, county, and libraries. (As requested, approximately one time per month)
4. Attend annual Census Affiliate Center meeting that facilitates information sharing between federal Census Bureau, State Department of Finance, and regional agencies about U.S. Census products, surveys, and Census research, and plans for data releases, new census programs, data and research issues. (10/2025)
5. Apply Census and socioeconomic data to network travel model and other SBCAG projects to assure accuracy in transportation modeling and planning. (as new data comes available and modeling projects require)
6. Continue to update the SBCAG Census web page with relevant and timely material (e.g., aggregate population data by SBCAG member agency jurisdiction). (as new relevant data is released by the US Census Bureau)
7. Review of the American Community Survey (ACS) Countywide results and city-level data. (as released)
8. Continue to build and update web-GIS tools to share the region's Census and other valuable data (06/2026).

9. Monitor and evaluate the regional disadvantaged communities' definition as new Census data comes available. (Semi-annually)

**Products****Date**

Technical assistance on the use of census data  
Web-based Census Data

As requested  
06/2026

**Staff Time**

4.0 person months

**Direct Costs**

Software	\$ 600
Travel	1,200

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 72,200	\$ 72,200

Percent of Federal Funding:0%

**WORK ELEMENT  
2821  
REGIONAL GROWTH FORECAST**

---

This project is being funded in part by SB 1 Sustainable Communities Formula funds (FY 2025-26) and aligns with the SB 1 Sustainable Communities Grant Specific Objectives by enabling SBCAG to complete its update to the region's Sustainable Communities Strategy by properly considering forecasted growth.

**Objectives**

- Complete an update to the Regional Growth Forecast.

**Previous and Ongoing Work**

- Regional Growth Forecast, 2019
- Regional Housing Allocation, 2021.
- Connected 2050 RTP-SCS, 2021

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Research the growth forecast methodology of the state's MPOs. Summarize findings in a memorandum. (07-08/2025)
2. Determine data needs and acquire needed data. (08/2025)
3. Engage the Technical Planning Advisory Committee with the update process, seeking review and comment at key points. (monthly, as needed)
4. Work with the advisory committee to formulate a forecast methodology. (12/2025)
5. Develop draft forecasts for population, households, and jobs, and seek review of draft forecasts. (03/2026)
6. Finalize the updated Regional Growth Forecast and seek SBCAG Board approval. (06/2026)
7. Make presentations to governments and stakeholder groups on the draft and final Regional Growth Forecast as needed. (monthly, as needed)
8. Develop a web-application to present the Regional Growth Forecast. (06/2026)

**Products**

**Date**

Draft Regional Growth Forecast  
Final Regional Growth Forecast

03/2026  
06/2026

**Staff Time**

4.5 person months

**Direct Costs**

Data Products	\$ 10,000
Other Services	4,150

**Funding**

SBCAG FY 2025-26 Overall Work Program and Budget

Total	SB1 RMRA	TDA	SBCAG
Program	FY 25-26	Planning	Non-Federal TDA
\$ 121,300	\$ 107,306	\$ 13,902.63	\$ 91.37

Percent of Federal Funding:0%

**WORK ELEMENT  
2850  
TRAVEL DEMAND FORECASTING and LAND USE MODELING**

---

**Objectives**

- Apply the upgraded travel model in cooperation with local agencies to forecast traffic growth, assess demand for roadway improvements, evaluate land use alternatives, evaluate transportation control measures (TCMs), and determine conformity between transportation and air quality plans.
- Develop information for the public and decision-makers on future effects of proposed transportation projects and land use policies on the transportation system.
- Continue to develop technical capabilities to address modeling requirements of SB 375 and RTP Guidelines.
- Support development of Connected 2050 Update.

**Previous and Ongoing Work**

- Completed alternative land use scenario and RTP project performance evaluations in support of Connected 2050 RTP-SCS to assess implications on future travel demand and emissions.
- Delivered sensitivity tests and completed data tables in support of California Air Resources Board's evaluation and acceptance of SCS component.
- Completed update of regional travel demand model to a supra-regional activity-based model (ABM) in partnership with AMBAG and SLOCOG.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Identify areas for model improvements to address relative benefits of land use development alternatives on transportation system performance. (Annually)
2. Continue to maintain and update the Trans CAD software. (Annually) (Contractor)
3. Provide model output and technical assistance to Caltrans District 5 for System Planning documentation, Corridor Studies, and forecasting and traffic analysis for State highway projects. PL funding will not be used for the preparation of Project Initiation Documents (PIDs) or Project Study Reports (PSRs). (Monthly, as requested)
4. Provide technical assistance to local agencies and consultants for project-specific requests and sub-area modeling. (Monthly, as requested)
5. Work with neighboring counties and MPOs (Ventura and San Luis Obispo) to ensure consistency on external travel and long-distance trips. (Annually)
6. Complete development, calibration, and validation of updated and integrated travel demand model and land use model. (06/2026)
7. Integrate updated regional growth forecast figures into the travel demand and land use models. (06/2026)
8. Support SB 743 VMT analysis integration for local agencies (06/2025)
9. Coordinate sustainable communities strategy submittal and approval with Air Resources Board staff. (12/2025)

**Products**

**Date**

Integrated travel demand and land use model	06/2026
CARB/SB 375 Modeling Documentation for SCS submittal	12/2025

**Staff Time**                      6.0 person months

**Direct Costs**

On-call technical assistance	\$ 10,000
Software License	2,500

**Funding**

Total		TDA	SBCAG
Program	FHWA PL	Planning	Non-Federal TDA
\$ 182,400	\$ 161,478	\$ 20,921.19	\$ 0.81

Percent of Federal Funding: 88.53%

## **Transportation Planning and Programming**

**WORK ELEMENT**

**3810**

**REGIONAL TRANSPORTATION PLAN (RTP) AND REGIONAL AIR QUALITY PLANNING**

**Objectives**

- Represent Connected 2050.
- Adoption of updated Connected 2050.
- Integrate performance based planning into regional transportation planning.

**Previous and Ongoing Work**

- Connected 2050, 2021
- EIR for Connected 2050, 2021

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Notice and conduct a public hearing in August 2025 and seek adoption of the update to Connected 2050. (08/2026)
2. Circulate the adopted Connected 2050 update to partner agencies and stakeholders, including ensuring digital access to the plan. (09/2025)
3. Complete submittal package and submit the sustainable communities strategy to the Air Resources Board for approval. (10/2025)
4. Support the Santa Barbara County Air Pollution Control District in its update to the region's Ozone Plan. (06/2026)
5. Manage the public-facing web map of transportation projects. (06/2026)
6. Review proposed projects and programs for consistency with the adopted Connected 2050 RTP-SCS in support of goals for the continued development of an integrated, multi-modal transportation system. (As requested)
7. Improve consistency of reporting of RTP, FTIP, and RTIP projects. (Annually)
8. Monitor compliance with the Mitigation Monitoring and Reporting Program. (As needed)
9. Implement adopted RTP-SCS in coordination with State and local agencies. Track and report on Cap and Trade grant programs available for RTP-SCS implementation. Assist local agencies with questions on implementation. (Monthly, as needed)
10. Participate in interagency consultation efforts, including ARB/MPO working group and consultation with neighboring MPOs and the Central Coast Climate Collaborative. (Monthly or as requested)
11. Conduct liaison work with federal and State agencies to improve interagency coordination in regard to the RTP-SCS. (Monthly, as required)
12. Monitor State and Federal legislative changes related to the development of RTP-SCSs and implement any such changes. (07/2025 – 06/2026)
13. Conduct and/or participate in plans for regionally significant major corridor studies including but not limited to rail, transit, and highway corridors. (as needed)
14. Participate in highway, transit, rail corridor planning projects in cooperation with transit agencies and Caltrans. (as needed)
15. Coordinate with Caltrans for non-SHOPP PID development, feasibility study development, Caltrans District Management Plan (DSMP) update, and Caltrans Interregional Transportation Strategic Plan (ITSP) update. (06/2026)

16. Participate in route recission discussions with Caltrans and impacted local jurisdictions. (Monthly or as requested)
17. Coordinate with Caltrans on California Freight Master Plan implementation and unconstrained project list development. (06/2026)
18. Incorporate freight planning considerations into SBCAG planning activities. (06/2026)
19. Begin development of update schedule for the 2029 regional transportation plan. (06/2026)
20. Monitor implementation of federal transportation law through notices of proposed rulemakings (NPRMs) regarding performance measures. (Monthly)
21. Establish performance measure targets with local agency input in coordination with U.S. DOT and Caltrans D5. Participate in target-setting workshops and colloquia. (Annually)
22. Adopt regional performance measure targets within statutory timeframes, including PM1 (HSIP and Safety), PM2 (Pavement and Bridge Condition), and PM3 (System Performance/Freight/CMAQ). Submit adopted targets and agreements to Caltrans. (Annually)
23. Integrate IJJA/FAST Act/MAP-21 performance measures into transportation planning and programming documents (RTP-SCS, FTIP, etc.) as required. (Monthly, as needed)
24. Develop a performance measure dashboard to enable review of progress by stakeholders and the public. (06/2026)

**Products**

Connected 2050 Update	08/2025
SCS Submittal Package	10/2025
Performance Measure Dashboard	06/2026

**Staff Time**

6.51 person months

**Direct Costs**

Travel	\$ 200
Regional Leadership Forum	1,500
Misc. expenses	500

**Funding**

Total		FHWA PL (FY 24-25)		SBCAG
Program	FHWA PL	Carryover	TDA Planning	Non-Federal TDA
\$ 212,500	\$ 68,126	\$ 120,000	\$ 24,373.72	\$ 0.28

Percent of Federal Funding: 88.53%

**WORK ELEMENT**  
**3816**  
**REGIONAL EARLY ACTION PLANNING GRANTS ADMINISTRATON**

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**Objectives**

- Administer the Regional Early Action Planning (REAP 2.0) Grants' program for SBCAG.

**Previous and Ongoing Work**

- REAP 1.0 – in coordination with Association of Monterey Bay Area Governments (AMBAG)
- REAP 2.0 – executed program through full application and project selection.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Coordinate with CALCOG and other state partners on best practices and discussion of collaboration opportunities. (Monthly, as needed)
2. Coordinate with Housing and Community Development (HCD) and other state agencies. (monthly, as needed)
3. Provide administrative support to subgrantees, including assistance in reporting, processing of invoices, and other tasks as required. (06/2026)
4. Serve as a liaison between subgrantees and HCD and its state partners. (06/2026)
5. Engage the SBCAG Board and advisory committees as necessary. (bi-monthly, as needed)
6. Continue public engagement of project statuses. (monthly, as needed)
7. Process awardee invoices. (quarterly, as needed)
8. Prepare or assemble status reports for state agency partners. (quarterly or as requested)
9. Prepare and submit any required REAP 2.0 closeout reports. (06/2026)

**Products****Date**

Invoices and Status Reports  
 Close out reporting

06/2026  
 06/2026

**Staff Time**

2.0 person months

**Direct Cost**

REAP Project Pass thru \$ 1,000,000

**Funding**

Total	REAP 2.0
Program	State
\$ 1,072,400	\$ 1,072,400

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3818**  
**SR 166 COMPREHENSIVE CORRIDOR STUDY**

---

*This project is funded by a Caltrans Sustainable Transportation Planning Grant – Competitive, FY 23-24, along with local contributions received..*

**Objectives**

- Complete a comprehensive corridor study for SR 166 from Depot Street in Santa Maria to SR 1 in Guadalupe.

**Previous and Ongoing Work**

- Conducted administrative kickoff meeting with Caltrans staff.
- Completed consultant hiring process.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Manage and administer the grant project according to the Grant Application Guidelines, Regional Planning Handbook, and the executed grant contract between Caltrans and the grantee. (prior work – 12/2025)
  - a. Coordinate and attend a meeting with Caltrans to initiate the project. (prior work)
  - b. Prepare and submit quarterly invoices and progress reports to Caltrans. (07/2024 – 12/2025, quarterly)
  - c. Ensure a high standard of work is adhered to including internally consistent and aligned with State and federal plans, goals, and policies. (prior work – 12/2025)
2. Procure a consultant, consistent with state and federal requirements, Local Assistance Procedures Manual for procuring non-Architectural and Engineering consultants, the grant application guide, Regional Planning Handbook, and the executed contract between Caltrans and SBCAG. (prior work)
  - a. Develop a request for proposals. (prior work)
  - b. Assemble a proposal reviewing team consisting of project stakeholders. (prior work)
  - c. Award and execute an agreement with a project consultant. (prior work)
  - d. Conduct initial meeting with the project consultant. (prior work) (staff and consultant)
3. Collaborate to gather resources and prepare the existing conditions report. (prior work) (consultant)
  - a. Review existing plans and studies of the corridor. (prior work) (Consultant)
  - b. Conduct initial outreach to public, stakeholders, and advisory committee to address issues and concerns in the study area. (prior work) (Consultant)
  - c. Connect data necessary to perform traffic modeling. (prior work) (Consultant)
4. Conduct analysis of the SR 166 corridor. (prior work) (Consultant)
  - a. In collaboration with the advisory committee and project stakeholders, analyze existing conditions and identify existing transportation issues and areas of concern within the corridor consistent with the CAPTI guiding principals. (prior work) (Consultant)

- b. Incorporate economic and demographic forecasts in the planning work to consider the needs of current and future populations. (prior work) (Consultant)
  - c. Working with the advisory committee, develop a list of policies and strategies for transportation system improvements in the corridor. (prior work) (Consultant)
- 5. Conduct public outreach to gather input on the existing issues in the SR 166 corridor and to present the project's recommended improvements, three phases of public outreach. Public outreach will focus on stakeholders affected the most by change. (08/2024-12/2025) (Consultant)
  - a. Conduct initial public outreach in the study area to identify the deficiencies and needs of users in the corridor. (prior work) (Consultant)
  - b. Host a public workshop for members of the public and stakeholders to review the draft plan, including the list of strategies and projects to address the issues identified in the corridor. (prior work) (Consultant)
  - c. Conduct final public outreach to seek review of the final draft of the study. (06/2025 – 12/2025) (Consultant)
- 6. Engagement with the project advisory committee to accept input and to provide feedback, four meetings. (prior work – 12/2025) (consultant)
- 7. SBCAG Board of Directors review and approval (12/2025) (consultant)

### **Products**

### **Date**

Request for Proposals	prior work
Agreement with consultant	prior work
Consultant kick-off meeting notes	prior work
Summary of previous plans and studies	prior work
Project data (safety statistics, traffic counts, etc.)	prior work
Existing conditions report, including analysis	prior work
Demographic Analysis	prior work
Study Draft Policies and Strategies	prior work
Public Outreach materials	prior work
Advisory committee meeting materials	various
Draft study recommendations	08/2025
Draft corridor study	08/2025
List of all comments received	12/2025
Final corridor study	12/2025

### **Staff Time**

3.0 person months

### **Direct Costs**

Consultant \$ 80,000

### **Funding**

Total	SP&R	
Program	FY 23-24	TDA Planning
\$ 154,300	\$ 123,440	\$ 30,860

Percent of Federal Funding: 80.0%

**WORK ELEMENT  
3820  
ALTERNATIVE TRANSPORTATION PLANNING AND SUPPORT**

---

**Objectives**

- Provide transit planning assistance to local public and transit agencies to include operating, capital and grant planning activities, development of mobility opportunities, and assessment of the relationship between land use and transit.
- Assist local jurisdictions on local bicycle and pedestrian planning processes.
- Address inter-jurisdictional issues by encouraging integration of region-wide bicycle and pedestrian policies and standards.
- Seek partnership with Caltrans SHOPP projects, with a focus on equity and benefiting disadvantaged communities for alternative transportation planning efforts where applicable.

**Previous and Ongoing Work**

- North County Transit Plan (2016)
- Santa Maria – San Luis Obispo Transportation Connectivity Study (2017)
- Adopted Regional Active Transportation Plan (2015)
- Santa Ynez Valley Bicycle Master Plan (2019)
- State Triennial Performance Audits of public transit agencies, Consolidated Transportation Service Agencies (CTSAs) and SBCAG (2022)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide assistance as appropriate, including written review, to assist transit agencies in updating short-range transit and financial plans and in developing other planning documents. (Dependent on transit provider planning cycles)
2. Monitor performance under Short-Range Transit Plans (SRTPs) as necessary. Please note that no PL funds will be used for this task. (Monthly, as needed)
3. Provide technical assistance to transit operators in the areas of planning, marketing, and other issues, upon request. (Monthly, as needed)
4. Assemble performance statistics to assess performance as related to the region's Regional Transportation Plan and Sustainable Communities Strategy. (06/2026)
5. Attend transit agency board meetings as appropriate. (Monthly, as needed)
6. Facilitate new or restructured transit service proposals related to unmet transit needs. (As needed)
7. Coordinate Transit Asset Management target (re)setting and reporting with the region's transit agencies. (As needed, dependent on Caltrans' guidance)
8. Evaluate availability and efficiency of transit services for elderly persons, persons with disabilities, and persons of limited means, as well as for the general public. (Monthly, as needed)
9. Maintain up-to-date agreements with transit operators. (Annually, as required)
10. Guide implementation of the region's Coordinated Public Transit-Human Services Transportation Plan. (06/2026)

11. Monitor transit legislation and funding and provide information about the impact of changes in funding on local and regional transit services. (Monthly, as needed)
12. Identify regional transit planning needs and seek funding to satisfy those needs. (per Caltrans' grant cycle schedules)
13. Coordinate with Caltrans' staff. (as needed)
14. Assist in the coordination of bicycle and pedestrian planning efforts among the region's jurisdictions and serve as a project advisor as needed. (monthly, as needed)
15. Work with regional stakeholders to identify and capitalize on available bicycle and pedestrian infrastructure grant programs, providing technical assistance and multi-agency coordination, as needed. (monthly, as needed)

**Products**

**Date**

Reviews of SRTPs	As needed
Grant applications	As needed
Transit Statistics for RTP-SCS Update	06/2026
FTA 5311 Program of Projects	03/2026

**Staff Time**                      1.5 person months

**Direct Costs**                      None

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 54,300	\$ 54,300

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3821**  
**COMPLETE STREETS PLANNING**

---

**Objectives**

- Incorporate Complete Streets into SBCAG and regional planning projects.

**Previous and Ongoing Work**

- Coordination with Chumash Tribe on grant applications for complete streets projects.
- Served as a resource for local agencies in understanding the Active Transportation Program.
- Coordination with Caltrans District 5 on potential complete streets safety improvements along various state highways.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Review and comment on partner agency applications for bicycle and pedestrian project funding grants (e.g., Active Transportation Program (ATP) and Caltrans Sustainable Communities grants). (Annually)
2. Work with jurisdictions within Santa Barbara County, including the Santa Ynez Band of Chumash Indians, to ensure coordination in the development of multi-use trails that extend across jurisdictional boundaries within the county. (estimated twice a year, per opportunities)
3. Represent SBCAG at active transportation advocacy group meetings, including Cycle California Coast. (Quarterly)
4. Support Caltrans District 5 bicycle and pedestrian planning activities, including the implementation of Caltrans' Complete Streets Policy and ensuring Complete Streets are considered in Short Range Transit Plans, local planning efforts and regional planning efforts through staff participation in planning projects and the review and comment on interim planning materials. (Monthly, as requested)
5. Incorporate Complete Streets into the Connected 2050 RTP-SCS update. (08/2025)

**Products**

Active Transportation Program Applications  
 Complete Streets in Regional Transportation Plan

**Date**

Future work  
 08/2025

**Staff Time**

0.99 person months

**Direct Costs**

None

**Funding**

Total

Program      FHWA PL

\$ 27,331      \$ 27,331

Percent of Federal Funding: 100%

**WORK ELEMENT**  
**3822**  
**SR 135 COMPREHENSIVE CORRIDOR STUDY**

---

*This work element is a placeholder for an outstanding Caltrans Sustainable Transportation Planning Grant application.*

**Objectives**

- Complete a comprehensive corridor study for SR 135 from Clark Avenue to Stowell Road.

**Previous and Ongoing Work**

**Tasks**

**Products**

**Date**

**Staff Time**

**Direct Costs**

**Funding**

Total				SBCAG
Program	SR 135 Grant	TDA Planning		Non-Federal TDA

Percent of Federal Funding: 0%

**WORK ELEMENT****3826****SANTA BARBARA AI BIKE MAPPING & WAYFINDING PROJECT****Objectives**

The Santa Barbara County Association of Governments (SBCAG), The University of California, Santa Barbara (UCSB), and Simon Fraser University (SFU) will partner to train Artificial Intelligence (AI) to map bicycle infrastructure comfort classes, creating a consistently classified and updated resource.

Using OpenStreetMap.org and Google Street View data, UCSB and SFU will generate a labeled training and testing dataset for the AI to use. “Comfort classes” will be defined through a public engagement process and analysis, similar to a Level of Traffic Stress process. Through this process we foresee with two to three levels of comfort identified - for example, high comfort, medium comfort, and low comfort. The Canadian Bikeway Comfort and Safety (Can-BICS) Classification System used similar approach and serves as a foundational project for the researchers.

SBCAG will hire and manage consultants to clean up the output into a cartographic map for small batch printing, and to prepare a universal, future-proof, regional wayfinding plan that will adapt to AI findings. The adoption of AI is scalable, allowing communities throughout California to apply a similar, holistic approach to planning and user adoption, resulting in improved safety, mobility, and access, while creating a deliverable for Complete Streets and Vision Zero efforts.

- Ensure a robust public outreach process is undertaken to obtain the input of hard-to-reach populations and non-native English-speaking populations. This includes holding public workshops with municipalities and local non-profit / community-based organizations to spread awareness about the project and seek feedback, and using both in-person and virtual engagement channels, such as online surveys, and at community events.
- Establish a consensus among project partners, advisors and stakeholders regarding the roles and responsibilities, management and outcomes for the project.
- Address grant specific objectives such as those related to active transportation, sustainability, local and regional multimodal transportation, GHG emission reduction targets, and ensure that any project deliverables and products (e.g. Wayfinding Plan) meets those objectives, as applicable.
- Deliver the project on time and in adherence to the budget.

**Previous and Ongoing Work**

01. Project Kick-off meeting with Caltrans (11/2024)
1. Project Comfort Class System Development (Ongoing)
2. Analysis (Ongoing)
3. Stakeholder and Public Outreach (Ongoing)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Project Administration (Ongoing - 08/2027)
2. Consultant Procurement (10/2026-2/2027)
3. Project Comfort Class System (Staff/UCSB/SFU) (2/2025 – 7/2025)
4. Analysis (UCSB/SFU) (03/2025 - 12/2025)

5. Stakeholder and Public Outreach (11/2024 - 12/2025)
6. Dissemination (staff/contractor) (12/2025 - 12/2026)
7. Translating to Wayfinding (staff/contractor) (07/2026 - 01/2027)
8. Final Report on how this would scale to all of California (UCSB/SFU) (08/2026 - 01/2027)
9. Presentation to Board (04/2027 - 6/2027)

### **Products**

### **Date**

Meeting Materials (agendas, attendees, notes, etc.)	Numerous
Invoices	Quarterly
Request for Proposals	07/2025-07/2026
Contracts	07/2025-07/2026
Existing Conditions Report	September 30, 2025
Infrastructure Terms Defined	September 30, 2025
Street Level Images Selected for Review	September 30, 2025
Community Engagement	Numerous
OpenStreetMaps Editing	Future work 26-27
Train AI ML Model	Future work 26-27
Published Methodology	Future work 26-27
GIS Dataset	Future work 26-27
Comfort Classification for County Active Transportation Dashboard	Future work 26-27
Print Bike Map	Future work 26-27
Wayfinding Plan and Map	Future work 26-27
Report on Scalability for California	Future work 26-27
Report to SBCAG Board of Directors	04/2027-06/2027

### **Staff Time**

1.0 person months

### **Direct Costs**

Professional Services	\$ 420,000
Outreach costs	1,000
Other Supplies	1,000

### **Funding**

Total	SB1 RMRA		UCSB	SBCAG
Program	FY 24-25	SAFE TDM	In-kind	Non-Federal
\$ 433,300	\$ 392,453	\$ 44,657.45	\$ 6,189	\$ 0.55

Percent of Federal Funding: 0%

**WORK ELEMENT  
3827  
RTP-SCS ENVIRONMENTAL REVIEW**

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**Objectives**

- Complete California Environmental Quality Act (CEQA) environmental review for the update of the Connected 2050 RTP-SCS which will be adopted in August 2025.
- Linking planning and the National Environmental Policy Act (NEPA) for the 2025 RTP-SCS.

**Previous and Ongoing Work**

- Certified Program Environmental Impact Report (PEIR) for Connected 2050 (2021).

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Procure the services of a firm or individual capable of providing technical assistance and to guide SBCAG staff through the environmental review process. (Prior work)
2. Collaborate with selected consultant to outline environmental review process. (Prior work) (consultant and staff)
3. Prepare an initial study per the CEQA Guidelines. (Prior work)
4. Based on the results of the initial study, outline steps necessary to complete the environmental review process. (Prior work) (consultant and staff)
5. Prepare CEQA documents. (Prior work -08/2025)
6. Conduct any required public noticing. (Prior work -08/2025)
7. Provide any prepared CEQA documents to the public for any required review. (Prior work -08/2025)
8. Prepare draft CEQA document. (Prior work)
9. Prepare final CEQA document. (08/2025)
10. Document NEPA linkages to assist in NEPA processes for individual projects. (08/2025)
11. Seek certification or approval, as required for completed addendum to the PEIR. (08/2025)
12. File final addendum to the PEIR document with the Santa Barbara County Clerk. (08/2025)

**Products**

**Date**

Request for Proposals	Prior work
Agreement with consultant	Prior work
Initial Study	Prior work
Draft Addendum to the PEIR	Prior work
Final Addendum to the PEIR	08/2025

**Staff Time**

1.0 person months

**Direct Costs**

Technical Assistance Consultant	\$8,000
CEQA Filing Fee	4,000
Noticing	1,000

**Funding**

Total	SBCAG Non-Federal
Program	TDA
\$ 41,300	\$ 41,300

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3828**  
**SUSTAINABLE COMMUNITIES STRATEGY PLANNING**

*This project was funded in part by SB 1 Sustainable Communities Formula funds (FY 2024-25) and aligns with the SB 1 Sustainable Communities Grant Specific Objectives by enabling SBCAG to complete its update to the region's Sustainable Communities Strategy. The work element is included for informational purposes in the FY 25-26 OWP because the final task occurs in FY 25-26.*

**Objectives**

- Complete an update of the region's Sustainable Communities Strategy satisfying all requirements of SB 375.
- Draw from the prior year's work related to public engagement.

**Previous and Ongoing Work**

- Connected 2050 Sustainable Communities Strategy. (2021)
- Technical Methodology for the Sustainable Communities Strategy (2023)
- Sustainable Communities Strategy Public Engagement (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Represent the Connected 2050 SCS as needed for conformity determinations for grant applications or other needs. (prior work)
2. Participate in interagency consultation efforts, including ARB/MPO working group and consultation with neighboring MPOs and the Central Coast Climate Collaborative. (prior work)
3. Monitor State and federal legislative changes related to the development of SCSs and implement any such changes, including the update to the Regional Transportation Plan Guidelines. (prior work)
4. Utilizing work completed, develop a draft updated version of the Connected 2050 Sustainable Communities Strategy with a focus on improving clarity and readability. (prior work)
5. Seek Joint Technical Advisory Committee and SBCAG Board review of the draft updated Sustainable Communities Strategy components as each is developed. (prior work)
6. Develop a draft-final version of the updated Connected 2050 Sustainable Communities Strategy. (08/2025)
7. Work collaboratively with the Air Resources Board in the submittal and review of the final Sustainable Communities Strategy. (08/2025)

**Products**

**Date**

Draft updated Connected 2050 Sustainable Communities Strategy  
 Final updated Connected 2050 Sustainable Communities Strategy

prior work  
 08/2025

**Staff Time**

0 person months

**Direct Cost**                None

**Funding**

Total Program	SB1 RMRA FY xx-xx	TDA Planning	SBCAG Non-Federal TDA
\$0	\$0	\$ 0	\$ 0

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3829**  
**ENVIRONMENTAL JUSTICE PLANNING**

This project is being funded in part by SB 1 Sustainable Communities Formula funds (FY 2025-26) and aligns with the SB 1 Sustainable Communities Grant Specific Objectives by enabling SBCAG to complete its update to the region's Sustainable Communities Strategy by proper consideration of the region's disadvantaged and marginalized populations.

**Objectives**

- Develop a methodology to accurately and comprehensively identify the region's disadvantaged communities to support environmental justice analyses.

**Previous and Ongoing Work**

- Connected 2050 (2021)
- Fast Forward 2040 (2017)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Review state and federal requirements associated with environmental justice and summarize findings. (12/2025)
2. Review the methodology employed by California's MPOs in identifying disadvantaged communities and summarize findings (12/2025)
3. Engage the Joint Technical Advisory Committee (JTAC), seeking review and comment on work products as well as recommendations on project direction. (monthly, as needed)
4. Develop methodology concepts and illustrate those concepts as possible and seek review by the JTAC, including the committee's preferred methodology. (02/2026)
5. Develop a web-based means for soliciting public and stakeholder review of methodology concepts, notice and seek review. (02/2026)
6. Present methodology alternatives and JTAC, stakeholder, and public feedback to the Board of Directors, seeking the Board's preferred methodology. (04/2026)
7. Document the selected methodology, including the production of maps, both web-based and static, which can be used in the 2029 regional transportation plan and sustainable communities strategy update. (05/2026)
8. Present final project materials to the JTAC and the SBCAG Board of Directors, make final products available online. (06/2026)

**Products**

**Date**

Regional Environmental Justice Methodology

06/2026

**Staff Time**

6.0 person months

**Direct Costs**

Misc. Expenses

\$ 500

**Funding**

Total	SB1 RMRA		SBCAG
Program	FY 25-26	TDA Planning	Non-Federal TDA
136,000	\$ 120,400	\$ 15,599.10	\$ 0.90

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3831**  
**REGIONAL BROADBAND / TRIP REDUCTION PLANNING**

*Placeholder for outstanding Caltrans Sustainable Transportation Planning Grant application (2025/2026 Cycle).*

**Objectives**

- Update and expand upon a Regional Broadband Strategic Plan that was developed and approved in 2022, to evaluate future broadband projects and prioritize them across the region but also assess how they would reduce trips and thereby reducing Green House Gas (GHG) emissions.

**Previous and Ongoing Work**

- Regional Broadband Strategic Plan (2022)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Review state requirements such as documented under the California State Broadband Action Plan associated with broadband accessibility planning and how Santa Barbara County is responding (On Going)
2. Review federal requirements state such as documented under the California State Broadband Action Plan associated with broadband accessibility planning and how Santa Barbara County is responding (On Going)and federal requirements
3. Update planning goals for served and unserved based on latest definitions and emerging technology and thresholds
4. Collect, compile, analyze and map new data based on lessons learned to broaden and update our baseline of needs for served and unserved
5. Provide updated recommendations for priority areas to improve service delivery and categorize by region, jurisdiction and perhaps greater detail
6. Develop action plan for implementation of next steps

**Products**

**Date**

Baseline Assessment	05/2026
Data Gathering	08/2026
Draft Report	02/2027
Final Report	06/2027

**Staff Time**                      None

**Direct Costs**                      None

**Funding**

Total	Planning		SBCAG
Program	Grant	TDA Planning	Non-Federal TDA
0	0		

Percent of Federal Funding: 0%

**WORK ELEMENT  
3841  
GOLETA TRAIN STATION**

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**Objectives**

- Use Transit and Intercity Rail Capital Program (TIRCP) grant funds from Cycle 3, 2018, to design and construct a train station on a parcel owned by the City of Goleta.

**Previous and Ongoing Work**

- TIRCP Application Preparation
- SBCAG Origin-Destination Survey (2015)
- Completion of RFP process and contract approval to select Network Integration consultant
- Participation in selection of engineering and architecture firm to design train station (2019)
- Participation in Project Development Team meetings (biweekly)
- Development of Central Coast Network Integration Plan (2021)
- Participation in selection of construction management firm for train station project (2023)
- Prepare CTC funding allocation requests for PS&E and Construction Phases (2023, 2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Oversee administration of TIRCP grant (Cycle 3, 2018), including reporting (Monthly).
2. Process invoices from City of Goleta and seek reimbursement from the State for eligible expenses (Quarterly).
3. Participation in Project Development Team meetings (biweekly)

**Products****Date**

Project development progress reports

Quarterly

**Staff Time**

0.38 person months

**Direct Costs**

None

**Funding**

Total	TIRCP
Program	Prog Mgmt
\$ 11,000	\$ 11,000

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**3870**  
**GEOGRAPHIC INFORMATION SYSTEM (GIS) DEVELOPMENT**

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**Objective**

Improve SBCAG's mapping and spatial analysis abilities to support improved conveyance of information and analytical work in the development of future regional transportation plans and sustainable communities strategies, as well as other work completed by SBCAG.

**Previous and Ongoing Work**

- Updated SBCAG data dashboard with Census geographies, AB 2097 mapping, and average annual daily traffic.
- Completed mapping for a variety of SBCAG projects.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Continue planning and developing GIS data visualization tools and GIS web applications. (06/2026)
2. Participate in trainings, webinars, skill development, and capacity building activities for data analysis and GIS mapping. (06/2026)
3. Acquire, maintain, and provide necessary GIS assets to SBCAG's travel demand and land use modeling activities. (06/2026)
4. Coordinate with local jurisdictions and transit agencies to ensure SBCAG maintains accurate and current GIS data files. (06/2026)
5. Develop and maintain GIS assets for the geographical representation of Census and demographic data. (06/2026)
6. Refresh SBCAG's GIS dashboards, using current software and design principles. (06/2026)
7. Advance and maintain SBCAG's web mapping capabilities to improve public access of SBCAG data. (06/2026)
8. Provide GIS mapping assistance for SBCAG and regional agency projects. (as needed)
9. Continue transition to cloud-based GIS. (06/2026)

**Products****Date**

Improved GIS Capabilities

06/2026

**Staff Time**

5.5 person months

**Direct Costs**

GIS Software	\$ 6,000
Training/Travel	3,000

**Funding**

SBCAG FY 2025-26 Overall Work Program and Budget

Total Program	FHWA PL	TDA Planning	SBCAG
\$ 160,500	\$ 97,428	\$ 12,622.83	Non-Federal TDA
			\$ 50,449.17

Percent of Federal Funding: 60.70%

**WORK ELEMENT  
3881  
ACCESS FOR ALL ADMINISTRATION**

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**Objective**

Administration of the State Access for All program.

**Previous and Ongoing Work**

- Stakeholder engagement, programing of funding and required reporting.
- Call for projects and project selection
- Reporting due to California Public Utilities Commission

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Quarterly reporting (June 2026)
2. Stakeholder engagement (June 2026)
3. Guideline development and project selection (Spring 2026)

**Products**

- Program administration and reporting
- Project selection

**Date**

June 2026

June 2026

**Staff Time**

4.0 person months

**Direct Costs**

None

**Funding**

Total	Access For All (AFA)
Program	Administration
\$ 76,500	\$ 76,500

Percent of Federal Funding: 0%

**WORK ELEMENT**

**3890**

**TRANSPORTATION IMPROVEMENT PROGRAM – PLANNING AND PROGRAMMING**

**Objective**

To maintain a coordinated, multi-modal, multi-year program of transportation projects consistent with anticipated local, state and federal revenues and in compliance with state and federal requirements.

To assist State and Local partners with funding and programming of projects that are in the STIP and/or FTIP.

**Previous and Ongoing Work**

- Preparation of annual AB 1012 Obligation Plans
- Preparation of annual Listing of Federally Obligated Projects
- Execute and monitor funding agreements between SBCAG and State and Local agencies
- Monitor availability, deadlines and required reporting for Proposition 1B and SB1 funding and assist local agencies in identifying and competing for state and federal funding
- Administration of 2023 Federal Transportation Improvement Program (FTIP)
- Amend 2025 FTIP as required
- Federal Compliance of 2025 FTIP
- Development and adoption of the 2026 Regional Transportation Improvement Program (RTIP)
- Amendment of the 2026 RTIP as required
- Development of guidelines for Active Transportation Program Large Metropolitan Organization (MPO) Guidelines

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Identify transportation improvement needs from RTP, public hearings, technical committees, local agency and transit operator requests, corridor concept plans, SRTPs, and maintain and monitor a list of Project Initiation Documents (PIDs) for projects that will be candidates for Senate Bill 1 (SB1) and other future regional funding opportunities. (Quarterly)
2. Identify local and regional project funding opportunities and inform local agencies of funding opportunities and prepare project applications for regional projects. (Monthly)
3. Monitor progress of projects programmed in the 2024 STIP to ensure SB 45 timely use of funds requirements are met. Attend quarterly status meetings with Caltrans and local agencies. Prepare reports on STIP projects and present them to SBCAG Board. (Monthly)
4. Attend meetings with State and Local partners on STIP/FTIP programming and provide programming assistance as needed (Monthly)
5. Work with Caltrans and local agencies to monitor progress and provide support for the timely delivery of projects in the current FTIP. (Quarterly)

6. Prepare annual funding obligation plan, which includes estimated obligations of STIP project funds, and submit to Caltrans and CTC pursuant to AB 1012. (04/2023)
7. Prepare amendments to the adopted 2025 FTIP as required consistent with state and federal guidelines, regulations and statutes, including financial constraint analysis, public noticing, and public input. (Monthly)
8. Development and approval of 2026 State Transportation Improvement Program (STIP). (2025)
9. Development of 2025 Federal Transportation Improvement Program (FTIP). (September 2024)
10. Attend California Transportation Commission (CTC) and Regional Transportation Planning Agency (RTPA) group meetings to monitor and provide input on State and federal legislation, program guidelines, and other policy matters related to the current STIP and FTIP as well as SB1 funding programs. (Monthly) Coordinate and provide updates to CTC staff regarding potential project scope changes, cost savings re-allocations and submit regular reporting on SB1 projects. (Quarterly, or more frequently)
11. Assist local agencies in obtaining grant funds for transportation improvements from various federal and state sources. (Monthly)
12. Monitor progress of projects programmed in the STIP to ensure timely use of funds. (Monthly)
13. Report on STIP projects and present status updates to the SBCAG Board. (Quarterly)
14. Ensure that SBCAG's public participation procedures are followed in preparing and amending all programming documents. (Monthly)
15. Provide input and assistance to Caltrans in the development of State administered programs including the State Highway Operation and Protection Plan (SHOPP) and State Interregional Transportation Improvement Program (ITIP). (Quarterly)
16. Administer and allocate State Highway Account funds, which have been received in exchange for federal Regional Surface Transportation Program fund apportionments. (April 1, 2026 to June 30, 2026)
17. Continue to actively participate in the California Federal Programming Group (CFPG). (Monthly)
18. Prepare and submit SB1 reports to Caltrans for SB1 funded projects. (Monthly/Quarterly as needed)
19. Participate in implementation of programs included in the Bi-partisan Infrastructure Law (BIL). (Monthly)
20. Approval of guidelines for ATP Large MPO guidelines and conduct call for projects.
21. Administer various funding sources through Caltrans for each of the local projects including, but not limited to, preparing requests for authorization, programming changes, coordinating reimbursable costs submitted by local agencies and reviewing and approval invoices for reimbursement. (Quarterly, or as needed)

**Products**

**Date**

STIP progress reports	Quarterly
SB1 progress reports	Quarterly
FTIP amendments	Bi-monthly
STIP amendments	Quarterly
Obligation plan (AB 1012)	04/2026
STIP amendment requests/Deadline extension requests	As needed
Annual obligated project list	12/2025
Development of 2026 FTIP (approval in Fall 2024)	October 2025

**Staff Time**                      9.50 person months

**Direct Costs**

Travel (CTC, RTPA, CALCOG, PD&C)	\$ 10,650
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**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 281,500	\$ 249,211	\$ 32,287.93	\$ 1.07

Percent of Federal Funding: 88.53%

## **Program and Project Delivery Services**

**WORK ELEMENT  
5810  
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES**

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**Objectives**

- To provide and maintain a system of motorist-aid call boxes on Santa Barbara County highways as a top priority.
- To provide a towing service on identified highways during peak commute hours with the goal of congestion relief.
- When possible, to provide projects that aid in promoting motorist safety per the statewide SAFE guidelines.
- To provide Transportation Demand Management programs on congested freeways.

**Previous and Ongoing Work**

- Construction-related Freeway Service Patrol on the South Coast 101 corridor, including extended service during construction related to the 101 Widening.
- Attended Statewide SAFE Conference
- Prepare RFP for Freeway Service Patrol towing services (2023)
- Extend CalTrans Call Box Encroachment Permit (2023)
- Award multi-year contract for Freeway Service Patrol (2024)
- Award multi-year contract for Call Box Call Center (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide staff support to SBCAG Board; prepare reports, agenda and minutes for board meetings. (Monthly)
2. Monitor vendor contracts and agency agreements and coordinate the activities of the call box vendor, cellular service provider, private call answering center, California Highway Patrol, Caltrans and technical consultant. (Monthly)
3. Participate in statewide SAFE committee to share pertinent information and ideas and to monitor legislation related to call box service. (Monthly)
4. Ensure that call boxes are maintained and in proper working order (Contractor). (Monthly)
5. Develop and administer a SAFE budget. (Monthly)
6. Monitor use of call boxes to determine if changes are warranted in CHP dispatch protocol, system hardware, public education, etc. (Monthly) (Contractor & Staff)
7. Update call box system implementation plan consistent with CHP/Caltrans guidelines. (As needed)
8. Inspect, test and put into service upgraded call boxes (Contractor). (Monthly)
9. Administer Freeway Service Patrol towing company contract for the 101 South Coast Corridor. (Monthly)
10. Monitor performance of Freeway Service Patrol, provide annual status reports, secure state grant funding to continue program. (Monthly) (Contractor & Staff)
11. Monitor interface of private call center dispatching services and CHP dispatching and facilitate periodic meetings to address issues and concerns. (Monthly)

12. Monitor operation and performance of Freeway Service Patrol program on south coast 101 corridor and evaluate feasibility of expansion of FSP services on Highway 101. (Monthly)
13. Conduct Transportation Demand Management programs on congested freeways including the maintenance of the SmartRide.org ride matching website that provides freeway traffic conditions, live traffic cameras, ride matching services and a multimodal trip planner. (Monthly)
14. Actively market the SAFE and FSP programs, through radio, social media and government access TV. (Monthly)
15. Identify potential new SAFE programs and services. (Monthly)
16. Explore replacement of Call Box technology and current maintenance program (June 2026).
17. Implement new data gathering technologies onboard Freeway Service Patrol fleet vehicles (June 2026).

**Products**

Private call center/CHP dispatch meetings	As needed
FSP meetings w/CHP & tow contractor	Biannually
Report to Caltrans regarding Freeway Service Patrol cost-effectiveness	Annually

**Staff Time**

3.0 person months

**Direct Costs**

Communications	\$ 35,900
Call Box Maintenance	29,400
Equipment/Technology	12,500
Office Expense	12,500
Call Center	21,300
CHP/SAFE Liaison	1,500
Travel	6,000
FSP Contractor	175,000
TDM Programs	422,900

**Funding**

Total	FSP	
Program	Carryover	DMV Fees
\$ 784,200	\$ 243,700	\$ 540,500

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**5820**  
**LOCAL TRANSPORTATION AUTHORITY - 1% Admin**

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**Objectives**

- To effectively and efficiently administer Measure A funds.
- Ensure that all requirements specified in Measure A Ordinance and Investment Plan are met.
- Ensure oversight and transparency is provided in expending local sales tax revenues and implementing the transportation projects and programs specified under the Measure A local transportation sales tax.

**Previous and Ongoing Work**

- Adoption of Measure A Strategic Plan Update.
- Measure A Program of Projects Annual Updates.
- Development and Monitoring of Measure A Cash Flow Model and Revenue Collection.
- Development of guidelines and specifications for Measure A Project Signage.
- Development of guidelines and scoring criteria for Measure A North County and South Coast Safe Routes to School, Bicycle and Pedestrian Programs.
- Preparation of Investment Plan and Ordinance for Measure A on the November 2008 Ballot. Execution of Agreement with the Board of Equalization to collect Measure A Revenues.
- Facilitation of Measure A Citizens Oversight Committee.
- Monitoring of most recently adopted Measure A Strategic Plan project costs, schedule and funding needs.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Administer local allocation of Measure A funds; prepare estimates and apportionments, evaluate local programs of projects, allocate funds, conduct annual fiscal/compliance audits. (June 2026)
2. Conduct an outreach program to inform the public about the benefits and successes of the Measure A program. (June 2026)
3. Distribute paratransit funds to transit operators consistent with Measure A Ordinance and LTA policies. (June 2026)
4. Provide staff support to partner agencies for Measure A funded projects. (Quarterly)
5. Provide staff support to LTA Board. Prepare and administer LTA budget. (Monthly)
6. Plan for extension of Measure A sales tax program.
7. Participate in Self-Help Counties Coalition including monitoring and commenting on federal and state legislation and policies affecting local transportation sales tax measure. (Monthly).
8. Monitor legislation affecting local sales tax measures including legislative proposals authorizing establishment or extension of local transportation sales tax measures. (Monthly)

9. Prepare annual report, summarizing progress to date on Measure A program and outlining financial condition of program (Spring 2026)
10. Update of LTA Ordinance #3 including Rules and Regulations for Administration of Measure A Sales Tax Revenues. (As needed)
11. Provide staff support for the Measure A Citizens Oversight Committee. (Quarterly)
12. Prepare Measure A program of projects for non-local projects and programs in Measure A. (Annually)
13. Approve cooperative agreements for Measure A Safe Routes to School, Bicycle and pedestrian programs. (As needed)
14. Approve cooperative agreements for Measure Circulation Improvements Projects (As needed).
15. Implement adopted Measure A Strategic Plan and prepare updates to reflect changes to project costs and revenue estimates since adoption. (Monthly)
16. Update most recently adopted Measure A Strategic Plan. (As needed)
17. Amend Measure A Ordinance as necessary to add projects to the Investment Plan. (As needed)
18. Coordinate with local agency staff on the implementation of Measure A regional projects. (Monthly)
19. Monitor Measure A cash flow, including regular review of actual and forecast expenditures and overall cash flow needs. (Quarterly)

**Products**

Approval of Measure A Strategic Plan  
 Measure A Program of Projects  
 Cash flow monitoring  
 Measure A Annual Report

**Date**

Fall 2025  
 Spring 2026  
 Quarterly  
 Spring 2026

**Staff Time**

15.77 person months

**Direct Costs**

Copy Services	\$ 2,000
COC Meetings	2,200
Graphic Design Services	3,000
Translation Services	1,500
Travel	3,150

**Funding**

Total	Measure A
Program	1% Admin
\$ 423,800	\$ 423,800

Percent of Federal Funding: 0%

**WORK ELEMENT  
5824  
LTA PROGRAM AND PROJECT DELIVERY (MEASURE A)**

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**Objective**

To implement projects and programs in the Measure A investment plan in a timely and cost-effective manner.

**Previous and Ongoing Work**

- Measure A Investment Plan
- 2010 Measure A Strategic Plan and Amendment
- 2015 Measure A Strategic Plan
- 2020 Measure A Strategic Plan
- Measure A Program of Projects
- Highway 166 Safety and Operational Project Scoping (2012)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Award and administer professional service contracts for Measure A-funded projects. (As needed)
2. Manage and oversee consultant contracts for Highway 166 / Black Road Intersection. (Monthly)
3. Monitor, manage and implement provisions of cooperative agreements with Caltrans and memorandums of understanding with local agencies, other partners on projects receiving Measure A and other local funds. (Monthly)
4. Monitor, manage and implement provisions of cooperative agreements with Caltrans on projects receiving Measure A funds. (Monthly)
5. Manage and oversee consultant contracts to deliver various segments related to *Highway 101: Carpinteria to Santa Barbara* project. (Monthly)
6. Coordinate delivery of the *Highway 101: Carpinteria to Santa Barbara* project including coordination with Highway 101 Corridor Advisor, Executive Steering committee, Caltrans Construction Manager General Contractor (CMGC) team, Caltrans and consultant functional team leaders, and attend project focus meetings and project development team meetings. (Monthly)
7. Participate in Project Development team meetings for rail track projects. (Monthly)
8. Review project development documents (e.g., environmental documents, permits, construction plans, appraisal reports, etc.) prepared by local agencies, agency consultants and Caltrans. (Monthly)
9. Develop annual Program of Projects for regional programs and projects that SBCAG as the Local Transportation Authority is responsible for implementing (06/2025)
10. Fund Measure A-funded interregional transit services. (Monthly)

**Products**

**Date**

Measure A Program of Projects (also in WE 5820)  
Measure A cooperative agreements with funding recipients

06/2025  
(Various)

Measure A Project Consultant Contracts Various)  
 Measure A Project Cooperative Agreements with Caltrans (Various)  
 Measure A Project MOU's and Agreements with local agencies and partners (Various)

**Staff Time** 41.27 person months

**Direct Costs**

Annual Audit	\$ 11,800
Construction Hotline	1,300
Membership CRCC	9,000
Board Compensation	35,000
Liability Insurance	25,000
Travel	14,500
Office Expense	31,990
Federal & State Lobbyist	153,000
County Counsel	35,000
Revenue Monitoring Support	40,000
Grant Writing Services	50,000
TIFIA Support & Transaction Fees	41,000
Measure A Extension	100,000
Replica Subscription	96,000
Rail Program Management	19,407,000
SR 166 Safety & Op	375,600
HWY 101 HOV	16,590,000
Solvang Circulation Project	600,000
101/135 Betteravia	3,400,000
City of Goleta Project Connect	4,500,000
Carpinteria Circulation Project	326,000
SC Carpool/Vanpool	166,000
SC Interregional Transit	2,353,000
SC Bike & Ped	3,356,708
SC Transit Capital	2,219,519
NC Carpool/Vanpool	57,300
NC Safe Routs to Sch, Bike, Ped	1,517,700
HWY 246 Passing Lanes	15,000
Bike & Ped Program Support	10,000

**Funding**

Total Program	Measure A	Measure A Carryover	State LCTOP <sup>2</sup>	State TIRCP <sup>1</sup>
\$ 56,519,600	\$ 17,499,182	\$ 22,889,418	\$ 145,000	15,986,000

Percent of Federal Funding: 0%

<sup>1</sup> TIRCP- Transit and Intercity Rail Capital Program

<sup>2</sup> LCTOP – Low Carbon Transit Operators Program

**WORK ELEMENT**  
**5826**  
**HIGHWAY 101 LOCAL PROJECT SUPPORT**

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**Objective**

To assist local agencies with project development and funding of local coastal development permit projects that are related to the *Highway 101: Carpinteria to Santa Barbara* project. Projects include the Cabrillo Blvd. \ UPRR Underpass Bridge Replacement, the Los Patos Undercrossing, the Los Patos/Cabrillo Roundabout, the Olive Mill Road Roundabout, the San Ysidro Road Roundabout, Santa Claus Lane Streetscape, Santa Claus Lane Bikeway, Rincon Trail, the Summerland Coastal Access Improvements, the North Padaro Coastal Access Improvements, the Santa Monica/Via Real Intersection and others.

**Previous and Ongoing Work**

- Develop and execute funding agreements with local agencies for Highway 101 parallel projects.
- Monitor funding commitments and project delivery for project development work performed by local agencies and their consultants for Highway 101 parallel projects.
- Serve as Project Development Team (PDT) member for project development phases led by local agencies on Highway 101 parallel projects.
- Hold regular progress meetings with County of Santa Barbara for Highway 101 parallel projects included in Local Coastal Program Amendment.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Administer various funding sources through Caltrans for each of the local projects including, but not limited to, preparing requests for authorization, programming changes, coordinating reimbursable costs submitted by local agencies and preparing invoices. (Monthly)
2. Participate on PDT teams for each of the projects which includes reviewing deliverables, and coordinating work being developed by the Highway 101 project team members. (Monthly)
3. Work with local agencies on meeting project delivery milestones and to ready projects for consideration in SB1 funding applications submitted for *Highway 101: Carpinteria to Santa Barbara* project and other parallel projects. (Monthly)

**Products/Milestones****Date**

MOU's and Agreements with local agencies to implement parallel projects	(Various)
Cooperative Agreements with Caltrans to implement parallel projects	(Various)

**Staff Time**

none

**Direct Costs**

Cabrillo Undercrossing	\$ 2,700,000
Olive Mill Roundabout	75,000
San Ysidro Roundabout	75,000
Santa Claus Lane Bikeway	350,000
Summerland Coastal Access	8,110,000
Santa Claus Streetscape	4,600,000
Los Patos Cabrillo	600,000
Milpas ramp improvements	1,300,000
Eucalyptus Lane	50,000
Ortega Hill-Sheffield connector	2,060,000
City of Santa Barbara ZEV	800,000
County of SB ZEV	385,000
SBMTD Transit Capital	1,000,000
VCTC Transit Capital	400,000
SB Eastside	1,500,000

**Funding**

Total Program	State RSTP <sup>1</sup>	State SB1-SCCP <sup>2</sup>	Measure A Carryover
24,005,000	\$ 7,587,000	\$ 15,668,000	\$ 750,000

Percent of Federal Funding: 0%

<sup>1</sup> RSTP – Regional Surface Transportation Program

<sup>2</sup> SB1-SCCP-State funded Solutions for Congested Corridors Program

**WORK ELEMENT  
5827  
TRANSPORTATION IMPROVEMENT PROGRAM- PLANNING, PROGRAMMING &  
MONITORING**

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**Objective**

To coordinate with Caltrans and local agencies on the successful delivery of projects included in SBCAG's multi-year program of transportation projects.

**Previous and Ongoing Work**

- Monitor availability, deadlines and required reporting for Proposition 1B and SB1 funding and assist local agencies in identifying and competing for state and federal funding
- Quarterly Status Meetings with Caltrans
- Regular Status Meetings with Local Agencies
- Project Development Team Meetings with State and Local agencies
- Monitor project delivery commitments, including schedule requirements and funding amounts, for State and Local projects.
- Coordinate and monitor project delivery to ensure coordination with other regional projects based on geography, timing and funding.
- Serve as Project Development Team (PDT) member for project development phases on State and Local projects.
- Coordinate with State and Local agency partners related to permit commitments and commitments under Measure A and other funding for all regional projects.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Monitor progress of projects programmed in the 2024 STIP to ensure SB 45 timely use of funds requirements are met. (Monthly)
2. Attend Project Development Team meetings for individual projects held by State and Local agencies (Monthly)
3. Attend quarterly status meetings of all projects led by Caltrans. (Quarterly)
4. Attend quarterly status meeting of all projects led by Local agency partners. (Quarterly)
5. Prepare reports on STIP projects regarding cost, scope and schedule and present as necessary to SBCAG Board. (Quarterly)
6. Provide project delivery assistance as needed to local agencies who are leading the development of state highway projects programmed in Regional Transportation Improvement Program (RTIP) and/or Federal Transportation Improvement Program (FTIP). (Monthly)
7. Work with Caltrans to provide input and assistance in delivery of state highway projects programmed in the STIP and FTIP and funded with various federal, state and regional funding . (Monthly)
8. Work with local agencies to develop schedules for meeting project delivery requirements, coordinate on any scope changes, and develop memorandums of

understanding/cooperative agreements for documenting commitments and delivery requirements for each of the project phases. (Monthly)

9. Participate in PDT teams for each of the projects which includes reviewing deliverables, and coordinating work being developed project team members. (Monthly)
10. Work with State and Local partners to develop schedules for meeting project delivery requirements. (Monthly)

### **Milestones**

	<b><u>Date</u></b>
Highway 246 Passing Lanes (Biological Mitigation)	On-Going
Highway 166/Black Road (Biological Mitigation)	On-Going
Highway 166/Highway 1	On-Going
Highway 246/Robinson Bridge	On-Going
Highway 246/Alamo Pintado Creek	On-Going
Highway 101/135 Interchange	On-Going
Cabrillo UPRR Bridge and Los Patos Bridge Project	On-Going
Milpas Corridor Improvements	June 2026
Summerland Coastal Access Improvements	June 2026
Santa Claus Lane Streetscape Phase 1	On-Going

**Staff Time**                      15.80 person months

**Direct Costs**                      None

### **Funding**

Total		STIP-PPM
Program	STIP-PPM <sup>1</sup>	Carryover
\$ 443,600	\$ 332,000	\$ 111,600

Percent of Federal Funding: 0%

<sup>1</sup> STIP-PPM – State Transportation Improvement Program – Planning, Programming and Monitoring

**WORK ELEMENT  
5830  
TRANSPORTATION DEMAND MANAGEMENT (TDM)  
RIDESHARING PROGRAM**

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**Objective**

To promote and encourage alternatives to driving alone during peak traffic hours, with the goals of reducing traffic congestion, air pollution and vehicle miles traveled as well as to improve the quality of life for employees, visitors, and residents of Santa Barbara County.

**Previous and Ongoing Work**

- Continuation of the voluntary TDM Program for Santa Barbara County.
- Continuation of the services of the County Ridesharing Office.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide centralized administration and implementation of voluntary TDM Program directed at employers, residents and commuters. (Monthly)
2. Provide training and furnish promotional materials, support and activities for employer transportation coordinators who are the local business points of contact for information on employee alternative commute options and available employer benefits for commuters. (Monthly)
3. Provide commuter benefit consulting for employers, offer a 90-day commuter incentive matching program, conduct Traffic Reduction Program surveys and assist in employee outreach. (Monthly)
4. Administer regional fare programs and transit rider promotions. (Ongoing)
5. Develop and provide information and promotional materials regarding carpooling, vanpooling, transit, rail, bicycling, compressed work weeks, telecommuting, tax programs and other TDM/ridesharing activities. (Monthly)
6. Work with employers to establish employer portals to the SmartRide.org commuter benefits management and commuter matching system, and develop new promotions administered by SBCAG to engage commuters on the site. (Monthly)
7. Implement and administer the Emergency Ride Home program and vanpool start-up program. (Monthly)
8. Coordinate with the SBCAG CalVans Board Representative and local CalVans Ventura/Santa Barbara staff representative. (Monthly)
9. Maintain an updated rideshare database. (Annually)
10. Market SmartRide.org website one-stop-shop for commuters, including a multi-modal trip planner, rewards program, commute calendar, school pool and commuter challenges. (Monthly)
11. Assist in the organization and placement of vanpools. Provide incentives to stimulate vanpool formation. (Monthly)
12. Update Countywide Bike Map, including development of an online bike map tool and new printed map and wayfinding signage guide (Annually).
13. Promote TDM/Rideshare education and events. (Monthly)

14. Coordinate an annual Bike Challenge. Provide bicycle safety workshops, bicycle commuting assistance, cycling pop-up events and promote bicycling as part of the Countywide Bike Month (CycleMAYnia) events (05/2025).
15. Develop and manage an E-Bike Fleet to promote use by employers, at special events and schools regarding use of and safety tips for electric bikes for commuting. (Monthly)
16. Work with the Community Environmental Council and the APCD on Earth Day partnership/promotions opportunities. (April 2025)
17. Assist in defining and implementing TDM mitigation measures associated with EIR and Negative Declarations. (Quarterly, as requested)
18. Implement TDM programs recommended in the SBCAG Sustainable Community Strategy required under SB 375. (Monthly)
19. Coordinate with multi-agency consortium on the Green Business Certification Program. (Biannually)
20. Coordinate Traffic Management Program activities as part of the 101 HOV project, including 90-day transit pass program, the formation of vanpools and carpool incentives and active transportation promotions. (Monthly)
21. Support regional planning and outreach for micro-mobility options, e.g. bike share and scooter share. (As needed)
22. Represent SBCAG at active transportation advocacy group meetings, including Cycle California Coast and MOVE Santa Barbara County. (Monthly)
23. Represent SBCAG at Santa Barbara Human Resources Association meetings and events (Biannually, and as needed).
24. Market both North County and South Coast transit services to employers and commuters to reduce carbon emissions. (Monthly)
25. Market Peak Hour Rail service through employer outreach. (Monthly, when service resumes)

**Products**

**Date**

E-Newsletter for Commuters	Monthly
E-Newsletter for Employers	Quarterly
Santa Barbara Human Resources Association Presentation	Biannually
Green Business Program Commuter/Transportation Presentation	Annually
Regional Micro-Mobility Meeting	As Needed
Small-Scale Commuter Challenges and Promos	Monthly
Bike Challenge (Measure A Bicycle Program Funded)	05/2026
CycleMAYnia events (Measure A Bicycle Program Funded)	05/2026
Updated Countywide Bike Map	(6/2026-Future work)
Quarterly TDM services report. (Measure A Funded)	Quarterly
Development of a countywide contactless integrated fare system 7/2026)	(Future work

**Staff Time**                      10.25 person months

**Direct Costs**

Communication	\$ 1,361
Insurance	7,500
Memberships	5,200
Postage	600
CycleMAYnia Program	28,500
Graphic Design Services	71,000
Software (SmartRide, Domains, Hosting)	73,700
Travel	9,000
Event Supplies	2,000
Incentives/Promotions	500,000

**Funding**

Total	Measure A		SAFE TDM	State
Program	Bike & Ped	SAFE TDM	Carryover	LCTOP <sup>1</sup>
\$ 900,600	\$ 10,000	\$ 372,100	\$ 18,500	\$500,000

Percent of Federal Funding: 0%

<sup>1</sup> LCTOP – Low Carbon Transit Operators Program

**WORK ELEMENT  
5840  
CLEAN AIR EXPRESS**

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**Objective**

Provide safe, comfortable, efficient and well-coordinated intercity commuter transit service, connecting North County Santa Barbara to the South Coast region.

**Previous and Ongoing Work**

- Management and oversight of interregional Clean Air Express commuter bus services, including reinstatement and/or modification of services to grow ridership (ongoing)
- Completion of the Zero Emissions Fleet Transition Plan (2023)
- Transition from contactless payment Tap-to-ride pilot to long-term service agreement (2022)
- Development and rehabilitation of SBCAG Regional Transit Facility (ongoing)
- Transit asset management roles and responsibilities, including replacement and auction of aging fleet vehicles (2022-2023), procurement of electric vehicle supply equipment (EVSE) and upgrade of onboard technology for CAE fleet (2021-2023)
- SBCAG Title VI Program Update (2024)
- Prepare agency for FTA recipient funding eligibility and regulatory compliance (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Oversee use of Measure A, State and Federal funds to support Clean Air Express (Monthly)
2. Administer and manage all aspects of Clean Air Express, including service planning, contractor oversight, grant compliance, customer relations, procurements and service marketing and promotion. (Daily, as needed)
3. Provide strategic long-term operational and financial planning to ensure sustainability through 2040. (Quarterly)
4. Identify and apply for external funding, such as through State and Federal grants, funding agreements and partnerships to support Clean Air Express capital and operating costs. (Monthly, as appropriate)
5. Attend transit agency/City Council meetings (Monthly, as appropriate)
6. Oversee compliance with Federal requirements for Transit Asset Management and Public Transit Agency Safety Plans (Monthly, Quarterly)
7. Monitor transit-related legislation, grant programs and revenue sources and provide relevant information to the Executive Director and/or board. (As appropriate)
8. Manage development and rehabilitation of the SBCAG Regional Transit Facility. (Weekly)
9. Identify improvements to non-SBCAG owned Clean Air Express park and ride facilities, daytime and overnight storage facilities, and maintenance facilities. (Monthly)
10. Partner with member agencies and external organizations to improve inter-agency coordination and grow ridership. (Monthly, as appropriate)
11. Report service statistics, farebox revenues data and other performance information to State and Federal agencies. (Quarterly, Annually)
12. Coordinate efforts with other transit agencies regarding planning for potential joint use of EVSE infrastructure. (As appropriate)

13. Procure zero-emission fleet vehicles and associated charging equipment
14. Equip fleet with contactless fare systems and onboard ITS equipment for real-time tracking and passenger counting systems.

**Products**

**Date**

Implement Fare Change	7/1/2025
Annual Rider Survey	10/2025
National Transit Database Annual Report	10/2025
State Controller's Office Annual Transit Service Report	01/2026
Annual budget	01/2026-3/2026
Semi-annual schedule changes	Summer, Winter

**Staff Time**

3.38 person months

**Direct Costs**

Communications	\$ 11,000
Insurance	117,500
Audit Fees	5,900
Memberships	6,000
Office Supplies	1,500
Postage	1,000
Printing	10,000
Advertising/Marketing	50,000
Vehicle/Fleet Maintenance	175,000
Park & Ride Leases	49,300
Bus Storage	8,500
Bus & Records Inspections	15,000
Professional Contingency	50,000
Operations Contract	1,860,000
Tap to ride program	10,000
Credit card program fees	15,000
Maintenance-Chargers	10,000
Travel	12,000
Utilities	24,000
Fuel	408,000
Fleet Equipment	250,000
Fleet Livery	50,000

**Funding**

	FTA 5307	FTA 5339	State Transit	
Total Program	Formula	Formula	Assistance	TDA
\$ 3,390,600	\$ 250,400	\$ 95,000	\$ 148,000	\$ 250,000
	Fare		SB125	
	Revenues	Measure A	TIRCP/ZETCP	
	\$ 495,000	\$1,029,800	\$ 1,122,400	

Percent of Federal Funding: 37.47%

**WORK ELEMENT  
5841  
REGIONAL TRANSIT FACILITY**

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**Objective**

Management and development of the multi-operator SBCAG Regional Transit Facility in Goleta CA. To provide parking, maintenance, and operations facilities for interregional services and zero-emissions transit fleet needs. Plan for continued development of the facility to expand zero-emissions fleet infrastructure. Assess site for long-term feasibility for SBCAG office needs, for both SBCAG MPO/RTPA administrative staff as well as SBCAG transit operations staff.

**Previous and Ongoing Work**

- SoCal Edison Charge Ready Transport Program Initiation (2024)
- Commission chargers and establish maintenance program (2024)
- Transition zero-emission shuttles to SMBTD microtransit (WAVE) program (2024, ongoing)
- Establish standard rental agreement for transit fleet operators (2024)
- Draft scope of work for sidewalk infill construction project (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Manage EVSE charging infrastructure for transit fleets, including maintenance (Ongoing)
2. Administer LCFS program for chargers (Quarterly)
3. Administer RFP for Facilities Master Plan (FMP) and initiate FMP process (Ongoing)
4. Execute rental agreements with multiple transit operator tenants using facility (Prior work-11/2024)
5. Facility repairs and property management activities (Ongoing)

**Products****Date**

Rental agreement(s) with transit operator(s)	11/2024
RFP for Facilities Master Plan	11/2024
Complete sidewalk infill project	06/2025

**Staff Time**

3.38 person months

**Direct Costs**

Insurance	17,200
Janitorial & Building Maintenance	80,000
Utilities	40,000
Capital Improvements	500,000

**Funding**

Total		Measure A	State
Program	Measure A	Carryover	SB125
\$ 714,200	\$90,992	\$ 123,208	\$500,000

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**5850**  
**PROJECT DELIVERY - BROADBAND**

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**Objective**

Implement the goals and objectives identified in the Broadband Strategy.

**Previous Work & Ongoing Work**

- Identify Santa Barbara County Broadband Strategy, including documenting needs of various communities and establishing goals
- Initiated conversations with providers, evaluated options, and identified priority broadband infrastructure projects.
- Adopted Broadband Strategic Plan in December 2022

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. **Stakeholder outreach and engagement.** (Contractor & Staff) (On going)
  - SBCAG staff will continue to work directly or through a partnership with another entity to engage stakeholders at both the state, regional and local levels.
  - This includes participating in broadband task forces, as well as partnerships among state and regional agencies.
  - At the local level, it includes support for broadband committees and education of local stakeholders.
  - Develop and maintain relationships with private-sector internet service providers.
2. **Support SBCAG Board and committees to build on policy framework.** (On going)
  - SBCAG staff, with Board direction, will create a framework for broadband deployment by setting well-defined goals and establishing priorities and milestones based on the Broadband Strategic Plan and funding programs respectively.
  - Using the Broadband Strategy, SBCAG staff working with the local jurisdictions will identify and address barriers to facilitate broadband deployment in unserved and underserved areas.
  - We will work to connect broadband to other policy priorities, including economic development, transportation, health care, and agriculture, to build partnerships and leverage more funding for expansion efforts.
3. **Form Joint Powers Authority for Broadband.** (On going)
  - With current in-house counsel continue to facilitate the negotiation of a Joint Powers Authority (JPA) for Broadband.
  - Facilitate the approval of the Broadband JPA by the member Jurisdictions.
4. **Provide support and capacity building for project implementation.** (Ongoing)
  - SBCAG will support local and regional planning efforts that help educate community members and build the local capacity necessary for successful broadband infrastructure projects.
  - SBCAG will provide the board with a yearly priority list of broadband projects, and if funded, work with the local jurisdictions to implement them.

- If a local entity doesn't have the capacity to take on the necessary broadband projects, SBCAG can provide the staff with either in-house staff or consultant services.
- Provide technical assistance to local jurisdictions as they implement local projects.
- SBCAG to coordinate with Caltrans, California Department of Technology on establishment of regional hubs for tie—ins from middle mile network to last mile.
- 5. **Obtain funding for project implementation and operations.** (Contractor & Staff) (Ongoing)
  - SBCAG will pursue funding to support broadband deployment in unserved and underserved areas through grant programs that fund a portion of the cost of deployment in these communities.
  - Working with the local jurisdictions, we will ensure accountability by requiring that providers demonstrate they are providing the service they were funded to deliver while also providing the region with the data needed to evaluate the program and progress toward defined goals.
- 6. **Coordinate education and outreach program to improve digital literacy.** (Ongoing)
  - SBCAG will work with partner agencies and non-profit agencies to implement a community-based outreach and education program to bridge the gap of digital equity.
  - SBCAG will pursue grant opportunities to fund these activities.
- 7. **Prepare yearly program evaluation and evolution.** (June)
  - SBCAG will ensure future planning efforts and infrastructure projects are evaluating the performance of these efforts and incorporating lessons learned via a year-end report.
  - We will continue to update program goals and activities as their programs mature, addressing broadband adoption and working to help communities make full use of their broadband infrastructure.

**Products**

Committee meeting agendas/minutes/staff reports  
 Yearly list of priority projects  
 Funding grant applications  
 Year-end report

**Date**

Monthly  
 Yearly  
 As Needed  
 June of every year

**Staff time:** 0.83 person months

**Direct costs**

PD&C Travel \$ 500

**Funding**

Total	
Program	Broadband
\$ 29,300	\$ 29,300

Percent of Federal Funding: 0%

FY 2025-26 OVERALL WORK PROGRAM BUDGET REVENUE SUMMARY

Work Element		FTA 5303				FHWA PL				FHWA		Other Federal	Senate Bill (SB1)					Other State	Other Local	SBCAG Non-Federal*	Total
		Federal Share	TDA Planning	24-25 Federal Carryover	TDA Planning	Federal Share	TDA Planning	24-25 Federal Carryover	TDA Planning	FY 23-24 SP&R Carryover	TDA Planning		25-26 Formula RMRA	TDA Planning	25-26 Competitive RMRA	TDM SAFE & Local In-kind	SCCP				
1000	Program Administration																				
1810	OWP Development and Monitoring	182,285.00	23,616.95	-	-	97,823.00	12,674.01	-	-	-	-	-	-	-	-	-	-	-	-	1.04	316,400.00
1820	Regional/Subregional Coordination	-	-	-	-	391,833.00	50,766.12	-	-	-	-	-	-	-	-	-	-	-	-	0.88	442,600.00
1830	Public Participation and Information	98,233.00	12,727.13	25,000.00	3,239.02	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.85	139,200.00
1840	TDA Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	250,800.00	250,800.00
1850	SB125 Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	43,000.00	-	-	43,000.00
1860	FTA Administration	-	-	-	-	-	-	-	-	-	-	50,500.00	-	-	-	-	-	-	-	-	50,500.00
9300	Indirect Administration																			1,812,969.00	1,812,969.00
2000	Comprehensive Planning/Analysis																				
2810	Airport Land Use Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	53,251.00	57,649.00	110,900.00
2820	Census Data Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	72,200.00	72,200.00
2821	Regional Growth Forecast	-	-	-	-	-	-	-	-	-	-	-	107,306.00	13,902.63	-	-	-	-	-	91.37	121,300.00
2850	Travel Demand Forecasting & Land Use Modeling	-	-	-	-	161,478.00	20,921.19	-	-	-	-	-	-	-	-	-	-	-	-	0.81	182,400.00
3000	Transportation Planning and Programming																				
3810	Regional Transportation Plan & Regional Air Quality Planning	-	-	-	-	68,126.00	8,826.45	120,000.00	15,547.27	-	-	-	-	-	-	-	-	-	-	0.28	212,500.00
3816	REAP Grants Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,072,400.00	-	-	1,072,400.00
3818	SR 166 Comprehensive Corridor Study	-	-	-	-	-	-	-	-	123,440.00	30,860.00	-	-	-	-	-	-	-	-	-	154,300.00
3820	Alternative Transportation Planning & Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54,300.00	54,300.00
3821	Active Transportation - Complete Streets Planning	-	-	-	-	27,331.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,331.00
3822	SR 135 Comprehensive Corridor Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3826	SB County AI Bike Mapping & Wayfinding Project	-	-	-	-	-	-	-	-	-	-	-	-	-	392,453.00	50,846.45	-	-	-	0.55	443,300.00
3827	RTP-SCS Environmental Review	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	41,300.00	41,300.00
3828	Sustainable Communities Strategy Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3829	Environmental Justice Planning	-	-	-	-	-	-	-	-	-	-	-	120,400.00	15,599.10	-	-	-	-	-	0.90	136,000.00
3831	Regional Broadband/Trip Reduction Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3841	Goleta Train Station - TIRCP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,000.00	-	-	11,000.00
3870	GIS Development	-	-	-	-	97,428.00	12,622.83	-	-	-	-	-	-	-	-	-	-	-	-	50,449.17	160,500.00
3881	Access for All Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	76,500.00	-	-	76,500.00
3890	Transportation Improvement Program - PPM	-	-	-	-	249,211.00	32,287.93	-	-	-	-	-	-	-	-	-	-	-	-	1.07	281,500.00
5000	Program Delivery/Services																				
5810	Service Authority for Freeway Emergencies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	784,200.00	-	-	784,200.00
5820	Local Transportation Authority - 1% Admin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	423,800.00	423,800.00
5824	LTA Program & Project Delivery Measure A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,131,000.00	-	40,388,600.00	56,519,600.00
5826	Highway 101 Local Project Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,668,000.00	7,587,000.00	-	750,000.00	24,005,000.00
5827	Trans Improvement Program-Planning, Programming & Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	443,600.00	-	-	443,600.00
5830	Transportation Demand Management(TDM) Ridesharing Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	372,100.00	-	500,000.00	-	28,500.00	900,600.00
5840	Clean Air Express	-	-	-	-	-	-	-	-	-	-	345,400.00	-	-	-	-	-	1,270,400.00	-	1,774,800.00	3,390,600.00
5841	Regional Transit Facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000.00	-	214,200.00	714,200.00
5850	Project Delivery -Broadband	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	29,300.00	-	-	29,300.00
	Total	280,518.00	36,344.08	25,000.00	3,239.02	1,093,230.00	138,098.53	120,000.00	15,547.27	123,440.00	30,860.00	395,900.00	227,706.00	29,501.73	392,453.00	422,946.45	15,668,000.00	28,448,400.00	53,251.00	45,919,664.93	93,424,100.00

	5303
FY 25-26 Allocation	280,518.00
Carryover	25,000.00
	<u>305,518.00</u>

	PL
FY 25-26 Allocation	1,093,230.00
Carryover	120,000.00
	<u>1,213,230.00</u>

\* Consists of, but is not limited to, Measure A funds; TDA planning allocations; interest earning; SAFE motor vehicle fees, fare revenues, and available fund balances.

**FY 2025-26 OVERALL WORK PROGRAM STAFF RESOURCES**

		Staff FTE	Administration	Program Delivery	Multimodal Programs	Planning Division	Programming Division
<b>1000</b>	<b>Program Administration</b>						
1810	OWP Development and Monitoring	8.88	6.00	-	0.38	1.50	1.00
1820	Regional/Subregional Coordination	13.50	10.50	-	-	-	3.00
1830	Public Participation and Information	4.00	4.00	-	-	-	-
1840	TDA Administration	8.75	2.75	-	-	0.50	5.50
1850	SB125 Administration	2.50	-	-	-	-	2.50
1860	FTA Administration	3.00	-	-	-	-	3.00
9300	Indirect Administration	49.33	36.25	7.08	2.00	2.00	2.00
<b>2000</b>	<b>Comprehensive Planning/Analysis</b>						
2810	Airport Land Use Planning	4.00	-	-	-	4.00	-
2820	Census Data Center	4.00	-	-	-	4.00	-
2821	Regional Growth Forecast	4.50	-	-	-	4.50	-
2850	Travel Demand Forecasting & Land Use Modeling	6.00	-	-	-	6.00	-
<b>3000</b>	<b>Transportation Planning and Programming</b>						
3810	Regional Transportation Plan & Regional Air Quality Planning	6.51	-	-	-	6.51	-
3816	REAP Grants Administration	2.00	-	-	-	2.00	-
3818	SR 166 Comprehensive Corridor Study	3.00	-	-	-	2.00	1.00
3820	Alternative Transportation Planning & Support	1.50	-	-	-	1.50	-
3821	Active Transportation - Complete Streets Planning	0.99	-	-	-	0.99	-
3822	SR 135 comprehensive Corridor Study	-	-	-	-	-	-
3826	SB County AI Bike Mapping & Wayfinding Project	1.00	-	-	1.00	-	-
3827	RTP-SCS Environmental Review	1.00	-	-	-	1.00	-
3828	Sustainable Communities Strategy Planning	-	-	-	-	-	-
3829	Environmental Justice Planning	6.00	-	-	-	6.00	-
3831	Regional Broadband/Trip Reduction Planning	-	-	-	-	-	-
3841	Goleta Train Station - TIRCP	0.38	-	-	0.38	-	-
3870	GIS Development	5.50	-	-	-	5.50	-
3881	Access for All Administration	4.00	-	-	-	-	4.00
3890	Transportation Improvement Program - PPM	9.50	-	-	-	-	9.50
<b>5000</b>	<b>Program Delivery/Services</b>						
5810	Service Authority for Freeway Emergencies	3.00	-	-	3.00	-	-
5820	Local Transportation Authority - 1% Admin	15.77	5.00	4.27	-	-	6.50
5824	LTA Program & Project Delivery Measure A	41.27	6.00	4.52	29.25	-	1.50
5826	Highway 101 Local Project Support	-	-	-	-	-	-
5827	Trans Improvement Program-Planning, Programming & Monitoring	15.80	-	7.30	-	-	8.50
5830	Transportation Demand Management(TDM) Ridesharing Program	10.25	-	-	10.25	-	-
5840	Clean Air Express	11.88	1.50	-	10.38	-	-
5841	Regional Transit Facility	3.38	-	-	3.38	-	-
5840	Project Delivery -Broadband	0.83	-	0.83	-	-	-
		252.0	72.0	24.0	60.0	48.0	48.0

## FY 2025-26 COMPREHENSIVE BUDGET

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Budget Summary**  
**Fiscal Year 2025-26**

	<b>General</b>	<b>SAFE</b>	<b>Clean Air Express</b>	<b>LTA Measure A Capital Programs</b>	<b>Total</b>
<b>Revenues</b>					
Sales Taxes	\$1,565,386	\$0	\$1,370,800	\$17,699,182	\$20,635,368
Use of Money & Property	36,000	8,000	24,000	0	68,000
Intergovernmental Revenue - State	2,795,959	646,374	1,270,400	39,886,000	44,598,733
Intergovernmental Revenue - Federal	1,692,688	0	345,400	0	2,038,088
Intergovernmental Revenue - Local	0	0	0	0	0
Charges for Services	1,418,649	0	495,000	0	1,913,649
Miscellaneous Revenue	71,950	0	0	0	71,950
Other Financing Sources	432,946	0	0	0	432,946
<b>Total Revenues</b>	<b>8,013,578</b>	<b>654,374</b>	<b>3,505,600</b>	<b>57,585,182</b>	<b>69,758,734</b>
Use (Source) of Fund Balance	(3,078)	129,826	(7,900)	23,546,518	23,665,366
<b>Total Funding Sources</b>	<b>\$8,010,500</b>	<b>\$784,200</b>	<b>\$3,497,700</b>	<b>\$81,131,700</b>	<b>\$93,424,100</b>
<b>Expenditures</b>					
Salaries and Benefits	\$4,700,250	\$0	\$0	\$0	\$4,700,250
Services and Supplies	3,298,550	361,300	2,789,700	80,621,700	87,071,250
Other Charges	11,700	0	408,000	0	419,700
Fixed Assets	0	0	300,000	500,000	800,000
Other Financing Uses	0	422,900	0	10,000	432,900
<b>Total Expenditures</b>	<b>\$8,010,500</b>	<b>\$784,200</b>	<b>\$3,497,700</b>	<b>\$81,131,700</b>	<b>\$93,424,100</b>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2023-24	Adopted Budget 2024-25	Estimated Actual 2024-25	Proposed Budget 2025-26
<b>Taxes</b>					
TDA - Local Transportation Fund Sales Tax	3092	862,521	988,200	953,896	1,000,063
Measure A Sales Tax	3094	533,531	717,300	642,000	565,323
<b>Use of Money and Property</b>					
Interest	3380	47,144	36,000	67,000	36,000
<b>Intergovernmental Revenue - State</b>					
LCTOP	4339		500,000	0	500,000
State Transportation Improvement Pgm PPM	4339	268,336	433,700	433,700	443,600
Senate Bill (SB1)	4339	398,993	715,500	715,500	620,159
SB 125	4339	0	80,800	80,800	43,000
Access For All	4339	0	30,000	30,000	76,500
Regional Early Action Planning	4339	0	1,110,800	987,000	1,072,400
Broadband	4339	0	620,700	400,000	29,300
Transit Intercity Rail Program (TIRCP)	4339	0	27,500	27,000	11,000
<b>Intergovernmental Revenue - Federal</b>					
Consolidated Planning Grant	4789	1,439,174	1,591,374	1,506,000	1,518,748
FHWA Strategic Partnership	4789	0	250,000	123,600	123,440
FTA 5310	4789	0	40,400	40,400	50,500
FTA 5304 Coordinated Public Transit	4789	107,746	0	8,744	0
FTA 5304 Zero Emission Vehicle Grant	4789	36,338	0	0	0
<b>Intergovernmental Revenue - Local</b>					
Local Government Contributions	4840	34,921	25,000	150,387	0
<b>Charges for Services</b>					
Intrafund Salary Reimbursements	5739	1,123,020	1,176,204	1,150,000	1,377,249
Meeting Stipend	5739	26,700	41,400	41,400	41,400
<b>Miscellaneous Revenue</b>					
County Contribution	5770	50,000	51,500	51,500	53,250
Other Miscellaneous	5909	13,004	16,200	16,200	18,700
<b>Other Financing Sources</b>					
Operating Transfers In - SAFE -TDM	5911	263,500	317,400	288,200	422,946
Operating Transfers In - CycleMAYnia	5911	0	12,000	0	10,000
Total Revenues		5,204,928	8,781,978	7,713,327	8,013,578
Use (Source) of Available Fund Balance		(87,122)	147,422	(247,112)	(3,078)
Total Funding Sources		5,117,806	8,929,400	7,466,215	8,010,500

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2023-24</b>	<b>Adopted Budget 2024-25</b>	<b>Estimated Actual 2024-25</b>	<b>Proposed Budget 2025-26</b>
<b>Salaries and Benefits</b>					
Regular Salaries	6100	2,506,788	2,918,000	2,911,269	3,026,850
Retirement Contribution	6400	887,580	1,076,400	1,066,881	1,086,100
Retiree Medical OPEB	6475	102,085	128,500	131,741	133,680
FICA/Medicare	6550	34,215	42,100	39,377	43,730
Health Insurance	6600	316,744	359,600	357,034	353,530
Life and Disability Insurance	6610	27,379	41,100	37,960	41,360
Workers Compensation	6900	10,200	15,700	14,900	15,000
Subtotal		<u>3,884,991</u>	<u>4,581,400</u>	<u>4,559,162</u>	<u>4,700,250</u>
<b>Services and Supplies</b>					
Communications	7050	5,052	21,600	16,450	5,200
Insurance	7090	36,436	41,700	42,380	47,300
Audit Fees	7324	34,500	201,800	197,000	61,800
Equipment <5K	7348	14,441	61,600	34,452	50,200
Janitorial & Building Maintenance	7362	21,247	33,700	24,000	23,000
Memberships	7430	28,027	36,200	30,985	38,900
Office Expense	7450	75,234	150,800	90,000	261,200
Postage	7451	601	1,000	875	1,600
Copier Costs	7453	6,241	6,300	6,175	6,000
Professional & Special Services	7460	779,429	3,440,800	2,184,254	2,464,900
ADP Payroll Fees	7507	16,724	24,200	21,182	24,500
Publications & Legal Notices	7530	6,119	7,900	7,200	7,600
Office Lease Costs	7580	98,107	103,900	103,900	105,900
Charges for County Services	7669	36,000	2,600	2,600	66,800
Transportation and Travel	7730	39,641	93,500	92,000	96,350
Training	7732	5,375	21,000	11,700	21,000
Utilities	7760	11,679	17,000	18,000	16,300
Subtotal		<u>1,214,853</u>	<u>4,265,600</u>	<u>2,883,153</u>	<u>3,298,550</u>
<b>Other Charges</b>					
Refuse	7804	0	1,700	1,600	1,700
Sewer	7805	875	1,000	1,100	1,000
Vehicle Operations	7893	3,302	9,000	7,200	9,000
Phone System Equipment	7897	13,781	13,500	14,000	0
Telephone Work Orders	7898	0	1,100	0	0
Phone System Toll Charges	7899	4	100	0	0
Subtotal		<u>17,962</u>	<u>26,400</u>	<u>23,900</u>	<u>11,700</u>
<b>Fixed Assets</b>					
Office Furnishings & Equipment	8300	0	56,000	0	0
Total Expenditures		<u><u>5,117,806</u></u>	<u><u>8,929,400</u></u>	<u><u>7,466,215</u></u>	<u><u>8,010,500</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**SAFE - Comparative Revenue Information**

<b>Revenue Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2023-24</b>	<b>Adopted Budget 2024-25</b>	<b>Estimated Actual 2024-25</b>	<b>Proposed Budget 2025-26</b>
<b><i>Use of Money and Property</i></b>					
Interest	3380	11,543	11,000	8,782	8,000
<b><i>Intergovernmental Revenue - State</i></b>					
Motor Vehicle Fees	3541	402,407	396,000	400,774	400,774
Freeway Service Patrol	4339	139,415	176,500	147,748	245,600
<b><i>Miscellaneous Revenue</i></b>					
Other Miscellaneous	5909	0	0	0	0
Total Revenues		553,365	583,500	557,304	654,374
Use (Source) of Available Fund Balance		7,080	33,700	48,039	129,826
Total Funding Sources		560,445	617,200	605,343	784,200

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**SAFE - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2023-24</b>	<b>Adopted Budget 2024-25</b>	<b>Estimated Actual 2024-25</b>	<b>Proposed Budget 2025-26</b>
<b><i>Services and Supplies</i></b>					
Communications	7050	14,839	13,000	17,388	35,900
Call Box Maintenance & Repairs	7120	28,215	31,200	29,610	29,400
Equipment <5K	7348	0	0	0	12,500
Office Expense	7450	2,342	1,500	1,500	12,500
Professional & Special Services	7460	251,549	253,100	247,770	265,000
Transportation and Travel	7730	0	1,000	875	6,000
Subtotal		296,945	299,800	297,143	361,300
<b><i>Other Financing Uses</i></b>					
Operating Transfers Out - TDM	7901	263,500	317,400	308,200	422,900
Subtotal		263,500	317,400	308,200	422,900
Total Expenditures		560,445	617,200	605,343	784,200

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Clean Air Express - Comparative Revenue Information**

<b>Revenue Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2023-24</b>	<b>Adopted Budget 2024-25</b>	<b>Estimated Actual 2024-25</b>	<b>Proposed Budget 2025-26</b>
<b><i>Taxes</i></b>					
TDA - Local Transportation Fund Sales Tax	3092	356,232	330,000	330,000	250,000
Measure A Sales Tax	3094	1,121,824	1,113,000	1,301,010	1,120,800
<b><i>Use of Money and Property</i></b>					
Interest	3380	26,899	24,000	24,110	24,000
Rental of Bulding/Land	3409	27,200	0	0	0
<b><i>Intergovernmental Revenue - State</i></b>					
Proposition 1B	4339	279,113	0		0
State of Good Repair	4339	177,611	250,000	250,000	0
State Transit Assistance	4339		137,100	137,100	148,000
Low Carbon Transit Operators Program	4339	200,900	110,000	110,000	0
Zero Emmissions Transit Capital Program (ZETCP)	4339		238,200	230,000	561,200
Transit Intercity Rail Program (TIRCP)	4339		712,100	685,000	561,200
<b><i>Intergovernmental Reveunes - Federal</i></b>					
CARES	4789		0	0	0
FTA formula 5307	4789			0	250,400
FTA formula 5339	4789			0	95,000
<b><i>Charges for Services</i></b>					
Fare Revenues	5739	538,155	485,000	480,000	495,000
<b><i>Other Financing Sources</i></b>					
Proceeds from sale of suplus property	5920	82,771	0		0
Total Revenues		2,810,705	3,399,400	3,547,220	3,505,600
Use (Source) of Available Fund Balance		153,164	79,600	(298,785)	(7,900)
Total Funding Sources		2,963,869	3,479,000	3,248,435	3,497,700

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Clean Air Express - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2023-24</b>	<b>Adopted Budget 2024-25</b>	<b>Estimated Actual 2024-25</b>	<b>Proposed Budget 2025-26</b>
<b>Services and Supplies</b>					
Communications	7050	9,370	11,000	9,382	11,000
Insurance	7090	76,405	117,900	125,861	126,100
Audit Fees	7324	6,000	5,900	5,200	5,900
Equipment	7348		0		0
Maintenance - Building	7362		40,000	32,000	40,000
Maintenance - Equipment	7363		175,000	165,000	0
Memberships	7430	3,930	6,000	5,500	6,000
Office Expense	7450	1,039	11,500	10,500	11,500
Postage	7451	148	1,000	989	1,000
Professional & Special Services	7460	2,444,029	2,148,800	2,048,800	2,532,200
Publications & Legal Notices	7530	2,534	0	0	0
Travel	7730	3,922	10,000	9,800	12,000
Utilities	7760	7,094	32,000	31,575	44,000
Subtotal		<u>2,554,471</u>	<u>2,559,100</u>	<u>2,444,607</u>	<u>2,789,700</u>
<b>Other Charges</b>					
Fuel Charges	7893	371,417	444,900	361,630	408,000
Subtotal		<u>371,417</u>	<u>444,900</u>	<u>361,630</u>	<u>408,000</u>
<b>Fixed Assets</b>					
Facility Improvements	8200	0	425,000	400,000	0
Capital Equipment for Clean Air Express	8300	37,981	50,000	42,198	300,000
Subtotal		<u>37,981</u>	<u>475,000</u>	<u>442,198</u>	<u>300,000</u>
Total Expenditures		<u><u>2,963,869</u></u>	<u><u>3,479,000</u></u>	<u><u>3,248,435</u></u>	<u><u>3,497,700</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**LTA Capital Programs (Measure A) - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2023-24	Adopted Budget 2024-25	Estimated Actual 2024-25	Proposed Budget 2025-26
<b>Taxes</b>					
Measure A Sales Tax	3094	17,269,276	17,126,300	20,328,040	17,699,182
<b>Intergovernmental Revenue - State</b>					
Senate Bill(SB1) LPP	4339	746,348	0	0	0
Senate Bill(SB1) SCCP	4339		15,195,000	7,990,000	15,668,000
Rincon - ATP	4339	119,654	0	0	0
Cabrillo Underpass - HSIPL	4339	253,398	0	0	0
Highway 101 Construction - Surface Trans Prgm	4339	141,687	30,000	30,000	0
Olive Mill/San Ysidro - Surface Trans Prgm	4339	12,721,590	950,000	875,000	150,000
Other - Surface Trans Prgm	4339	11,352	110,000	110,000	152,000
ZEV Charging - Surface Trans Prgm	4339	52,841	225,000	200,000	185,000
MTD Electric Bike Capital Prgm	4339		1,000,000	1,000,000	1,000,000
Santa Claus Lane - Surface Trans Prgm	4339	52,907	300,000	279,000	0
Cabrillo Undercrossing -Surface Trans Prgm	4339	0	2,450,000	2,375,000	2,700,000
Los Patos/Cabrillo - Surface Trans Prgm	4339		5,600,000	5,590,000	600,000
Milpas Ramp Improv - Surface Trans Prgm	4339		1,250,000	1,225,000	1,300,000
SB Eastside - Surface Trans Prgm	4339	0	0	0	1,500,000
SB125	4339	0	0	0	500,000
Transit Intercity Rail Program	4339	338,556	16,586,000	16,575,000	15,986,000
Low Carbon Transit Operators Program	4339	0	145,000	145,000	145,000
<b>Intergovernmental Revenue - Local</b>					
Local Government Contributions	4840	0	105,000	105,000	0
<b>Other Financing Sources</b>					
Long Term Debt Proceeds- TIFIA	5921	20,084,609	0	20,000,000	0
<b>Total Revenues</b>		<b>51,792,218</b>	<b>61,072,300</b>	<b>76,827,040</b>	<b>57,585,182</b>
<b>Use (Source) of Available Fund Balance</b>		<b>(9,575,415)</b>	<b>34,504,000</b>	<b>4,616,634</b>	<b>23,546,518</b>
<b>Total Funding Sources</b>		<b>62,301,412</b>	<b>95,576,300</b>	<b>101,548,674</b>	<b>81,131,700</b>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**LTA Capital Programs (Measure A) - Comparative Expenditure Information**

Expenditure Description	Account Number	Cash Basis Actual 2023-24	Adopted Budget 2024-25	Estimated Actual 2024-25	Proposed Budget 2025-26
<b>Services and Supplies</b>					
Communications	7050	0	1,300	0	1,300
Liability Insurance	7090	0	33,100	0	33,600
Audit Fees	7324	9,500	11,800	11,800	11,800
Equipment <5K	7348	290		750	0
Janitorial & Building Maintenance	7362	0	40,000	35,000	40,000
Memberships	7430	3,000	4,000	3,000	9,000
Office Expense	7450	103,830	66,490	57,985	66,990
Postage	7451	515	0	0	0
Professional & Special Services	7460	37,825,397	94,640,110	80,593,287	80,424,510
Publications & Legal Notices	7530	174	0	0	0
Travel	7730	2,153	11,500	5,600	14,500
Utilities	7760	7,094	8,000	16,252	20,000
	Subtotal	<u>37,951,953</u>	<u>94,816,300</u>	<u>80,723,674</u>	<u>80,621,700</u>
<b>Other Financing Uses</b>					
Operating Transfers Out - Bike & Ped Prgms	7901	0	10,000	10,000	10,000
	Subtotal	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>Fixed Assets</b>					
Facility	8200	97,939	500,000	475,000	500,000
Other Capital Expenditures	8300	4,166,911	250,000	235,000	0
	Subtotal	<u>4,264,850</u>	<u>750,000</u>	<u>710,000</u>	<u>500,000</u>
	Total Expenditures	<u><u>42,216,803</u></u>	<u><u>95,576,300</u></u>	<u><u>81,443,674</u></u>	<u><u>81,131,700</u></u>

# **APPENDICES**

**APPENDIX A**  
**2025 SANTA BARBARA COUNTY**  
**ASSOCIATION OF GOVERNMENTS**  
**BOARD OF DIRECTORS**

<b><u>Jurisdiction</u></b>	<b><u>Directors</u></b>	<b><u>Alternate</u></b>
1 <sup>st</sup> DISTRICT SUPERVISOR	ROY LEE	
2 <sup>nd</sup> DISTRICT SUPERVISOR	LAURA CAPPES	
3 <sup>rd</sup> DISTRICT SUPERVISOR	JOAN HARTMANN	
4 <sup>th</sup> DISTRICT SUPERVISOR	BOB NELSON ( <b>Vice-Chair</b> )	
5 <sup>th</sup> DISTRICT SUPERVISOR	STEVE LAVAGNINO	
BUELLTON	DAVID SILVA Mayor	ELYSIA LEWIS Councilmember
CARPINTERIA	AL CLARK Councilmember	WADE NOMURA Councilmember
GOLETA	PAULA PEROTTE Mayor	LUZ REYES-MARTÍN Mayor Pro Tem
GUADALUPE	ARISTON JULIAN Mayor	CHRISTINA HERNANDEZ Councilmember
LOMPOC	JIM MOSBY Mayor	DIRK STARBUCK Councilmember
SANTA BARBARA	RANDY ROWSE ( <b>Chair</b> ) Mayor	ERIC FRIEDMAN Councilmember
SANTA MARIA	ALICE PATINO Mayor	MARIBEL AGUILERA-HERNANDEZ Councilmember
SOLVANG	DAVID BROWN Mayor	CLAUDIA ORONA Councilmember

## **2025 SBCAG Board of Directors Roster (cont.)**

### **Ex-officio Members**

#### Members of State Senate

S. Monique Limón  
19<sup>th</sup> Senate District

#### Members of State Assembly

Gregg Hart  
37<sup>th</sup> Assembly District

#### California Department of Transportation (CALTRANS) District 5

Scott Eades  
District Director, District 5

**APPENDIX B**  
**TECHNICAL PLANNING ADVISORY COMMITTEE**  
**2025 MEMBERSHIP ROSTER**

<b><u>JURISDICTION</u></b>	<b><u>MEMBER</u></b>	<b><u>ALTERNATE</u></b>
<b>BUELLTON</b> 107 West Highway 246 Buellton, CA 93427 (805) 686-0137	<b>ANDREA KEEFER</b> Planning Director	<b>SABINA ROAN</b> Associate Planner
<b>CARPINTERIA</b> 5775 Carpinteria Ave. Carpinteria, CA 93013 (805) 684-5405	<b>NICK BOBROFF</b> Senior Planner	<b>MINDY FOGG</b>
<b>GOLETA</b> 130 Cremona Goleta, CA 93117 (805) 961-7500	<b>ANNE WELLS</b> Advance Planning Manager <b>CHAIR</b>	<b>ANDY NEWKIRK</b> Senior Planner
<b>GUADALUPE</b> 918 Obispo Street Guadalupe, CA 93434 (805) 343-1340	<b>DAYANIRA CRUZ</b>	<b>DAVID SWENK</b>
<b>LOMPOC</b> 100 Civic Center Plaza Lompoc, CA 93436 (805) 736-1261	<b>GREG STONES</b> Principal Planner	<b>CHERRIDAH WEIGEL</b> Associate Planner
<b>SANTA BARBARA</b> 630 Garden St. Santa Barbara, CA 93101 (805) 564-5470	<b>DAN GULLETT</b> Principal Planner	<b>DANA FALK</b> Project Planner
<b>SANTA MARIA</b> 110 East Cook Street Santa Maria, CA 93454 (805) 925-0951 x 369	<b>DANA EADY</b> <b>VICE-CHAIR</b> Planning Manager	<b>FRANK ALBRO</b> Principal Planner
<b>SOLVANG</b> 1644 Oak St. Solvang, CA 93463 (805) 688-5575	<b>RAFAEL CASTILLO</b> Planning Manager	<b>LAURIE TAMURA</b> Planning Consultant
<b>COUNTY OF SANTA BARBARA</b> 123 E. Anapamu St. Santa Barbara, CA 93101 (805)568-2072	<b>DAVID LACKIE</b>	

**SPECIAL DISTRICT REPRESENTATIVES**

**SB COUNTY AIR POLLUTION  
CONTROL DISTRICT**  
260 N. San Antonio Rd., Ste. A  
Santa Barbara, CA 93110  
(805)961-8800

**BRIAN WONG**  
Planning Division

**ALEX ECONOMOU**  
Division Manager

**APPENDIX C**  
**TECHNICAL TRANSPORTATION ADVISORY COMMITTEE**  
**2025 MEMBERSHIP ROSTER**

<b><u>JURISDICTION</u></b>	<b><u>MEMBER</u></b>	<b><u>ALTERNATE</u></b>
<b>BUELLTON</b> 107 West Highway 246 Buellton, CA 93427 - (805) 686-0137	<b>ROSE HESS</b> Public Works Director	<b>VACANT</b>
<b>CARPINTERIA</b> 5775 Carpinteria Avenue Carpinteria, CA 93013 - (805) 684-5405	<b>JOHN ILASIN</b> <b>VICE-CHAIR</b> Public Works Director	<b>STEPHON DOWNES</b> Management Analyst
<b>GOLETA</b> 130 Cremona Goleta, CA 93117 - (805) 961-7500	<b>AUTUMN GLAESER</b> CIP Principal Engineer	<b>VACANT</b>
<b>GUADALUPE</b> 918 Obispo Street Guadalupe, CA 93434 - (805) 343-1340	<b>JEFF VAN DEN EIKHOF</b>	<b>DAVID SWENK</b>
<b>LOMPOC</b> 100 Civic Center Plaza Lompoc, CA 93436 - (805) 736-1261	<b>MICHAEL LUTHER</b> Public Works Director/City Engineer	<b>CRAIG DIERLING</b> Principal Civil Engineer
<b>SANTA BARBARA</b> 735 Anacapa Street Santa Barbara, CA 93101 - (805) 564-5318	<b>JESSICA GRANT</b> Supervising Transportation Planning	<b>DANA FALK</b> Project Planner
<b>SANTA MARIA</b> 110 East Cook Street Santa Maria, CA 93454 - (805) 925-0951	<b>GAMALIEL ANGUIANO</b> <b>CHAIR</b> Transit Services Manager	<b>DAVID BEAS</b>
<b>SOLVANG</b> 411 2nd St. Solvang, CA 93463 - (805) 688-5575	<b>BRIDGET PARIS</b> Public Works Director	<b>RANDY MURPHY</b>
<b>COUNTY OF SANTA BARBARA</b> Public Works Department 123 E. Anapamu St. Santa Barbara, CA 93101 - (805) 568-3035	<b>MARK FRIEDLANDER</b>	<b>CHRIS SNEDDON</b>

**SPECIAL DISTRICT REPRESENTATIVES**

<b>SB METROPOLITAN TRANSIT DISTRICT</b> 550 Olive St. Santa Barbara, CA 93101 - (805) 963-3364	<b>HILLARY BLACKERBY</b> Marketing & Community Relations Manager	<b>VACANT</b> Marketing and Community Relations Manager
<b>SB COUNTY AIR POLLUTION CONTROL DISTRICT</b> 260 N. San Antonio Rd., Ste. A Santa Barbara, CA 93110 - (805) 961-8800	<b>BRYAN WONG</b> Planning Division	<b>ALEX ECONOMOU</b> Air Quality Specialist
<b>CALTRANS DISTRICT V</b> 50 Higuera Street San Luis Obispo, CA 93401 - (805) 549-3130	<b>FINN JAMES</b> Regional Planner	

**APPENDIX D**  
**SANTA BARBARA COUNTY TRANSIT ADVISORY COUNCIL**  
**2025 MEMBERSHIP ROSTER**  
**(Page 1 of 2)**

<b><u>Representative of:</u></b>	<b>Voting Member</b>
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS WITH DISABILITIES 3435 Richland Dr. #6 Santa Barbara, CA 93105 (805) 963-0595 ext. 105	<b>Lesner-Buxton, Jacob (Chair)</b> (NC)
LOCAL CTSA - Easy Lift 53 Gerald Cass Place, Suite D Santa Barbara, CA 93117 (805) 681-1623	<b>Paredes, Ernesto</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS OF LIMITED MEANS	<b>Diaz, Lee</b> (NC)
POTENTIAL TRANSIT USERS WHO IS 60 YEARS OF AGE OR OLDER	<b>VACANT</b>
AGRICULTURAL WORKER REPRESENTATIVE	<b>VACANT</b>
TRANSIT USERS FROM SOUTHERN SANTA BARBARA COUNTY 230 W. Figueroa St. #8 Santa Barbara, CA 93101 (805) 963-5745	<b>Viriyincy, Oran</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR SENIORS Independent Living Resource Center 423 W. Victoria Street Santa Barbara, CA 93101 (805) 963-0595	<b>VACANT</b> (SC)
CITY OF LOMPOC TRANSIT (COLT) 100 Civic Center Plaza Lompoc, CA 93438 (805) 736-8368 (Airport)	<b>Fernbaugh, Richard</b> (NC)
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (MTD) 550 Olive Street Santa Barbara, CA 93101 (805) 962-4794	<b>Blackerby, Hillary</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR SENIORS Community Partners in Caring 111 N. Vine St. Santa Maria, CA 93454 (805)925-8000	<b>Zacarias, Hilda</b> (NC)

**SANTA BARBARA COUNTY TRANSIT ADVISORY COUNCIL**  
**2025 MEMBERSHIP ROSTER**

**(Page 2 of 2)**

<b><u>Representative of:</u></b>	<b><u>Voting Member</u></b>
LOCAL CTSA - SMOOTH 240 East Roemer Way Santa Maria, CA 93454 (805) 922-8476	<b>Simas, Fil</b> (NC)
COUNTY TRANSIT 123 East Anapamu, 2nd Floor Santa Barbara, CA 93101 (805) 568-3576	<b>Friedlander, Mark</b> (NC)
POTENTIAL TRANSIT USERS WHO HAS A DISABILITY 1825 Chapala St., #29 Santa Barbara, CA	<b>La Rocco, Matt</b>
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS WITH DISABILITIES	<b>Crawford, Nancy</b>
GUADALUPE TRANSIT 918 Obispo Street Guadalupe, CA 93434-0898 (805) 343-1340	<b>Cruz, Dayanira</b> (NC)
SANTA YNEZ VALLEY TRANSIT (SYVT) P.O. Box 107 Solvang, CA 93463 (805) 688-5575 x 222	<b>Paris, Bridget</b> (NC)
SANTA MARIA REGIONAL TRANSIT (SMRT) 110 South Pine Street, Suite 101 Santa Maria, CA 93458-5082 (805) 925-0951 x 170	<b>Sarri, Mark</b> (NC)
TRANSIT USERS FROM NORTHERN SANTA BARBARA COUNTY 1095 W. McCoy #33 Santa Maria, CA	<b>Townley, Jan</b> (NC)

**APPENDIX E**  
**MEASURE A CITIZENS OVERSIGHT COMMITTEE**

**Measure A Citizens Oversight Committee Roster 2025**

**At Large Members:**

Geoffrey Slaff  
Carson Link  
Abraham Carmona

**North County Members:**

Mark Funkhouser  
J. Lansing Duncan  
Eric D. Melsheimer  
Tomas López

**South County Members:**

Mark Bradley  
Dennis Story  
Lisa Osborn  
Pat Saley

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**APPENDIX F**  
**CERTIFICATIONS AND ASSURANCES**  
**FOR FTA ASSISTANCE PROGRAMS**

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## FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternative to providing Certifications and Assurances in TrAMS.)

Name of Applicant: **SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

The Applicant agrees to comply with applicable provisions of Groups 01 – 21.     X    

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<b><u>Category</u></b>	<b><u>Certification</u></b>
01. Required Certifications and Assurances for Each Applicant.	_____
02. Public Transportation Agency Safety Plans.	_____
03. Tax Liability and Felony Convictions.	_____
04. Lobbying.	_____
05. Private Sector Protections.	_____
06. Transit Asset Management Plan.	_____
07. Rolling Stock Buy America Reviews and Bus Testing.	_____
08. Urbanized Area Formula Grants Program.	_____
09. Formula Grants for Rural Areas.	_____
10. Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investments Grants Pilot Program.	_____
11. Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
12. Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	_____
13. State of Good Repair Grants.	_____
14. Infrastructure Finance Programs.	_____
15. Alcohol and Controlled Substances Testing.	_____
16. Rail Safety Training and Oversight.	_____
17. Demand Responsive Service.	_____
18. Interest and Financing Costs.	_____
19. Cybersecurity Certification for Rail Rolling Stock and Operations.	_____
20. Tribal Transit Programs	_____
21. Emergency Relief Program	_____

**FEDERAL FISCAL YEAR 2025 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Santa Barbara County Association of Governments

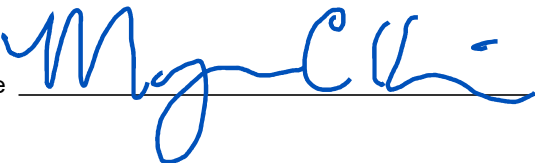
Name and Relationship of the Authorized Representative: Marjie Kim, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal laws, regulations and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature  Date: 4/21/2025

Name Marjie Kim, Executive Director  
Authorized Representative of  
Applicant

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For: Santa Barbara County Association of Governments

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature  Date: April 8, 2025

Name Susan McKenzie, Senior Deputy County Counsel  
Counsel Attorney for Applicant

*Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.*

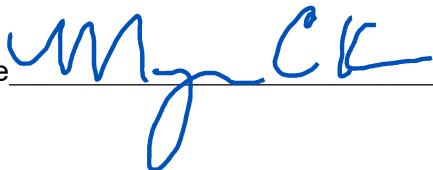
**Fiscal Year 2025/2026 California Department of Transportation  
Debarment and Suspension Certification**

*As required by U.S. DOT regulations on government wide Debarment and Suspension  
(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
  - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's **Excluded Parties List System (EPLS)**, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

**DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2025/2026  
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date 4/21/2025

Printed Name: Marjie Kim, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For: Santa Barbara County Association of Governments

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: Susan McKenzie, Senior Deputy County Counsel of Applicant's Attorney

Signature  Date April 8, 2025

## **FY 2025/2026 FHWA and FTA Metropolitan Transportation Planning Process Self-Certification**

In accordance with 23 CFR part 450, the California Department of Transportation and Santa Barbara County Association of Governments, the designated Metropolitan Planning Organization for the Santa Barbara, Santa Maria and Lompoc urbanized area(s), hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



MPO Authorizing Signature

Executive Director

Title

4/21/2025

Date

Caltrans District Approval Signature

Title

Date

## APPENDIX G STRATEGIC PLAN IMPLEMENTATION

### GOAL 1: TRANSPORTATION

**Enhance mobility throughout Santa Barbara County through the implementation of transportation programs, projects and funding.**

#### **APPENDIX G: Strategic Plan Implementation**

<b><u>Strategy 1A: Implement the Measure A Plan</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
5824	LTA Program & Project Delivery Measure A	This Work Element strives to deliver Measure A-funded projects in a timely and cost-effective manner consistent with the Measure A Strategic Plan.	Ongoing
<b><u>Strategy 1B: Provide an array of traffic solutions and alternatives to transportation to reduce congestion (including widening 101, implementing Measure A promises and other methods), that meet the needs of sub-regional and inter-regional communities.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan-Sustainable Communities Strategy	The 2050 RTP-SCS prioritizes funding for transportation projects, including a variety of alternatives, in conjunction with the Measure A Strategic Plan and STIP. The adopted RTP evaluates transportation patterns against the backdrop of regional land use in the context of the SCS.	Updated RTP-SCS to be adopted in August 2025
3840	Passenger Rail Service Planning	SBCAG is coordinating a commuter rail linkage between Ventura/Oxnard and Santa Barbara/Goleta as contemplated by the 101-In-Motion study. SBCAG is also a member of LOSSAN, a Joint Powers Authority which is seeking to improve intercity passenger rail service in the Amtrak Pacific Surfliner corridor.	In progress

<b><u>Strategy 1A: Implement the Measure A Plan</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3820	Alternative Transportation Planning and Support	SBCAG continues to coordinate with member agencies on local transit, bicycle and pedestrian planning efforts and the implementation of projects.	Ongoing
5824*	LTA Program & Project Delivery Measure A	Measure A provides an important source of funding for an array of transportation projects and alternatives as outlined in the Measure A Strategic Plan.	In progress
5830	Transportation Demand Management Ride Sharing Program	Focusing on transportation alternatives, this program promotes bicycling, TDM, transit, carpooling and other options for alternative commuting, seeking to raise awareness of existing alternatives and create new ones.	Ongoing

<b><u>Strategy 1C: Aggressively pursue State and federal funding for identified transportation projects.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS plans for transportation projects in a long-term planning horizon, identifying and programming available State and federal funding for this purpose.	Updated RTP-SCS to be adopted in August 2025
3890	Transportation Improvement Program	Fundamental to obtaining federal and State transportation project funding are the FTIP, RTIP and STIP processes, the central mechanisms by which such funding is allocated to projects in the Santa Barbara region.	Ongoing

<b><u>Strategy 1D: Regularly assess regional and sub-regional transportation needs.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
2850	Travel Demand Forecasting	The travel model is an important tool for assessing regional and sub-regional transportation needs, which the RTP-SCS relies on. An update of the existing 4-step model to an activity-based model in conjunction with SLOCOG and AMBAG is underway.	Significant work planned for FY 25-26
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS identifies future programmed, planned and illustrative projects based on identified needs and transportation modeling.	Updated RTP-SCS to be adopted in August 2025
3840	Passenger Rail Service Planning	In coordination with Caltrans and LOSSAN members, SBCAG assesses the need for rail system improvements and seeks to augment passenger rail services to meet regional needs.	In progress
3820	Alternative Transportation Planning and Support	This Work Element seeks to coordinate regional transit, bike and pedestrian network enhancements to promote transit, biking and walking as effective transportation modes and meet needs.	Ongoing
<b><u>Strategy 1E: Collaborate with member agencies to reach consensus on priorities and funding allocations.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Subregional Coordination	Collaboration with member agency staff on priorities and funding allocation happens directly through discussions between agency staff through the technical advisory committees and ultimately between Board members, beginning at the subregional level.	Ongoing

<b><u>Strategy 1E: Collaborate with member agencies to reach consensus on priorities and funding allocations.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1840	TDA Administration	TDA administration determines the prioritization of TDA funds for transit and other purposes in cooperation with member agencies and transit operators.	Ongoing
3810	Regional Transportation Plan - Sustainable Communities Strategy	RTP-SCS development requires dialogue and collaboration between SBCAG and member agency staff to identify and program available federal, State and local transportation funding.	Updated RTP-SCS to be adopted in August 2025
3890	Transportation Improvement Program	The FTIP, RTIP and STIP processes require discussion and consensus at the local level so that the region can act in unison in pursuing finite State and federal funding. SBCAG and member agency staff coordinate on identifying funding priorities.	Ongoing
5820	Local Transportation Authority Measure A Admin.	In managing and allocating local Measure A sales tax revenues, SBCAG works closely with member agency staff and decision-makers to understand local funding priorities and facilitate collaboration between local governments on spending decisions.	Strategic Plan update to be adopted in 2025

<b><u>Strategy 1F: Build positive working relationships with other local, State, and regional transportation agencies</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP Development and Monitoring	The OWP development process involves direct interaction with transportation agencies at all levels and is a key opportunity to review and discuss SBCAG's work, progress and priorities. It is accordingly an important avenue for building and maintaining positive working relationships with these agencies.	FY 25/26 OWP in progress
1820	Regional/Sub-regional Coordination	Regular interaction between SBCAG, Caltrans and local agency public works staff through the TTAC helps to maintain an open dialogue and improve communication between staff in these agencies.	Ongoing
1840	TDA Administration	TDA administration provides a link between SBCAG staff, responsible State agencies and local transit operators that allows for dialogue about local and regional transit needs and priorities.	Ongoing
3810	Regional Transportation Plan – Sustainable Communities Strategy	In articulating project programming priorities for the region, the RTP process involves opportunities for identification of priorities and interests and direct collaboration between transportation agency staff at all levels.	Updated RTP-SCS to be adopted in August 2025
3890	Transportation Improvement Program	In conjunction with the RTP process, TIP development shapes the programming of transportation projects and requires communication between transportation agency staff at all levels.	Ongoing

<b><u>Strategy 1G: Collaborate with agencies responsible for disaster planning to maintain mobility in the event of natural or manmade disasters.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Coordination with member agencies includes communication of local law enforcement and safety personnel on issues as required.	Ongoing
5810	Service Authority for Freeway Emergencies	SBCAG maintains a system of motorist aid call boxes on Santa Barbara highways and Freeway Service Patrol on South Coast 101 to help in cases of emergency. SBCAG collaborates with CHP and local law enforcement and safety agencies. SBCAG provides Transportation Demand Management Programs on congested freeways.	Ongoing

## **GOAL 2: HOUSING**

### **Reduce jobs and housing imbalance by facilitating consensus among member agencies regarding housing production goals.**

<b><u>Strategy 2A: Develop robust data collection and modeling tools to aid SBCAG and member agencies in analyzing housing trends and future needs.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
2820	Census Data Center	Gathering and analyzing Census data and population, employment and housing information are the first steps in addressing regional issues related to jobs-housing balance.	Ongoing
2850	Travel Demand Forecasting	The travel model is an important tool for assessing regional and sub-regional transportation needs, which together with the land use model allow robust modeling of future land use, housing and transportation scenarios in support of the SCS. An update of the existing 4-step model to an activity-based model in conjunction with SLOCOG and AMBAG is underway.	Significant work planned for FY 25-26
3810	Regional Transportation Plan - Sustainable Communities Strategy	Consistent with SB 375 mandates, the RTP-SCS analyzes alternative future land use and transportation scenarios that model the relationship between jobs, housing and transportation patterns.	Updated RTP-SCS to be adopted in August 2025

<b><u>Strategy 2B: Engage the State of California Department of Housing and Community Development (HCD) in ongoing dialogue focused on establishing housing goals that are acceptable to local agencies.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3816	Regional Early Action Planning	This project seeks to implement the RHNA plan and SCS.	Ongoing
<b><u>Strategy 2C: Implement effective public participation plans in concert with member agencies and other stakeholders, designed to facilitate a consensus about housing goals for the region.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through TPAC, TTAC and the combined Joint Technical Advisory Committee (JTAC) and the Board-adopted Public Participation Plan, SBCAG worked with SBCAG member agencies, stakeholders and the public in planning the next RHNA cycle.	Ongoing
1830	Public Participation and Information	The agency-wide Public Participation Plan was updated to reflect the public participation program already adopted by the Board in 2019 to guide the SCS process and address environmental justice issues consistent with federal requirements.	Update completed 2019
2840	Regional Housing Policy & Regional Housing Needs Allocation	This project seeks to build consensus on regional housing needs and to complete the 6 <sup>th</sup> cycle RHNA process.	August 2021
3810	Regional Transportation Plan - Sustainable Communities Strategy	In September 2019, the Board adopted a three-phase Public Participation Plan to guide the RTP-SCS process. The plan assigns the JTAC responsibility for guiding this planning process, which dovetails with the housing needs allocation process in accord with SB 375. Extensive public outreach and engagement are at the heart of the plan.	Updated RTP-SCS to be adopted in August 2025

### **GOAL 3: SUSTAINABLE COMMUNITIES**

**Meet greenhouse gas targets by facilitating consensus among member agencies in promoting sustainable communities.**

<b><u>Strategy 3A: Develop a Sustainable Communities Strategy through collaboration with local agencies that integrates planning processes for transportation, land use, and housing.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	JTAC has guided the development of the RTP, SCS and RHNA plan, ensuring communication and collaboration with SBCAG member agencies on important policy discussions and recommendations.	Ongoing
2850	Travel Demand Forecasting	The SCS planning process relies heavily on modeling tools to determine how future scenarios perform and State-mandated GHG reduction targets are met.	Significant work planned for FY 25-26
3810	Regional Transportation Plan - Sustainable Communities Strategy	The RTP-SCS accommodates forecast growth and addresses its effect on transportation patterns and vehicle emissions consistent with SB 375 requirements.	Updated RTP-SCS to be adopted in August 2025

<b><u>Strategy 3B: Engage the State of California Air Resources Board (ARB) to establish greenhouse gas reduction goals that are acceptable to local agencies to ensure the Sustainable Communities Strategy meets the requirement of SB 375.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan - Sustainable Communities Strategy	SBCAG involved ARB staff in RTP-SCS development, sharing scenario modeling results from land use and travel models and the regional growth forecast. ARB accepted the adopted RTP-SCS as adequate to meet regional GHG targets in 2022. SBCAG staff will continue to engage ARB staff in the next target-setting cycle.	Updated RTP-SCS to be adopted in August 2025

<b><u>Strategy 3C: Implement effective public participation plans and public relations strategies in concert with member agencies and other stakeholders, designed to facilitate a consensus about greenhouse gas emission goals for the region.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	JTAC has been a primary forum for public participation and an important mechanism for coordination with member agencies. Following the Board-adopted Public Participation Plan, SBCAG worked with SBCAG member agencies, stakeholders and the public in planning of the 2050 RTP-SCS and 2023-2031 RHNA cycle.	ongoing
1830	Public Participation and Information	The agency-wide Public Participation Plan was updated to reflect the public participation program already adopted by the Board in 2019 to guide the SCS process, including the housing policy discussion that will happen in concert with the housing needs allocation process.	Update completed, 2019

**Strategy 3C:** *Implement effective public participation plans and public relations strategies in concert with member agencies and other stakeholders, designed to facilitate a consensus about greenhouse gas emission goals for the region.*

<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan - Sustainable Communities Strategy	The plan assigns the JTAC responsibility for guiding this planning process, which dovetails with the housing needs allocation process in accord with SB 375. Extensive public outreach and engagement are at the heart of the plan.	Updated RTP-SCS to be adopted in August 2025

**Strategy 3D:** *Pursue local and State policies to create incentives for the reduction of greenhouse gases.*

<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan - Sustainable Communities Strategy	Development of the RTP-SCS entailed study and evaluation of a range of approaches to meet vehicle emission and GHG reduction targets, including incentive-based approaches.	Updated RTP-SCS to be adopted in August 2025
5830	Traffic Solutions Program	SBCAG's Traffic Solutions Program is one example of a successful, incentive-based program to promote commute alternatives through employer-based Transportation Demand Management programs, alternative commute competitions and other, similar measures.	Ongoing

#### **GOAL 4: MEMBER AND COMMUNITY SERVICES**

**Serve as a source of expertise, information and facilitation to aid member agencies in meeting their transportation and land use objectives and other regional interests requiring strong collaboration among the partners.**

<b><u>Strategy 4A: Engage with member agencies and the community to aid member agencies in meeting their transportation and land use objectives and other regional interests requiring strong collaboration among the partners.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through the technical advisory committees and sub-regional committees, SBCAG engages member agencies to understand and address member agency objectives in a collaborative process.	Ongoing
1830	Public Participation and Information	SBCAG's public information program provides a regular process for public participation in agency decision making through open meetings, notice of pending decisions and outreach to interested community groups.	Ongoing
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS is one important mechanism by which SBCAG is able to collaborate with member agencies and the community on the programming of transportation projects and funding to meet member agency objectives. Through the incorporation of the SCS, the RTP considers the effects of project programming decisions on overall transportation patterns in the region.	Updated RTP-SCS to be adopted in August 2025
5820	Local Transportation Authority Measure A Admin.	In managing and allocating local Measure A sales tax revenues, SBCAG works closely with member agency staff and decision-makers to understand local funding priorities and facilitate collaboration between local governments on spending decisions.	Ongoing

<b><u>Strategy 4B: Implement formal and informal methods for obtaining feedback from member agencies, including Board members and staff of those agencies, about their satisfaction with SBCAG's services.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Using the vehicles of the technical advisory committees and sub-regional committees, as well as informal agency staff and Board contacts, SBCAG staff will regularly solicit feedback from member agencies on SBCAG performance.	Ongoing

<b><u>Strategy 4C: Implement public relations strategies to increase public awareness of SBCAG, its role, challenges and accomplishments.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1830	Public Participation and Information	As part of the update of SBCAG's public participation plan, SBCAG included a new public relations component laying out marketing strategies to increase public awareness of SBCAG. As one recent measure, SBCAG has agreed with member agencies on a plan for placing signs on all Measure A projects to raise awareness of the use of Measure A funding and SBCAG's role.	Update completed 2019
3810	Regional Transportation Plan - Sustainable Communities Strategy	As part of RTP-SCS development, SBCAG staff undertook an extensive public outreach effort to engage the public and stakeholder groups. This public outreach effort helped to raise public awareness of SBCAG.	Updated RTP-SCS to be adopted in August 2025
5830	Traffic Solutions Program	The Traffic Solutions Program engages directly with the public across the region to promote alternative commuting options and in	Ongoing

<b><u>Strategy 4C: Implement public relations strategies to increase public awareness of SBCAG, its role, challenges and accomplishments.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
		so doing increases awareness of SBCAG's important role in this area.	
<b><u>Strategy 4D: At least twice yearly, facilitate a process with the county and city managers to hear their feedback about goal achievement and to obtain suggestions for changes to better meet member agencies' interests.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	The SBCAG Executive Director meets quarterly with County and City managers to discuss issues of regional importance. At least every 6 months, feedback about goal achievement and suggestions for changes will be sought through the managers' meetings.	Ongoing
<b><u>Strategy 4E: Ensure issues and projects are fully vetted by technical advisory committees and sub-regional committees before review by the board.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	SBCAG staff is committed to working closely with local agency staff through the technical advisory committees to vet issues and projects fully before bringing them to the Board. Before hearing by the full Board, projects and issues are brought to the subregional committees as appropriate.	Ongoing

<b><u>Strategy 4F: Ensure that all SBCAG Board members are well-informed.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through regular and informal contacts with Board members and local agency staff, SBCAG will update Board members on important projects and issues.	Ongoing

## **GOAL 5: ORGANIZATIONAL EXCELLENCE**

### **Be the standard bearer of excellence for regional agencies.**

<b><u>Strategy 5A: Create a workplace that attracts and retains highly competent professionals with a commitment to excellence in achieving SBCAG's mission, vision, values and goals and the ability to work collaboratively with member agencies.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Ensure SBCAG's mission, vision, values and goals maintain a prominent status within the organization.</li> <li>• Create a fun, safe and inspiring workplace that fosters loyalty and dedication to public service and SBCAG.</li> <li>• Provide leadership development opportunities via Leadership Santa Barbara and memberships in professional and community organizations.</li> <li>• Support and fund membership in professional associations that relate to the work of SBCAG.</li> <li>• Promote a customer-service culture of collaboration and mutual respect both within SBCAG and with external partners, Board members and member agencies.</li> </ul>	Ongoing

<b><u>Strategy 5B: Implement best practices for accountability, performance management, efficiency and effectiveness.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>Review and revise existing performance evaluation system and metrics in order to ensure Strategic Plan and OWP goals and objectives are met or exceeded.</li> <li>Benchmark agency performance against similar organizations with an eye toward opportunities to increase effectiveness and reduce expenses.</li> <li>Work toward building an adequate General Fund balance and a Reserve Fund.</li> </ul>	Ongoing

<b><u>Strategy 5C: Ensure that staff has the resources and skills necessary to do their jobs well.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>Identify skill development, training opportunities, and needs through the annual performance review process.</li> <li>Ensure adequate funding for training and tools necessary for employees to perform to SBCAG's standards of excellence.</li> <li>Coordinate with APCD to provide an IT platform and services that enhance and facilitate the work of SBCAG and its employees.</li> </ul>	Ongoing

<b><u>Strategy 5D: Foster a work environment that values collaboration, communication and quality public service.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Create an environment that fosters commitment to collaboration, on-going communication and quality service to the public.</li> <li>• Provide regular opportunities for staff to interact with member agencies; ensuring quality communication and relationships.</li> </ul>	Ongoing

<b><u>Strategy 5E: Develop confidence and trust in SBCAG's staff at all levels.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Improve and increase communication with member agencies and board members.</li> <li>• Practice “no surprises” when dealing with member agencies and Board members; provide adequate time to review data and ask questions.</li> <li>• Provide opportunities for social interaction with member agency staffs and Board members to foster better relationships.</li> <li>• Anticipate needs of others while providing consistent, quality support, and customer service without being asked to do so.</li> </ul>	Ongoing

<b><u>Strategy 5F: Implement best practices for continuous process improvement.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Continue to network with other agencies and professional associations to ensure SBCAG is employing best practices</li> <li>• Actively solicit new ideas and suggestions from staff</li> <li>• Continuously evaluate policies and procedures for opportunities for improvement.</li> <li>• Foster an environment that rewards and recognizes continuous process improvement.</li> </ul>	Ongoing

**APPENDIX H**  
**EXECUTED GRANT FUNDING**

**STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL ASSISTANCE  
PROGRAM SUPPLEMENT**

<b>MASTER AGREEMENT NO.:</b>	<b>64SBCAGMA</b>	<b>PROGRAM SUPPLEMENT NO.:</b>	<b>05SBCAGPS-01 A2</b>
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**PROVISION SECTION**



This PROGRAM SUPPLEMENT hereby incorporates all of the provisions contained in MASTER AGREEMENT No. 64SBCAGMA, entered into between STATE and RECIPIENT on January 26, 2024, as amended, and is subject to all the terms and conditions thereof including all applicable California Transportation Commission (CTC) resolutions. This PROGRAM SUPPLEMENT is adopted in accordance with ARTICLE II, Section 2 of the aforementioned MASTER AGREEMENT under authority of Resolution No. 23-28 approved by RECIPIENT on November 16, 2023. The RECIPIENT further stipulates that, as a condition to the reimbursement of State funds obligated to this PROJECT, it accepts and will comply with the covenants, obligations, terms and conditions set forth in said MASTER AGREEMENT and on the following page(s) of this PROGRAM SUPPLEMENT including all attachments. This PROGRAM SUPPLEMENT/AMENDMENT shall expire on August 20, 2027. Any amendments to this PROGRAM SUPPLEMENT shall supersede previous PROGRAM SUPPLEMENTS in their entirety.

<b>CTC RESOLUTIONS</b>	<b>APPROVED WAIVERS</b>	<b>BUDGET YEAR AUTHORITY</b>	<b>FUND</b>	<b>AMOUNT</b>	<b>PHASE EXPENDITURE AUTHORIZATION PROJECT ID</b>	<b>LAST EXPENDITURE DATE</b>
TIRCP-1819-02 October 18, 2018		2018-19	GGRF PTA	\$133,000 \$167,000	PS&E R409GA 0019000092	June 30, 2021
TIRCP-1920-19 June 25, 2020		2019-20	GGRF PTA	\$1,684,000 \$2,116,000	RW R409GB 0020000212	June 25, 2022
TIRCP-1920-19 June 25, 2020		2019-20	GGRF PTA	\$1,906,000 \$2,394,000	CON R409GD 0020000214	June 30, 2024
TIRCP-2324-26 December 7, 2023		2018-19	GGRF PTA	\$0 \$0	CON R409GE 0020000213	NA
TIRCP-2324-32 December 7, 2023		2022-23	GGRF PTA	\$532,000 \$668,000	CON R409GE 0024000098	2/20/2027

**PROJECT TITLE:** Coastal Express/Pacific Surfliner Peak Hour Service Expansion and Integration Project (MTD Transit Facility Component)

**PROJECT SUMMARY:** Complements rail service for commuters between Ventura and Santa Barbara counties by enhancing bus services that will allow seamless use of both rail and transit service to commute to employment centers in Goleta from Oxnard and Ventura in Ventura County. This Program Supplement funds \$1,200,000 for CON to improve the Santa Barbara Metropolitan Transit District's (SBMTD) unused operation and maintenance facility known as Terminal 2 located in Goleta, California. Santa Barbara County Association of Governments (SBCAG) is the implementing agency and has partnered with SBMTD to utilize Terminal 2 for additional bus storage and electric charging infrastructure to support additional Zero Emission Buses (ZEBs) needed for expanded service of the Coastal Pacific Surfliner rail service.

#### REQUIRED SIGNATURES

<b>Recipient:</b>	Santa Barbara County Association of Governments	<b>State Dept.:</b>	STATE OF CALIFORNIA Department of Transportation
<b>Signed By:</b>	 Marjie Kim (Sep 18, 2024 09:16 PDT)	<b>Signed By:</b>	
<b>Name:</b>	Marjie Kim	<b>Name:</b>	Ann Fox
<b>Title:</b>	Executive Director	<b>Title:</b>	Acting Deputy Director, Planning and Modal Programs
<b>Date:</b>		<b>Date:</b>	09/18/2024

#### ELECTRONIC DISTRIBUTION LIST

Caltrans Headquarters Accounting  
 Caltrans Division of Local Assistance Project Manager  
 Caltrans District Project Manager  
 Recipient

#### LIST OF ATTACHMENTS INCLUDED

- ☒ I. Scope of Work
- ☒ II. CTC Resolutions and Waivers
- ☒ III. Certification of Funds
- ☒ IV. Third-Party Contracts for CON Phase

**ATTACHMENT I**  
**Scope of Work****A. Project Description**

This project will expand regional commuter bus service in Santa Barbara and Ventura Counties to seamlessly coordinate with additional peak-hour Pacific Surfliner intercity rail service that operates from the Goleta Train Depot, in Goleta, California. The project includes four (4) components: 1) Plans, Specifications, and Estimates (PS&E) phase for refurbishment of SBMTD's Terminal 2 facility 2) Right-of-Way (RW) phase to acquire a former school bus yard 3) CON phase to purchase five (5) battery electric ZEBs and four (4) electric chargers and 4) CON phase to refurbish SBMTD's Terminal 2 transit facility, which is currently unused. All these improvements will support additional ZEBs for the Coastal Express transit service which supports Pacific Surfliner rail service between Santa Barbara County and Ventura County. This project supports the expansion of the Coastal Express Pacific Surfliner rail and transit service operated by the Ventura County Transportation Commission (VCTC).

At the October 2018 Commission meeting, SBCAG was allocated \$300,000 for design services for SBMTD's Terminal 2 facility improvements. These improvements were necessary to maintain a condition of good repair, as defined by the Federal Transit Administration (FTA) and support expanded Pacific Surfliner rail service. Terminal 2 improvements are necessary to store, maintain, and dispatch ZEBs and drivers to support an expanding ZEB fleet operated by both SBMTD and SBCAG. Additional phases of work remain for Terminal 2, and SBMTD has received subsequent Transit and Intercity Rail Capital Program (TIRCP) awards for finalizing design and additional CON phase funding for construction of this facility.

In June 2020, the Commission approved an allocation of \$3,800,000 to complete the RW phase for the acquisition of a former school bus operation and maintenance facility; located at 6416 Hollister Avenue, in Goleta, California. The former facility was renovated and is now the Central Coast Regional Transit Facility operated by SBCAG. It supports regional transit service, including the expansion of VCTC Coastal Express bus service in Santa Barbara County and is strategically located at the terminus of the VCTC's Coastal Express bus line. SBCAG used the Southern California Edison (SCE) Charge Ready Program to fund the design/engineering, equipment, and construction support for electric fleet vehicle charging infrastructure. SCE funded and completed the before-the-meter infrastructure upgrades as well as on-site construction of bus charger pads and electrical connections. The final step of charger installation was completed by SBCAG in late March 2024. This facility supports SBCAG and VCTC's growing ZEB fleet by providing bus storage and electric charging infrastructure for their growing ZEB fleet and expanded service routes.

The first CON phase allocation was also approved at the June 2020 Commission meeting for the purchase of five (5) 45-foot battery electric ZEBs and four (4) electric chargers. The five (5) new ZEBs are 45-feet in length, 102-inches in width, and will be used to support expanded Coastal Express rail service operating between Ventura and Santa Barbara Counties. The four (4) new electric chargers will be installed at SBCAG's Regional Transit Facility; two (2) level 2-chargers and two (2) level 3-chargers

also known as fast chargers. The new ZEBS will be used on expanded VCTC Coastal Express routes and will target disadvantaged communities (DCs).

Currently, the Pacific Surfliner only offers one peak hour round trip service from Santa Barbara to Ventura County. This project will support four (4) additional peak hour round trips planned for Pacific Surfliner rail service between Oxnard and Goleta. This will expand the overall capacity by 228 seats. The commute window available to commuters will be expanded from one time point in the morning and one in the afternoon to five time points in the morning and five in the afternoon. These options will now span an approximate two-hour window in both the morning and afternoon, rather than a single departure time morning and afternoon. In Ventura County, the ZEBS will be used on fixed bus routes that pickup commuters at Park and Ride locations in Camarillo, Oxnard, and Ventura and travel north to Santa Barbara County. These routes also serve the DCs of Oxnard, Ventura, and Goleta. The destinations in Santa Barbara County, include jobs sites, healthcare services, government offices, and the University of Santa Barbara (UCSB). Additionally, expanded bus service routes will be added to complement existing and future expansion of commuter rail services between Santa Barbara and Ventura County.

The second CON phase was approved at the December 2023 Commission meeting for the deallocation and re-allocation of the SBMTD Transit Facility component. This project was for the recommissioning of Terminal 2 located at 5353 Overpass Road, in Goleta, California. The facility improvements include demolition of existing site wall, landscaping, new perimeter security fencing and vehicle gates, replacement of existing site lighting, upgrades to paved areas, new security cameras, and the installation of a new above ground 12,000-gallon diesel fuel tank that includes a concrete equipment pad, bollards, and electrical connection. In addition, improvements to the break room, refurbishment of the vehicle wash building, new public sidewalk along Overpass Road, and new driveway onto Overpass Road. These improvements are necessary to meet service and maintenance demands of a growing ZEB fleet and state of good repair standards, as defined by the FTA.

SBCAG and SBMTD have partnered with VCTC to expand bus and rail service for residents of Ventura County who commute to their jobs in Santa Barbara County. The CON phase for SBMTD's Terminal 2 will support additional ZEBS servicing additional service routes between Santa Barbara and Ventura Counties, which will reduce greenhouse gas (GHG) emissions. Currently, ZEBS supporting the Coastal Express rail service must deadhead 40-50 miles out of revenue service from Goleta to a maintenance facility in Camarillo. This project will support expanded transit service to complement the four (4) additional peak hour round trips planned for Pacific Surfliner commuter rail service.

## **B. Summary of Scope for Funding Allocated**

### **1. PS&E Phase for SBMTD Facility Improvements**

EA R409GA – \$300,000 for PS&E phase to complete final design documents for facility improvements at SBMTD's Terminal 2 in Goleta, Santa Barbara County.

**2. RW Phase for Central Coast Regional Transit Facility**

EA R409GB – \$3,800,000 for RW phase to acquire a former school bus operation and maintenance facility in the City of Goleta at 6416 Hollister Avenue, in Goleta, California. In May 2021, the grant deed was transferred to SBCAG to support regional commuter bus service, including the expansion of VCTC Coastal Express bus service in Goleta. It is strategically located at the end of the Coastal Express line's service area to provide mid-day storage, and electric charging stations for SBCAG and VTC's growing ZEB fleet.

**3. CON Phase for SBMTD Facility Improvements**

EA R409GC – \$1,200,000 for the CON phase to implement facility improvements at SBMTD's Terminal 2 facility located at 5353 Overpass Road, in Goleta, California.

**4. CON Phase for ZEB Purchase and Electrical Charging Infrastructure**

EA R409GD – \$4,300,000 to purchase five (5) new ZEBs and four (4) electric chargers to support expanded service routes between the Goleta Train Depot and Ventura County. SBCAG purchased five (5) 45-foot battery electric ZEBs and four (4) electric chargers. The five (5) new ZEBs are 45-feet in length, 102-inches in width, and will be used to support expanded Coastal Express rail service operating between Ventura and Santa Barbara counties. The four (4) new electric chargers will be installed at SBCAG's Regional Transit Facility; two (2) level 2 chargers and two (2) level 3 chargers also known as fast chargers. The ZEBs and electrical chargers were delivered on January 5, 2024.

**5. CON Phase for SBMTD Facility Improvements**

EA R409GE – Deallocation and reallocation of \$1,200,000 for the CON phase to implement facility improvements at SBMTD's Terminal 2 facility located at 5353 Overpass Road, in Goleta, California. This action occurred because the CON allocation was requested earlier than anticipated, prior to the start and completion of the final design documents. The design for Terminal 2 was started in August 2021, and was completed on October 12, 2023, including issuance of the construction permits. The TIRCP funding will support the following scope of work:

- The demolition of 1,100 linear feet (Ft.) of existing 5-Ft. tall site wall and 50 linear Ft. of chain-link fence; replaced with new 8 Ft. tall picket-style security fencing with semi-transparent/perforated screening.
- Relocation of two driveways serving the property onto Overpass Road to improve site circulation and safety for buses entering/exiting the property, including two (2) new 30 Ft. vehicle gates that match the new security fencing.
- Site landscaping improvements including all new planting and irrigation system around the property frontage, and new trees along the property frontage (outside the fence) to replace some of the trees being removed for the new driveways and trees no longer viable.
- 4,300 square feet (sf) of new 6 Ft. wide public sidewalk frontage improvements along the entire frontage of Overpass Rd; approximately

- 7,400 sf of new/replaced on-site (excludes new public sidewalk) concrete pavement work (net increase in paved area of about 800 sf).
- Replacement of thirteen (13) existing exterior video surveillance cameras; ten (10) panning, tilt, zoom and three (3) fixed color, compact dome video surveillance cameras.
- Installation of a new above ground 12,000-gallon diesel fuel tank that includes a concrete equipment pad, bollards, and electrical connection.
- Interior improvements in the break room and offices; new flooring and ceiling finishes, new paint, a new ADA compliant break room sink and a drinking fountain, and a new ADA compliant door hardware.
- 1,200 sf vehicle wash building will undergo a complete refurbishment, including new roof structure, new concrete slab on grade and drainage system, new wash equipment, and new interior and exterior paint and high-performance coatings.

### C. Summary of Provisions and Amendments

#### 1. 05SBCAGPS-01

##### I. PS&E for SBMTD Facility Improvements (EA R409GA)

\$300,000 for PS&E phase, approved under TIRCP-1819-02 on October 18, 2018.

#### 2. 05SBCAGPS-01 A1

##### I. RW for SBCAG Regional Transit Center (EA R409GB)

\$3,800,000 for RW phase, approved under TIRCP-1920-19 on June 25, 2020, where Recipient shall execute RW Certificate by June 31, 2022. The RW Certificate was completed on June 2, 2021.

##### II. CON for SBMTD Facility Improvements (EA R409GC)

\$1,200,000 for CON phase, approved under TIRCP-1920-19 on June 25, 2020, where the Recipient shall execute the third-party contract award within twelve months of Allocation due by June 25, 2021. The third-party contract was awarded on 12/31/2020.

##### III. CON for Purchase of Five (5) ZEBs and Four (4) Electric Chargers (EA R409GD)

\$4,300,000 for CON phase, approved under TIRCP-1920-19 on June 25, 2020, where the Recipient shall execute the third-party contract award within twelve months of Allocation due by June 25, 2021. The third-party contract with BYD Coach & Bus, LLC was awarded on June 3, 2021.

#### 3. Program Supplement 05SBCAGPS-01 A2

##### I. CON phase for SBMTD Facility Improvements (EA R409GE)

Allocation amendment for deallocation of \$1,200,000 for CON phase, approved under TIRCP-2324-26 on December 7, 2023.

**II. CON phase for SBMTD Facility Improvements (EA R409GE)**

\$1,200,000 for CON phase, approved under TIRCP-2324-32 on December 7, 2023, where the Recipient shall execute the third-party contract award within six months of Allocation due by June 7, 2024. The third-party contract was awarded on February 20, 2024.

**D. Project Overall Funding Plan and Project Schedule**

The Project's Funding Plan and schedule are incorporated into this Program Supplement as Schedule 1A, Project Programming Request and hereby expressly attached.

**1. Schedule 1A: (2018:22) Coastal Express/Pacific Surfliner Park Hour Service Expansion and Integration Project (SBMTD Facility Improvements)**

**E. Special Conditions**

Notwithstanding any other commitment in the Recipient's application, clarification regarding the following items is a condition precedent to award of further funding for the Project:

**1. General**

This project is programmed to receive funds from the TIRCP. This project will be administered in accordance with the approved funding guidelines, as may be amended, this Program Supplement and Master Agreement cited herein.

Funding may be provided for one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This project is subject to the Commission's timely use of funds provisions as may be amended in the funding program guidelines.

**2. Cost Savings, Project Match, and Project Completion**

The Recipient is encouraged to evaluate design and construction alternatives that would mitigate costs of delivering project commitments. The Recipient shall take all steps necessary on a commercially reasonable basis that would generally be taken in accordance with best management practices. In determining cost savings, the Parties shall take into account all avoided costs, including avoided design, material, equipment, labor, construction, testing, acceptance, overhead costs, avoided costs due to time savings, and all savings in financing costs associated with such avoided costs.

Cost savings shall also include identification and implementation of any California State Transportation Agency (CalSTA) approved Project or TIRCP funded Project component alternatives resulting in the reduction of project costs or if the Project or any TIRCP funded Project component is completed under budget.

Parties agree that the Recipient shall bear the burden of providing a prorated share of the Project or TIRCP funded Project component cost savings based on the overall

project match below to the Department no later than 30 days after the submission of the final invoice. Subject to CalSTA's approval, savings may be used towards increasing project benefits or applied to another TIRCP funded Project components that are consistent with the original project award while maintaining the overall project match referenced below.

TIRCP funding is based on a project budget of \$10,175,000 with a funding award of \$9,600,000 (94.34% match) that is utilized to achieve project benefits equal to or greater than defined in the TIRCP Award Announcement. The funding award amount and percent match shall not be exceeded.

The Recipient agrees to complete the Project and accepts sole responsibility for the payment of any additional cost increases. If either the Project or the funded components are not completed, the Recipient shall bear the burden of full TIRCP funds reimbursement to the Department.

### **3. Invoicing**

All obligations of the State under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these State funds.

The Recipient agrees to submit invoices for Project costs in accordance with the terms and provisions of this Program Supplement and the Master Agreement cited herein where the Recipient shall submit invoices no less frequently than quarterly in any quarter in which reimbursable expenses are incurred but not to exceed once per month for each EA. The Recipient agrees to use eligible matching funds, if applicable, in accordance with funding program guidelines.

This Program Supplement has been prepared to allow reimbursement of eligible project expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of the reimbursable expenditures, provided that a Program Supplement agreement has been executed. Eligible expenditures shall be incurred by the Last Expenditure Date identified on Page 1 of this agreement. Invoicing for each component of this project shall be submitted to Caltrans within six months following the Last Expenditure Date unless otherwise specified, under Attachment I, Summary of Provisions and Amendments. For each invoice submitted, TIRCP funds shall provide reimbursement as follows:

#### **I. SBMTD Facility Improvements (PS&E)**

Under EA R409GA, up to \$300,000 for PS&E expenses for SBMTD Facility Improvements.

#### **II. SBMTD Facility Improvements (RW)**

Under EA R409GB, up to \$3,800,000 for RW acquisition of former school bus operation and maintenance yard.

### **III. ZEB Purchase and Electrical Charging Infrastructure (CON)**

Under EA R409GD, up to \$4,300,000 for procurement of five (5) battery-electric ZEBs and four (4) electric chargers. SBMTD Facility Improvements (CON) Under EA R409GE, up to \$1,200,000 for CON expenses for SBMTD Facility Improvements.

Not more than monthly, based on the date of invoice receipt, the Department will make payments on invoices as work proceeds. On each invoice, the Recipient shall certify the total costs invoiced do not exceed the allowable reimbursement percentage.

#### **4. Useful Life - Vehicles, Facilities and Capital Improvements**

All battery-electric shuttles shall be maintained in a state of good repair, as defined by the Federal Transit Administration useful life criteria of 12-years or 500,000 miles. Facility infrastructure improvements shall be maintained for at least 50-years.

#### **5. Reporting and Compliance**

By executing this Program Supplement, the Recipient agrees to administer the Project and comply with all reporting requirements in accordance with the funding program guidelines and any other mandated reporting requirements. Proposed changes to the scope, schedule, and budget shall also be identified in these reports.

Failure to comply with all applicable guidelines, including all mandated reporting requirements, will result in corrective actions towards the Recipient.

#### **6. Deliverables**

##### **I. Certification of Construction Completion of SBMTD'S Facility Improvements**

Completion of SBMTD's Terminal 2 facility improvements, including certification of construction completion of the following scope of work:

- The demolition of 1,100 linear feet (Ft.) of existing 5-Ft. tall site wall and 50 Ft. of chain-link fence; new 8 Ft. tall picket-style security fencing with semi-transparent/perforated screening.
- Relocation of two driveways serving the property onto Overpass Road to improve site circulation and safety for buses entering/exiting the property
- Two (2) new 30 Ft. vehicle gates that match the new security fencing.
- Site landscaping improvements including all new planting and irrigation system around the property frontage, and new trees along the property frontage (outside the fence) to replace some of the trees being removed for the new driveways and trees no longer viable.
- 4,300 square feet (sf) of new 6 Ft. wide public sidewalk frontage improvements along the entire frontage of Overpass Rd; approximately 7,400 sf of new/replaced on-site (excludes new public sidewalk) concrete pavement work (net increase in paved area of about 800 sf).
- Replacement of thirteen (13) existing exterior video surveillance cameras; ten (10) panning, tilt, zoom and three (3) fixed color, compact dome video surveillance cameras.

- Installation of a new above ground 12,000-gallon diesel fuel tank that includes a concrete equipment pad, bollards, and electrical connection.
- Interior improvements in the break room and offices; new flooring and ceiling finishes, new paint, new ADA compliant break room sink and drinking fountain, and new ADA compliant door hardware,
- 1,200 sf vehicle wash building will undergo a complete refurbishment, including new roof structure, new concrete slab on grade and drainage system, new wash equipment, and new interior and exterior paint and high-performance coatings.

**Due:** Completion of CON phase by 2/20/2027.

**II. Facilities Master Plan**

The Recipient shall provide to the Department the Facilities Master Plan that will address short and long-term facilities need, including recommendations for improvements with demonstrated alignment, and is coordinated with the efforts of the Sustainable Communities Formula Grant (December 2017) in the Clean Air Express Short-Range Transit Plan.

**Due:** Received 5/5/2020

**III. Right of Way Certification**

Certification of RW acquisition completion.

**Due:** Received 5/26/2021

**IV. PS&E Final Documents**

The Recipient shall provide electronic copies, in PDF format, of the 100 percent final design documents for SBMTD's Terminal 2 improvements.

**Due:** Received on September 12, 2023

**V. Ridership Plan**

Proposed methodology for capturing increases in ridership and passenger miles traveled system-wide, including methods for estimating reductions in vehicle miles traveled resulting from the battery-electric ZEBs. Methodology should capture the result of project benefits including but not limited to, improved operational flexibility through mobile trip planning application and increased service, reliability, and on-time performance.

The Recipient shall address methods for capturing frequency of the battery-electric ZEBs service transfers and originating ridership from disadvantaged communities. Before and after data collection is a key element of determining ridership changes with adjustments made for broader system ridership trends caused by other factors.

**Due:** Submitted on 2/12/2021

**VI. Deployment Plan**

The Recipient shall provide the Department with a plan detailing deployment of the battery-electric ZEBs purchased with TIRCP funds. The Recipient shall inform the Department of any updates to the Deployment Plan, including forecasted dates.

The vehicles procured must be maintained in a state of good repair, over the useful life of 7-years for the shuttles to support expanded service. Service frequency levels for Santa Barbara Association of Government's shuttle routes must be provided for a minimum of 7-years unless specific plans for redeployment of vehicles into more productive expansion services are proposed to and approved by the Department.

**Due:** Submitted on 2/12/2021

**VII. Service Plan**

Within 90 days of the execution of this Program Supplement, the Recipient shall provide the Department proposed schedules for the routes that the new ZEBs will be deployed on. The Service Plan shall be consistent with the Recipient's long-range plan, fleet management plan, and annually adopted budget. No later than 45 days prior to initiating initial services, the Recipient shall provide an updated service plan as described above.

**Due:** Submitted on 2/12/2021

**VIII. Benefit Tracking Plan**

Provide the Department with benefit tracking and reporting, consistent with TIRCP and California Air Resources Board (CARB) guidelines for any additional project benefits not specifically identified in the special conditions above that demonstrate and document Greenhouse Gas Emissions reduction consistent with TIRCP and California Air Resources Board (CARB) guidelines or any additional project benefits not specifically identified in the special conditions above that demonstrate and document Greenhouse Gas Emissions reduction.

**CARB Guidelines:**

<https://ww2.arb.ca.gov/resources/documents/california-climate-investments-funding-guidelines-administering-agencies>

**Due:** In accordance with CARB Semi-Annual Reporting Requirements

**IX. Third-Party Contract Award**

For TIRCP CON allocations, the Recipient shall execute the third-party contract award within six months of the approved allocation, unless a time

extension for third-party contract award is approved where approved extension and deadline shall be specified in Attachment I, Summary of Approved Provisions and Amendments.

Once executed, the Recipient shall provide a copy of the third-party contract award to the Department.

**Due:** Awarded on February 20, 2024

**Schedule 1A: (2018:22) Coastal Express/Pacific Surfliner Park Hour Service Expansion and Integration Project (SBMTD Facility Improvements)**

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
PROJECT PROGRAMMING REQUEST  
LAPG -25I (Revised 28 Feb 2022 v1.01)

General Instructions

Amendment (Existing Project) No					Date: 05/15/2024	
District	EA	Project ID	PPNO	MPO ID		
05	R409/GE	0024000098	CP048			
County	Route/Corridor	PM Bk	PM Ahd	Nominating Agency		
SB	N/a					
			MPO	Element		
			SBCAG	Mass Transit		
Project Manager/Contact		Phone		E-mail Address		
Aaron Bonfilio		805-961-8920		abonfilio@sbcag.org		
Project Title						
Coastal Express/Pacific Surfliner Peak Hour Service Expansion and Integration						
Location (Project Limits), Description ( Scope of Work)						
The Coastal Express/Pacific Surfliner Peak Hour Service Expansion and Integration project component, "Transit Facility Improvements for New Fleet and Services" is located at 5353 Overpass Road, Goleta, California (SBMTD Terminal 2). The project recommissions SBMTD Terminal 2 and includes: thermal system upgrades; electrical improvements; interior layout reconfiguration for the existing operations and maintenance building; pedestrian sidewalk improvements; and the driveway access into the property will be reconfigured and expanded for safety and circulation improvements. In addition, the bus wash will be rehabilitated; new security fencing, lighting, and exterior security cameras will be installed. Operational efficiencies will be introduced in the form of reduced non-revenue (deadhead driver hours and miles on routes operating near the facility).						
Component		Implementing Agency				
PA&ED						
PS&E						
Right of Way						
Construction		Santa Barbara Metropolitan Transit District				
Legislative Districts						
Assembly:	37	Senate:	19	Congressional:	24	
Project Benefits						
The transit facility improvements will include development of fueling, repair or replacement of bus washing equipment, lighting repairs/replacements, pavement repairs, and other components to support bus service operations to bring the former transit facility to a state of good repair.						
Purpose and Need						
SBMTD's Terminal 1 facility at 550 Olive Street in Santa Barbara is overcrowded, and the addition of the infrastructure to support a future 100% battery-electric fleet will exacerbate the overcrowding. Therefore, SBCAG and SBMTD will renovate SBMTD's Terminal 2 at 5353 Overpass Road in Goleta will allow SBMTD to locate a portion of its fleet at that facility and expand charging for the growing ZEB fleet. The CON phase allocation supports the renovation of Terminal 2.						
Category		Outputs			Unit	Total
Rail / Multi-Modal						
NHS Improvements	Y/N	Roadway Class			Reversible Lane analysis Y/N	
Inc. Sustainable Communities Strategy Goals		Yes		Reduces Greenhouse Gas Emissions Yes		
Project Milestone					Existing	Proposed
Project Study Report Approved						
Begin Environmental (PA&ED) Phase						
Circulate Draft Environmental Document					Document Type	
Draft Project Report						
End Environmental Phase (PA&ED Milestone)						04/26/23
Begin Design (PS&E) Phase						08/01/21
End Design Phase (Ready to List for Advertisement Milestone)						10/12/23
Begin Right of Way Phase						N/A
End Right of Way Phase (Right of Way Certification Milestone)						N/A
Begin Construction Phase (Contract Award Milestone)						03/31/24
End Construction Phase (Construction Contract Acceptance Milestone)						09/30/26
Begin Closeout Phase						10/28/26
End Closeout Phase (Closeout Report)						01/20/27

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**PROJECT PROGRAMMING REQUEST**

LAPG -25I (Revised 28 Feb 2022 v1.01)

Date: 5/15/2024

District	County	Route	EA	Project ID	PPNO	
05	SB	N/a	R409GE	0024000098	CP048	
Project Title: Coastal Express/Pacific Surfliner Peak Hour Service Expansion and Integration						

Existing Total Project Cost (\$1,000s)									Implementing Agency
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									Santa Barbara Metropolitan
R/W									
CON									Santa Barbara Metropolitan
TOTAL									
Proposed Total Project Cost (\$1,000s)									Notes
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON				1,200	4,009	541		5,750	
TOTAL				1,200	4,009	541		5,750	

Fund No. 1:	Transit and Intercity Rail Capital Program (TIRCP)								Program Code
Existing Funding (\$1,000s)									Funding Agency  CalSTA/Caltrans
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON									
TOTAL									
Proposed Funding (\$1,000s)									Notes
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON			1,200					1,200	
TOTAL			1,200					1,200	

Fund No. 2:	Federal Transit Administration Section 5307								Program Code
Existing Funding (\$1,000s)									
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total	Funding Agency
E&P (PA&ED)									Federal Transit Administration
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON									
TOTAL									
Proposed Funding (\$1,000s)									Notes
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON				3,305				3,305	
TOTAL				3,305				3,305	

Fund No. 3: Federal Transit Administration Section 6339(a)		Program Code						
		Existing Funding (\$1,000s)						
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON								
TOTAL								
		Proposed Funding (\$1,000s)						
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON					164			164
TOTAL					164			164
		Notes						

Fund No. 4: State Transit Assistance		Program Code						
		Existing Funding (\$1,000s)						
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON								
TOTAL								
		Proposed Funding (\$1,000s)						
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON					540			540
TOTAL					540			540
		Notes						

Fund No. 5: Santa Barbara County Measure A		Program Code						
		Existing Funding (\$1,000s)						
Component	Prior	22-23	23-24	24-25	25-26	26-27	27-28+	Total
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON								
TOTAL								
		Proposed Funding (\$1,000s)						
E&P (PA&ED)								
PS&E								
R/W SUP (CT)								
CON SUP (CT)								
R/W								
CON					541			541
TOTAL					541			541
		Notes						

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**PROJECT PROGRAMMING REQUEST**

LAPG -25I (Revised 28 Feb 2022 v1.01)

**Complete this page for amendments only**

Date: 5/15/2024

District	County	Route	EA	Project ID	PPNO	
05	SB	N/a	R409GC	0020000213	CP048	

**SECTION 1 - All Projects****Project Background**

--

**Programming Change Requested**

--

**Reason for Proposed Change**

--

If proposed change will delay one or more components, clearly explain 1) reason the delay, 2) cost increase related to the delay, and 3) how cost increase will be funded

--

**Other Significant Information**

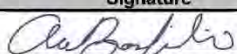
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**SECTION 2 - For SB1 Projects Only**

Project Amendment Request (Please follow the individual SB1 program guidelines for specific criteria)

**SECTION 3 - All Projects****Approvals**

I hereby certify that the above information is complete and accurate and all approvals have been obtained for the processing of this amendment request.\*

Name (Print or Type)	Signature	Title	Date
AARON BONFILIO		Dir. Rail & Transit Programs	10/16/23

**Attachments**

- 1) Concurrence from Metropolitan Planning Organization and/or Regional Transportation Planning Agency
- 2) Project Location Map

**ATTACHMENT II**  
**CTC Resolutions and Waivers**

State of California  
DEPARTMENT OF TRANSPORTATION

California State Transportation Agency

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: December 6-7, 2023

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.6g.(2), Action Item

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **ALLOCATION AMENDMENT FOR A TRANSIT AND INTERCITY RAIL CAPITAL  
PROGRAM COMPONENT  
RESOLUTION TIRCP-2324-26, AMENDING RESOLUTION TIRCP-1920-19**

### **ISSUE:**

Should the California Transportation Commission (Commission) approve an allocation amendment for the Transit and Intercity Rail Capital Program (TIRCP) (2018:21) Coastal Express/ Pacific Surfliner Peak Hour Service Expansion and Integration project (MTD Transit Facility component) (PPNO CP048), in Santa Barbara County, to rescind the full amount of \$1,200,000 from the Construction (CON) phase due to the allocation being requested earlier than anticipated?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission approve an allocation amendment for the TIRCP (2018:21) Coastal Express/ Pacific Surfliner Peak Hour Service Expansion and Integration project (MTD Transit Facility component) (PPNO CP048), in Santa Barbara County, to rescind the full amount of \$1,200,000 from the CON phase due to the allocation being requested earlier than anticipated.

### **BACKGROUND:**

In June 2020, the Commission approved Resolution TIRCP-1920-19 for a total of \$1,200,000 for the CON phase of the MTD Transit Facility component. This allocation funded Phase 1 of Santa Barbara Metropolitan Transit District's (MTD) Terminal 2 rehabilitation project. The Santa Barbara County Association of Governments (SBCAG) and Santa Barbara MTD have partnered for the facility improvements at Terminal 2, including design services. The CON allocation was requested earlier than anticipated, prior to the start and completion of the final design documents. The design for Terminal 2 was started in August 2021, and completed on October 12, 2023, including issuance of the construction permits.

*"Provide a safe and reliable transportation network that  
serves all people and respects the environment."*

CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

Reference No.: 2.6g.(2)  
December 6-7, 2023  
Page 2 of 2

Therefore, SBCAG is requesting to rescind the full amount of \$1,200,000 from the CON phase allocation and reallocate it concurrently on this month's agenda to the CON phase of the same component.

The proposed changes are reflected in the strikethrough and bold in the attached revised vote box.

**FINANCIAL RESOLUTION:**

Be it Resolved, that the TIRCP (2018:21) Coastal Express/ Pacific Surfliner Peak Hour Service Expansion and Integration project (MTD Transit Facility component) (PPNO CP048), is hereby amended to rescind the full amount of \$1,200,000 from the CON phase, so the funds can be reallocated to the CON phase of the same component, in accordance with the attached revised vote box.

Attachment

*"Provide a safe and reliable transportation network that  
serves all people and respects the environment."*

## CTC Financial Vote List

December 6-7, 2023

## 2.6 Mass Transportation Financial Matters

Project # Allocation Amount Recipient <u>RTPA/CTC</u> District-County	Project Title Location Project Description	PPNO Program/Year Phase Prgm'd Amount Project ID	Budget Year Item # Fund Type Program Code	Amount by Fund Type
2.6g.(2)	Allocation Amendment - Transit and Intercity Rail Capital Program	Resolution TIRCP-2324-26 Amending Resolution TIRCP-1920-19		
1 <del>\$4,200,000</del> \$0	(2018:21) Coastal Express/ Pacific Surfliner Peak Hour Service Expansion and Integration Project (MTD Transit Facility component). Rehabilitating a local MTD transit facility by implementing necessary improvements to bring the former transit facility to a state of good repair. MTD intends to use this former facility to reduce operating cost and GHG emissions by reducing deadhead and more efficiently using their primary facility.	05-CP048 TIRCP/19-20 CONST <del>\$592,000</del> \$0	2018-19 301-0046R GGFRF 30.20.301.100	<del>\$592,000</del> \$0
Santa Barbara Association of Governments <u>SBCAG</u> 05-Santa Barbara	<u>Outcome/Outputs:</u> Projected benefits include reduction of 7,000 tons of CO2, increased ridership through service enhancements of rail service for commuters between Ventura and Santa Barbara counties by enhancing bus services that allow seamless use of both rail and transit services to employment centers in the Santa Barbara area from Oxnard and Ventura, including expansion and reduction in passenger travel times, including services to Priority Populations.  CEQA - CE, 8/27/2018  The current allocation request includes the following funding split: <del>\$592,000</del> \$0 GGFRF and <del>\$660,000</del> \$0 SB1 augmentation for PTA.  In June 2020, there were two TIRCP allocations of \$4,300,000 CON (Bus Procurement) and \$3,800,000 (R/W) for this project.  The total programmed amount for this project is \$9,600,000. A partial allocation of \$300,000 was approved in October 2018. This was one of three partial allocations that came forward in June 2020, leaving a remaining balance of \$0.  Related TIRCP allocation under Resolution TIRCP-2324-32; December 2023.  <u>Amend Resolution TIRCP-1920-19 to rescind the full amount of \$1,200,000 from the CON phase due to the allocation being requested earlier than anticipated.</u>	TIRCP/19-20 CONST <del>\$660,000</del> \$0 0020000213 S	2018-19 101-0046 PTA 30.10.030.200	<del>\$660,000</del> \$0

State of California  
**DEPARTMENT OF TRANSPORTATION**

California State Transportation Agency

## **MEMORANDUM**

**To:** CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

**CTC Meeting:** December 6-7, 2023

**From:** STEVEN KECK, Chief Financial Officer

**Reference Number:** 2.6g.(1), Action Item

**Prepared By:** Keith Duncan, Chief  
Division of Budgets

**Subject:** ALLOCATION FOR TRANSIT AND INTERCITY RAIL CAPITAL  
PROGRAM PROJECTS  
RESOLUTION TIRCP-2324-32

**ISSUE:**

Should the California Transportation Commission (Commission) approve an allocation of \$74,745,000 for 13 Transit and Intercity Rail Capital Program (TIRCP) projects?

**RECOMMENDATION:**

The California Department of Transportation recommends that the Commission approve an allocation of \$74,745,000 for 13 TIRCP projects.

**BACKGROUND:**

The attached vote list describes 13 TIRCP projects totaling \$74,745,000. The local agencies are ready to proceed with these projects, and are requesting an allocation at this time.

**FINANCIAL RESOLUTION:**

Resolved that \$74,745,000 be allocated from the Budget Act of 2022 and 2023, Budget Act Items 2660-101-0046 and 2660-301-0046R for 13 TIRCP projects described on the attached vote list.

Attachments

*"Provide a safe and reliable transportation network that  
serves all people and respects the environment."*




# SBCAG FY 2025-26 Overall Work Program and Budget

Santa Barbara County Association of Governments  
Program Supplement 05SBCAGPS-01 A2  
Page 15 of 15

## ATTACHMENT III Certification of Funds EA R409GE/0024000098

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Coastal Express / Pacific Surfliner Peak Hour Service Expansion and Integration Project  
**CTC Resolution/Waiver Number:** TIRCP- 2324-32  
**CTC Resolution/Waiver Date:** December 7, 2023  
**Allocated Component, Phase, and Allocation Amount:** SBMTD Facility Improvements - CON \$1,200,000 (\$532,000 GGRF; \$668,000 PTA)  
**Fund Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. PROJECT ID NO.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R409GE 0024000098	7049	\$532,000 (GGRF) \$668,000 (PTA)	2/20/2027	23/24	05SBCAGPS-02 A2	CP048
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer 		Date 09/18/2024	
ITEM		CHAPTER	STATUTES	FISCAL YEAR				
2660-301-0046R 2660-101-0046		29	2022	2022-23				

**Signature:**

**Email:** abonfilio@sbcag.org


## 05SBCAGPS-01 A2 Signature Requested

Final Audit Report

2024-09-18


Created:	2024-09-18
By:	Changwoo Ha (s150947@dot.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA97Mer3mophhAQZcn6e4uUJpL2NfZ5Z03


### "05SBCAGPS-01 A2 Signature Requested" History

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-  Document emailed to Jeff Wyly (jeff.wyly@dot.ca.gov) for signature  
2024-09-18 - 5:35:02 PM GMT
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Signature Date: 2024-09-18 - 9:19:24 PM GMT - Time Source: server- IP address: 149.136.17.253
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 Document e-signed by Ann Fox (ann.fox@dot.ca.gov)  
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 Agreement completed.  
2024-09-18 - 11:57:12 PM GMT



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FEDERAL APPORTIONMENT EXCHANGE PROGRAM  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 05  
Agency: Santa Barbara County Association of Governments

Agreement No. X24-6090(112)  
AMS Adv ID:0524000199

THIS AGREEMENT is made on April 22, 2024, by Santa Barbara County Association of Governments, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$3,489,964.00 for Fiscal Year 2023/2024

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Santa Barbara County.

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For Caltrans Use Only

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I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

---

 Accounting Officer | Date 03/20/2024 | \$ 3,489,964.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$3,489,964.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

#### 10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA  
Department of Transportation

By: Leif Kohler

for Office of Project Management Oversight  
Division of Local Assistance

Date: 04/22/2024

Santa Barbara County Association of  
Governments

By: M. C. K.

Title: Executive Director

Date: 4/17/2024

RESOLUTION OF THE SANTA BARBARA  
COUNTY ASSOCIATION OF GOVERNMENTS

AUTHORIZING THE EXECUTIVE DIRECTOR            )  
TO ACCEPT AND SIGN ALL CALTRANS MASTER       )  
AGREEMENTS, PROGRAM SUPPLEMENTS, FUND       )  
EXCHANGE AGREEMENTS AND AMENDMENTS        )

RESOLUTION NO. 07-10

WHEREAS, THE Santa Barbara County Association of Governments is an eligible recipient of Federal and/or State funding for transportation projects through the California Department of Transportation (Caltrans); and

WHEREAS, Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the Department of Transportation before such funds are claimed; and

WHEREAS, the Santa Barbara County Association of Governments (SBCAG) is the designated Metropolitan Planning Agency and Regional Transportation Planning Agency under state and federal law; and

WHEREAS, the Santa Barbara County Association of Governments wishes to delegate authorization to execute these agreements and any amendments thereto to the SBCAG Executive Director for Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to accept and sign all agreements and any amendments to Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation.

RESOLUTION NO. 07-10, Page 2

PASSED AND ADOPTED this 21st day of June 2007 by the following vote:

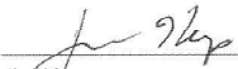
AYES: Supervisors Carbajal, Centeno, Firestone, Gray, Wolf;  
Mayors Alvarez, Blum, DeWees, Lavagnino; Councilmembers  
Armendariz, Hicks, Richardson Wallis.

NOES: None

ABSENT: None


ABSTAIN: None

ATTEST:

  
\_\_\_\_\_  
Jim Kemp  
Executive Director

  
\_\_\_\_\_  
Jonny Wallis, SBCAG Chair  
Santa Barbara County  
Association of Governments

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kevin E. Ready, Sr.  
Deputy County Counsel

FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR 2022-2023					
<u>Santa Barbara County Association of Governments</u>					
A	B	C = A+B-D	D		
Cash Retained by RTPA as of 7/1/2022	Cash Received From Caltrans 7/1/22 to 6/30/23	Cash Retained by RTPA as of 6/30/2023	Cash Disbursed by RTPA From 7/1/22 to 6/30/23		
			Date of Disbursement	Amount of Cash Disbursement	Name of Agency or Contractor Receiving Cash
37,477,858.72	6,671,057.00	30,489,728.71	7/1/2022	1,373,000.00	RSTP Reserve-101 HOV
			8/16/2022	197,331.51	RSTP Reserve-101 HOV
			8/29/2023	1,904.76	RSTP Reserve-101 HOV
			9/30/2022	178,226.25	RSTP Reserve-101 HOV
			8/29/2023	5,447.33	RSTP Reserve-101 HOV
			8/29/2022	97,899.31	RSTP Reserve-101 HOV
			9/30/2023	3,500.00	RSTP Reserve-101 HOV
			9/30/2022	166,167.83	RSTP Reserve-101 HOV
			9/30/2022	9,636.72	RSTP Reserve-101 HOV
			9/30/2022	17,033.86	RSTP Reserve-101 HOV
			10/26/2022	5,541.12	RSTP Reserve-101 HOV
			10/26/2022	3,608.00	RSTP Reserve-101 HOV
			10/26/2022	6,735.58	RSTP Reserve-101 HOV
			10/28/2022	7,279.05	RSTP Reserve-101 HOV
			11/10/2022	383.71	RSTP Reserve-101 HOV
			12/14/2022	1,818.18	RSTP Reserve-101 HOV
			12/14/2022	61,987.50	RSTP Reserve-101 HOV
			12/19/2022	58,580.45	RSTP Reserve-101 HOV
			1/19/2023	1,000.00	RSTP Reserve-101 HOV
			1/19/2023	1,731.60	RSTP Reserve-101 HOV
			2/24/2023	10,500.00	RSTP Reserve-101 HOV
			2/24/2023	3,203.46	RSTP Reserve-101 HOV
			2/24/2023	15,349.62	RSTP Reserve-101 HOV
			3/8/2023	166,390.72	RSTP Reserve-101 HOV
			3/14/2023	3,887,107.82	RSTP Reserve-101 HOV
			4/7/2023	142,866.66	RSTP Reserve-101 HOV
			4/7/2023	88,472.41	RSTP Reserve-101 HOV
			4/7/2023	291,041.62	RSTP Reserve-101 HOV
			4/7/2023	6,601.97	RSTP Reserve-101 HOV
			4/17/2023	1,570,128.37	RSTP Reserve-101 HOV
			4/17/2023	9,968.07	RSTP Reserve-101 HOV
			4/26/2023	180,585.00	City of Lompoc
			5/1/2023	433,266.51	RSTP Reserve-101 HOV
			5/1/2023	1,645.02	RSTP Reserve-101 HOV
			5/1/2023	3,000.00	RSTP Reserve-101 HOV
			5/1/2023	37,466.28	RSTP Reserve-101 HOV
			5/1/2023	289,140.26	RSTP Reserve-101 HOV
			5/17/2023	423,828.00	County of SB LSTP
			5/24/2023	1,991.34	RSTP Reserve-101 HOV
			5/24/2023	5,500.00	RSTP Reserve-101 HOV
			5/24/2023	1,366,553.42	RSTP Reserve-101 HOV
			5/31/2023	29,545.96	RSTP Reserve-101 HOV
			6/1/2023	1,500.00	RSTP Reserve-101 HOV
			6/16/2023	28,395.64	RSTP Reserve-101 HOV
			6/16/2023	541,403.15	RSTP Reserve-101 HOV
			6/26/2023	1,452,582.24	RSTP Reserve-101 HOV
			6/26/2023	1,500.00	RSTP Reserve-101 HOV
			6/30/2023	3,033.76	RSTP Reserve-101 HOV
			6/30/2023	441,743.00	County of SB LSTP
			6/30/2023	9,799.25	RSTP Reserve-101 HOV
			6/30/2023	223,255.87	RSTP Reserve-101 HOV
			6/30/2023	200,403.96	RSTP Reserve-101 HOV
				(14,066,582.14)	Total Disbursements
				407,395.13	Interest Received
				(13,659,187.01)	Net Disbursements

FREEWAY SERVICE PATROL PROGRAM  
FUND TRANSFER AGREEMENT (Non Federal)

Agreement No. FSP25-6090(114)  
Project No. FSP25-6090(114)

Location: 05-SB-0-SBCG  
AMS Adv ID:0525000031

THIS AGREEMENT, effective on July 1, 2024, is between the State of California, acting by and through the Department of Transportation, hereinafter referred to as STATE, and the Santa Barbara County Association of Governments, a public agency, hereinafter referred to as "ADMINISTERING AGENCY".

WHEREAS, Streets and Highways Code (S&HC) Section 2560 et seq., authorizes STATE and administering agencies to develop and implement a Freeway Service Patrol (FSP) program on traffic-congested urban freeways throughout the state; and

WHEREAS, STATE has distributed available State Highway Account funds to administering agencies participating in the FSP Program in accordance with S&HC Section 2562; and

WHEREAS, ADMINISTERING AGENCY has applied to STATE and has been selected to receive funds from the FSP Program for the purpose of Freeway Service Patrol, hereinafter referred to as "PROJECT"; and

WHEREAS, proposed PROJECT funding is as follows:

Total Cost	State Funds	Local Funds	
\$250,000.00	\$200,000.00	\$50,000.00	; and

WHEREAS, STATE is required to enter into an agreement with ADMINISTERING AGENCY to delineate the respective responsibilities of the parties relative to prosecution of said PROJECT; and

WHEREAS, STATE and ADMINISTERING AGENCY mutually desire to cooperate and jointly participate in the FSP program and desire to specify herein the terms and conditions under which the FSP program is to be conducted; and

WHEREAS, ADMINISTERING AGENCY has approved entering into this Agreement under authority of Resolution No. 07-10 approved by ADMINISTERING AGENCY on 06/21/2007, a copy of which is attached.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

 Accounting Officer | Date 08/15/2024 \$200,000.00

NOW, THEREFORE, the parties agree as follows:

#### SECTION I

##### STATE AGREES:

1. To define or specify, in cooperation with ADMINISTERING AGENCY, the limits of the State Highway segments to be served by the FSP as well as the nature and amount of the FSP dedicated equipment, if any that is to be funded under the FSP program.
2. To pay ADMINISTERING AGENCY the STATE's share, an amount not to exceed \$200,000.00, of eligible participating PROJECT costs.
3. To make reimbursements to ADMINISTERING AGENCY, as promptly as state fiscal procedures will permit, but not more often than monthly in arrears, upon receipt of an original and two signed copies of invoices in the proper form covering actual allowable costs incurred for the prior sequential month's period of the Progress Payment Invoice.
4. When conducting an audit of the costs claimed by ADMINISTERING AGENCY under the provisions of this Agreement, STATE will rely to the maximum extent possible on any prior audit of ADMINISTERING AGENCY performed pursuant to the provisions of state and federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to STATE when planning and conducting additional audits.

#### SECTION II

##### ADMINISTERING AGENCY AGREES:

1. To commit and contribute matching funds from ADMINISTERING AGENCY resources, which shall be an amount not less than 25% of the amount provided by STATE from the State Highway Account.
2. The ADMINISTERING AGENCY's detailed PROJECT Cost Proposal is attached hereto and made an express part of this Agreement. The detailed PROJECT Cost Proposal reflects the provisions and/or regulations of Section III, Article 8, of this agreement.
3. To use all state funds paid hereunder only for those transportation-related PROJECT purposes that conform to Article XIX of the California State Constitution.

4. STATE funds provided to ADMINISTERING AGENCY or sub-recipient(s) under this Agreement shall not be used for administrative purposes by ADMINISTERING AGENCY or sub-recipient(s). Said administrative costs may be credited toward ADMINISTERING AGENCY's or sub-recipient's PROJECT matching funds provided claimed administrative costs are specified on ADMINISTERING AGENCY's invoice submittal. If said administrative costs are "indirect", as defined in 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, the costs must be allocated in accordance with an Indirect Cost Allocation Plan (ICAP), submitted, reviewed, and approved in accordance with Caltrans Audits and Investigations requirements which may be accessed at: [www.dot.ca.gov/hq/audits/](http://www.dot.ca.gov/hq/audits/).

5. To develop, in cooperation with STATE, advertise, award, and administer PROJECT contract(s) in accordance with ADMINISTERING AGENCY competitive procurement procedures, in compliance with Public Contract Code (PCC) 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

6. Upon award of contract for PROJECT, to prepare and submit to STATE an original and two signed copies of progress invoicing for STATE's share of actual expenditures for allowable PROJECT costs.

7. Said invoicing shall evidence the expenditure of ADMINISTERING AGENCY's PROJECT participation in paying not less than 20% of all allowable PROJECT costs and shall contain the information described in Chapter 5 of the Local Assistance Procedures Manual (LAPM). Invoicing shall demonstrate ADMINISTERING AGENCY'S PROJECT participation by showing a matched expenditure of funds of at least 25% of the amount provided by the STATE. ADMINISTERING AGENCY invoices shall be submitted to:

State of California  
Department of Transportation  
Division of Traffic Operations, MS 36  
Office of System Management Operations  
1120 "N" Street  
Sacramento, CA 95814

8. Within 60 days after completion of PROJECT work to be reimbursed under this Agreement, to prepare a final invoice reporting all actual eligible costs expended, including all costs paid by ADMINISTERING AGENCY and submit that signed invoice, along with any refund due STATE, to the address referenced above under Section II, Article 7. Backup information submitted with said final invoice shall include all FSP operational contract invoices paid by ADMINISTERING AGENCY to contracted operators included in expenditures billed to STATE under this Agreement.

#### 9. COST PRINCIPLES

A) ADMINISTERING AGENCY agrees to comply with, and require all sub-recipients and project sponsors to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, and all applicable Federal and State laws and regulations.

B) ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., and all applicable Federal and State laws and regulations, shall be used to determine the allowability of individual PROJECT cost items.

C) Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, or 48 CFR, Chapter 1, Part 3, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller, and the California Transportation Commission.

#### 10. THIRD PARTY CONTRACTING

A) ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contract over \$10,000, or other contracts over \$25,000 (excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e), and (f)) on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE.

B) Any subcontract or agreement entered into by ADMINISTERING AGENCY as a result of disbursing Funds received pursuant to this Agreement shall contain all of the fiscal provisions (Section II, Paragraphs 4, 9, 11, 12, ' & ' 13) of this Agreement, and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with ADMINISTERING AGENCY should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item for the PROJECT. The accounting system of ADMINISTERING AGENCY, its contractors, and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

## 12. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of ADMINISTERING AGENCY's contracts with third parties, ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors, and subcontractors, and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to ADMINISTERING AGENCY. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and ADMINISTERING AGENCY shall furnish copies thereof if requested.

## 13. TRAVEL AND SUBSISTENCE

Payments to ADMINISTERING AGENCY for travel and subsistence expenses of ADMINISTERING AGENCY forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then ADMINISTERING AGENCY is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

## SECTION III

### IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement is available only upon the passage of the State Budget Act containing these STATE funds. The starting date of eligible reimbursable activities shall be JULY 1, 2024.
2. All obligations of ADMINISTERING AGENCY under the terms of this Agreement are subject to authorization and allocation of resources by ADMINISTERING AGENCY.
3. ADMINISTERING AGENCY and STATE shall jointly define the initial FSP program as well as the appropriate level of FSP funding recommendations and scope of service and equipment required to provide and manage the FSP program. No changes shall be made in these unless mutually agreed to in writing by the parties to this Agreement.
4. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to this Agreement by imposing any standard of care with respect to the maintenance of State highways different from the standard of care imposed by law.

5. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority, or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, ADMINISTERING AGENCY shall fully defend, indemnify, and save harmless the State of California, its officers, and employees from all claims, suits, or actions of every name, kind, and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority, or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement.

6. Neither ADMINISTERING AGENCY nor any officer or employee thereof is responsible for any injury, damage, or liability occurring or arising by reason of anything done or omitted to be done by STATE under or in connection with any work, authority, or jurisdiction delegated to STATE under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, STATE shall fully defend, indemnify, and save harmless ADMINISTERING AGENCY, its officers, and employees from all claims, suits or actions of every name, kind, and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by STATE under or in connection with any work, authority, or jurisdiction delegated to STATE under this Agreement.

7. ADMINISTERING AGENCY will maintain an inventory of all non-expendable PROJECT equipment, defined as having a useful life of at least two years and an acquisition cost of \$500 or more, paid for with PROJECT funds. ADMINISTERING AGENCY shall define in PROJECT contract who shall take ownership of all equipment at the conclusion of the Project.

8. In the event that ADMINISTERING AGENCY fails to operate the PROJECT commenced and reimbursed under this Agreement in accordance with the terms of this Agreement or fails to comply with applicable Federal and State laws and regulations, STATE reserves the right to terminate funding for PROJECT, or portions thereof, upon written notice to ADMINISTERING AGENCY.

9. This Agreement shall terminate on June 30, 2027. However, the non-expendable equipment and liability clauses shall remain in effect until terminated or modified in writing by mutual agreement.

STATE OF CALIFORNIA  
Department Of Transportation

By: Leif Kohler  
Office of Project Management Oversight  
Division of Local Assistance

Date 08/27/2024

Santa Barbara County Association of Governments

By: Mj CK

Title: Executive Director

Date: 8/27/2024

RESOLUTION OF THE SANTA BARBARA  
COUNTY ASSOCIATION OF GOVERNMENTS

AUTHORIZING THE EXECUTIVE DIRECTOR           )  
TO ACCEPT AND SIGN ALL CALTRANS MASTER       )  
AGREEMENTS, PROGRAM SUPPLEMENTS, FUND       )  
EXCHANGE AGREEMENTS AND AMENDMENTS       )

RESOLUTION NO. 07-10

WHEREAS, THE Santa Barbara County Association of Governments is an eligible recipient of Federal and/or State funding for transportation projects through the California Department of Transportation (Caltrans); and

WHEREAS, Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the Department of Transportation before such funds are claimed; and

WHEREAS, the Santa Barbara County Association of Governments (SBCAG) is the designated Metropolitan Planning Agency and Regional Transportation Planning Agency under state and federal law; and

WHEREAS, the Santa Barbara County Association of Governments wishes to delegate authorization to execute these agreements and any amendments thereto to the SBCAG Executive Director for Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to accept and sign all agreements and any amendments to Master Agreements, Program Supplements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation.

PASSED AND ADOPTED this 21st day of June 2007 by the following vote:

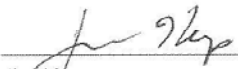
AYES: Supervisors Carbajal, Centeno, Firestone, Gray, Wolf;  
Mayors Alvarez, Blum, DeWees, Lavagnino; Councilmembers  
Armendariz, Hicks, Richardson Wallis.

NOES: None

ABSENT: None


ABSTAIN: None

ATTEST:

  
\_\_\_\_\_  
Jim Kemp  
Executive Director

  
\_\_\_\_\_  
Jonny Wallis, SBCAG Chair  
Santa Barbara County  
Association of Governments

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kevin E. Ready, Sr.  
Deputy County Counsel

## 6090114 FSP

Final Audit Report

2024-08-27

Created:	2024-08-27
By:	Gregory Nannini (s147991@dot.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAGsQenQDLRrkkegHVqQk3nBIXb2WwHegz

### "6090114 FSP" History

-  Document created by Gregory Nannini (s147991@dot.ca.gov)  
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Signature Date: 2024-08-27 - 8:59:32 PM GMT - Time Source: server - IP address: 149.136.25.248
-  Agreement completed.  
2024-08-27 - 8:59:32 PM GMT



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STIP PLANNING, PROGRAMMING & MONITORING PROGRAM  
FUND TRANSFER AGREEMENT

Project Number: PPM25-6090(115)  
Agreement Number: PPM25-6090(115)

Location: 05-SB-0-SBCG  
AMS Adv ID:0525000035  
PPNO: 1914

THIS AGREEMENT, effective on October 18, 2024 is between the State of California, acting by and through the Department of Transportation, hereinafter referred to as STATE, and Santa Barbara County Association of Governments, a local public agency, hereinafter referred to as ADMINISTERING AGENCY.

WHEREAS the annual California State Budget Act appropriates State Highway funds under local assistance for the State Transportation Improvement Program (STIP) Planning, Programming and Monitoring Program (PPM), and

WHEREAS PPM is defined as the project planning, programming and monitoring activities related to development of the Regional Transportation Improvement Program and the STIP required by Government Code Section 14527, et. seq. and for the monitoring of project implementation for projects approved in these documents, hereinafter referred to as PPM PROJECT, and

WHEREAS the California Transportation Commission (CTC) is tasked to allocate these funds in accordance with the amounts approved in the STIP in accordance with section 14527 (h) of the California Government code:

NOW, THEREFORE, the parties agree as follows:

SECTION I

STATE AGREES:

1. As authorized by Section 14527(h) of the Government Code to release to the ADMINISTERING AGENCY for its PPM PROJECT in an amount not to exceed \$332,000.00 from monies appropriated for the PPM Program as follows:

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For Caltrans Use Only

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I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

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Accounting Officer  | Date 10/31/2024 | \$332,000.00

---

2. To make reimbursements to ADMINISTERING AGENCY as promptly as State fiscal procedures will permit, but not more often than monthly in arrears, upon receipt of an original and two copies of signed invoice in the proper form of covering actual allowable costs incurred for the period of the Progress Payment Invoice.
3. When conducting an audit of the costs claimed under the provisions of this Agreement, to rely to the maximum extent possible on any prior audit of ADMINISTERING AGENCY pursuant to the provisions of State and federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to STATE when planning and conducting additional audits.

## SECTION II

### ADMINISTERING AGENCY AGREES:

1. To use all state funds paid hereunder only for eligible PPM specific work activities as defined in Attachment A to this AGREEMENT.
2. To use all state funds paid hereunder only for those transportation purposes that conform to Article XIX of the California State Constitution.
3. To prepare and submit to STATE an original and two copies of signed invoice for payment.
4. To prepare a Final Project Expenditure Report including a final invoice reporting actual costs expended in accordance with Attachment A and submit that Report and invoice no later than 60 days following the completion of expenditures. These allocated PPM funds are available for expenditure until June 30, 2027. The Final Report of Expenditures must state that the PPM funds were used in conformance with Article XIX of the California State Constitution and for PPM purposes as defined in this Agreement. Three copies of this report shall be submitted to STATE.

### 5. COST PRINCIPLES

A) To comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government, and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) ADMINISTERING AGENCY will assure that its Fund recipients will be obligated to agree that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) those parties shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving Funds as a contractor or sub-contractor under this Agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller and the CTC. The implementation of the Supercircular will cancel 49 CFR, Part 18.

#### 6. THIRD PARTY CONTRACTING

A) ADMINISTERING AGENCY shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by ADMINISTERING AGENCY as a result of disbursing Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with ADMINISTERING AGENCY should be consistent with Local Program Procedures as published by STATE.

#### 7. ACCOUNTING SYSTEM

ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 8. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of ADMINISTERING AGENCY'S contracts with third parties, ADMINISTERING AGENCY, ADMINISTERING AGENCY's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to ADMINISTERING AGENCY. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and ADMINISTERING AGENCY shall furnish copies thereof if requested.

9. TRAVEL AND SUBSISTENCE

Payments to only ADMINISTERING AGENCY for travel and subsistence expenses of ADMINISTERING AGENCY forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Administering Agency is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

SECTION III

IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this AGREEMENT are subject to the availability of the state funds encumbered under this AGREEMENT.
2. Eligible expenditures under this agreement shall be from the effective date of allocation to June 30, 2027.
3. In the event that ADMINISTERING AGENCY fails to implement or complete the PPM PROJECT commenced under this Agreement, fails to perform any of the obligations created by this agreement or fails to comply with applicable State laws and regulations, STATE reserves the right to terminate funding for the PPM PROJECT or portions thereof, upon written notice to ADMINISTERING AGENCY. An audit may be performed as provided in Section II, Article (8) of this agreement.
4. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, ADMINISTERING AGENCY shall fully defend, indemnify and save harmless the State of California, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement.
5. As a condition of acceptance of the State funds provided for under this Agreement, ADMINISTERING AGENCY will abide by all State policies and procedures pertaining to the PPM PROJECT.
6. This Agreement shall terminate on December 31, 2027.

STATE OF CALIFORNIA  
Department of Transportation

Santa Barbara County Association of Governments

By: Leif Kohler  
Office of Project Management Oversight  
Division of Local Assistance  
Date: 11/05/2024

By: [Signature]  
Title: Executive Director  
Date: 11/5/2024

Attest: Martha Gibbs  
Title: CFO/Dir HR

## Attachment to PPM Agreement Letter

The agency shall prepare a PPM plan, which will become a part of the Fund Transfer Agreement, titled Attachment A.

This plan is a one or two page summary outline of the major activities and, where appropriate, sub activities that will be accomplished with the current year PPM fund allocation. The plan shall outline the specific activities the Agency plans to implement. Indicate the approximate time period and cost for each major activity.

Funds may be moved between the elements. It is expected that work will be accomplished for each element and any revisions will be discussed in the Final Report of Expenditures.

Indicate if this is a single or multi-year plan for this specific allocation and the anticipated date of completion of all expenditures.

Fund allocations for future years should not be requested until this plan's expenditures are near completion.

Expenditures must be completed no later than two years after the fiscal year of allocation.

A Final Report of Expenditures is required within 60 days of completion of expenditures. Current or future allocations may be terminated if this report is not prepared in a timely manner. Unexpended funds shall be returned to the State.

A very simple plan is illustrated below. Details of a plan should be consistent with the activities proposed and funding received.

Attachment A

XYZ RTPA

## STIP Planning, Programming and Monitoring Activities Plan (FY 2009/2010)

Activity	Time Period	Cost(\$1,000)
A. Prepare/Review Project Study Reports	9/02-4/03	\$10
B. RTIP Amendment Project Review/Programming	2/02-5/03	\$5
C. STIP Amendment Processing/CTC Coordination	5/02-6/02	\$5
D. Monitoring Implementation	9/02-6/03	\$10
Total		\$30

Anticipated Completion date 6/30/13

rev 08/13/2012

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RESOLUTION OF THE SANTA BARBARA  
COUNTY ASSOCIATION OF GOVERNMENTS

AUTHORIZING THE EXECUTIVE DIRECTOR TO  
EXECUTE THE MASTER AGREEMENT FOR STATE-  
FUNDED PROJECTS AND DELEGATING AUTHORITY  
TO THE EXECUTIVE DIRECTOR TO ACCEPT AND  
EXECUTE RELATED COOPERATIVE, CONTRIBUTION,  
AND/OR FUND EXCHANGE AGREEMENTS, PROGRAM  
SUPPLEMENTS, OR AMENDMENTS TO THE MASTER  
AGREEMENT 05-6090S21

RESOLUTION NO. 24-27

WHEREAS, THE Santa Barbara County Association of Governments (SBCAG) is an eligible recipient of Federal and/or State funding for transportation projects through the California Department of Transportation (Caltrans);

WHEREAS, the Santa Barbara County Association of Governments (SBCAG) is the designated Metropolitan Planning Agency and Regional Transportation Planning Agency under State and Federal law;

WHEREAS, SBCAG and the California Department of Transportation (Caltrans) last executed a Master Agreement for State Funded Projects No. 00183S in 2008;

WHEREAS, SBCAG must periodically approve and execute Program Supplements, Contribution Agreements, Cooperative Agreements, Fund Exchange Agreements, Fund Transfer Agreements, amendments to these various agreements, and/or amendments to the Master Agreement for State-Funded Projects (collectively "Agreements and/or Amendments") per the Caltrans Master Agreement for State-Funded Projects before funds are claimed;

WHEREAS, Caltrans requires SBAG to enter into an updated version of the Master Agreement for State-Funded Projects once every ten years;

WHEREAS, all Projects authorized under the Caltrans Master Agreement for State-Funded Projects must be included in the Overall Work Program (OWP) as approved by the

RESOLUTION NO. 24-27, Page 2 of 3

SBCAG Board of Directors (Board);

WHEREAS, the Board wishes to approve and authorize the SBCAG Executive Director to approve, authorize, and execute Caltrans Master Agreement for State-Funded Projects ("Master Agreement") and to make the required certifications in the Master Agreement;

WHEREAS, the Board wishes to delegate authority to the SBCAG Executive Director to approve, authorize, and execute Agreements and/or Amendments with Caltrans per the Master Agreement;

WHEREAS, the SBCAG Executive Director's authority to approve, authorize, and execute Agreements and/or Amendments under this Master Agreement is limited to the period of October 17, 2024 through October 31, 2034 unless otherwise ordered by the Board;

WHEREAS, the SBCAG Executive Director's authority to approve, authorize, and execute Agreements and/or Amendments under this Master Agreement shall not exceed funds appropriated annually by the Board under the OWP and Budget nor a cumulative amount of \$3 million unless otherwise ordered by the Board; and

WHEREAS after executing Agreements and/or Amendments with Caltrans per the Master Agreement the Executive Director shall annually submit executed Agreements and/or Amendments to the Board to be received and filed as part of the OWP presentation and approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to execute the Master Agreement and make required certifications (Exhibit A); and

BE IT FURTHER RESOLVED that the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to approve, authorize, and execute all Agreements and/or Amendments per the Master Agreement for a period of October 24, 2024 through October 31, 2034.

PASSED AND ADOPTED this 24th day of October 2024 by the following vote:

RESOLUTION NO. 24-27, Page 3 of 3

AYES: Capps, Hartmann, Nelson, Infanti, Julian, King, Patino, Perotte, Clark, Rowse and Lavagnino

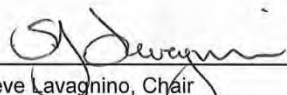
NOES:

ABSENT: Williams, Osborne


ABSTAIN:

ATTEST:

  
\_\_\_\_\_  
Marjie Kirn  
Executive Director

  
\_\_\_\_\_  
Steve Lavagnino, Chair  
Santa Barbara County  
Association of Governments

APPROVED AS TO FORM:  
Rachel Van Mullem  
County Counsel

  
\_\_\_\_\_  
Senior Deputy County Counsel

## 6090115 PPM

Final Audit Report

2024-11-05

Created:	2024-11-05
By:	Gregory Nannini (s147991@dot.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOZXjXVvdQZtJhBI9p9ewZWc4X3w-VCG

### "6090115 PPM" History

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-  Document emailed to Leif Kohler (leif.kohler@dot.ca.gov) for signature  
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2024-11-05 - 4:52:32 PM GMT - IP address: 149.136.25.246
-  Document e-signed by Leif Kohler (leif.kohler@dot.ca.gov)  
Signature Date: 2024-11-05 - 4:52:52 PM GMT - Time Source: server- IP address: 149.136.25.246
-  Agreement completed.  
2024-11-05 - 4:52:52 PM GMT



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SBCAG FY 2025-26 Overall Work Program and Budget

<b>PROGRAM SUPPLEMENT NO.</b> F010 <b>to</b> <b>ADMINISTERING AGENCY-STATE AGREEMENT</b> <b>FOR FEDERAL-AID PROJECTS NO</b> 05-6090F15	<b>Adv. Project ID</b> 0525000040 <b>Date:</b> September 24, 2024 <b>Location:</b> 05-SB-1-SBCG <b>Project Number:</b> CRPL-6090(116) <b>E.A. Number:</b> <b>Locode:</b> 6090
---	--

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 08/30/2017 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. 17-27 approved by the Administering Agency on 08/17/2017 (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.



**PROJECT LOCATION:** Cabrillo Blvd, UPRR Undercrossing in the City of Santa Barbara


**TYPE OF WORK:** Roadway improvements for bicyclists and pedestrians and replace existing railroad bridge. **LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	Y606	\$1,782,055.00	LOCAL	OTHER
	Y608	\$213,907.00		
\$4,196,600.00	Y601	\$369,024.00	\$1,831,614.00	\$0.00

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By   
 Title Executive Director - SBCAG  
 Date 10/11/24  
 Attest 

By   
 For: **Chief, Office of Project Implementation**  
**Division of Local Assistance**  
 Date 10/11/2024

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer  Date 10/7/24 \$2,364,986.00

05-SB-1-SBCG  
CRPL-6090(116)

**SPECIAL COVENANTS OR REMARKS**

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.6 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

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### SPECIAL COVENANTS OR REMARKS

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at [www.sam.gov](http://www.sam.gov).

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### SPECIAL COVENANTS OR REMARKS

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.
- B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.
- C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.
- D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.
- E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.
- F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

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**SPECIAL COVENANTS OR REMARKS**

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system

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### SPECIAL COVENANTS OR REMARKS

of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

### 3. Appendix E of the Title VI Assurances (US DOT Order 1050.2A)

During the performance of this agreement, the ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractor, (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

C. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), (prohibits discrimination on the basis of sex);

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as

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amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;  
 E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);  
 F. Airport and Airway Improvement Act of 1982, (49 U.S.C. 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);  
 G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);  
 H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;  
 I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);  
 J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;  
 K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);  
 L. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

RESOLUTION OF THE SANTA BARBARA  
COUNTY ASSOCIATION OF GOVERNMENTS

AUTHORIZE THE EXECUTIVE DIRECTOR TO  
EXECUTE CALTRANS MASTER AGREEMENT  
NO. 05-6090F15 AND DELEGATE AUTHORITY  
TO THE EXECUTIVE DIRECTOR TO EXECUTE  
PROGRAM SUPPLEMENTS, COOPERATIVE /  
CONTRIBUTION AGREEMENTS, FUND  
EXCHANGE AGREEMENTS, OR AMENDMENTS  
UNDER MASTER AGREEMENT NO. 05-6090F15.

RESOLUTION NO. 17-27

WHEREAS the Santa Barbara County Association of Governments (SBCAG) is an eligible recipient of federal and/or State funding for transportation projects through the California Department of Transportation (Caltrans);

WHEREAS SBCAG is the designated Metropolitan Planning Agency and Regional Transportation Planning Agency under state and federal law;

WHEREAS SBCAG last executed a Master Agreement for federal-aid programs in September 2008;

WHEREAS SBCAG must periodically execute Program Supplements, Contribution/Cooperative Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and/or Amendments (hereafter, "Agreements and/or Amendments") under the Master Agreement No. 05-6090F15 before such funds may be claimed;

WHEREAS Caltrans requires SBCAG to enter into an updated version of the Master Agreement No. 05-6090F15 in order to process Program Supplement Agreements;

WHEREAS any Project authorized under the Master Agreement No. 05-6090F15 must be included in the Federal Transportation Improvement Program (FTIP);

WHEREAS SBCAG's Board adopts the FTIP biennially and generally approves all FTIP amendments with the exception of administrative amendments which are within the administrative modification guidelines as approved by Federal Highway Administration and the Federal Transit Act and FTA guidelines;

RESOLUTION NO. 17-27, Page 2

WHEREAS all Projects authorized under the Master Agreement No. 05-6090F15 must be included in the Overall Work Program (OWP) as approved by the SBCAG Board;

WHEREAS SBCAG's Board wishes to authorize the SBCAG Executive Director to execute Master Agreement No. 05-6090F15 and to make the required certifications in the Master Agreement;

WHEREAS SBCAG's Board wishes to delegate to the SBCAG Executive Director the authority to execute Agreements and/or Amendments with the California Department of Transportation under Master Agreement No. 05-6090F15;

WHEREAS the SBCAG Executive Director's authority to approve and execute Agreements and/or Amendments under Master Agreement No. 05-6090F15 is limited to the period of August 17, 2017 through August 31, 2027 unless otherwise ordered by the Board;

WHEREAS the SBCAG Executive Director's authority to approve and execute Agreements and/or Amendments under Master Agreement No. 05-6090F15 shall neither exceed the local matching funds amount appropriated annually by the Board under the OWP, nor a cumulative amount of \$3 million unless otherwise ordered by the Board; and

WHEREAS after executing Agreements and/or Amendments with the California Department of Transportation under this Master Agreement No. 05-6090F15 the Executive Director shall annually submit executed Agreements and/or Amendments to the SBCAG Board to be received and filed as part of the OWP.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to sign and execute the Master Agreement No. 05-6090F15 for federal-aid programs (Exhibit A);

BE IT FURTHER RESOLVED, that the Santa Barbara County Association of Governments hereby authorizes the SBCAG Executive Director to sign and execute Program Supplements, Cooperative/Contribution Agreements, Fund Exchange Agreements, Fund Transfer Agreements, or Amendments with the California Department of Transportation under this Master Agreement for the period of August 17, 2017 through August 31, 2027 so long as

RESOLUTION NO. 17-27, Page 2

local matching funds neither exceed the amount annually appropriated by the Board in the Overall Work Program, nor exceed a cumulative amount of \$3 million unless otherwise ordered by the Board;

PASSED AND ADOPTED this 17th day of August 2017 by the following vote:



AYES: Directors Wolf, Hartman, Adam, Lavagnino, Richardson, Lizalde, Mosby  
Clark, Schneider, Patino, Sierra, and Chair Bennett

NOES:

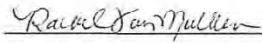
ABSENT:

ABSTAIN:

ATTEST:

 _____ Marjie Kim Executive Director	 _____ Michael T. Bennett, Chair Santa Barbara County Association of Governments
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APPROVED AS TO FORM:

  
\_\_\_\_\_  
Rachel Van Mullem  
Chief Assistant County Counsel


## 6090116 PSA

Final Audit Report


2024-10-11

Created:	2024-10-11
By:	Gregory Nannini (s147991@dot.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-aQ5zUpGQqHrbJsG0d8rt5ECyyMIG402

### "6090116 PSA" History

 Document created by Gregory Nannini (s147991@dot.ca.gov)


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 Document e-signed by Leif Kohler (leif.kohler@dot.ca.gov)

Signature Date: 2024-10-11 - 11:16:09 PM GMT - Time Source: server - IP address: 149.136.25.248

 Agreement completed.

2024-10-11 - 11:16:09 PM GMT



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## APPENDIX I

### GLOSSARY OF COMMONLY USED ACRONYMS AND TERMS

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<b>ADA</b>	<b>Americans with Disabilities Act</b> - Landmark 1990 civil rights legislation that bars discrimination against people with disabilities in all major areas of life: employment, public accommodations, transportation and communications. As it relates to provision of transportation services, the ADA requires that transportation providers ensure nondiscriminatory accessible service for disabled individuals, and that public transportation providers operating fixed route bus service provide paratransit service comparable to the fixed route service.
<b>ADT</b>	<b>Average Daily Travel</b> - The average number of vehicles which traverse a given segment of roadway over a 24-hour period.
<b>AFA</b>	<b>Access For All</b>
<b>ALUC</b>	<b>Airport Land Use Commission</b> - Agency responsible under state and federal law to protect public health, safety, and welfare by ensuring that vacant lands in the vicinity of the airports are planned and zoned for uses compatible with airport operations. SBCAG is designated as the ALUC for Santa Barbara County.
<b>ALUP</b>	<b>Airport Land Use Plan</b> - A plan which provides for the orderly growth of the airports in the region. Local general plans, specific plans, zoning ordinances and other local land use regulations are required by state law to be consistent with the ALUP.
<b>ATP</b>	<b>Active Transportation Program</b> – Created by Senate Bill 99 to encourage increased use of active modes of transportation, such as walking and biking.
<b>CAE</b>	<b>Clean Air Express</b> - Bus service that provides residents of Northern Santa Barbara County commuting to their jobs in Goleta and Santa Barbara a fast, convenient, and money-saving way to get to work.
<b>CALTRANS</b>	<b>California Department of Transportation</b> - Agency responsible for state-wide transportation programs in California, and the California Transportation Plan. Caltrans is the implementing agency for most state highway projects and for the intercity rail program.
<b>CAP</b>	<b>Clean Air Plan</b> - The federal 1990 Amendments to the Clean Air Act require a comprehensive demonstration of attainment of the federal emissions standards by air quality non-attainment areas. The demonstration for Santa Barbara County included the adopted 1994 Clean Air Plan, or CAP. An update to that plan was completed in 1998 and has been submitted for EPA approval. The most recent update to that plan was completed in 2001 and has been approved as the SIP.
<b>CART</b>	<b>Carpinteria Area Rapid Transit</b> - Demand-responsive general public transit service in the Carpinteria area operated by Easy Lift Transportation under contract with the City of Carpinteria.
<b>CASP</b>	<b>California Aviation System Plan</b> - Statewide aviation system planning effort responding to state law (PUC 21701-21707). The CASP is updated biennially by

the California Department of Transportation, Division of Aeronautics, and approved by the CTC. The law mandates the CASP to include identification of air transportation issues, a capital improvement element, a regional system element and a statewide system element. The biennial update of the CASP Capital Improvement Element provides the basis for the development of the State Aeronautics Capital Improvement Program, under which state funding is programmed for the various aviation and airport projects throughout the state.

<b>CBD</b>	<b>Central Business District</b> - The downtown business areas of cities, historically the central downtown area.
<b>CCAT</b>	<b>Central Coast Area Transit</b> – A public transit service operated by San Luis Obispo Regional Transit Authority (SLORTA) that provides service between the cities of Santa Maria and San Luis Obispo County.
<b>CEQA</b>	<b>California Environment Quality Act</b> - A law which requires that governmental decision makers be provided with adequate information about the potentially significant environmental impacts of proposed projects. CEQA also mandates ways to avoid or significantly reduce damage to the environment.
<b>CIP</b>	<b>Capital Improvement Program</b> – A list of projects, their estimated cost, and schedule contained within a report approved by the responsible agency. The RTP's CIP is included in the Action Element, Chapter Five of the RTP.
<b>CMA</b>	<b>Congestion Management Agency</b> - The county agency responsible for developing, coordinating and monitoring the Congestion Management Program (CMP) required by Section 65088 of the California Government Code. SBCAG has been designated by the cities and the county as the region's CMA. SBCAG is responsible, in cooperation with local and state agencies, for identifying and resolving traffic congestion problems within the county pursuant to specific legislative requirements.
<b>CMAQ</b>	<b>Congestion Mitigation and Air Quality Program</b> - A program created by the Intermodal Surface Transportation and Efficiency Act (ISTEA) which provides funds for transportation plans and programs in areas that are currently not in attainment with the federal Clean Air Act for ozone or carbon monoxide. CMAQ-funded projects must contribute to the attainment of federal air quality standards by demonstrating a reduction in vehicular emissions.
<b>CMP</b>	<b>Congestion Management Program</b> - The CMP is a comprehensive program designed to reduce auto-related congestion through provision of roadway improvements, travel demand management and coordinated land use planning among all local jurisdictions. The program is optional for every county in California with an urbanized area of at least 50,000 people. The CMP is updated biennially.
<b>CMS</b>	<b>Congestion Management System</b> - A CMS is required of all Transportation Management Areas (TMAs). In the Santa Barbara County Region, a CMS was adopted as part of the CMP, and is comprised primarily of the principal arterials in the region.

<b>CNEL</b>	<b>Community Noise Equivalency Level</b> - Noise exposures generated by aircraft operations at airports are expressed as Community Noise Equivalent Level values. CNEL values are used as a method of specifying aircraft noise and designating limiting criteria for residential and other land uses around airports.
<b>CNG</b>	<b>Compressed Natural Gas</b> - An alternative fuel currently being demonstrated in Santa Barbara County.
<b>COLT</b>	<b>City of Lompoc Transit</b> - COLT is the transit provider in the Lompoc Region, serving the City of Lompoc and the unincorporated communities of Vandenberg Village and Mission Hills. The transit service was expanded in July 1999 to provide a new fixed route service. The demand response service was retained to provide ADA required service.
<b>CRCC</b>	<b>Coast Rail Coordinating Council</b> - A council of elected representatives from the transportation planning agencies of the coastal counties formed to investigate the future of the Union Pacific Coast Line. A stated objective of the group is to improve rail frequencies and speed on the coast route between San Francisco and Los Angeles.
<b>CTC</b>	<b>California Transportation Commission</b> - A body appointed by the governor that is responsible for the State Transportation Improvement Program (STIP), the development of the Regional Transportation Plan Guidelines, and statewide transportation policy.
<b>CTP</b>	<b>California Transportation Plan</b> - A long-range transportation plan for the state required by ISTEA and prepared by the State Department of Transportation.
<b>CTSA</b>	<b>Consolidated Transportation Service Agency</b> – In accordance with state statute (AB120), SBCAG designates a Consolidated Transportation Service Agency. The CTSA's primary role is to promote coordination and consolidation of social service transportation. Two CTSAs have been designated within SBCAG's jurisdiction. Easy Lift Transportation, Inc. has served as the CTSA for the South Coast Region since 1981. In 1999, SMOOTH, Inc. was designated as the CTSA for the Santa Maria Region (including the cities of Santa Maria and Guadalupe and the unincorporated Orcutt area). Designation entitles the CTSAs to claim TDA Section 4.5 monies.
<b>DEPLANED</b>	Refers to passengers de-boarding or getting off an aircraft at a given location.
<b>DOF</b>	<b>California State Department of Finance</b>
<b>EIR/EIS</b>	<b>Environmental Impact Report/Environmental Impact Statement</b> - An analysis of the environmental impacts of proposed land development and transportation projects; it is an EIR when conducted in response to the California Environmental Quality Act (CEQA), and an EIS when conducted for federally funded or approved projects per the National Environmental Policy Act (NEPA). A draft EIR or draft EIS (DEIR or DEIS) is normally circulated to the public and agencies for comments.

<b>EMFAC</b>	EMFAC is a model developed by the California Air Resources Board to derive on-road mobile source emission factors for all on-road mobile source criteria pollutants (expressed in grams per vehicle mile traveled). The latest model is EMFAC 2002 and EMFAC 2007 and is to be released at the end of this year.
<b>ENPLANED</b>	Refers to passengers which have boarded or gotten on aircraft at a given airport (includes passengers transferring between airplanes).
<b>EPA</b>	<b>Environmental Protection Agency</b> - The United States agency charged with setting policies and guidelines and carrying out legal mandates for the protection of national interests in environmental resources.
<b>FAA</b>	<b>Federal Aviation Administration</b> - As an agency under the U.S. Department of Transportation, FAA is responsible for all federal aviation programs.
<b>FCAA</b>	<b>Federal Clean Air Act (Amendments) (FCAAA or CAAA)</b> - Federal legislation that sets national air quality standards and requires each state with areas that have not met federal air quality standards to prepare a State Implementation Plan (SIP). The 1990 FCAA amendments established air quality requirements for the development of metropolitan transportation plans and programs.
<b>FHWA</b>	<b>Federal Highway Administration</b> - As an agency under the U.S. Department of Transportation (U.S. DOT), FHWA is responsible for administering all federal highway programs.
<b>FSTIP</b>	<b>Federal Statewide Transportation Improvement Program</b> – The FSTIP is prepared by Caltrans to meet federal requirements of Title 23 USC and is a statewide compilation of projects proposed for federal transportation funding from TEA 21 taken from each regionally adopted FTIP.
<b>FTA</b>	<b>Federal Transit Administration</b> - Formerly known as the Urban Mass Transportation Administration (UMTA), FTA is an agency under the U.S. Department of Transportation (U.S. DOT) responsible for all federal programs related to mass transit.
<b>FTIP</b>	<b>Federal Transportation Improvement Program</b> - The FTIP is a multi-year program of transportation projects for Santa Barbara County that are funded from predominantly federal sources. The FTIP is developed and adopted by SBCAG on a biennial basis. Once adopted, the FTIP is submitted to the California Department of Transportation and federal funding agencies for review, approval and incorporation into statewide FTIP (FSTIP).
<b>GAA</b>	<b>General Aviation Airport</b> - An airport which does not have scheduled air service and which serves only general aviation aircraft.
<b>HCM</b>	<b>Highway Capacity Manual</b> – A manual describing the relationships between roadway capacity and travel/flow characteristics and containing procedures for calculating the level of service (LOS) of a roadway or intersection.

<b>HCS</b>	<b>Highway Capacity Software (1985)</b> – Computer software developed to analyze changes in travel/flow characteristics associated with changes in roadway capacity.
<b>HDV</b>	<b>Heavy Duty Vehicles</b> - Vehicles (trucks) which have three or more axles.
<b>HOT Lane</b>	<b>High Occupancy Toll Lane</b> – A travel lane on a roadway segment, the use of which is restricted to HOVs and to other vehicles that pay a prescribed toll.
<b>HOV</b>	<b>High Occupancy Vehicle</b> - A vehicle which is transporting more than one person. HOV lanes are segments of roadway which are restricted to HOVs.
<b>ISTEA</b>	<b>Intermodal Surface Transportation and Efficiency Act</b> - Federal transportation legislation signed into law in December 1991, which substantially changed the way transportation funding decisions are made. It emphasized diversity, balance of modes, and the preservation of existing systems. ISTEA authorized the expenditure of \$151 billion over its six-year life. It was superseded by TEA-21 in 1998.
<b>ITIP</b>	<b>Interregional Transportation Improvement Program</b> –A program prepared biennially by Caltrans which includes interregional highway and intercity rail projects proposed for funding through the STIP. The ITIP comprises 25 percent of the funding in the State Transportation Improvement Program (STIP). Sixty percent of the ITIP funds are programmed and expended for improvements to state highways that are outside the boundaries of an urbanized area with a population of more than 50,000 and for inter-city rail improvements. Of that 60 percent, 15 percent must be programmed for inter-city rail improvement projects. In sum, a minimum of 9 percent (60 percent multiplied by 15 percent) of ITIP funds must be available for inter-city rail projects. This is equivalent to 2.25 percent of total STIP funding. MPOs may propose projects for consideration by Caltrans for inclusion in the ITIP.
<b>ITS</b>	<b>Intelligent Transportation System</b> – General term to describe a range of advanced electronic and information technologies that can be used to improve the safety, operational efficiency and productivity of the transportation system.
<b>JTAC</b>	<b>Joint Technical Advisory Committee</b> – A committee composed of members of both the TPAC and TTAC, formed by the SBCAG Board in August 2010 to guide the development of the RTP-SCS.
<b>Km</b>	<b>Kilometer</b> - Unit of distance, metric system. One mile = 1.6093 km.
<b>LCP</b>	<b>Local Coastal Plan</b> - Guides the development of land within the coastal areas of California. The zoning ordinances of the jurisdictions within the region implement provisions of the LCP.
<b>LCTOP</b>	<b>Low Carbon Transit Operations Program</b> – Is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by California Legislature in 2014 by Senate Bill 862.

<b>LOS</b>	<b>Level of Service</b> - A measure of congestion on a highway facility or intersection based primarily on the comparison between the facility's capacity and the speed and density of its traffic volume. Levels of congestion are designated along a scale from "A" to "F", with "A" indicating free flow conditions and "F" indicating severe congestion.
<b>LOSSAN</b>	<b>Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency</b> – Agencies, including SBCAG, from San Diego in the south to San Luis Obispo in the north have joined together to promote passenger rail service and capital investment in the Amtrak Pacific Surfliner rail corridor.
<b>LTA</b>	<b>Local Transportation Authority</b> - In its role as the LTA for the region, SBCAG is responsible for implementing and administering the ½% sales tax authorized by Measure D in November 1989.
<b>LTF</b>	<b>Local Transportation Fund</b> – A county fund derived from the ¼% statewide sales tax established by the Transportation Development Act for public transportation. LTF funds are administered and allocated to local governments, transit operators and CTSA's by SBCAG. LTF revenues must be used for public transit purposes as a first priority but may be used for street and road purposes if SBCAG finds that there are no unmet transit needs that can reasonably be met.
<b>MAP-21</b>	The <b>Moving Ahead for Progress in the 21st Century Act</b> , a federal surface transportation bill signed into law by President Obama on July 6, 2012. MAP-21 replaced SAFETEA-LU and funded surface transportation programs at over \$105 billion for two (FY 2013 and 2014). It was subsequently extended.
<b>Measure A</b>	A countywide ½ sales tax measure for transportation approved by County voters in November 2008. Measure A replaces Measure D and takes effect for a term of 30 years beginning April 1, 2010.
<b>Measure D</b>	A 1/2 cent sales tax referendum approved by the voters in 1989 to fund local and regional transportation facility maintenance and improvements in Santa Barbara County over the next 20 years.
<b>MPO</b>	<b>Metropolitan Planning Organization</b> - Under federal law, the organization designated by the governor as responsible for transportation planning and programming activities required under federal law in an urbanized area. It serves as the forum for cooperative decision making by a regional board made up of local elected officials. As the region's designated MPO, SBCAG is responsible for development of the federal long-range transportation plan and multi-year funding programs, and the selection and approval of transportation projects using federal funds.
<b>NAAQS</b>	<b>National Ambient Air Quality Standards</b> - Standards set by the federal Environmental Protection Agency (EPA) for the maximum levels of air pollutants which can exist in the outdoor air without unacceptable effects on human health or the public welfare.
<b>NEPA</b>	<b>National Environmental Policy Act</b> – Federal legislation which establishes requirements and procedures for documenting the environmental impacts of

federally funded projects, including transportation improvements.

<b>NHS</b>	<b>National Highway System</b> - Required under Section 1006 of the ISTEA, the NHS is comprised of major highways which serve interstate and interregional travel, connecting major population centers, ports, airports, public transportation facilities, major travel destinations, international border crossings, and major military installations.
<b>OWP</b>	<b>Overall Work Program</b> - The OWP is the document which describes and details the planning and programming activities SBCAG will conduct in a fiscal year. The OWP also serves as the documentation for the federal and state planning grants which finance the program.
<b>PRIMARY AIRPORT</b>	A commercial service airport that enplanes more than 10,000 Passengers/year.
<b>PSR</b>	<b>Project Study Report</b> – A preliminary engineering study which evaluates project scope, cost, alternatives, environmental and technical issues for use in making programming decisions. A new project may not be included in an RTIP or ITIP without a completed PSR.
<b>PTMISEA</b>	<b>Public Transportation Modernization Improvement and Service Enhancement Account Program</b> – was created by Proposition 1B the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006.
<b>REAP</b>	<b>Regional Early Action Planning</b> – Supports equitable, affordable housing and sustainable transportation projects. REAP 2.0 integrates housing and climate goals, broader planning and implementation investments and infrastructural investments for infill development.
<b>RELIEVER AIRPORT</b>	A general aviation airport which is designated by the FAA as a "reliever airport". It must be near a metropolitan area, providing an alternate landing site. A reliever airport is intended to reduce congestion at the large primary airports.
<b>RGF</b>	<b>Regional Growth Forecast</b> – A 30-year projection of population, jobs and housing prepared by SBCAG.
<b>RIP</b>	<b>Regional Improvement Program</b> – One of the two broad programs that make up the STIP. The RIP is funded from 75% of new STIP funds and further subdivided by formula into county shares. Regional agencies program RIP funds to projects through the RTIP process.
<b>RMRA</b>	<b>Road Maintenance and Rehabilitation Account</b> – Senate Bill (SB) 1, Chapter 5, Statutes of 2017, created the Road Maintenance and Rehabilitation Program to address deferred maintenance on the State Highway System and the local street and road systems for the deposit of various funds for the program
<b>RSTP</b>	<b>Regional Surface Transportation Program</b> – The portion of the federal Surface Transportation Program that is directly allocated to regions. RSTP funds are programmed by SBCAG in the FTIP.

<b>RTIP</b>	<b>Regional Transportation Improvement Program</b> - Prepared and adopted biennially by SBCAG, the RTIP includes projects from the Regional Transportation Plan (RTP) Action Element nominated for state highway, transit and rail funds. The RTIP when adopted is submitted to the California Transportation Commission (CTC) for inclusion in the State Transportation Improvement Program (STIP).
<b>RTP</b>	<b>Regional Transportation Plan</b> - The RTP is a long-range plan (covering a twenty year planning period) to improve our region's state highways; local streets, roads, and bikeways; airports and marine facilities; transit, paratransit, and passenger rail services. A guide for the development of these facilities, the RTP describes the priorities for making investments in our region's transportation system.
<b>RTPA</b>	<b>Regional Transportation Planning Agency</b> - The multi-county or county-level agency responsible under state law for the preparation of RTPs and allocation of funds. RTPAs can be local transportation commissions, Councils of Governments, MPOs, or statutorily created agencies. SBCAG is the designated RTPA for the Santa Barbara County region.
<b>SB 45</b>	<b>Senate Bill 45</b> – State legislation enacted in 1997 that substantially changed the process for allocating state and federal transportation funds through the STIP. The major changes include consolidation of several STIP funding programs into two broad programs, increased programming flexibility, authority, and accountability for regional agencies and full accounting of all project costs in the STIP. SB-45 shortened the STIP period from 7 years to 4 years; however, it was changed to a five-year program beginning with the 2002 STIP under AB 2928.
<b>SBAPCD</b>	<b>Santa Barbara County Air Pollution Control District</b> - The local agency that governs air quality issues, proposes and adopts local air pollution rules, enforces those rules, responds to air pollution related complaints, issues permits to polluting sources, and inventories sources of air pollution emissions.
<b>SBCAG</b>	<b>Santa Barbara County Association of Governments</b> - SBCAG is a voluntary council of governments formed under a joint powers agreement executed by each of the general-purpose local governments in Santa Barbara County. SBCAG is an independent entity governed by a thirteen-member board consisting of a city council representative from each of the eight cities in the county and the five members of the county board of supervisors. The city representatives are appointed by their respective city councils. SBCAG is the designated Regional Transportation Planning Agency (RTPA) and the Metropolitan Planning Organization (MPO) for Santa Barbara County.
<b>SAFE</b>	<b>Service Authority for Freeway Emergencies</b> – State legislation (SB 1199) enacted in 1985 authorized the establishment of local SAFEs for purposes of installing, maintaining and operating a network of motorist aid call boxes. The program is funded by a \$1 per year fee on all registered motor vehicles within the county.
<b>SAFETEA-LU</b>	<b>The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)</b> was enacted August 10, 2005, as Public Law 109-59. SAFETEA-LU authorizes the federal surface transportation programs for highways, highway safety, and transit for the 5-year period 2005-2009. SAFETEA-

LU replaces TEA 21, the former federal surface transportation authorizing legislation which expired in October 2003.

<b>SB1</b>	<b>Senate Bill 1-</b> Senate Bill 1 the Road Repair and Accountability Act of 2017.
<b>SBCAPCD</b>	<b>Santa Barbara Air Pollution Control District</b> – The local agency that governs air quality issues, proposes and adopts local air pollution rules, enforces those rules, responds to air pollution related complaints, issues permits to polluting sources, and inventories sources of air pollution emissions.
<b>SBMTD</b>	<b>Santa Barbara Metropolitan Transit District</b> - SBMTD (also abbreviated MTD) is the provider of public transit services on the South Coast.
<b>SCCP</b>	<b>Solutions for Congested Corridors Program</b> – Is a statewide, competitive program that provides funding to achieve a balanced set of transportation, environmental and community access improvement to reduce congestion throughout the state.
<b>SCS</b>	<b>Sustainable Communities Strategy</b> – A regional plan required by SB 375 to be incorporated into the RTP that integrates population, housing and land use into regional transportation planning.
<b>SCTAC</b>	<b>South Coast Transportation Advisory Committee</b> - An advisory committee to SBCAG formed to provide input on unmet transit needs of the transit disadvantaged and disabled members of the population on the South Coast.
<b>SCTP</b>	<b>South Coast Transit Plan</b> – A transit plan prepared by Santa Barbara MTD that describes extensive improvements to transit service throughout the South Coast.
<b>SGR</b>	<b>State of Good Repair Program</b> – The Road Repair and Accountability Act of 2014, Senate Bill (SB) 1 (Chapter 5, Statutes of 2017) signed by the Governor on April 28, 2017, includes a program that will provide additional revenues for transit infrastructure repair and service improvements.
<b>SHOPP</b>	<b>State Highway Operation and Protection Program</b> – A program of projects adopted biennially by Caltrans to preserve and protect the state highway system and provide for its safe operation. SHOPP projects include traffic safety, pavement and bridge rehabilitation, seismic retrofit, earthquake and storm damage repair and traffic operational improvements.
<b>SIP</b>	<b>State Implementation Plan</b> - A document prepared by each state, with input from local Air Pollution Control Districts, describing the existing air quality conditions and measures which will be taken to attain and maintain national ambient air quality standards (NAAQS). In California, the SIP is prepared by the California Air Resources Board (CARB or ARB).
<b>SMRT</b>	<b>Santa Maria Regional Transit</b> - SMRT is the transit provider in the Santa Maria/Orcutt Area.
<b>SMOOTH</b>	<b>Santa Maria Organization of Transportation Helpers</b> – SMOOTH is designated as the CTSA for the Santa Maria-Guadalupe-Orcutt region.

<b>S RTP</b>	<b>Short Range Transit Plan</b> - S RTP is a five-year comprehensive plan required of all public transit operators by federal and regional transportation funding agencies.
<b>STA</b>	<b>State Transit Assistance</b> - Funds allocated to the county and administered by SBCAG pursuant to the Transportation Development Act (TDA), which are designated for transportation planning and mass transportation purposes specified by the legislature.
<b>STIP</b>	<b>State Transportation Improvement Program</b> - A statewide program of transportation projects adopted biennially by the CTC which governs the expenditure of state revenues for transportation over the succeeding five-year period.
<b>STP</b>	<b>Surface Transportation Program</b> - A flexible funding program established under ISTEA and continued under TEA-21, which may be used for a broad range of transportation improvements.
<b>STRAHNET</b>	The federal Strategic Highway Network, or STRAHNET, is the federal designation system of highways providing access to major U.S. military installations.
<b>TAZ</b>	<b>Traffic Analysis Zone</b> - A geographical area delineated for the purpose of transportation modeling. TAZs are the major units of transportation modeling analysis and are delimited on the basis of socio-economic, topographic, political, and transportation facilities information.
<b>TCM</b>	<b>Transportation Control Measure</b> - Any strategy to reduce vehicle trips, vehicle use, vehicle miles traveled, vehicle idling, or traffic congestion for the purpose of reducing motor vehicle emissions.
<b>TDA</b>	<b>Transportation Development Act</b> - As contained in Section 99200 of the Public Utilities Code, the TDA provides two major sources of funding for public transportation through regional planning and programming agencies: the county Local Transportation Fund (LTF), which is derived from 1/4 cent of the 6 cent retail sales tax collected statewide; and the State Transit Assistance (STA) funds(also abbreviated STAF), which are for transportation planning and mass transportation purposes as specified by the legislature.
<b>TDM</b>	<b>Transportation Demand Management</b> - The implementation of measures which encourage people to change their mode of travel, travel during off-peak periods, or not to make a trip at all, e.g., ridesharing, pricing incentives, parking management and telecommuting.
<b>TDP</b>	<b>Transit Development Program</b> - Federal Transit Administration (FTA) requires that a TDP be prepared for all areas applying for TDP capital or operating grants. The required TDP should provide for the planning and coordination of all public transit systems in an area and should cover a planning period of five years. The TDP must be consistent with the Regional Transportation Plan (RTP) and the Regional Transportation Improvement Program (RTIP). TDPs are typically

prepared for rural areas, while SRTPs are prepared for individual transit operations in urban areas.

<b>TE</b>	<b>Transportation Enhancements</b> – A program under ISTEA and TEA-21 which sets aside a portion of Surface Transportation Program (STP) funds for several categories of projects whose purpose is to enhance the transportation system. Enhancement funds can be used for bicycle and pedestrian facilities, landscaping and scenic highway programs, restoration of historic rail stations, and various other purposes.
<b>TEA-21</b>	<b>Transportation Equity Act for the 21<sup>st</sup> Century</b> - Federal legislation enacted June 9, 1998 as Public Law 105-178. TEA-21 authorizes the federal surface transportation programs for highways, highway safety, and transit for the 6-year period 1998-2003. This legislation superseded the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) but maintained its basic structure and built on its key initiatives.
<b>TIP</b>	<b>Transportation Improvement Program</b> - See RTIP, STIP, FTIP.
<b>TIRCP</b>	<b>Transit and Intercity Rail Program</b> – Created by Senate Bill (SB) 862 (Chapter 36, Statutes of 2014) and modified by Senate Bill 9 (Chapter 710, Statutes of 2015) to provide grants from the Greenhouse Gas Reduction Fund to fund transformative capital improvement that will modernize California’s intercity, commuter, urban rail systems, and bus and ferry transit systems to reduce emission of greenhouse gases by reducing congestion and vehicles miles traveled thought California.
<b>TMA</b>	<b>Transportation Management Area</b> - A region which is subject to certain planning requirements under ISTEA. Any urbanized area with population of more than 200,000 is automatically a TMA. Other urbanized areas may request designation as a TMA, as did SBCAG.
<b>TSM</b>	<b>Transportation System Management</b> - Relatively low-cost improvements designed to make the transportation system work more efficiently and to increase its people carrying capacity.
<b>TTAC</b>	<b>Technical Transportation Advisory Committee</b> - As one of the two regional advisory committees in Santa Barbara County, TTAC serves as a communication link between SBCAG and all transportation agencies in the county. TTAC reviews and makes policy recommendations on fiscal matters, fund allocations, special studies and planning documents for submittal to the SBCAG policy board. The committee consists of public works representatives from the eight cities and the County and representatives from SBMTD, Caltrans, and the SBCAPCD.
<b>TPAC</b>	<b>Technical Planning Advisory Committee</b> - TPAC is SBCAG's regional planning advisory committee, serving as a communication link between SBCAG and all planning agencies in the county. TPAC is composed of the planning directors of the county and eight cities, and two ex-officio members from UCSB and VAFB.
<b>UCSB</b>	<b>University of California at Santa Barbara.</b>

<b>UP</b>	<b>Union Pacific Railroad Company</b> - Owner and operator of private rail services along the entire coastline and one branch line (between Surf and White Hills) in Santa Barbara County.
<b>VAFB</b>	<b>Vandenberg Air Force Base.</b>
<b>VCTC</b>	<b>Ventura County Transportation Commission</b>
<b>VMT</b>	<b>Vehicle Miles Traveled</b> - VMT is the sum of miles traveled by all vehicles during a fixed period of time on a fixed expanse of highways.
<b>ZETCP</b>	<b>Zero Emission Transit Capital Program</b>
<b>ZEV</b>	<b>Zero Emission Vehicle</b>