

**South Coast**

**Safe Routes to School Program**

Cycle 6 Funding Application

APPLICATIONS ARE DUE BY 5:00 PM ON

**April 1, 2025**

PLEASE SUBMIT   
1 ELECTRONIC COPY (PDF) OF THE APPLICATION TO:

**Jaquelin Mata, SBCAG Senior Transportation Planner**

**260 North San Antonio Road, Suite B**

**Santa Barbara, CA 93110**

[**jmata@sbcag.org**](https://sbcag805.sharepoint.com/sites/SBCAG1/Shared%20Documents/Measure-A/Projects-ProgramsSouthCoast/Bike-&-Ped-SRTS-Programs/Cycle-6/Call%20for%20projects%20Materials/word%2097%20version/jmata@sbcag.org)

Project Title:

**Section I - Applicant Information**

Implementing Agency:

Agency Address:

Contact Person/Title:

Contact Telephone:  Contact Email:

Sponsor Agency\* (if any):

Sponsor Contact Name:

Sponsor Telephone:  Sponsor Email:

*\*Projects proposed by Cities and the County may include projects in coordination with school districts, universities, colleges, transit agencies, and Caltrans.*

Pre-Application

Was a pre-application submitted for the requested project?\*\* Yes  No

*\*\*Project sponsors must submit a pre-application for each project requesting funding. If pre-application was not submitted, stop here; project is not eligible for funding.*

Sponsorship

Was there a sponsorship agreement submitted for the requested project?\*\* Yes  No

*\*\*Projects requiring a sponsor must have submitted a sponsorship agreement signed by an eligible cooperative agreement administrator with the pre-application. If a sponsorship form was not submitted, project is ineligible for funding.*

Priority

Total number of applications being submitted/co-sponsored by local agency:

If submitting/co-sponsoring more than one application, priority number of this application:

Funding

Amount of Measure A funds requested for project: $

Will other sources of funding be used to help deliver the project? Yes  No

**Section II – Project Information**

Project Title:

Project Category/Implementation Activity

*Capital Projects*

Planning and Project Development

Preliminary Engineering

Environmental Clearance

Preparation of Plans, Specifications, and Estimate (PS&E)

Right of Way

Engineering

Appraisals and Acquisition

Utilities

Construction

Construction Costs

Construction Engineering

Construction Management

Maintenance

*Programs*

Education/Awareness/Outreach

Encouragement/Marketing

Safety Programs

*Plans & Studies*

Safe Routes to Schools Plan

Studies (including surveys and counts)

Project Title:

Short Project Summary (2-3 sentences):

Project Description: Provide a description of the proposed project improvements, e.g., develop bikeway plan; conduct outreach to local schools; construct new sidewalks; construct bicycle path; install lighted pedestrian crossing, etc.

Project Location: Provide a description of the general location(s) of the proposed project, e.g., the intersection of Main Street and 1st Street. If the project has multiple sites and you are willing to accept partial funding, rank sites here.

Please identify the name(s) of school(s) in the target area, the total student enrollment in each of the schools, and approximate number of children who currently walk/bicycle to school:

Name(s) of school(s):

Total student enrollment:

Approximate number of children who currently walk/bicycle to school:

**Section III - Project Cost Estimate** (Complete fields as applicable. ***Include pending fund sources and mark as pending).***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Requested Measure A Funds** | **Percentage of Measure A Cycle 6 Grant Funds Requested** | **Local Funds**(1) | **Other Funds** | **Total Cost** |
| **Capital Projects** |  |  |  |  |  |
| ***Planning and Project Development*** |  |  |  |  |  |
| ***Preliminary Engineering*** |  |  |  |  |  |
| Environmental Clearance |  |  |  |  |  |
| PS&E |  |  |  |  |  |
| ***Right of Way*** |  |  |  |  |  |
| Engineering |  |  |  |  |  |
| Appraisals, Acquisitions, and Utilities |  |  |  |  |  |
| ***Construction*** |  |  |  |  |  |
| Construction Engineering |  |  |  |  |  |
| Construction(2) |  |  |  |  |  |
| ***Maintenance*** |  |  |  |  |  |
| **Plans & Studies** |  |  |  |  |  |
| ***Safe Routes to Schools Plans*** |  |  |  |  |  |
| ***Studies (including surveys, counts)*** |  |  |  |  |  |
| **Programs** |  |  |  |  |  |
| ***Education/Awareness/Outreach*** |  |  |  |  |  |
| ***Encouragement/Marketing*** |  |  |  |  |  |
| ***Safety Programs*** |  |  |  |  |  |
| **Subtotal** |  |  |  |  |  |
| **Contingency**(3) |  |  |  |  |  |
| **Total Project Cost** |  |  |  |  |  |
|  | 1. *Local funds may include Measure A Local Street and Transportation Improvement (LSTI) funds, General funds, Block Grant funds, etc.* 2. *For construction cost, provide a detailed Engineer’s Estimate. (See the RFP/Grants Opportunities section of the MeasureA.net website to download the Engineers Estimate Worksheet.)* 3. *Contingency "Total Cost" may not exceed 10% of the "Subtotal".* | | | | |

In some cases, the scoring committee may recommend that a project be funded providing certain components are removed from the project scope. Will your agency be able to proceed with the project if its scope and cost are reduced? Yes  No

Comments:

**Section IV – Project Schedule**

Estimate dates of completion for the major milestones shown below, assuming the project is approved for funding.

Capital Projects

Request allocation of Measure A funds:

Complete environmental document:

Obtain right-of-way clearance:

Award construction contract:

Complete construction:

Project close-out:

Programs, Plans & Studies

Implementation:

Completion:

Please indicate which years you would be **willing to** receive funds (not preferred years):

FY 25/26  FY 26/27  FY 27/28

**Section V – Evaluation Criteria**

The applicant’s responses to the following questions will be used to evaluate the proposed project; please complete section A **or** B. The scoring committee will evaluate applications according to the criteria specific to the identified project categories (Capital Projects or Programs). Feel free to include additional, relevant information as appropriate. Responses for all questions must be limited to a total of seven (7) pages. Only directly relevant attachments should be included. Relevant attachments will not count toward the seven-page limit.

1. Capital Projects (60 points)
   1. Safety (10 points)

Describe how the project will improve the safety of pedestrians and/or bicyclists and, if applicable, directly addresses demonstrated safety needs. Explain how: 1) it has been designed expressly to resolve a demonstrated and/or reported safety or security problem; 2) it will improve an existing facility/corridor where there are some safety or security concerns; or 3) it will likely improve safety or security, even though there are no known problems, and the project was not designed specifically to address safety or security issues.

* 1. Demand (10 points)

Estimate the number of existing or potential pedestrians and bicycle riders the project will serve. Indicate how many and which school routes the project will serve. Explain if the project is expected to attract new bicycling and/or walking trips.

* 1. Access and Connectivity (10 points)

Explain whether or not the project interfaces with other modes of transportation. Describe if it eliminates a gap or overcomes an obstacle in a bicycle or pedestrian facility such that it allows more convenient and safer travel. Describe how the project: 1) closes a major gap in a bicycle or pedestrian facility, eliminating extremely circuitous travel; 2) provides the missing link which will complete a bikeway corridor or a significant corridor segment, or a pedestrian facility; 3) extends an existing bicycle or pedestrian facility, working toward closing a gap but not eliminating it; or 4) does not close a gap. Explain if the project makes improvements to a significant or moderate barrier to walking or biking. Indicate whether or not there are other existing options for travel along the corridor. Describe how project interfaces (or does not interface) with other modes of transportation.

* 1. Outside Funding (10 points)

Priority will be given to projects that have secured funding from other sources; including, but not limited to Measure A Local Streets and Transportation Improvement Funds, or that will use Measure A funds to leverage other funding. All sources of project funding, pending and secured, should be shown in Section III on the “Project Cost Estimate” table (page 5). ***No additional explanation is required here.***

* 1. Local Support (10 points)

Is the project in a locally or regionally adopted plan? Yes  No If yes, please:

* specify the name of the plan:
* indicate the date the plan was adopted:
* attach related project documentation from adopted plan

Describe any community outreach that has been and/or will be completed. Attach any relevant documentation.

Describe any demonstrated community support for the project. Attach any relevant documentation including letters of support from schools and/or other organizations.

* 1. Project Readiness & Schedule (10 points)

Indicate all funding secured and/or anticipated for the project. Will the project be fully funded if requested Measure A funds are granted? Briefly explain why you believe the cost estimates you provided in Section III are realistic and reasonable.

Indicate how many months it will take to complete the project. Briefly explain why you believe the timeline you provided in Section IV is realistic and reasonable. Indicate whether or not the project will need right-of-way and/or utility relocations. Describe any other foreseeable implementation issues that have been considered and, if applicable, resolved.

1. Programs (60 points)
2. Safety (10 points)

Describe how the program will address the safety of pedestrians and/or bicyclists near schools. Explain how: 1) it is designed to address a specific demonstrated safety issue; 2) it addresses perceived and/or demonstrated safety as a significant component of the program; 3) it addresses perceived and/or demonstrated safety as one of many components of the program; or 4) safety is not a focus of the program.

1. Demand (10 points)

Estimate the number of South Coast students the project will serve. Describe if the project is expected to attract new users to bicycling and/or walking.

1. Outside Funding (10 points)

Priority will be given to projects that have secured funding from other sources; including, but not limited to Measure A Local Streets and Transportation Improvement Funds, or that will use Measure A funds to leverage other funding. All sources of project funding, pending and secured, should be shown in Section III on the “Project Cost Estimate” table (page 5). ***No additional explanation is required here.***

1. Local Support (10 points)

Describe any demonstrated community support for the project. Attach any relevant documentation including letters of support from schools and/or other organizations. Describe any community outreach that has been and/or will be completed. Attach any relevant documentation. Explain whether or not working with the community is a focus of the program.

1. Effectiveness (10 points)

Describe how this program has (or similar programs have) been shown to be effective at encouraging bicycling and/or walking, or improving bicycle and/or pedestrian safety near schools. Describe how the program was developed and thought-out, how it incorporates creativity, and how likely it is to be continued/sustainable after grant funds are spent. Clearly describe what performance measures and deliverables you will develop to monitor the success of your program efforts.

1. Implementation/Readiness (10 points)

Describe what foreseeable implementation issues have been considered and, if needed, resolved. List partnering agencies (if any), describe how they have demonstrated support for the program and have coordinated on program implementation, and explain how the lead agency was identified. Describe how program details have been determined in order to allow quick implementation once funding is received. Briefly explain why you believe the cost estimates and timeline you provided in Sections III and IV are realistic and reasonable. Indicate your staffing needs and explain why you believe they are realistic and reasonable. Attach any relevant documentation.

1. Plans & Studies (60 points)
2. Plan Status and Study Significance (30 points)

*Complete (a) Plans* ***or*** *(b) Studies.*

1. Plans:

Does your jurisdiction have an existing safe routes to school plan?   
Yes  No If yes, please:

* specify the name of the plan:
* indicate the date the plan was adopted:
* attach relevant documentation

1. Studies:

Describe how your study can (or cannot) be applied outside your jurisdiction. Describe any plans to share your study results with other jurisdictions.

Clearly describe what performance measures and deliverables you will develop to monitor the success of your study efforts.

Describe how your study is regionally significant. Explain how it will enhance the region’s ability to expand and/or improve (e.g., safety, access, connectivity) the regional bicycle and pedestrian facilities network or the utilization of the network.

Describe how completion of your study is advantageous to the regional network.

1. Outside Funding (30 points)

Priority will be given to plans that have secured funding from other sources; including, but not limited to Measure A Local Streets and Transportation Improvement Funds, or that will use Measure A funds to leverage other funding. All sources of project funding, pending and secured, should be shown in Section III on the “Project Cost Estimate” table (page 5). ***No additional explanation is required here.***

Additional Attachments

The following attachments are required for all projects, *as applicable*:

1. A general map showing:
   1. the location of all proposed improvements or projects, or
   2. the geographic area or facility the program will serve
2. A site plan for each improvement location showing existing and proposed conditions
3. Detailed engineer’s estimate (use form provided on Measure A web site)
4. Applicable ‘warrants’ for projects with traffic control devices

Photographs supplementing “A” and “B” (project location and geographic area) above and letters of support from partners and advocacy groups are highly recommended.

Scoring and Awarding of Funding

Applicants will be notified of scores for each application after the scoring committee has reviewed all applications. Once applicants have been notified, the scoring committee will recommend applications for available funding to the South Coast Subregional Planning Committee of the SBCAG Board. The Subregional Committee shall recommend projects for funding to the full SBCAG board for inclusion in the Measure A Program of Projects.

Sponsors awarded funding will be required to sign a cooperative agreement with SBCAG for the project defining items such as the scope, estimated cost, schedule for the project, progress reporting requirements, reimbursement process, timely use of funds deadlines, etc.

**Section VI – Applicant Signatures**

The undersigned affirm that the statements contained in the application package are true and complete to the best of their knowledge.

**Local Agency Official (as applicant or sponsor):**

Name:  Signature: \_\_\_\_\_

Title:  Date:

**Implementing Agency (if other than local agency)**

Name:  Signature: \_\_\_\_\_

Title:  Date:

**School Official:** The undersigned affirms that the school(s) benefited by this application is (are) not on a school closure list that has been identified by the School District.

Name:  Signature: \_\_\_\_\_

Title:  Date:

School(s):

**Additional Local Agency Supporter (optional):**

Name:  Signature: \_\_\_\_\_

Title:  Date:

**Additional Local Agency Supporter (optional):**

Name:  Signature: \_\_\_\_\_

Title:  Date:

**Additional Local Agency Supporter (optional):**

Name:  Signature: \_\_\_\_\_

Title:  Date: