



# SBCAG

SANTA BARBARA COUNTY  
ASSOCIATION OF GOVERNMENTS

Overall Work Program & Budget

FY 2024-2025

Draft -March 2024

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## INTRODUCTION

### Overview

The Santa Barbara County Association of Governments (SBCAG), in its capacity as the designated Metropolitan Planning Organization and Regional Transportation Planning Agency for Santa Barbara County, is responsible under federal and State law for developing transportation plans and programs for the region, and for doing so through a “continuing, cooperative, and comprehensive” planning process, carried out in cooperation with other State, regional and local agencies.

Each year, SBCAG prepares an Overall Work Program (OWP) describing the comprehensive planning activities proposed to be undertaken during the next fiscal year, either by SBCAG or other entities using State and federal planning funds. The document provides detailed information on each major activity, including a description of the work to be performed, the major products of the effort, key milestones, and funding information.

The OWP is designed to comply with federal planning regulations and guidance as well as metropolitan planning guidelines issued by the California Department of Transportation. The comprehensive program for FY 2024-25 is divided into five subcategories and further subdivided into individual Work Elements. The subcategories are:

1800 -- Program Administration  
2800 -- Comprehensive Planning and Analysis  
3800 -- Transportation Planning and Programming  
5800 -- Program Delivery/Services

The OWP serves three important objectives.

- First, by describing the comprehensive planning activities to be conducted by SBCAG, the OWP serves as a reference to be used by citizens, planners and elected officials throughout the year to understand SBCAG's objectives and how these will be met through the regional comprehensive planning process. As a public document, the OWP also provides an opportunity for an open review of the planning process by elected officials and the public at large.
- Second, the OWP is used as a management tool for the comprehensive planning program. The division of the program into subcategories and individual work elements facilitates program review and management throughout the year to ensure that the planned activities are accomplished both on time and within budget.
- Third, the OWP serves as documentation to support the various federal and State grants that finance the planning program. Following adoption of the OWP, SBCAG submits quarterly reports to state and federal agencies documenting progress in meeting the OWP objectives.



## **The Region**

Located on the Central Coast of California, Santa Barbara County encompasses 2,774 square miles and is approximately the size of the State of Delaware. The county is well defined and has unique characteristics that delineate its boundaries. The southern and western boundaries are the Pacific Ocean; the Santa Maria and Cuyama Rivers form the northern boundary; the eastern boundary is located in a rugged and sparsely populated mountain area. Included in Santa Barbara County are four islands that comprise Channel Islands National Park: Anacapa, Santa Cruz, Santa Rosa, and San Miguel.

According to the U.S. Census Bureau, the population of Santa Barbara County was 423,895 in 2010 and 448,229 in 2020. The county contains eight incorporated cities: Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang.

The Santa Ynez Band of Chumash Indians is a federally recognized tribal government located in the Santa Ynez Valley along State Route 246, just east of Solvang.

## **Santa Barbara County Region**



## **SBCAG Roles and Responsibilities**

SBCAG was established (originally as the Santa Barbara County-Cities Area Planning Council) on October 26, 1966, upon execution of a Joint Powers Agreement by the Cities of Carpinteria, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and the County of Santa Barbara. Authority for creation of SBCAG is contained in Sections 65000 et seq. of the California Government Code. The Cities of Solvang, Buellton and Goleta joined SBCAG upon their incorporation in 1985, 1992 and 2002, respectively.

The Governing Board of SBCAG consists of the five members of the County Board of Supervisors plus one City Council representative from each of the eight cities within the county. Several members of the SBCAG Board are representatives of a transit service provider in addition to representing their respective cities. They included the directors from Santa Maria, Lompoc, and Solvang. Each of these cities provide transit service in their jurisdictions. Transit service in the southern area of the county is provided by the Santa Barbara Metropolitan Transit District which has two representatives on the South Coast Subregional Planning Committee and one representative on the SBCAG Board with the Mayor of Goleta.

SBCAG serves in a number of specific capacities for planning and programming purposes. These are described below.

**Area-wide Planning Organization (APO)** - SBCAG has been designated by the U.S. Department of Housing and Urban Development as the APO for Santa Barbara County. This designation carries with it the responsibility to comply with the comprehensive planning responsibilities of Section 701 of the Housing Act of 1954 and subsequent related legislation.

**Metropolitan Planning Organization (MPO)** - The U.S. Department of Transportation requires that the governor of each state designate an organization which will be responsible, with the state, for carrying out the metropolitan transportation planning provisions of 23 U.S.C. Section 134 for each urbanized area. SBCAG has been designated by the Governor as the MPO serving Santa Barbara County, including the Santa Barbara, Santa Maria, and Lompoc urbanized areas. Under State law established by SB 375, as the MPO, SBCAG is also responsible for preparing a Sustainable Communities Strategy element of the Regional Transportation Plan (Government Code Section 65080 et seq.), which is intended to reduce greenhouse gas emissions by strengthening the alignment of regional land use and transportation planning processes.

**Regional Transportation Planning Agency (RTPA)** - The Secretary of the California Business, Transportation and Housing Agency has designated SBCAG as the RTPA for Santa Barbara County. In this capacity, SBCAG is the agency responsible for the development of the Regional Transportation Plan and Regional Transportation Improvement Program, both of which are mandated by State statute. In addition, SBCAG is responsible for the annual allocation of funds from the Transportation Development Act to local jurisdictions and transit operators.

**Area-wide Clearinghouse** - SBCAG has been designated by the Governor's Office of Planning and Research as the Area-wide Clearinghouse for Santa Barbara County. As such, SBCAG coordinates the regional review and response to proposed programs for federal assistance and proposed federal development activities.

**Airport Land Use Commission (ALUC)** - As the ALUC for Santa Barbara County, SBCAG is responsible to carry out the provisions of Section 21670 of the Public Utilities Code. In this capacity, SBCAG has the authority to ensure that currently vacant lands in the vicinity of the county's airports are planned and zoned for uses compatible with the operation of each airport.

**Local Transportation Authority (LTA)** - As the LTA, SBCAG is responsible for the administration and implementation of the programs and projects financed by a local sales tax increase for transportation. Measure D, which was approved by the county voters in November 1989, initiated a ½-cent sales tax in 1990 and expired on March 31, 2010. SBCAG is also responsible for implementing Measure A, the successor to Measure D, approved by voters in 2008, which extends the existing county one-half cent sales tax until 2040. SBCAG is directly responsible for the development and delivery of transportation projects and the allocation, administration, and oversight of sales tax funding to local agencies.

**Service Authority for Freeway Emergencies (SAFE)** - In this capacity, SBCAG is responsible for implementing motorist aid systems, including the installation, operation, and maintenance of a system of roadside call boxes on State highways throughout Santa Barbara County. SBCAG also provides a **Freeway Service Patrol (FSP)** on Highway 101, South Coast urbanized area during morning and evening peak travel periods.

**Council of Governments (COG)** - As the Council of Governments for Santa Barbara County, SBCAG is responsible for carrying out the Regional Housing Needs Allocation process prescribed in State housing law. (Government Code Section 65584 et seq.)

**Multimodal Programs** - SBCAG, through its Multimodal Programs division manages and operates the **Clean Air Express** regional bus service, as well as provides funding and planning support for passenger rail and transit services to neighboring counties. Additionally, SBCAG administers a voluntary transportation demand management (TDM) program involving commuters, residents, and employers throughout Santa Barbara County. SBCAG also provides a county-wide rideshare matching and outreach program.

**Transportation Management Area (TMA)** - The Santa Barbara County area has been designated as a Transportation Management Area pursuant to the provisions of the federal transportation law, SAFETEA-LU, MAP-21, and its successor, the FAST Act. This designation imposes certain planning and programming responsibilities on SBCAG.

SBCAG Board meetings are held monthly, in addition to special workshops, alternating locations between Santa Barbara and Santa Maria. Meeting agendas and materials are published at least 3 days in advance on the web and e-mailed to interested persons. Meetings are held in convenient and accessible locations with remote testimony, TV coverage, press coverage, and a “Public Comment” item on the agenda. Note that due to the ongoing public health emergency, SBCAG Board meetings are temporarily being conducted in accordance with the latest State and County guidance.

Participation is provided to a broad range of private and public interests. Remote testimony is also available for SBCAG Board meetings, so meetings held in Santa Maria are accessible to those in the Santa Barbara area and vice versa.

### **Advisory Committees**

SBCAG currently has four standing advisory committees that play a very active and important role in the comprehensive planning and implementation process. These committees are the Technical Planning Advisory Committee (TPAC), the Technical Transportation Advisory Committee (TTAC), the Santa Barbara County Transit Advisory Council (SBCTAC), and Measure A Citizens Advisory Committee. All advisory committee meetings are open to the public. TTAC and TPAC generally meet monthly with in-person locations available in both Santa Barbara and Santa Maria. SBCTAC also meets monthly, as needed and provides in-person locations in Santa

Barbara and Santa Maria. The Measure A Committee meets as required. On occasion, all advisory committees meet in other areas of the County. Membership rosters are provided in Appendices B, C, D, and E.

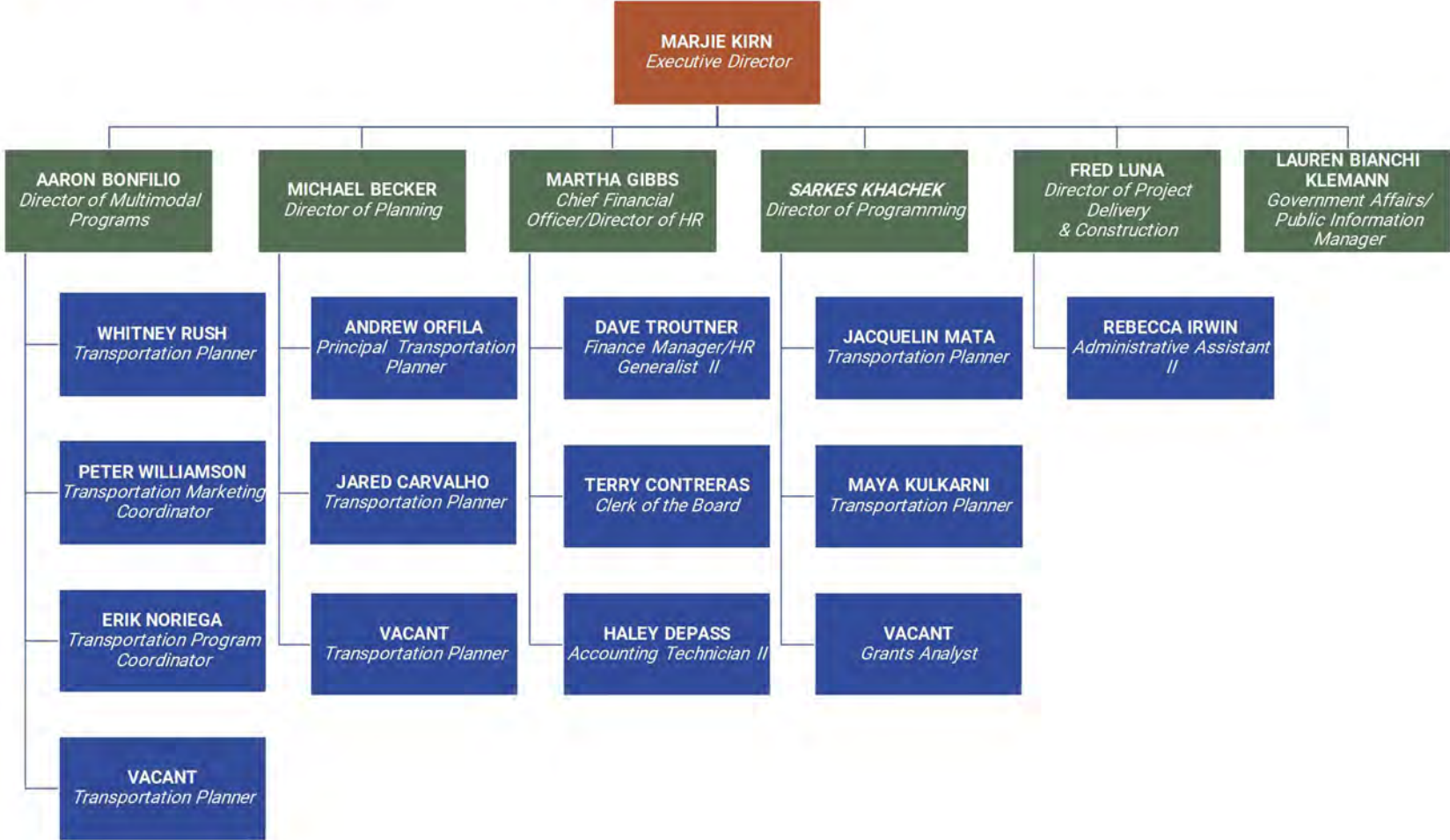
Three of the committees are active in advising the SBCAG Board on regional planning and policy development issues. The Measure A Committee is focused solely on the implementation of the Measure A program. The remaining committees review and make policy recommendations on fiscal matters, fund allocations, special studies and planning documents for submittal to SBCAG.

In this way, policies, plans and programs are coordinated with the member agencies. The committees serve as technical advisors to the SBCAG Board in terms of participation in the planning process and serve as a communication link to all local governments and departments in the county. All four SBCAG advisory committees operate under the principles of the Brown Act and are duly noticed and open to the public.

SBCAG also maintains two subcommittees of the Board of Directors, known as "Subregional Planning Committees," one for the South Coast and the other for the North County. These committees were established in 1998 in recognition of the fact that many issues are unique to subregions within the county. The subregional committees allow for more focused discussion and consensus-building on these issues than is possible with the full Board. The committees advise the SBCAG Board on the policies and guidelines required to implement the North County and South Coast subregional programs specified in Measure A and make recommendations on projects to be funded from the Measure A subregional programs.

**Staff Organization Chart**

SBCAG has twenty-one positions as shown on the chart below.



**Planning Emphasis Areas**

The Federal Transit Administration and the Federal Highway Administration issued updated Planning Emphasis Areas in January 2022. The Planning Emphasis Areas are intended to be used by metropolitan planning organizations, state departments of transportation, transit agencies, and federal land management agencies in their Unified Planning Work Programs and State Planning and Research Work Programs. The current Planning Emphasis Areas include the following.

1. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
2. Equity and Justice<sup>40</sup> in Transportation Planning
3. Complete Streets
4. Public Involvement
5. Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination
6. Federal Land Management Agency (FLMA) Coordination
7. Planning and Environment Linkages (PEL)
8. Data In Transportation Planning

The following table shows the Work Elements that implement the federal planning emphasis areas:

	Work Elements
1	1810, 1820, 1830, 1840, 2820, 2850, 3810, 3815, 3816, 3820, 3821, 3828, 3840, 3841, 3860, 3881, 3890, 5827, 5850
2	1810, 1820, 1830, 1840, 2820, 3810, 3816, 3820, 3821, 3870, 3881, 5850
3	1810, 1820, 1830, 1840, 2850, 3810, 3818, 3820, 3821, 3890, 5827
4	1810, 1820, 1830, 1840, 2820, 3810, 3811, 3815, 3818, 3820, 3821, 3824, 3828, 3840, 3870, 3890, 5827
5	1810, 1820, 1830, 3810, 3811, 3819, 3890, 5827
6	1810, 1820, 1830, 3810, 3890, 5827
7	1810, 1820, 3810, 3816, 3818, 3820, 3821, 3827, 3828, 3840, 3841, 3860, 3870, 3881, 3890
8	1810, 1820, 1830, 1840, 2820, 2850, 3810, 3811, 3815, 3816, 3818, 3860, 3870, 3890, 5850

SBCAG collaborates with Federal Land Management Agencies for relevant projects and will continue to do so.

Santa Barbara County contains lands managed by the following federal agencies: Department of Defense; Bureau of Land Management; US Forest Service; US Fish and Wildlife; Bureau of Reclamation; and the Bureau of Indian Affairs. As appropriate, SBCAG will coordinate with the Federal Land Management Agencies on transportation planning projects of mutual interest. During FY 23-24, SBCAG invited all Federal Land Management Agencies with jurisdiction in Santa Barbara County to participate in its Regional Transportation Plan and Sustainable Communities Strategy stakeholder meeting.

**Performance-Based Planning and Programming**

The Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act and the Fixing America’s Surface Transportation (FAST) Act transformed the Federal-aid highway program by establishing new requirements for performance management. The Infrastructure Investment and Jobs Act (IIJA) continued to support performance management requirements. Performance management increases accountability and transparency and provides a framework to support improved investment decision making through a focus on performance outcomes for key national transportation goals. Under Work Element 3860 staff will conduct research, identify, collect and develop Transportation Performance Management (TPM) measure analysis framework for future use as established under FAST Act. IIJA TPM measures framework will include but is not limited to, motorized and non-motorized safety performance, condition for highways, bridges, transit assets, and National Highway System (NHS) performance. NHS performance to include person-miles traveled, total emission reductions, travel time reliability and traffic congestion.

SBCAG uses the State adopted federal performance targets for Performance Measures (PM) 1, 2, 3 and report on the progress made on those targets in our region. Performance based planning activities in selecting projects is conducted as part of Work Element 3810. Regional decision making in project programming and allocation is conducted in Work Element 5827. SBCAG’s performance-based planning, programming process and performance management efforts are conducted throughout all SBCAG’s planning efforts.

TPM represents the opportunity to prioritize needs and align resources for optimizing system performance in a collaborative manner. TPM measures work supports activities such as the Regional Transportation Plan (RTP), Regional Travel Demand Model, the Regional Transportation Improvement Program and transit system planning. Implementing the TPM framework will improve infrastructure planning, performance measure tracking and evidence-based transportation system analysis. The TPM framework will also support Regional Models of Cooperation.

**Federal Planning Factors**

Metropolitan areas, under FAST Act/Bipartisan Infrastructure Law (BIL)/Infrastructure Investment and Jobs Act (IIJA), should incorporate 10 planning and strategy areas into the overall transportation planning process. The following table identifies each factor and notes the work elements supporting each.

<b>Planning Factors</b>	<b>Supporting Work Element(s)</b>
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	1810, 1820, 2820, 2850, 3810, 3811, 3815, 3818, 3828, 3840, 3860, 3890, 5827, 5850
Increase the safety of the transportation system for motorized and non-motorized users.	2810, 3810, 3818, 3820, 3821, 3860
Increase the security of the transportation system for motorized and non-motorized users.	3810, 3811, 3818, 3820, 3821
Increase the accessibility and mobility options available to people and freight.	1840, 1850, 1860, 2850, 3810, 3811, 3815, 3820, 3821, 3826, 3828, 3860, 3890

Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency of transportation plans/programs with State and local planned growth and economic development patterns.	1820, 1840, 2850, 3810, 3811, 3820, 3821, 3881, 3890
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	2850, 3810, 3811, 3818, 3820, 3821, 3840, 3841, 3870
Promote efficient system management and operation.	3810, 3821, 3828, 3890
Emphasize the preservation of the existing transportation system.	3810, 3890
Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.	3810, 3819
Enhance travel and tourism.	3810, 3890

### California Transportation Plan Recommendations

The CTP 2050 sets the vision for transportation in the State of California. The plan, most recently adopted in 2021 includes a series of 14 recommendations. SBCAG, through its work identified in this Overall Work Program, seeks to support and locally implement the CTP 2050 recommendations.

<b>CTP 2050 Recommendations</b>	<b>Supporting Work Element(s)</b>
Expand access to safe and convenient active transportation options	1840, 3810, 3818, 3820, 3821, 3828, 5824, 5827
Improve transit, rail, and shared mobility options	1840, 1850, 1860, 3810, 3815, 3818, 3820, 3821, 3828, 3840, 3841, 3881, 3890, 5830, 5840, 5850
Expand access to jobs, goods, services, and education	1840, 1850, 3810, 3811, 3818, 3820, 3821, 3828, 3840, 3881, 5830, 5840, 5850
Advance transportation equity	1830, 1840, 2820, 3810, 3827, 3828, 3870, 3881
Enhance transportation system resiliency	3810, 3821, 5824
Enhance transportation safety and security	1820, 2810, 3810, 3821, 3890, 5824
Improve goods movement systems and infrastructure	3810, 3811
Advance zero-emissions vehicle (ZEV) technology and supportive infrastructure	3810, 3828
Manage the adoption of connected and autonomous vehicles	3810, 5850
Price roadways to improve the efficiency of auto travel	3810, 3828
Encourage efficient land use	3810, 3828, 3870
Expand protection of natural resources and ecosystems	1820, 3810, 3828, 3870
Strategically invest in state of good repair improvements	3810, 3860, 3890, 5824, 5850
Seek sustainable, long-term transportation funding mechanisms	1820, 3810, 3890, 5820

### Regional Transportation Plan Implementation

In August 2021, the SBCAG Board adopted Connected 2050, the updated RTP-SCS. Since the plan's adoption, SBCAG has continued to work diligently to advance programmed transportation projects and seek funding for near-term planned transportation projects. SBCAG performs its



work in an internally consistent manner, e.g., all work is aimed at implementing an aspect of the RTP-SCS. SBCAG is expected to adopt its next RTP-SCS in August 2025.

**Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA)**

SBCAG annually receives a formula share of SB 1 RMRA funds for planning projects that support the implementation of the region's sustainable communities strategy, or for direct work on the region's sustainable communities strategy. *For FY 23-24, SBCAG intends to employ its formula share of SB 1 RMRA planning funds to assist in the development of the next iteration of the Sustainable Communities Strategy.*

List of SB 1 RMRA Projects (FY 24-25):

- Work Element 3819, Sustainable Communities Strategy development

SBCAG Divisional Priorities for FY 24-25:

<b><i>Division</i></b>	<b><i>Priorities</i></b>
<b><i>Executive Planning</i></b>	<ul style="list-style-type: none"> <li>• Broadband Strategic Plan Implementation</li> <li>• Preparation of Draft Connected 2050 Update</li> <li>• Preparation of environmental document for Connected 2050 Update</li> <li>• Completion of Triennial Performance Audits</li> <li>• Completion of Transit Needs Assessment</li> <li>• Advancement of SR 166 Comprehensive Corridor Study</li> <li>• Development of regional data points webpage</li> </ul>
	<ul style="list-style-type: none"> <li>• Submittal of competitive grant applications to California Transportation Commission to secure Senate Bill 1 (SB1) funding to complete the Santa Barbara Highway 101 Corridor</li> <li>• Support Local Agencies with Local, State and Federal funds.</li> <li>• Support Transit Agencies with Local, State and Federal funds.</li> <li>• Approval of projects from State Active Transportation Program</li> <li>• Approval of the 2025 Federal Transportation Improvement Program</li> <li>• Administer Measure A policies and programs including development and approval of Measure A Program of Projects</li> <li>• Approval of update to Measure A Strategic Plan</li> <li>• Support Central Coast Coalition Efforts</li> <li>• Participate in CTC, CalCOG, RTPA and Self-Help Counties Coalition meetings and activities</li> </ul>
<b><i>Programming</i></b>	
<b><i>Multimodal Programs</i></b>	<ul style="list-style-type: none"> <li>• Implementation of peak-hour rail services and continued support for rail capital projects and coastal resiliency needs.</li> <li>• Develop and expand interregional transit services, including for Clean Air Express, VCTC and ADA.</li> <li>• Continue marketing, outreach and promotional activities related to Transportation Demand Management (TDM) programs, such as vanpool, carpool, biking, rail, and transit.</li> <li>• Develop SBCAG’s Regional Transit Facility including preparation of a long-range facilities master plan.</li> <li>• Manage Freeway Service Patrol and Service Authority for Freeway Emergency programs, including request for proposals process.</li> <li>• Zero-emission transit deployments and development of shared regional resources and technologies.</li> <li>• Expand employer commuter benefits program to incorporate multiple modes and operators throughout the county.</li> <li>• Coordinate countywide emergency planning for transportation resources and serve in County EOC.</li> <li>• Participate in CalSTA Transit Transportation Task Force.</li> <li>• Represent SBCAG at LOSSAN Rail and Coast Rail Coordinating Council meetings.</li> <li>• Provide technical assistance for municipalities related to TDM program development.</li> </ul>
<b><i>Project Delivery and Construction</i></b>	<ul style="list-style-type: none"> <li>• Completing construction on Highway 166/Black Road Intersection</li> <li>• Continue cooperative partnership with Caltrans for project delivery of the Hwy 166/Hwy 1</li> <li>• Complete construction on Highway 101: Padaro (4B)</li> <li>• Continue construction on Highway 101: Montecito (4D), Highway 101: Santa Barbara (4E South)</li> <li>• Begin construction on several Highway 101 parallel projects</li> <li>• Complete Programmatic EIR for Santa Barbara County Broadband Implementation Projects</li> </ul>

**Public Information**

- Begin construction of last mile Broadband installations for underserved communities.
- Prepare press releases, events, talking points, social media and other materials for public information in conjunction with planning, programming and project activities.
- Develop SBCAG electronic newsletter to keep the public informed about upcoming projects and events.
- Coordinate Updates to new SBCAG.org Website

**Administration**

- Agenda management oversight
- Procurement oversight
- Annual Financial Audit & Single Audit
- Monitor OWP & complete amendments as necessary.
- Financial oversight of agency programs/projects
- Agency-wide coordination of administrative services.
- Employee engagement

## Caltrans Information Element

Caltrans District 5 has prepared an informational element that outlines the Department’s transportation planning activities for the next fiscal year. This information is presented below.

Caltrans Informational Element FY 24-25

Information Elements: In accordance with the requirements of 23 CFR 450.314, the following is a list of planning activities for which transit agencies, cities, the County, and Caltrans are responsible for within the MPO metropolitan planning

Activity	Subregion	Activity Type	Responsible Caltrans Functional Unit	Funding Type	Due Date
CFMP, State Rail Plan, freight and rail planning documents	Districtwide	Document	System Planning	State/Federal	Ongoing
Corridor Studies, SB1, ITSP, PIDS, PIRs, PSRs, PSSRs, TPSIS, planning guidance, and other planning documents	Districtwide	Document	SHOPP & Non-SHOPP Coordinator, Regional Planning Planning/ System Planning	State/Federal	Ongoing
LDR comment letters on proposed developments, programmed ITIP, SHOPP, Minor A & B Projects, CTIPS, SB 743 policy and other planning documents	Districtwide	Document	LDR, Programming	State/Federal	Ongoing
ITS, ITMS, CTIS & Complete Streets and streetscape plans	Districtwide	Plan	Complete Streets, Climate Change & Equity/ System Planning	State/Federal	Ongoing
CTP, Corridor Plans, ITSP, Sustainable Community Strategies, project fact sheets and technical data spreadsheets.	Districtwide	Document	System Planning/Regional Planning/Travel Forecasting & Modeling	PL, SHA Sustainable, SB 1 Formula State/Federal	Ongoing
Sustainable Community Planning documents, Active Transportation Planning documents, and updated regional model.	Districtwide	Document	Regional Planning/ Travel Forecasting & Modeling	State/Federal	Ongoing
Transit capital improvement projects, short-range transit plans and other planning documents	Districtwide	Plans	System Planning	FIA 5303, 5304, 5307, 5310, 5311, 5311 (f), 5305 (Federal)	Ongoing
Review Unmet Transit Needs Report	Districtwide	Document	System Planning	State IDA	Ongoing
Participate on TTACs	Districtwide	Activity	Regional Planning	State/Federal	Monthly
Provide Caltrans Project Update Report for Board meetings	Districtwide	Document	Regional Planning	State/Federal	Monthly
Support Central Coast Coalition efforts and participate in coalition meetings	Districtwide	Activity	System Planning/Investment Planning	State/Federal	As needed
Oversee Sustainable Transportation Planning Grant Program Management and Administration	Districtwide	Document	Regional Planning	State/Federal	Ongoing
Review and discuss STIP quarterly reports	Districtwide	Document	Regional Planning	State/Federal	Ongoing
Coordinate on Local Development Review	Districtwide	Activity	LDR	State/Federal	Ongoing
Participate in development of Adaption Planning studies and Sustainable Transportation Planning studies	Districtwide	Document	Regional Planning/Sustainable Transportation Planning/Climate Change	State/Federal	Ongoing
Support Tribal Government Coordination	Districtwide	Activity	Regional Planning /Tribal Coordination	State/Federal	Ongoing
Coordinate 3-year Work Plan meetings, provide Biannual PID package, Pre-PID evaluation service, project support and information update	Districtwide	Document	SHOPP & Non-SHOPP Coordinator	State/Federal	Ongoing
Coordinate on project programing- Programming ITIP, SHOPP, Minor A & B Projects, CTIPS.	Districtwide	Activity	SHOPP & Non-SHOPP Coordinator	State/Federal	Ongoing
Attend Vision Zero and County Safety Coalition Meetings as needed	Districtwide	Activity	Regional Planning/Traffic Safety	State/Federal	Ongoing
Districtwide Managed Lanes System Plan	Districtwide	Plan	System Planning	State/Federal	Ongoing
D5 CAT Plan and Complete Streets Prioritization & Implementation	Districtwide	Activity & Plan	Complete Streets	State/Federal	Ongoing
D5 Adaptation Plan Prioritization & Implementation	Districtwide	Activity	Climate Change	State/Federal	Ongoing
OWP Management and Administration. Monitor SBCAG’s OWP, review progress reports, review requests for reimbursement and amendments, and forward for processing	Districtwide	Activity	Regional Planning	State/Federal	Ongoing
Participate at South Coast and North County Sub-Regional Committee meetings	Santa Barbara County	Activity	Management/Regional Planning	State/Federal	As needed
Participate as a member of the North County and South Coast Measure "A" bike and pedestrian grant scoring committee	Santa Barbara County	Activity	Regional Planning	State/Federal	Ongoing
Participate in Measure A Strategic Plan implementation.	Santa Barbara County	Activity	Regional Planning	State/Federal	Ongoing
Investment Planning Coordination for overall investment planning needs and processes, including letters of support requests	Santa Barbara County	Activity	Investment Planning	State/Federal	Ongoing

# **COMPREHENSIVE PLANNING PROGRAM**

# **Program Administration**

**WORK ELEMENT  
1810  
OVERALL WORK PROGRAM DEVELOPMENT AND MONITORING**

**Objective**

To manage, support, coordinate and implement the Overall Work Program in accordance with the requirements of the state and federal transportation planning and programming regulations.

**Previous and Ongoing Work**

This is a continuing activity of SBCAG. SBCAG adopts an Overall Work Program annually and amends it as needed.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide program and fiscal management on OWP. (Ongoing, daily)
2. Prepare quarterly progress and financial reports. (Quarterly- 7/24, 10/24, 1/25 & 4/25)
3. Collaborate with state and federal agencies on the development of the OWP as well as amendments, and progress reporting. (Ongoing, approximately once a month)
4. Develop, present and monitor annual OWP budget. (05/2025)
5. Administer adopted FY 2024-25 OWP. (Ongoing, daily)
6. Prepare and execute amendments to the OWP. (As needed, approximately five times per year)
7. Prepare 2025-26 Overall Work Program. (10/2024 - 02/2025).
8. Conduct administration of State and federal grants. (Ongoing, as required by each program)
9. Closeout FY 2024/25 Overall Work Program. (09/2024)
10. Coordinate the development of grant applications, including amending successful applications into the OWP. (06/2025)

**Products**

**Date**

Progress and financial reports -	Quarterly
Grant Applications	09/2024 & 03/2025
Draft 2025-26 OWP	03/2025
Final 2025-26 OWP	04/2025
Grant Closeout Reports (FY 2023/24)	09/2024
Grant Closeout Reports (FY 2024/25)	09/2025 (Future)

**Staff Time**                      8.53 person months

**Direct Cost**                      None

**Funding**

Total		FTA 5303			SBCAG
Program	FTA 5303	22-23 Carryover	FHWA PL	TDA Planning	Non-Federal TDA
\$ 301,400	\$ 161,737	\$ 100,000	\$ 5,092	34,570.53	\$ 0.47

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1820  
REGIONAL/SUBREGIONAL COORDINATION**

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**Objectives**

- To improve coordination among local jurisdictions and between adjoining counties on transportation and other issues of common concern.
- To provide leadership and staff support on special studies and efforts to resolve transportation planning issues of a regional, subregional, and interregional nature.
- Subregional committees provide a means to obtain public input and strategic direction on SBCAG transportation planning activities.
- Standing advisory committees (TTAC, TPAC, and Joint TAC) provide SBCAG with staff level input on issues that will be presented to the SBCAG Board.

**Previous and Ongoing Work**

This is a continuous activity of SBCAG. Prior activities include development of Regional Housing Needs Plan, coordination with local advisory boards and chambers of commerce, and the establishment of the South Coast and North County Subregional Planning Committees of the SBCAG Board. Periodic meetings have been held between the SBCAG Board members and members of the governing boards for SLOCOG, SCAG, VCTC and Santa Ynez Band of Chumash Indians.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Participate on regional coordinating committees to facilitate interregional planning issues affecting SBCAG (e.g., freight planning, interregional trips). (Monthly, as needed)
2. Liaison with local advisory boards and chambers of commerce on regional transportation issues. (Monthly, as needed)
3. Conduct and provide staff support to subregional planning committees of the SBCAG Board. (Monthly)
4. Conduct and provide staff support to SBCAG governing board, North County Subregional Planning Committee and South Coast Subregional Planning Committee. (Monthly)
5. Solicit public input and Planning Subcommittee direction on transportation planning and programming activities. (Monthly, as needed)
6. Monitor planning and development of major facilities, e.g., Vandenberg Air Force Base, University of California at Santa Barbara, by SBCAG staff review of public notices. (Monthly, as needed)
7. Coordinate with VCTC, SLOCOG, and SCAG on regional transportation planning and programming issues. (Monthly, as needed)
8. Review and comment on matters of regional interest such as UCSB Long Range Plan and EIR, VAFB Plans and Programs and LAFCO spheres of influence. (Monthly, as needed)
9. Conduct joint meetings of COG policy and technical boards as appropriate. (Yearly, as needed)
10. Conduct consultation and coordination with the Santa Ynez Band of Chumash Indians Tribal Government. (Monthly, as needed)



11. Hold monthly meetings of TTAC, TPAC and JTAC to solicit input from member agencies and formulate recommendations for SBCAG Board. (Monthly)
12. Continue partnership with Central Coast Coalition (comprised of SBCAG, SLOCOG, San Benito COG, Transportation Agency for Monterey County (TAMC), Santa Cruz County Regional Transportation Commission (SCCRTC) and AMBAG) to identify freight and mobility needs in the U.S. 101 corridor. (Monthly Meetings)
13. Attend regional conferences with staff and board members (biannually)
14. Participate in a Regional Freight Working Group to discuss freight-related priorities, issues, projects, and funding needs on the Central Coast. (biannually)

**Products**

**Date**

Meeting minutes of subregional planning committees	Monthly
Meeting minutes of TTAC, TPAC and JPAC	Monthly
Meeting agendas and minutes of SBCAG Board & subregional Committees	Monthly
Meeting agendas of Central Coast Coalition	Monthly

**Staff Time**                      18.91 person months

**Direct Cost**                      Travel                                      \$ 500

**Funding**

Total		FHWA PL		SBCAG
Program	FHWA PL	FY 23-24 Carryover	TDA Planning	Non-Federal TDA
\$ 590,600	\$ 322,857	\$ 200,000	\$ 67,741.67	\$ 1.33

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1830  
PUBLIC PARTICIPATION AND INFORMATION**

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**Objectives**

- To achieve early and continuous public involvement opportunities which provide timely information about all aspects of the federally mandated transportation planning and decision-making process.
- To provide timely notice and reasonable access to information about transportation issues and decision-making processes.
- Provide opportunities for meaningful public participation including adequate public notice of public participation activities and time for public review and comment at key decision points.

**Previous and Ongoing Work**

This is an ongoing and fundamental part of SBCAG's implementation and effectiveness of the work program. Previous 2023-2024 activities include work on the Central Coast Zero Emission Vehicle Strategy, coordination with transit and rail partners to develop a plan to invest state transportation dollars in the region, publication of the Regional Travel Patterns Study, completion of the agency's Website Replacement and Logo Redesign project. Additional activities include public outreach efforts for the Santa Barbara U.S. 101 Multimodal Corridor project, implementing the Broadband Strategic Plan, Unmet Transit Needs, and supporting several community organizations as they led Open Streets events creating car-free spaces and experiences for people of all ages and abilities to exercise, socialize, and support local businesses. SBCAG also continues to engage the Measure A Citizens Oversight Committee on ongoing public outreach strategies associated with regional transportation priority projects. Overall, the efforts involve sustaining, enhancing, and, where necessary, creating new public outreach strategies. This is achieved through methods that include leveraging the Public Participation Plan, website, social media channels, engagement with the Board of Directors and Committees, collaborations with partner agencies, and interactions with traditional news media, elected officials, and community organizations.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide for early and continuous public input consistent with provisions of the Infrastructure Investment and Jobs Act and SBCAG's adopted Public Participation Plan. (Monthly, 06/2024 to 07/2025)
2. Prepare and promote external communication and outreach efforts, which include public meetings, presentations, newsletters, media releases, reports, and website content. Utilize these tactics to explain and highlight key SBCAG initiatives and programs, such as the Regional Transportation Plan/Sustainable Communities Strategy, Unmet Transit Needs, and specific divisional priorities. (Monthly, as needed, 06/2024 to 06/2025) (Contractor & SBCAG Staff)
3. Make public information available in electronically accessible format and means. (Weekly, 06/2024 to 06/2025) (Contractor & SBCAG Staff)

4. Identify and reach out to low-income, minorities, people with disabilities and the elderly community representatives in conjunction with planning and programming activities and priorities. (Monthly, 06/2024 to 06/2025) (Contractor & SBCAG Staff)
5. Assess and implement methods to enhance the delivery of information to communities that have historically been underserved or underrepresented, consistent with the principles of the Federal Title VI program and Environmental Justice guidelines. Work with community-based organizations to facilitate outreach to meet the goals of this task. (Monthly, 06/2024 to 06/2025) (Contractor & SBCAG Staff)
6. Promote awareness of SBCAG and opportunities for public engagement including producing video content to highlight SBCAG decision-making processes and priorities for use online and public access television.(Monthly, 06/2024 to 06/2025) (Contractor & SBCAG Staff)
7. Monitor the effectiveness of strategies for increasing public participation in federally funded transportation planning programs in compliance with Infrastructure Investment and Jobs Act planning regulations. (Monthly, 06/2024 to 06/2025)
8. Coordinate and consult with local agencies, transit providers, Caltrans District 5, Regional Planning Branch to insure local agency review of federally funded programs as part of SBCAG advisory committee meetings. (Monthly, 06/2024 to 06/2025)

**Products**

	<b><u>Date</u></b>
SBCAG newsletters and public notices on Transportation – new updates	Monthly
Planning and Program Activities consistent with current projects	Monthly
Public hearing/workshop notices consistent with current projects	Bi-monthly

**Staff Time**

3.5 person months

**Direct Cost**

Language Access	\$ 15,000
Advertising & Noticing	5,000
Graphic Design Software	400
Graphic Design & Printing	5,000
Photography Services	5,500

**Funding**

Total		TDA	SBCAG
Program	FTA 5303	Planning	Non-Federal TDA
\$ 134,700	\$ 119,249	\$ 15,449.97	\$ 1.03

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
1840  
TRANSPORTATION DEVELOPMENT ACT (TDA) ADMINISTRATION**

**Objectives**

- To ensure that funds made available to claimants under the State TDA are provided on a timely basis and used effectively in compliance with all applicable statutes and regulations.
- To assess unmet transit needs.
- To complete triennial performance audits (FY 21/22 – FY 23/24).

**Previous and Ongoing Work**

- SBCAG, as the Regional Transportation Planning Agency for Santa Barbara County, has been responsible for TDA administration since it became law in 1971.
- New STA Claim Manual/Forms distributed to local agencies/claimants.
- Updated TDA Claim Manual in 2016 to address new SB 508 requirements.
- Completed FYs 2018/19– 2020/21 Triennial Performance Audits.
- Completed annual Transit Needs Assessment, most recently in February 2023.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Update and amend the Transportation Development Act (TDA) claim manual to reflect statutory changes and as necessary. (A minimum of one time per year)
2. Conduct annual workshop and assist local agencies in preparing claims as necessary. (03/2025)
3. Apportion and allocate TDA funds in a manner consistent with State regulations, SBCAG policies, Resolution 90-1, Resolution 10-35 and local claims. (A minimum of one time per year)
4. Update STA Claim Manual to reflect statutory changes and as needed in order to assist local agencies in preparing TDA claim amendments. (A minimum of one time per year)
5. Complete annual fiscal and compliance audits for all claimants. (01/2025) (Contractor)
6. Monitor proposed changes in TDA statutes and regulations. Advise claimants regarding the implications of significant changes. Provide input to Statewide TDA Advisory Committee. (Monthly, as needed)
7. Conduct the annual Transit Needs Assessment, including noticed public hearings, transit needs analysis, and documentation. (03/2025)
8. Provide Spanish and hearing-impaired translation upon request at Unmet Transit needs hearings. (10-11/2024) (Contractor)
9. Complete all triennial performance audits for Santa Barbara County TDA recipients. (06/2025) (Contractor)
10. Implement findings and recommendations identified in triennial performance review. (Monthly, dependent on finding and recommendations)
11. Monitor transit operator progress on TDA performance audit recommendations. (Quarterly as needed)

**Products**

**Date**

Fiscal and compliance audits of all claimants (FY 22-23)

03/2025

Transit Needs Assessment, 2024	03/2025
Triennial Performance Audits, FY 21-22 – FY 23-24	06/2025

**Staff Time**                    5.5 person months

**Direct Costs**

Audit Fees (contractor)	\$ 49,300
Unmet Transit Needs Noticing	1,000
Unmet Transit Needs Translation Services	1,000
Unmet Transit Needs Hearing Space	350
SBCTAC Volunteer Member Stipends	5,400
Triennial Performance Audit (contractor)	140,000

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 314,700	\$ 314,700

Percent of Federal Funding: 0%

**WORK ELEMENT  
1850  
SB125 ADMINISTRATION**

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**Objectives**

- Administration of Senate Bill 125 funding for Santa Barbara County as Regional Transportation Planning Agency. Funding is provided from Transit and Intercity Rail Capital Program and Zero Emission Transit Capital Program.
- Support transit operators with funding and administration of funding.
- Support transit partners with required reporting for SB125 funding for submittal to California State Transportation Agency.
- Development and submittal of required reporting to California State Transportation Agency.

**Previous and Ongoing Work**

- Coordination with transit partners on development and submittal of Initial Allocation Package to CalSTA.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Updates to Initial Allocation Package as necessary (June 2025)
2. Collection and submittal of regionally representative transit operator data (June 2025).
3. Development of annual report documenting activities and progress made toward implementation of the projects and operating expenditures, which includes SB125 expenditures to date and total amount remaining (June 2025).
4. Development of final delivery reports for completed capital projects (June 2025).
5. Development of Zero Emission Transit Capital Program Annual Report (June 2025).
6. Development and submittal of Short Term and Long Term Annual Financial Plans (June 2025)

**Products**

- Administration of Annual Allocation Plan
- Development and submittal of require reports

**Date**

Annual  
Ongoing

**Staff Time**

5.0 person months

**Direct Costs**

None

**Funding**

Total	
Program	SB125 Admin
\$ 85,200	\$ 85,200

Percent of Federal Funding: 0%

**WORK ELEMENT  
1860  
FTA ADMINISTRATION**

**Objectives**

- Provide funds made available by the Federal Transit Administration (FTA) to Santa Barbara County transit operators and local agencies and ensure that the FTA's requirements are met.
- In its role as the Dual Designated Recipient for the Santa Barbara Urbanized Area, SBCAG administers annual grants provided by the FTA for funding transit planning, operations, and capital improvements. Funds are provided to SBCAG bus transit and planning, and on a pass-through basis to county transit agencies, except for SBMTD, which is a direct grant recipient of FTA funds. SBCAG is subject to FTA review of its federal compliance, and during future FTA Triennial Reviews.

**Previous and Ongoing Work**

- None

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Conduct Call for Projects for Section 5310 Program and approval of projects. (Summer 2025)
2. Programming of projects into Federal Transportation Improvement Program (FTIP) (June 2025).
3. Prepare and submit FTA grant applications and Caltrans requests for FTA fund transfer, as required to obtain funds for projects approved by VCTC in the annual Program of Projects (June 2025).
4. Track the status of all SBCAG and subrecipient projects, collect required data, prepare quarterly reports. Ensure compliance with all FTA requirements including civil rights, drug and alcohol testing, auditing and record-keeping, competitive contracting, Buy America, Disadvantaged Business Enterprise (DBE), lobbying, capital maintenance, useful life and disposal, public comment, fare discount for seniors and persons with disabilities, and Americans with Disabilities Act (ADA) (June 2025).
5. Review subrecipient invoices for FTA funds and submit them to the FTA for reimbursement (June 2025).
6. Provide required periodic grant project status reports to the FTA and state funding entities (June 2025).
7. Prepare for and participate in future FTA Triennial Reviews (June 2025).

**Products**

**Date**

Development of Program of Projects	Quarterly
Grant management in FTA Database	Ongoing
FTA reporting for operators	Ongoing
Amendments to Federal Transportation Improvement Program (FTIP)	Ongoing

**Staff Time**

2.25 person months

**Direct Costs**            None

**Funding**

Total	FTA 5310
Program	Administration
\$ 40,400	\$ 40,400

Percent of Federal Funding: 100%



**WORK ELEMENT  
9300  
INDIRECT ADMINISTRATION**

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**Objective**

To support all work elements and properly maintain all assets of the agency.

**Previous and Ongoing Work**

- Ongoing oversight of SBCAG operations including Management, Accounting, Payroll, Human Resources, Information Technology and Administrative Services.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

**1. Management:**

- Prepare and administer the annual budget.
- Prepare and submit reports of finance and administrative activities.
- Keep the Board advised of financial conditions, program progress, including present and future needs of the Agency.
- Review and evaluate program service delivery methods and systems within the Agency, including administrative and support systems and internal relationships.
- Identify opportunities for improvement and implement changes to standard operating procedures to enhance services.
- Direct the implementation, maintenance and enforcement of Agency personnel policies and practices as prescribed by the Board.
- Select, supervise, train, and evaluate staff.
- Confer with managers concerning administrative and operational problems, work plans, and strategic plans.
- Update, monitor, and evaluate DBE performance and establish annual DBE goals.
- Stay current on issues relative to service delivery responsibilities.
- Respond to and resolve sensitive and complex organizational inquiries, issues and complaints.
- Establish and maintain a customer service orientation within the Agency organization.

**2. Accounting:**

- Plan, organize, and manage all accounting functions.
- Develop improved accounting systems.
- Implement, monitor, control, and maintain all accounting systems.
- Prepare a variety of financial and statistical reports, including year-end, quarterly and month-end reporting.
- Prepare and submit funding reimbursement requests for the various grants.
- Process and monitor accounts receivable, accounts payable, deposits, billing, and payroll.
- Coordinate and prepare the annual audits.
- Reconcile a variety of computer reports.
- Prepare work papers, financial statements, and other reports for federal, state, and other agencies.

- Review accounting documents to ensure accuracy of information and make correcting entries as required.
- Examine supporting documentation to establish proper authorization and conformance with agreements, contracts, and federal, state and local laws, codes and regulations.
- Prepare budget documents.
- Monitor budget for each program and project, determine funding and if properly classified.
- Reconcile postings from accounts payable, cash receipts and accounts receivable.
- Prepare journal entries.
- Compile and prepare financial statements, supporting schedules, and other financial and statistical reports.
- Maintain complete accounting records on federal, state and other funding sources.
- Maintain expenditure and budgetary control accounts.
- Prepare deposits.
- Research and analyze transactions to determine available funds and resolve budget problems.
- Monitor and maintain records on fixed assets.
- Calculate and record capitalization of expenditures and deletion of fixed assets.
- Calculate depreciation expense.
- Prepare and process accounts payable.
- Collect invoices and match invoices to the appropriate work element.
- Compile data for the preparation of routine reports.
- Check monthly expenditures against County reports.
- Audit and process payments for contracts and miscellaneous expenses.
- Maintain an inventory of office supplies.
- Prepare accounts receivable invoices as requested.
- Perform collection calls on past due invoices.
- Prepare and maintain annual Conflict of Interest forms with Board members.
- Manage OPEB Trust and ensure bi-annual valuations occur.

### **3. Payroll:**

- Process bi-weekly timesheets from employees as entered in ADP Time and Attendance module.
- Use ADP Time and Attendance Module to track employees use of vacation, sick and holiday time off.
- Distribute paychecks electronically to employees and board members.

### **4. Human Resources:**

- Participate in the recruitment and selection process for new employees.
- Develop advertisements.
- Conduct new employee orientations.
- Administer health, dental and vision benefits and maintain contracts.
- Maintain personnel files.
- Ensure that pay increases are properly entered into the payroll system.
- Keep informed of all laws relating to human resources.
- Determine work procedures and issue written and verbal instructions.
- Resolve grievances and complaints.
- Prepare performance evaluations for assigned staff.

- Obtain and maintain required agency insurance.
- Maintain and administer 457 Plan and Flexible Spending Plans.
- Administer Short Term and Long-Term Disability insurance programs.
- Maintain Life and AD&D Insurance for all staff.
- Initiate employee engagement activities through employee committee.

**5. Information Technology:**

- Ensure IT staff provide technical support to all employees with computer, printer or server related issues.
- Manage technical support contract with the APCD.
- Act as a liaison with the APCD on issues related to shared resources.
- Perform web administration and operation duties for agency website.
- Create, and design web pages using a variety of specialized software (Contractor or Staff).
- Update the Agency’s directory and staff pages.
- Creates pdfs and posts agendas, newsletters, reports, press releases, and workshop notifications to the appropriate websites; posts links; downloads pictures to various sites;
- Update domain registration information.
- Respond to website generated email accounts.
- Manage technical support to troubleshoot errors with websites (Contractor or Staff).
- Evaluate the statistical traffic patterns for the SBCAG website.
- Stay up to date on new technology and software.

**6. Administrative Services:**

- Provide office, clerical and administrative support to management and other staff.
- Gather data for reports and prepare various reports.
- Maintain office and electronic filing system.
- Answer phones and greet customers at the reception desk.
- Respond to questions and concerns from the general public.
- Provide information as is appropriate and respond to customer concerns and issues.
- Schedule and set up for meetings.
- Coordinate travel arrangements for department staff.
- Maintain inventory of office supplies.
- Schedule repairs for office equipment.
- Handle daily mail procedures.
- Collect and distribute incoming and outgoing mail.
- Prepare mailings for various projects.
- Ensure adequate liability, auto, volunteer and property damage insurance levels & administer policies.
- Maintain facilities, parking lot and landscaping in conjunction with APCD.

**Products**

**Date**

Budget	04/2024
Indirect Rate	06/2024
Audits & Financial Statements	10/2024 to 03/2025
Appropriations Limit	06/2024
Open Enrollment	10/2024
SCO Annual Reporting	01/2025
DBE Semi Annual/Quarterly reporting	Quarterly/Biannually

Meeting coordination	Monthly
Website Update (consultant)	Monthly-As needed
Benefit Renewals	10/2024
Accounts Payable	Weekly/Daily
Receivables & Requests for Reimbursement	Quarterly
Payroll	Biweekly

**Staff Time**                      51.36 person months

**Indirect Expenses**

Communications	\$ 17,100
Insurance	34,000
Audit Fees	12,500
Equipment	61,600
Janitorial and Maintenance	33,700
Memberships	30,074
Office Expense	102,290
Postage	400
Copier Costs	6,300
APCD Support Services	89,500
Legal Fees - County Counsel	125,000
HR Consultants	10,000
Website Special Projects	15,000
Website Maintenance	5,000
Compensation and Classification Study	75,000
Graphic Design Services	5,000
Agenda Management Software	9,000
Contract Administration Software	15,000
OPEB Reporting	5,000
Administrative fees	1,000
Central Coast Coalition	28,500
Professional Svs Contingency	10,000
101/154 Close out	15,800
Email Newsletter	4,200
ADP Payroll Fees	24,200
Publications & Legal Notices	600
Office Lease	98,600
Charges for County Services	36,000
Transportation and Travel	74,800
Training	21,000
Utilities	17,000
Refuse	1,700
Sewer	1,000
Vehicle Maintenance	9,000
Phone System Equipment	14,200
Phone Toll and Work Orders	1,200
Fixed Asset – Vehicle	44,000
Total General Expense	<u>\$ 1,054,264</u>
Total Indirect Salary & Benefits	<u>621,600</u>
Total Indirect Expenses	<u>\$ 1,675,864</u>

# **Comprehensive Planning and Analysis**

**WORK ELEMENT  
2810  
AIRPORT LAND USE PLANNING**

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**Objectives**

- Ensure the orderly development of lands in the vicinity of public use airports within Santa Barbara County and consistency of land use development with the Airport Land Use Compatibility Plan (ALUCP).
- Assist local jurisdictions in the implementation of the updated ALUCP.

**Previous and Ongoing Work**

- Adopted (2023) Airport Land Use Compatibility Plans for the region’s airports.
- Completion of a variety of Airport Land Use Consistency determinations.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Coordinate with the State of California, airport authorities, and local jurisdictions on matters related to airport land use policies and implementation. (Monthly, as needed)
2. Provide technical assistance to local agencies and airports regarding implementation of the Santa Barbara County ALUCP. (Monthly, as requested)
3. Prepare staff reports to the Airport Land Use Commission on matters of land use compatibility or consistency. (Monthly, as needed)
4. Review proposed revisions to Airport Master Plans, FAR Part 150 studies, General Plans, airport and heliport layout plans and proposed ordinances to determine consistency with the ALUCP. (Monthly, as requested)
5. Review environmental documents applying the criteria in the ALUCP and guidelines from the Caltrans Airport Land Use Planning Handbook. (Monthly, as requested)
6. Review and re-certify local General Plans for conformity with the updated ALUCPs. (prior work – completion (dependent on local agency submittals))

**Products**

ALUC staff reports, letters of comment

**Date**

Quarterly

**Staff Time**

3.0 person months

**Direct Costs**

None

**Funding**

Total		SBCAG
Program	Other Agencies	Non-Federal TDA
\$ 72,600	\$ 51,500	\$ 21,100

Percent of Federal Funding: 0%

**WORK ELEMENT  
2820  
CENSUS DATA CENTER**

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*As the tasks associated with this work element change little year-to-year, progress is assessed by deliverables and ensuring all SBCAG projects consider the most current Census data.*

**Objectives**

- Serve as the Census Data Center for Santa Barbara County for the compilation, analysis and dissemination of year 2020 and 2010 Census and American Community Survey data.
- Prepare demographic and statistical reports for the SBCAG board, SBCAG stakeholders, and the public, and in support of SBCAG's planning and programming activities.
- Analyze and apply American Community Survey (ACS) data in support of SBCAG's transportation planning efforts.

**Previous and Ongoing Work**

- Regional Growth Forecast, 2019
- Regional Housing Allocation, 2021.
- Census 2020 Summary Report, 2021

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Develop requests, in cooperation with other jurisdictions, for electronic and/or print versions of data from State Census Data Center and U.S. Census Bureau in support of transportation planning. (As needed, approximately one time per month)
2. Procure, process, prepare, and distribute Census data, including Transportation Planning Package (transportation-related data compiled by the Census bureau), and Census maps to interested parties to evaluate demographic trends as they relate to travel patterns. (as released by the US Census Bureau)
3. Respond to public requests for Census data and interpretation of data as appropriate. Coordinate data collection and distribution with cities, county, and libraries. (As requested, approximately one time per month)
4. Attend annual Census Affiliate Center meeting that facilitates information sharing between federal Census Bureau, State Department of Finance, and regional agencies about U.S. Census products, surveys, and Census research, and plans for data releases, new census programs, data and research issues. (10/2024)
5. Apply Census and socioeconomic data to network travel model and other SBCAG projects to assure accuracy in transportation modeling and planning. (as new data comes available and modeling projects require)
6. Continue to update the SBCAG Census web page with relevant and timely material (e.g., aggregate population data by SBCAG member agency jurisdiction). (as new relevant data is released by the US Census Bureau)
7. Review of the American Community Survey (ACS) Countywide results and city-level data. (as released)
8. Aggregate relevant Census data and develop a Planner's Desk Reference in a web-based virtual format for Santa Barbara County (prior work - 06/2025)

9. Monitor and evaluate the regional disadvantaged communities' definition as new Census data comes available. (Semi-annually)

**Products**

Technical assistance on the use of census data  
Web-based Planner's Desk Reference

**Date**

As requested  
06/2025

**Staff Time**

4.25 person months

**Direct Costs**

Software	\$ 600
Travel	1,200

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 85,000	\$ 85,000

Percent of Federal Funding:0%



**WORK ELEMENT  
2850  
TRAVEL DEMAND FORECASTING and LAND USE MODELING**

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**Objectives**

- Apply the upgraded travel model in cooperation with local agencies to forecast traffic growth, assess demand for roadway improvements, evaluate land use alternatives, evaluate transportation control measures (TCMs), and determine conformity between transportation and air quality plans.
- Develop information for the public and decision-makers on future effects of proposed transportation projects and land use policies on the transportation system.
- Continue to develop technical capabilities to address modeling requirements of SB 375 and RTP Guidelines.
- Support development of Connected 2050 Update.

**Previous and Ongoing Work**

- Applied the expanded travel model to evaluate various Caltrans corridor transportation alternatives for Highway 101 projects, including U.S. 101 HOV, Corridor Mobility Improvements Account (CMIA), and Corridor Systems Management Plan (CSMP) Projects.
- Completed alternative land use scenario and RTP project performance evaluations in support of Connected 2050 RTP-SCS to assess implications on future travel demand and emissions.
- Delivered sensitivity tests and completed data tables in support of California Air Resources Board's evaluation and acceptance of SCS component.
- Completed update of regional travel demand model to a supra-regional activity-based model (ABM) in partnership with AMBAG and SLOCOG.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Ongoing staff training on the upgraded travel model (Monthly)
2. Conduct literature review to remain current on modeling trends and other model software developments. (Monthly)
3. Identify areas for model improvements to address relative benefits of land use development alternatives on transportation system performance. (Annually)
4. Continue to maintain and update the Trans CAD software. (Annually) (Contractor)
5. Provide model output and technical assistance to Caltrans District 5 for System Planning documentation, Corridor Studies, and forecasting and traffic analysis for State highway projects. PL funding will not be used for the preparation of Project Initiation Documents (PIDs) or Project Study Reports (PSRs). (Monthly, as requested)
6. Provide technical assistance to local agencies and consultants for project-specific requests and sub-area modeling. (Monthly, as requested)
7. Work with neighboring counties and MPOs (Ventura and San Luis Obispo) to ensure consistency on external travel and long-distance trips. (Annually)

8. Coordinate with State on California Statewide Travel Demand Model development or other statewide modeling-related projects and issues to ensure consistency with regional model. (approximately one time per month)
9. Continue to develop technical capabilities to address modeling requirements of SB 375/743. (06/2025)
10. Support SB 743 VMT analysis integration for local agencies (06/2025)
11. Provide travel demand modeling support for the update of the region's RTP-SCS, Connected 2050, including satisfying all requirements of SB 375 and coordination with the California Air Resources Board. (06/2025)

**Products**

Model output files  
 CARB/SB 375 Modeling Documentation

**Date**

As requested  
 06/2025

**Staff Time**

1.5 person months

**Direct Costs**

On-call technical assistance	\$ 10,000
Data Products	5,000
Software License	2,500

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 60,800	\$ 60,800

Percent of Federal Funding: 0%

# **Transportation Planning and Programming**

**WORK ELEMENT  
3810**

**REGIONAL TRANSPORTATION PLAN (RTP) AND REGIONAL AIR QUALITY PLANNING**

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**Objectives**

- Represent Connected 2050.
- Complete a draft of the Connected 2050 update.

**Previous and Ongoing Work**

- Connected 2050, 2021
- EIR for Connected 2050, 2021

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Support the Santa Barbara County Air Pollution Control District in its update to the region's Ozone Plan. (07/2024 – 06/2025)
2. Manage the public-facing web map of transportation projects. (06/2025)
3. Review proposed projects and programs for consistency with the adopted Connected 2050 RTP-SCS in support of goals for the continued development of an integrated, multi-modal transportation system. (As requested)
4. Improve consistency of reporting of RTP, FTIP, and RTIP projects. (Annually)
5. Monitor compliance with the Mitigation Monitoring and Reporting Program. (As needed)
6. Implement adopted RTP-SCS in coordination with State and local agencies. Track and report on Cap and Trade grant programs available for RTP-SCS implementation. Assist local agencies with questions on implementation. (Monthly, as needed)
7. Participate in interagency consultation efforts, including ARB/MPO working group and consultation with neighboring MPOs and the Central Coast Climate Collaborative. (Monthly or as requested)
8. Conduct liaison work with federal and State agencies to improve interagency coordination in regard to the RTP-SCS. (Monthly, as required)
9. Provide technical assistance to SBCAPCD for its air quality planning efforts. (Monthly, as requested)
10. Monitor State and Federal legislative changes related to the development of RTP-SCSs and implement any such changes. (07/2024 – 06/2025)
11. Building on work completed in FY 23-24, develop a draft version of the Connected 2050 update, including review of individual chapters by JTAC and the SBCAG Board of Directors. (06/2025)

**Products**

Draft Connected 2050 Update

**Date**

06/2025

**Staff Time**

6.0 person months

**Direct Costs**

Travel \$ 1,500

**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 175,800	\$ 155,635	\$ 20,164.16	\$ 0.84

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3811  
CALIFORNIA CENTRAL COAST SUSTAINABLE FREIGHT STUDY**

**Objectives**

- Develop a Freight Transportation Plan for the Central Coast Region.
- This study will assess opportunities for improved operations, safety, capacity, and efficiency on all significant freight corridors from San Benito County through Santa Barbara County with a focus on the freight mobility needs through diverse interregional corridors including three MPO regions and five counties.
- It will identify short and long-term cost-effective strategies to improve goods movement and operations, as well as needs and strategies to meet those needs.
- The tri-region working group will continue the regional cooperation on freight that has been occurring for the past decade. Reductions in freight congestion resulting from this study will increase the reliability of multimodal services such as transit and paratransit, and improvements to freight infrastructure have the potential to encourage freight-related job growth.

**Previous and Ongoing Work**

Completed consultant procurement process, hired consultant. Held project kick off meeting, established freight vision context. Completed draft existing conditions, project strategies, and engagement tasks. Completed full draft study.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Evaluation of freight movement, opportunities to reduce congestion, opportunities to improve safety, and approaches to improve freight on major freight corridors throughout the Central Coast (Contractor) (06/25)
2. Strategies to optimize corridor performance (Contractor) (06/25)
3. Evaluation matrix for preferred strategies (Contractor)(06/25)
4. Public meetings and public outreach to take input on the study (Contractor & Staff)(prior work-06/25)
5. Draft and final study for review (Contractor & Staff)(03/25)

**Products**

**Date**

Administration:

- |                                     |           |
|-------------------------------------|-----------|
| • Consultant Procurement            | 4/30/2023 |
| • Project Kick Off Meeting          | 6/30/2023 |
| • Quarterly Reporting and Invoicing | 2/28/2025 |

Planning:

- |  |            |
|--|------------|
| • Establish Statewide Freight Vision Context | 5/31/2023  |
| • Conduct Performance Assessment             | 10/31/2023 |
| • Implement Final Report                     | 2/28/2025  |

Data Gathering and Analysis

- |  |            |
|--|------------|
| • Identify Potential Projects and Strategies | 11/30/2024 |
|--|------------|

Coordination

- Mobilize Central Coast Freight Working Group 2/28/2025
  - Board Review and Approval 2/28/2025
- Public Participation
- Conduct Public Outreach 11/30/2023

**Staff Time** 1.0 person months

**Direct Costs** None

**Funding**

Total	SBCAG
Program	Non-Federal TDA
\$ 30,200	\$ 30,200

Percent of Federal Funding: 0%

**WORK ELEMENT  
3815  
REGIONAL TRANSIT SERVICE**

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**Objectives**

- Ensure effective and efficient use of Measure A Interregional Transit Program funds to support bus services within Santa Barbara County and between Santa Barbara County and adjacent counties.
- Provide regional transit planning services and assistance in partnership with local, state, and federal agencies.
- Coordinate with local transit operators and member-agencies to build ridership and grow transit usage across the county.

**Previous and Ongoing Work**

- Fund and oversee interregional bus services, including partnership with the Ventura County Transportation Commission (VCTC) for provision of the Coastal Express service (ongoing)
- Development of the Transportation Management Plan for the US 101 HOV project (ongoing)
- Central Coast Origin-Destination Survey (2016)
- Clean Air Express Short Range Transit Plan (2019)
- Central Coast Network Integration Plan (2021)
- Transportation Emergency Preparedness Plan (TEPP) (2021)
- Development of SBCAG Goleta Regional Transit Facility (2023)
- North County Regional Fare Promotion Program (2023)
- Issue RFP for SBCAG Short Range Transit Plan (SRTP) Update (2024)
- SBCAG joined CA TransMAC (Transit Operator Mutual Aid Compact) (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Participate in the CalSTA Transit Transformation Task Force Working Group (Monthly)
2. Evaluate and plan improvements for intra and inter-county bus services. (Semi-annually)
3. In coordination with local operators plan and administer regional transit passenger promotions to build ridership and grow transit utilization. (Quarterly)
4. Continue implementation of the TEPP Implementation Plan, including approval of Mutual Aid Compacts, and update TEPP as needed (Ongoing)
5. Provide technical assistance to transit operators in the areas of planning, grants, and marketing (As requested).
6. Monitor local, regional interregional and intercity transit operations, including analysis of ridership, farebox data, operating, and fleet data and provide updates to the Executive Director or board. (Quarterly)
7. Attend transit agency board meetings as appropriate. (Monthly)
8. Maintain up-to-date agreements with transit operators. Please note that no PL funds will be used for this task. (Annually)
9. Monitor transit legislation and funding and provide information about the impact of changes in funding on local and regional transit services. (Quarterly)



**Products**

**Date**

City transit operators join TransMAC	6/2025
Agreement with SRTP Consultant	12/2024
SBCAG SRTP Update – Existing Conditions Report	6/2025

**Staff Time**                      3.25 person months

**Direct Costs**

Travel	\$ 1,000
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**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 86,500	\$ 55,259	\$ 7,159.39	\$ 24,081.61

Percent of Federal Funding: 63.88%

**WORK ELEMENT  
3816  
REGIONAL EARLY ACTION PLANNING GRANTS ADMINISTRATON**

**Objectives**

- Administer the Regional Early Action Planning (REAP 2.0) Grants' program for SBCAG.

**Previous and Ongoing Work**

- REAP 1.0 – in coordination with Association of Monterey Bay Area Governments (AMBAG)
- REAP 2.0 – executed program through full application and project selection.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Coordinate with CALCOG and other state partners on best practices and discussion of collaboration opportunities. (Monthly, as needed)
2. Coordinate with Housing and Community Development (HCD) and other state agencies. (monthly, as needed)
3. Provide administrative support to subgrantees, including assistance in reporting, processing of invoices, and other tasks as required. (prior work – 06/2025 - future work)
4. Serve as a liaison between subgrantees and HCD and its state partners. (prior work – 06/2025 - future work)
5. Engage the SBCAG Board and advisory committees as necessary. (bi-monthly, as needed)
6. Continue public engagement of project statuses. (monthly, as needed)
7. Process awardee invoices. (quarterly, as needed)
8. Prepare or assemble status reports for state agency partners. (quarterly or as requested)

**Products**

**Date**

Invoices and Status Reports

06/2025

**Staff Time**

3.0 person months

**Direct Cost**

None

**Funding**

Total	REAP 2.0
Program	State

\$ 84,800	\$ 84,800
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Percent of Federal Funding: 0%

**WORK ELEMENT  
3818  
SR 166 COMPREHENSIVE CORRIDOR STUDY**

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*This project is funded by a Caltrans Sustainable Transportation Planning Grant – Competitive, FY 23-24, along with local contributions.*

**Objectives**

- Complete a comprehensive corridor study for SR 166 from Depot Street in Santa Maria to SR 1 in Guadalupe.

**Previous and Ongoing Work**

- none

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Manage and administer the grant project according to the Grant Application Guidelines, Regional Planning Handbook, and the executed grant contract between Caltrans and the grantee. (prior work – future work)
  - a. Coordinate and attend a meeting with Caltrans to initiate the project. (prior work)
  - b. Prepare and submit quarterly invoices and progress reports to Caltrans. (07/2024 – future work, quarterly)
  - c. Ensure a high standard of work is adhered to including internally consistent and aligned with State and federal plans, goals, and policies. (prior work – future work)
2. Procure a consultant, consistent with state and federal requirements, Local Assistance Procedures Manual for procuring non-Architectural and Engineering consultants, the grant application guide, Regional Planning Handbook, and the executed contract between Caltrans and SBCAG. (prior work)
  - a. Develop a request for proposals. (prior work)
  - b. Assemble a proposal reviewing team consisting of project stakeholders. (prior work)
  - c. Award and execute an agreement with a project consultant. (prior work)
  - d. Conduct initial meeting with the project consultant. (07/2024) (staff and consultant)
3. Collaborate to gather resources and prepare the existing conditions report. (07-09/2024) (consultant)
  - a. Review existing plans and studies of the corridor. (07-09/2024) (Consultant)
  - b. Conduct initial outreach to public, stakeholders, and advisory committee to address issues and concerns in the study area. (07-09/2024) (Consultant)
  - c. Connect data necessary to perform traffic modeling. (07-09/2024) (Consultant)
4. Conduct analysis of the SR 166 corridor. (09-11/2024) (Consultant)
  - a. In collaboration with the advisory committee and project stakeholders, analyze existing conditions and identify existing transportation issues and areas of concern within the corridor. (09-11/2024) (Consultant)

- b. Incorporate economic and demographic forecasts in the planning work to consider the needs of current and future populations. (09-11/2024) (Consultant)
- c. Working with the advisory committee, develop a list of policies and strategies for transportation system improvements in the corridor. (09-11/2024) (Consultant)
- 5. Conduct public outreach to gather input on the existing issues in the SR 166 corridor and to present the project’s recommended improvements, three phases of public outreach. (08/2024-future work) (Consultant)
  - a. Conduct initial public outreach in the study area to identify the deficiencies and needs of users in the corridor. (08/2024) (Consultant)
  - b. Host a public workshop for members of the public and stakeholders to review the draft plan, including the list of strategies and projects to address the issues identified in the corridor. (12/2024-03/2025) (Consultant)
  - c. Conduct final public outreach to seek review of the final draft of the study. (future work) (Consultant)
- 6. Engagement with the project advisory committee to accept input and to provide feedback, four meetings. (08/2024 – future work) (consultant)
- 7. SBCAG Board of Directors review and approval (future work) (consultant)

**Products**

**Date**

Request for Proposals	prior work
Agreement with consultant	prior work
Consultant kick-off meeting notes	07/2024
Summary of previous plans and studies	10/2024
Project data (safety statistics, traffic counts, etc.)	11/2024
Existing conditions report, including analysis	11/2024
Demographic Analysis	12/2024
Study Draft Policies and Strategies	03/2025
Public Outreach materials	various
Advisory committee meeting materials	various
Draft study recommendations	06/2025
Draft corridor study	06/2025
List of all comments received	future work
Final corridor study	future work

**Staff Time**                      2.5 person months

**Direct Costs**

Consultant                                      \$ 275,000

**Funding**

Total	SP&R		*Other Local	SBCAG
Program	23-24 Carryover	TDA Planning	Contributions	Non-Federal TDA
\$ 351,200	\$ 230,000	\$ 57,500	\$ 25,000	\$ 38,700

Percent of Federal Funding: 65.49%

\* Represents amounts invoiced and due from City of Santa Maria and City of Guadalupe

**WORK ELEMENT  
3820  
ALTERNATIVE TRANSPORTATION PLANNING AND SUPPORT**

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**Objectives**

- Provide transit planning assistance to local public and transit agencies to include operating, capital and grant planning activities, development of mobility opportunities, and assessment of the relationship between land use and transit.
- Assist local jurisdictions to complete local bicycle and pedestrian plans.
- Address inter-jurisdictional issues by encouraging integration of region-wide bicycle and pedestrian policies and standards.
- Seek partnership with Caltrans SHOPP projects, with a focus on equity and benefiting disadvantaged communities for alternative transportation planning efforts where applicable.

**Previous and Ongoing Work**

- North County Transit Plan, 2016
- Santa Maria – San Luis Obispo Transportation Connectivity Study, November 2017
- Adopted Regional Active Transportation Plan (2015)
- Santa Ynez Valley Bicycle Master Plan (2019)
- State Triennial Performance Audits of public transit agencies, Consolidated Transportation Service Agencies (CTSAs) and SBCAG, 2022

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide assistance as appropriate, including written review, to assist transit agencies in updating short-range transit and financial plans and in developing other planning documents. (Dependent on transit provider planning cycles)
2. Monitor performance under Short-Range Transit Plans (SRTPs) as necessary. Please note that no PL funds will be used for this task. (Monthly, as needed)
3. Provide technical assistance to transit operators in the areas of planning, marketing, and other issues, upon request. (Monthly, as needed)
4. Assemble performance statistics to assess performance as related to the region's Regional Transportation Plan and Sustainable Communities Strategy. (06/2025)
5. Attend transit agency board meetings as appropriate. (Monthly, as needed)
6. Facilitate new or restructured transit service proposals related to unmet transit needs. (As needed)
7. Coordinate Transit Asset Management target (re)setting and reporting with the region's transit agencies. (As needed, dependent on Caltrans' guidance)
8. Coordinate Transit Safety target (re)setting and reporting with the region's transit agencies. (As needed, dependent on Caltrans' guidance)
9. Evaluate availability and efficiency of transit services for elderly persons, persons with disabilities, and persons of limited means, as well as for the general public. (Monthly, as needed)
10. Maintain up-to-date agreements with transit operators. (Annually, as required)

11. Work with transit agencies, CTSAs (Easy Lift [South Coast] and SMOOTH [North County]), social service agencies, and non-profit providers to monitor the implementation of the Coordinated Public Transit - Human Services Transportation Plan. Please note that no PL funds will be used for this task. (Monthly, as needed)
12. Guide implementation of the region's Coordinated Public Transit-Human Services Transportation Plan. (06/2025)
13. Prepare Section 5311 Program of Projects. (03/2025)
14. Monitor transit legislation and funding and provide information about the impact of changes in funding on local and regional transit services. (Monthly, as needed)
15. Identify regional transit planning needs and seek funding to satisfy those needs. (per Caltrans' grant cycle schedules)

**Products**

**Date**

Reviews of SRTPs	As needed
Grant applications	As needed
Transit Statistics for RTP-SCS Update	06/2025
FTA 5311 Program of Projects	03/2025

**Staff Time**            1.3 person months

**Direct Costs**            None

**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 30,500	\$ 27,001	\$ 3,498.27	\$ 0.73

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3821  
COMPLETE STREETS PLANNING**

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**Objectives**

- Incorporate Complete Streets into SBCAG and regional planning projects.

**Previous and Ongoing Work**

- Adopted Regional Active Transportation Plan (2015)
- Santa Ynez Valley Bicycle Master Plan (2019)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Review and comment on applications for bicycle and pedestrian project funding grants (e.g., Active Transportation Program (ATP) and Caltrans Sustainable Communities grants). (Annually)
2. Work with jurisdictions within Santa Barbara County, including the Santa Ynez Band of Chumash Indians, to ensure coordination in the development of multi-use trails that extend across jurisdictional boundaries within the county. (estimated twice a year, per opportunities)
3. Represent SBCAG at active transportation advocacy group meetings, including Cycle California Coast. (Quarterly)
4. Support Caltrans District 5 bicycle and pedestrian planning activities, including the implementation of Caltrans' Complete Streets Policy and ensuring Complete Streets are considered in Short Range Transit Plans, local planning efforts and regional planning efforts through staff participation in planning projects and the review and comment on interim planning materials. (Monthly, as requested)
5. Incorporate Complete Streets into the Connected 2050 RTP-SCS update. (06/2025)

**Products**

**Date**

Active Transportation Program Applications	06/2025
Complete Streets in Regional Transportation Plan Draft	06/2025

**Staff Time**

1.2 person months

**Direct Costs**

None

**Funding**

Total	
Program	FHWA PL
\$ 27,436	\$ 27,436

Percent of Federal Funding: 100%

**WORK ELEMENT  
3826  
REGIONAL BIKE MAP AND WAYFINDING RESOURCES**

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*Placeholder for outstanding grant application.*

**Objectives**

**Previous and Ongoing Work**

**Tasks**

**Products**

**Date**

**Staff Time**

**Direct Costs**

**Funding**

Percent of Federal Funding: 0%



**WORK ELEMENT  
3827  
RTP-SCS ENVIRONMENTAL REVIEW**

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**Objectives**

- Satisfy the requirements of the California Environmental Quality Act (CEQA) for the updated of the Connected 2050 RTP-SCS.

**Previous and Ongoing Work**

- Certified Program Environmental Impact Report (PEIR) for Connected 2050 (2021).

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Procure the services of a firm or individual capable of providing technical assistance and to guide SBCAG staff through the environmental review process. (07/2024)
2. Collaborate with selected consultant to outline environmental review process. (07/2024) (consultant and staff)
3. Prepare an initial study per the CEQA Guidelines. (08/2024)
4. Based on the results of the initial study, outline steps necessary to complete the environmental review process. (09/2024) (consultant and staff)
5. Prepare CEQA documents. (09/2024-06/2025)
6. Conduct any required public noticing. (09/2024-06/2025)
7. Provide any prepared CEQA documents to the public for any required review. (01/2025-06/2025)
8. Prepare draft CEQA document. (06/2025)
9. Prepare final CEQA document. (future work)
10. Seek certification or approval, as required for completed environmental review. (future work)
11. File final CEQA document with the Santa Barbara County Clerk. (future work)

**Products**

**Date**

Request for Proposals	07/2024
Agreement with consultant	07/2024
Initial Study	08/2024
Draft CEQA document	06/2025
Final CEQA document	future work

**Staff Time**

4.5 person months

**Direct Costs**

Technical Assistance Consultant	\$40,000
Noticing	1,000

**Funding**

Total			SBCAG Non-Federal
Program	FHWA PL	TDA Planning	TDA
\$ 191,000	\$ 169,091	\$ 21,907.53	\$ 1.47

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3828  
SUSTAINABLE COMMUNITIES STRATEGY PLANNING**

This project is being funded in part by SB 1 Sustainable Communities Formula funds (FY 2024-25) and aligns with the SB 1 Sustainable Communities Grant Specific Objectives by enabling SBCAG to complete its update to the region’s Sustainable Communities Strategy.

The project continues the work of FY 2023-24 Work Element 3819.

**Objectives**

- Complete an update of the region’s Sustainable Communities Strategy satisfying all requirements of SB 375.
- Draw from the prior year’s work related to public engagement.

**Previous and Ongoing Work**

- Connected 2050 Sustainable Communities Strategy. (2021)
- Technical Methodology for the Sustainable Communities Strategy (2023)
- Sustainable Communities Strategy Public Engagement (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Represent the Connected 2050 SCS as needed for conformity determinations for grant applications or other needs. (monthly, as needed)
2. Participate in interagency consultation efforts, including ARB/MPO working group and consultation with neighboring MPOs and the Central Coast Climate Collaborative. (Monthly, as needed)
3. Monitor State and federal legislative changes related to the development of SCSs and implement any such changes, including the update to the Regional Transportation Plan Guidelines. (08/2024-06/2025)
4. Utilizing work completed, develop a draft updated version of the Connected 2050 Sustainable Communities Strategy with a focus on improving clarity and readability. (07/2024-06/2025)
5. Seek Joint Technical Advisory Committee and SBCAG Board review of the draft updated Sustainable Communities Strategy components as each is developed. (09/2024-06/2025)
6. Develop a draft-final version of the updated Connected 2050 Sustainable Communities Strategy. (06/2025-future work)
7. Work collaboratively with the Air Resources Board in the submittal and review of the final Sustainable Communities Strategy. (future work)

**Products**

**Date**

Draft updated Connected 2050 Sustainable Communities Strategy	06/2025
Final updated Connected 2050 Sustainable Communities Strategy	future work

**Staff Time**

10.25 person months

**Direct Costs**

Noticing \$ 300

**Funding**

Total Program	SB1 (RMRA)	TDA Planning	SBCAG Non-Federal TDA
\$ 283,300	\$ 230,000	\$ 29,798.94	\$ 23,501.06

Percent of Federal Funding: 0%

**WORK ELEMENT  
3840  
PASSENGER RAIL SERVICE PLANNING**

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**Objectives**

- Improve passenger rail services to meet demand in U.S. 101 corridor.
- Identify infrastructure improvement projects for the State-supported Pacific Surfliner rail service and pursue local, state, and federal funding to develop the improvements.
- Promote intermodal connectivity of the transportation system.
- Support Pacific Surfliner JPA in the agency's management and administration of the service.
- Seek support for increased intercity rail funding and service.
- Support implementation of state-supported rail service between Los Angeles and San Jose

**Previous and Ongoing Work**

- Development of revised LOSSAN (Pacific Surfliner) JPA to assume responsibility for managing state-supported rail service in accordance with of SB 1225 (2012)
- Represent LOSSAN North Corridor on advisory committee on development of 2013 State Rail Plan (2012-13)
- Participation in evaluation committee for selection of Managing Agency for Pacific Surfliner service (OCTA selected in November 2013)
- Participation in statewide Intercity/High Speed Rail Partners Working Group (2014)
- Participation in the 2018 California State Rail Plan
- Act as staff lead/support for statewide Intercity Passenger Rail Advocacy Group (Quarterly)
- Project manager for consultant analysis/evaluation of options for implementing peak hour rail service between Ventura and Santa Barbara counties (2017)
- Participation in Coast Rail Coordinating Council technical meetings and staff support for SBCAG board member participation in policy meetings (Ongoing)
- Development of Central Coast Network Integration Plan (2021)
- Worked with the City of Carpinteria and LOSSAN to coordinate the proposed improvements the Carpinteria Train Station
- Acted as a liaison to LOSSAN and the local jurisdictions on local impacts from the operations of Pacific Surfliner service.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Monitor passenger use of rail stations to assess adequacy of parking and other services (e.g., transit access, message signs), and identify projects to remedy deficiencies, if any. (Monthly)
2. Coordinate with District 5/7 planning staff, Ventura County Transportation Commission (VCTC) and other agencies, CalSTA, Caltrans, Amtrak, Surfliner JPA, and right of way owners to implement rail plans and improve service, assuring consistency with planning for rail improvements and service. (Quarterly)
3. Assess and propose passenger rail improvement projects for federal, State, and regional plans and funding programs. (Quarterly, per opportunities)

4. Coordinate with Surfliner JPA, Caltrans, Amtrak, and other agencies in implementing the LOSSAN Strategic Plan for the area north of Los Angeles. (Monthly)
5. Participate in the Coast Rail Coordinating Council to support reintroducing state-supported train service between San Jose and Los Angeles. (Monthly)
6. Work with Caltrans and JPA staff to promote bicycle accommodations on trains and at stations to improve multi-modal connectivity. Promotion of bicycle accommodation links with planning for bicycle connectivity to and from train stations and its effects on demand for other modes. (Quarterly, per opportunities)
7. Work with JPA, CRCC, and Caltrans Division of Rail to seek funding opportunities through available sources to implement needed capital improvements. (Quarterly, per opportunities)
8. Participate in efforts to evaluate the performance of commuter-friendly intercity rail service. (Monthly)
9. Work with regional partners VCTC, Caltrans, Surfliner JPA, and Union Pacific to improve rail service to better serve Ventura-Santa Barbara commuters who travel the congested 101 freeway. Planning efforts include examining potential sites to store trainsets and exploring options to serve major employment centers directly to increase ridership and the effectiveness and productivity of future rail service. (Annually)
10. Provide periodic staff-level meetings to update jurisdictions and coordinate rail service improvement efforts. (Semi-annually)
11. Periodically report to interested agencies and organizations on the status of improving passenger rail service in the region, including efforts to improve rail to ease congestion on the South Coast 101 corridor and meet changes in demand. (Quarterly, by request)
12. Participate in comprehensive modeling effort to evaluate passenger rail and freight service north of LAUS to increase efficiency and revenue and the feasibility of greater integration between Metrolink and Pacific Surfliner service. (Quarterly, as needed)
13. Work with City of Carpinteria, City of Goleta, Santa Barbara County, and JPA staff to coordinate and implement rail infrastructure projects funded as part of TIRCP grant awards. (Quarterly, as needed)
14. Work with CalSTA, Caltrans, LOSSAN Senate Subcommittee and regional agencies to evaluate methods to improve rail service in the Central Coast. (Quarterly, per opportunities)

**Products**

**Date**

Staff reports on CRCC and Pacific Surfliner JPA meetings to Subregional Committees and SBCAG Board	Quarterly
Continued assessment and action on rail service improvements	Weekly
Monitoring of Pacific Surfliner JPA Strategic Plan for corridor north of Los Angeles	Monthly
Pacific Surfliner JPA Policy Board meetings	Monthly
Pacific Surfliner JPA Technical Committee meetings	Monthly
CRCC Policy Board meetings	Quarterly
CRCC Technical Committee meetings	Bi-monthly
Presentations to agencies and community groups	Quarterly
State and federal funding applications	As available
Rail Corridor Leadership Group meetings	Annually

**Staff Time**            2.13 person months

**Direct Costs**            None

CRCC Membership                            \$ 3,000

**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non-Federal TDA
\$ 59,300	\$ 52,497	\$ 6,801.54	\$ 1.46

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3841  
GOLETA TRAIN STATION**

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**Objectives**

- Use Transit and Intercity Rail Capital Program (TIRCP) grant funds to design and construct a train station on a parcel owned by the City of Goleta.

**Previous and Ongoing Work**

- TIRCP Application Preparation
- SBCAG Origin-Destination Survey (2015)
- Completion of RFP process and contract approval to select Network Integration consultant
- Participation in selection of engineering and architecture firm to design train station (2019)
- Participation in Project Development Team meetings (biweekly)
- Development of Central Coast Network Integration Plan (2021)
- Participation in selection of construction management firm for train station project (2023)
- Prepare CTC funding allocation requests for PS&E and Construction Phases (2023, 2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Oversee administration of TIRCP grant, including reporting (Monthly).
2. Process invoices from City of Goleta and seek reimbursement from the State for eligible expenses (Quarterly).
3. Participation in Project Development Team meetings (biweekly)

**Products**

**Date**

Project development progress reports

Quarterly

**Staff Time**

1.0 person months

**Direct Costs**

None

**Funding**

Total	TIRCP
Program	Prog Mgmt
\$ 27,500	\$ 27,500

Percent of Federal Funding: 0%



**WORK ELEMENT  
3860  
PERFORMANCE MEASURE DEVELOPMENT AND PLANNING**

**Objectives**

- Track progress of federal performance measure rulemakings under the FAST Act and IIJA.
- Implement performance measurement in transportation planning and programming.
- Develop performance targets in coordination with local agencies, U.S. DOT and Caltrans.
- Develop and maintain a public-facing performance metric tracking dashboard.

**Previous and Ongoing Work**

- Provided comments to U.S. DOT on proposed performance measure rules and reports to technical advisory committees on rulemaking progress.
- Participated in target-setting workshops for safety performance measures.
- Participated in target-setting workshops for climate performance measures.
- Acceptance of State performance targets.
- Regional Transportation Safety Summary (08/2021)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Monitor implementation of federal transportation law through notices of proposed rulemakings (NPRMs) regarding performance measures. (Monthly)
2. Provide updates to advisory committees and local agencies on performance measure rulemakings and target-setting progress through timely reports. (Quarterly, as needed)
3. Establish performance measure targets with local agency input in coordination with U.S. DOT and Caltrans D5. Participate in target-setting workshops and colloquia. (Annually)
4. Adopt regional performance measure targets within statutory timeframes, including PM1 (HSIP and Safety), PM2 (Pavement and Bridge Condition), and PM3 (System Performance/Freight/CMAQ). Submit adopted targets and agreements to Caltrans. (Annually)
5. Integrate IIJA/FAST Act/MAP-21 performance measures into transportation planning and programming documents (RTP-SCS, FTIP, etc.) as required. (Monthly, as needed)
6. Keep the SBCAG advisory committees and Board of Directors abreast of performance-based planning and any new requirements or responsibilities. (Quarterly, as needed)

**Products**

**Date**

Adopted performance measure targets.

Per Caltrans' Schedule

**Staff Time**            1.0 person months

**Direct Costs**            None

**Funding**

Total			SBCAG
Program	FHWA PL	TDA Planning	Non- Federal TDA
\$ 26,000	\$ 23,017	\$ 2,982.10	\$ 0.90

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3870  
GEOGRAPHIC INFORMATION SYSTEM (GIS) DEVELOPMENT**

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**Objective**

Improve SBCAG’s mapping and spatial analysis abilities to support improved conveyance of information and analytical work in the development of future regional transportation plans and sustainable communities strategies, as well as other work completed by SBCAG.

**Previous and Ongoing Work**

- SBCAG GIS Needs Assessment, FY 18/19, Work Element 3811
- SBCAG Regional Data Platform (2021)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Continue implementing GIS improvements identified in the SBCAG GIS Needs Assessment. (06/2025)
2. Train staff in GIS capabilities. (Annually)
3. Advance and maintain SBCAG’s web mapping capabilities to improve public access of SBCAG data. (06/2025)
4. Provide GIS mapping assistance for SBCAG and regional agency projects. (as needed)
5. Continue transition to cloud-based GIS. (06/2025)

**Products**

**Date**

Improved GIS Capabilities

06/2025

**Staff Time**

3.0 person months

**Direct Costs**

GIS Software	\$ 6,000
Travel	2,000

**Funding**

Total Program	FHWA PL	TDA Planning	SBCAG Non-Federal TDA
\$ 77,500	\$ 68,610	\$ 8,889.15	\$ 0.85

Percent of Federal Funding: 88.53%

**WORK ELEMENT  
3881  
ACCESS FOR ALL ADMINISTRATION**

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**Objective**

Administration of the State Access for All program.

**Previous and Ongoing Work**

- Stakeholder engagement, programing of funding and required reporting.
- Call for projects and project selection
- Reporting due to California Public Utilities Commission

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Quarterly reporting (June 2025)
2. Stakeholder engagement (June 2025)
3. Guideline development and project selection (Spring 2025)

**Products**

- Program administration and reporting
- Project selection

**Date**

June 2025  
June 2025

**Staff Time**

3.0 person months

**Direct Costs**

None

**Funding**

Total	Access For All (AFA)	AFA
Program	Administration	Carryover
\$ 56,400	\$ 30,000	\$ 26,400

Percent of Federal Funding: 0%

**WORK ELEMENT  
3890  
TRANSPORTATION IMPROVEMENT PROGRAM**

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**Objective**

To maintain a coordinated, multi-modal, multi-year program of transportation projects consistent with anticipated local, state and federal revenues and in compliance with state and federal requirements.

**Previous and Ongoing Work**

- Preparation of annual AB 1012 Obligation Plans
- Preparation of annual Listing of Federally Obligated Projects
- Monitor availability, deadlines and required reporting for Proposition 1B and SB1 funding and assist local agencies in identifying and competing for state and federal funding
- Administration of 2023 Federal Transportation Improvement Program (FTIP)
- Amend 2023 FTIP as required
- Federal Compliance of 2023 FTIP
- Development and adoption of the 2024 Regional Transportation Improvement Program (RTIP)
- Amendment of the 2024 RTIP as required
- Development of guidelines for Active Transportation Program Large Metropolitan Organization (MPO) Guidelines

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Identify transportation improvement needs from RTP, public hearings, technical committees, local agency and transit operator requests, corridor concept plans, SRTPs, and request preparation of Project Study Reports by Caltrans and local agencies for projects that will be candidates for Senate Bill 1 (SB1) funding opportunities. (Quarterly)
2. Identify local and regional project funding opportunities and inform local agencies of funding opportunities and prepare project applications for regional projects. (Monthly)
3. Monitor progress of projects programmed in the 2024 STIP to ensure SB 45 timely use of funds requirements are met. Attend quarterly status meetings with Caltrans and local agencies. Prepare reports on STIP projects and present them to SBCAG Board. (Monthly)
4. Attend individual Project Development Team meetings with local partners on STIP/FTIP programming. (Monthly)
5. Provide direct assistance as needed to local agencies in the development of projects programmed in current STIP and FTIP. (Monthly)
6. Work with Caltrans and local agencies to monitor progress and provide support for the timely delivery of projects in the current FTIP. (Quarterly)
7. Prepare annual funding obligation plan, which includes estimated obligations of STIP project funds, and submit to Caltrans and CTC pursuant to AB 1012. (04/2023)
8. Prepare amendments to the adopted 2023 FTIP as required consistent with state and federal guidelines, regulations and statutes, including financial constraint analysis, public noticing, and public input. (Monthly)
9. Development and approval of 2024 State Transportation Improvement Program (STIP). (Prior)

10. Development of 2025 Federal Transportation Improvement Program (FTIP). (September 2024)
11. Attend California Transportation Commission (CTC) and Regional Transportation Planning Agency (RTPA) group meetings to monitor and provide input on State and federal legislation, program guidelines, and other policy matters related to the current STIP and FTIP as well as SB1 funding programs. (Monthly)
12. Assist local agencies in obtaining grant funds for transportation improvements from various federal and state sources. (Monthly)
13. Monitor progress of projects programmed in the STIP to ensure timely use of funds (Monthly)
14. Attend project development team meetings with State and Local agencies on programming efforts. (Monthly)
15. Provide assistance to local agencies on state highway projects in the RTIP and FTIP (Monthly)
16. Report on STIP projects and present status updates to the SBCAG Board (Quarterly)
17. Ensure that SBCAG's public participation procedures are followed in preparing and amending all programming documents. (Monthly)
18. Provide input and assistance to Caltrans in the development of State administered programs including the State Highway Operation and Protection Plan (SHOPP) and State Interregional Transportation Improvement Program (ITIP). (Quarterly)
19. Administer and allocate State Highway Account funds, which have been received in exchange for federal Regional Surface Transportation Program fund apportionments. (April 1, 2025 to June 30, 2025)
20. Continue to actively participate in the California Federal Programming Group (CFPG). (Monthly)
21. Prepare and submit SB1 reports to Caltrans for SB1 funded projects. (Monthly/Quarterly as needed)
22. Participate in implementation of programs included in the Bi-partisan Infrastructure Law (BIL). (Monthly)
23. Approval of guidelines for ATP Large MPO guidelines and conduct call for projects.

**Products**

**Date**

STIP progress reports	Quarterly
SB1 progress reports	Quarterly
FTIP amendments	Bi-monthly
STIP amendments	Quarterly
Obligation plan (AB 1012)	04/2025
STIP amendment requests/Deadline extension requests	As needed
Annual obligated project list	12/2024
Development of 2025 FTIP (approval in Fall 2024)	September 2024
ATP Large MPO Project Selection	April 2025



# **Program and Project Delivery Services**



**WORK ELEMENT  
5810  
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES**

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**Objectives**

- To provide and maintain a system of motorist-aid call boxes on Santa Barbara County highways as a top priority.
- To provide a towing service on identified highways during peak commute hours with the goal of congestion relief.
- When possible, to provide projects that aid in promoting motorist safety per the statewide SAFE guidelines.
- To provide Transportation Demand Management programs on congested freeways.

**Previous and Ongoing Work**

- Construction-related Freeway Service Patrol on the South Coast 101 corridor, including extended service during construction related to the 101 Widening.
- Attended Statewide SAFE Conference
- Prepare RFP for SAFE Call Box Call Center (2023)
- Prepare RFP for Freeway Service Patrol towing services (2023)
- Extend CalTrans Call Box Encroachment Permit (2023)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide staff support to SBCAG Board; prepare reports, agenda and minutes for board meetings. (Monthly)
2. Monitor vendor contracts and agency agreements and coordinate the activities of the call box vendor, cellular service provider, private call answering center, California Highway Patrol, Caltrans and technical consultant. (Monthly)
3. Participate in statewide SAFE committee to share pertinent information and ideas and to monitor legislation related to call box service. (Monthly)
4. Ensure that call boxes are maintained and in proper working order (Contractor). (Monthly)
5. Develop and administer a SAFE budget. (Monthly)
6. Monitor use of call boxes to determine if changes are warranted in CHP dispatch protocol, system hardware, public education, etc. (Monthly) (Contractor & Staff)
7. Update call box system implementation plan consistent with CHP/Caltrans guidelines. (As needed)
8. Inspect, test and put into service upgraded call boxes (Contractor). (Monthly)
9. Administer Freeway Service Patrol towing company contract for the 101 South Coast Corridor. (Monthly)
10. Monitor performance of Freeway Service Patrol, provide annual status reports, secure state grant funding to continue program. (Monthly) (Contractor & Staff)
11. Monitor interface of private call center dispatching services and CHP dispatching and facilitate periodic meetings to address issues and concerns. (Monthly)
12. Monitor operation and performance of Freeway Service Patrol program on south coast 101 corridor and evaluate feasibility of expansion of FSP services on Highway 101. (Monthly)

13. Conduct Transportation Demand Management programs on congested freeways including the maintenance of the SmartRide.org ride matching website that provides freeway traffic conditions, live traffic cameras, ride matching services and a multimodal trip planner. (Monthly)
14. Actively market the SAFE and FSP programs, through radio, social media and government access TV. (Monthly)
15. Identify potential new SAFE programs and services. (Monthly)
16. Execute Agreement for SAFE Call Center Services (8/2024)
17. Execute Agreement for FSP towing services (9/2024)

**Products**

**Date**

Private call center/CHP dispatch meetings	As needed
FSP meetings w/CHP & tow contractor	Biannually
Agreement with SAFE call center provider	8/2024
Agreement with FSP service provider	9/2024

**Staff Time**

4.0 person months

**Direct Costs**

Communications	\$	13,000
Call Box Maintenance		29,000
Office Expense		1,500
Call Center		18,000
CHP/SAFE Liaison		1,500
Travel		1,000
FSP Contractor		131,800
TDM Programs		290,400

**Funding**

Total	FSP	
Program	Carryover	DMV Fees
\$ 572,600	\$ 176,500	\$ 396,100

Percent of Federal Funding: 0%

**WORK ELEMENT  
5820  
LOCAL TRANSPORTATION AUTHORITY - 1% Admin**

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**Objectives**

- To effectively and efficiently administer Measure A funds.
- Ensure that all requirements specified in Measure A Ordinance and Investment Plan are met.
- Ensure oversight and transparency is provided in expending local sales tax revenues and implementing the transportation projects and programs specified under the Measure A local transportation sales tax.

**Previous and Ongoing Work**

- Adoption of Measure A Strategic Plan Update.
- Measure A Program of Projects Annual Updates.
- Development and Monitoring of Measure A Cash Flow Model and Revenue Collection.
- Development of guidelines and specifications for Measure A Project Signage.
- Development of guidelines and scoring criteria for Measure A North County and South Coast Safe Routes to School, Bicycle and Pedestrian Programs.
- Preparation of Investment Plan and Ordinance for Measure A on the November 2008 Ballot. Execution of Agreement with the Board of Equalization to collect Measure A Revenues.
- Facilitation of Measure A Citizens Oversight Committee.
- Monitoring of most recently adopted Measure A Strategic Plan project costs, schedule and funding needs.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Administer local allocation of Measure A funds; prepare estimates and apportionments, evaluate local programs of projects, allocate funds, conduct annual fiscal/compliance audits. (June 2025)
2. Conduct an outreach program to inform the public about the benefits and successes of the Measure A program. (June 2025)
3. Distribute paratransit funds to transit operators consistent with Measure A Ordinance and LTA policies. (June 2025)
4. Provide staff support to partner agencies for Measure A funded projects. (Quarterly)
5. Provide staff support to LTA Board. Prepare and administer LTA budget. (Monthly)
6. Participate in Self-Help Counties Coalition including monitoring and commenting on federal and state legislation and policies affecting local transportation sales tax measure. (Monthly).
7. Monitor legislation affecting local sales tax measures including legislative proposals authorizing establishment or extension of local transportation sales tax measures. (Monthly)
8. Prepare annual report, summarizing progress to date on Measure A program and outlining financial condition of program (Spring 2025)

9. Update of LTA Ordinance #3 including Rules and Regulations for Administration of Measure A Sales Tax Revenues. (As needed)
10. Provide staff support for the Measure A Citizens Oversight Committee. (Quarterly)
11. Prepare Measure A program of projects for non-local projects and programs in Measure A. (Annually)
12. Approve cooperative agreements for Measure A Safe Routes to School, Bicycle and pedestrian programs. (As needed)
13. Approve cooperative agreements for Measure Circulation Improvements Projects (As needed).
14. Implement adopted Measure A Strategic Plan and prepare updates to reflect changes to project costs and revenue estimates since adoption. (Monthly)
15. Update most recently adopted Measure A Strategic Plan. (As needed)
16. Amend Measure A Ordinance as necessary to add projects to the Investment Plan. (As needed)
17. Coordinate with local agency staff on the implementation of Measure A regional projects. (Monthly)
18. Monitor Measure A cash flow, including regular review of actual and forecast expenditures and overall cash flow needs. (Quarterly)

**Products**

**Date**

Approval of Measure A Strategic Plan	Summer 2025
Measure A Program of Projects	Spring 2025
Cash flow monitoring	Quarterly
Measure A Annual Report	Spring 2025

**Staff Time**

16.87 person months

**Direct Costs**

Copy Services	\$ 1,500
Graphic Design Services	2,500
Translation Services	1,000
Travel	1,500

**Funding**

Total	Measure A
Program	1% Admin
\$ 481,700	\$ 481,700

Percent of Federal Funding: 0%

**WORK ELEMENT  
5824  
LTA PROGRAM AND PROJECT DELIVERY (MEASURE A)**

**Objective**

To implement projects and programs in the Measure A investment plan in a timely and cost-effective manner.

**Previous and Ongoing Work**

- Measure A Investment Plan
- 2010 Measure A Strategic Plan and Amendment
- 2015 Measure A Strategic Plan
- 2020 Measure A Strategic Plan
- Measure A Program of Projects
- Highway 166 Safety and Operational Project Scoping (2012)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Award and administer professional service contracts for Measure A-funded projects. (As needed)
2. Manage and oversee consultant contracts for Highway 166 / Black Road Intersection and Highway 166/ Highway 1 Intersection. (Monthly)
3. Monitor, manage and implement provisions of cooperative agreements and memorandums of understanding with local agencies, other partners on projects receiving Measure A and other local funds. (Monthly)
4. Monitor, manage and implement provisions of cooperative agreements with Caltrans on projects receiving Measure A funds. (Monthly)
5. Manage and oversee consultant contracts to deliver various segments related to *Highway 101: Carpinteria to Santa Barbara* project. (Monthly)
6. Coordinate delivery of the *Highway 101: Carpinteria to Santa Barbara* project including coordination with Highway 101 Corridor Advisor, Executive Steering committee, Caltrans Construction Manager General Contractor (CMGC) team, Caltrans and consultant functional team leaders, and attend project focus meetings and project development team meetings. (Monthly)
7. Participate in Project Development team meetings for rail track projects. (Monthly)
8. Review project development documents (e.g., environmental documents, permits, construction plans, appraisal reports, etc.) prepared by local agencies, agency consultants and Caltrans. (Monthly)
9. Develop annual Program of Projects for regional programs and projects that SBCAG as the Local Transportation Authority is responsible for implementing (06/2025)
10. Fund Measure A-funded interregional transit services. (Monthly)

**Products**

**Date**

Measure A Program of Projects (also in WE 5820)	06/2025
Measure A cooperative agreements with funding recipients	(Various)

Measure A Project Consultant Contracts (Various)  
 Measure A Project Cooperative Agreements with Caltrans (Various)  
 Measure A Project MOU's and Agreements with local agencies and partners (Various)

**Staff Time** 36.86 person months

**Direct Costs**

Annual Audit	\$ 11,800
Construction Hotline	1,300
Membership CRCC	4,000
Board Compensation	35,000
Liability Insurance	25,000
Travel	11,500
Office Expense	31,490
Federal & State Lobbyist	153,000
County Counsel	35,000
Revenue Monitoring Support	60,000
Grant Writing Services	50,000
TIFIA Support & Transaction Fees	141,000
Rail Program Management	20,251,000
SR 166 Safety & Op	2,040,500
Solvang Circulation Project	600,000
101/135 Betteravia	1,500,000
Carpinteria Circulation Project	326,000
SC Carpool/Vanpool	43,700
SC Interregional Transit	2,690,000
SC Bike & Ped	4,001,674
SC Transit Capital	1,810,000
NC Carpool/Vanpool	42,300
NC Safe Routs to Sch, Bike, Ped	1,517,700
HWY 246 Passing Lanes	15,000
HWY 101 HOV	25,084,100
Bike & Ped Program Support	10,000

**Funding**

Total Program	Measure A	Measure A Carryover	State TIRCP <sup>1</sup>	Other Local APCD <sup>2</sup>	State RSTP <sup>3</sup>
\$ 61,361,900	\$ 16,654,100	\$ 28,341,800	16,086,000	\$ 105,000	\$ 30,000
	State LCTOP <sup>4</sup>				
	\$ 145,000				

Percent of Federal Funding: 0%

<sup>1</sup> TIRCP- Transit and Intercity Rail Capital Program  
<sup>2</sup> APCD- Air Pollution Control District  
<sup>3</sup> RSTP – Regional Surface Transportation Program  
<sup>4</sup> LCTOP – Low Carbon Transit Operators Program

**WORK ELEMENT  
5826  
HIGHWAY 101 LOCAL PROJECT SUPPORT**

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**Objective**

To assist local agencies with project development and funding of local coastal development permit projects that are related to the *Highway 101: Carpinteria to Santa Barbara* project. Projects include the Cabrillo Blvd. \ UPRR Underpass Bridge Replacement, the Los Patos Undercrossing, the Los Patos/Cabrillo Roundabout, the Olive Mill Road Roundabout, the San Ysidro Road Roundabout, Santa Claus Lane Streetscape, Santa Claus Lane Bikeway, Rincon Trail, the Summerland Coastal Access Improvements, the North Padaro Coastal Access Improvements, the Santa Monica/Via Real Intersection and others.

**Previous and Ongoing Work**

- Develop and execute funding agreements with local agencies for Highway 101 parallel projects.
- Monitor funding commitments and project delivery for project development work performed by local agencies and their consultants for Highway 101 parallel projects.
- Serve as Project Development Team (PDT) member for project development phases led by local agencies on Highway 101 parallel projects.
- Hold regular progress meetings with County of Santa Barbara for Highway 101 parallel projects included in Local Coastal Program Amendment.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Administer various funding sources through Caltrans for each of the local projects including, but not limited to, preparing requests for authorization, programming changes, coordinating reimbursable costs submitted by local agencies and preparing invoices. (Monthly)
2. Participate on PDT teams for each of the projects which includes reviewing deliverables, and coordinating work being developed by the Highway 101 project team members. (Monthly)
3. Work with local agencies on meeting project delivery milestones and to ready projects for consideration in SB1 funding applications submitted for *Highway 101: Carpinteria to Santa Barbara* project and other parallel projects. (Monthly)

**Products/Milestones**

**Date**

MOU's and Agreements with local agencies to implement parallel projects	(Various)
Cooperative Agreements with Caltrans to implement parallel projects	(Various)

**Staff Time**

1.99 person months

**Direct Costs**

Cabrillo Undercrossing	\$ 2,450,000
Olive Mill Roundabout	475,000
San Ysidro Roundabout	475,000
Santa Claus Lane Bikeway	300,000
Summerland Coastal Access	4,550,000
Santa Claus Streetscape	5,600,000
Los Patos Cabrillo	5,600,000
Milpas ramp improvements	1,250,000
Eucalyptus Lane	50,000
Ortega Hill-Sheffield connector	1,060,000
City of Santa Barbara ZEV	200,000
County of SB ZEV	350,000
SBMTD Transit Capital	6,000,000
VCTC Transit Capital	400,000

**Funding**

Total Program	State RSTP <sup>1</sup>	SB1-SCCP <sup>2</sup>	Measure A Carryover
28,819,600	\$ 11,885,000	\$ 15,195,000	\$ 1,739,600

Percent of Federal Funding: 0%

<sup>1</sup> RSTP – Regional Surface Transportation Program

<sup>2</sup> SB1-SCCP-State funded Solutions for Congested Corridors Program



**WORK ELEMENT  
5827  
TRANSPORTATION IMPROVEMENT PROGRAM- PLANNING, PROGRAMMING &  
MONITORING**

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**Objective**

To coordinate with Caltrans and local agencies on the successful delivery of projects included in SBCAG’s multi-year program of transportation projects.

**Previous and Ongoing Work**

- Monitor availability, deadlines and required reporting for Proposition 1B and SB1 funding and assist local agencies in identifying and competing for state and federal funding
- Quarterly Status Meetings with Caltrans
- Regular Status Meetings with Local Agencies
- Project Development Team Meetings
- Hwy 166 Cuyama Bus Stops, Hwy 101/ Santa Maria River Bridge, Hwy 101/ Union Valley Parkway Interchange, Hwy 246 Passing Lanes, Hwy 101/ Linden Casitas Project, Highway 101: Segment (4A) Carpinteria, and Highway 101 Segment 4C (Summerland)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Monitor progress of projects programmed in the 2024 STIP to ensure SB 45 timely use of funds requirements are met. (Monthly)
2. Attend Project Development Team meetings and quarterly status meetings with Caltrans and local agencies. (Monthly)
3. Prepare reports on STIP projects regarding cost, scope and schedule and present as necessary to SBCAG Board. (Quarterly)
4. Provide project delivery assistance as needed to local agencies who are leading the development of state highway projects programmed in Regional Transportation Improvement Program (RTIP) and Federal Transportation Improvement Program (FTIP). (Monthly)
5. Work with Caltrans to provide input and assistance in delivery of state highway projects programmed in the STIP and FTIP and funded with various state and federal revenues. (Monthly)

**Products/Milestones**

	<b><u>Date</u></b>
Highway 246 Passing Lanes (Mitigation)	On-Going
Highway 101: Segment 4B (Padaro)	December 2024
Highway 166 Black Road – Complete Construction	December 2024
Highway 166/Highway 1	On-Going

**Staff Time**                      14.25 person months

**Direct Costs**                None

**Funding**

Total		STIP-PPM
Program	STIP-PPM <sup>1</sup>	Carryover
\$ 377,600	\$ 331,000	\$ 46,600

Percent of Federal Funding: 0%

<sup>1</sup> STIP-PPM – State Transportation Improvement Program – Planning, Programming and Monitoring

**WORK ELEMENT  
5830  
TRANSPORTATION DEMAND MANAGEMENT (TDM)  
RIDESHARING PROGRAM**

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**Objective**

To promote and encourage alternatives to driving alone during peak traffic hours, with the goals of reducing traffic congestion, air pollution and vehicle miles traveled as well as to improve the quality of life for employees, visitors, and residents of Santa Barbara County.

**Previous and Ongoing Work**

- Continuation of the voluntary TDM Program for Santa Barbara County.
- Continuation of the services of the County Ridesharing Office.

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Provide centralized administration and implementation of voluntary TDM Program directed at employers, residents and commuters. (Monthly)
2. Provide training and furnish promotional materials, support and activities for employer transportation coordinators who are the local business points of contact for information on employee alternative commute options and available employer benefits for commuters. (Monthly)
3. Provide commuter benefit consulting for employers, offer a 90-day commuter incentive matching program, conduct Traffic Reduction Program surveys and assist in employee outreach. (Monthly)
4. Administer regional fare programs and transit rider promotions. (Ongoing)
5. Develop and provide information and promotional materials regarding carpooling, vanpooling, transit, rail, bicycling, compressed work weeks, telecommuting, tax programs and other TDM/ridesharing activities. (Monthly)
6. Work with employers to establish employer portals to the SmartRide.org commuter benefits management and commuter matching system, and develop new promotions administered by SBCAG to engage commuters on the site. (Monthly)
7. Implement and administer the Emergency Ride Home program and vanpool start-up program. (Monthly)
8. Coordinate with the SBCAG CalVans Board Representative and local CalVans Ventura/Santa Barbara staff representative. (Monthly)
9. Maintain an updated rideshare database. (Annually)
10. Market SmartRide.org website one-stop-shop for commuters, including a multi-modal trip planner, rewards program, commute calendar, school pool and commuter challenges. (Monthly)
11. Assist in the organization and placement of vanpools. Provide incentives to stimulate vanpool formation. (Monthly)
12. Update Countywide Bike Map, including development of an online bike map tool and new printed map and wayfinding signage guide (Annually).
13. Promote TDM/Rideshare education and events. (Monthly)

14. Coordinate an annual Bike Challenge. Provide bicycle safety workshops, bicycle commuting assistance, cycling pop-up events and promote bicycling as part of the Countywide Bike Month (CycleMAYnia) events (05/2025).
15. Develop and manage an E-Bike Fleet to promote use by employers, at special events and schools regarding use of and safety tips for electric bikes for commuting. (Monthly)
16. Work with the Community Environmental Council and the APCD on Earth Day partnership/promotions opportunities. (April 2025)
17. Assist in defining and implementing TDM mitigation measures associated with EIR and Negative Declarations. (Quarterly, as requested)
18. Implement TDM programs recommended in the SBCAG Sustainable Community Strategy required under SB 375. (Monthly)
19. Coordinate with multi-agency consortium on the Green Business Certification Program. (Biannually)
20. Coordinate Traffic Management Program activities as part of the 101 HOV project, including 90-day transit pass program, the formation of vanpools and carpool incentives and active transportation promotions. (Monthly)
21. Support regional planning and outreach for micro-mobility options, e.g. bike share and scooter share. (As needed)
22. Represent SBCAG at active transportation advocacy group meetings, including Cycle California Coast and MOVE Santa Barbara County. (Monthly)
23. Represent SBCAG at Santa Barbara Human Resources Association meetings and events (Biannually, and as needed).
24. Market both North County and South Coast transit services to employers and commuters to reduce carbon emissions. (Monthly)
25. Market Peak Hour Rail service through employer outreach. (Monthly, when service resumes)

**Products**

**Date**

E-Newsletter for Commuters	Monthly
E-Newsletter for Employers	Quarterly
Santa Barbara Human Resources Association Presentation	Biannually
Green Business Program Commuter/Transportation Presentation	Annually
Regional Micro-Mobility Meeting	As Needed
Small-Scale Commuter Challenges and Promos	Monthly
Bike Challenge (Measure A Bicycle Program Funded)	05/2025
CycleMAYnia events (Measure A Bicycle Program Funded)	05/2025
Updated Countywide Bike Map	(Future Work -6/2026)
Annual progress report. (Measure A Funded)	06/2025

**Staff Time**                    8.5 person months

**Direct Costs**

Communication	\$ 2,000
Event Insurance	6,700
Memberships	3,130
Postage	600
Printing Services	10,000
Domains & Hosting Services	3,560
CycleMAYnia Program	11,700
Graphic Design Services	61,000
Smart Ride	50,000
Travel	2,000
NC Transit Fare Program	500,000

**Funding**

Total Program	Measure A Bike & Ped	SAFE TDM	SAFE TDM Carryover	State LCTOP <sup>1</sup>	Outside Sponsors
\$ 815,000	\$ 10,000	\$ 288,200	\$ 14,800	\$500,000	\$ 2,000

Percent of Federal Funding: 0%

<sup>1</sup> LCTOP – Low Carbon Transit Operators Program

**WORK ELEMENT  
5840  
CLEAN AIR EXPRESS**

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**Objective**

Provide safe, comfortable, efficient and well-coordinated intercity commuter transit service, connecting North County Santa Barbara to the South Coast region.

**Previous and Ongoing Work**

- Management and oversight of interregional Clean Air Express commuter bus services, including reinstatement and/or modification of services to grow ridership (ongoing)
- Completion of the Zero Emissions Fleet Transition Plan (2023)
- Transition from contactless payment Tap-to-ride pilot to long-term service agreement (2022)
- Development and rehabilitation of SBCAG Regional Transit Facility (ongoing)
- Transit asset management roles and responsibilities, including replacement and auction of aging fleet vehicles (2022-2023), procurement of electric vehicle supply equipment (EVSE) and upgrade of onboard technology for CAE fleet (2021-2023)
- SBCAG Title VI Program Update (2024)
- Prepare agency for FTA recipient funding eligibility and regulatory compliance (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Oversee use of Measure A, State and Federal funds to support Clean Air Express (Monthly)
2. Administer and manage all aspects of Clean Air Express, including service planning, contractor oversight, grant compliance, customer relations, procurements and service marketing and promotion. (Daily, as needed)
3. Provide strategic long-term operational and financial planning to ensure sustainability through 2040. (Quarterly)
4. Identify and apply for external funding, such as through State and Federal grants, funding agreements and partnerships to support Clean Air Express capital and operating costs. (Monthly, as appropriate)
5. Attend transit agency/City Council meetings (Monthly, as appropriate)
6. Oversee compliance with Federal requirements for Transit Asset Management and Public Transit Agency Safety Plans (Monthly, Quarterly)
7. Monitor transit-related legislation, grant programs and revenue sources and provide relevant information to the Executive Director and/or board. (As appropriate)
8. Manage development and rehabilitation of the SBCAG Regional Transit Facility. (Weekly)
9. Identify improvements to non-SBCAG owned Clean Air Express park and ride facilities, daytime and overnight storage facilities, and maintenance facilities. (Monthly)
10. Partner with member agencies and external organizations to improve inter-agency coordination and grow ridership. (Monthly, as appropriate)
11. Report service statistics, farebox revenues data and other performance information to State and Federal agencies. (Quarterly, Annually)

12. Coordinate efforts with other transit agencies regarding planning for potential joint use of EVSE infrastructure. (As appropriate)

<u>Products</u>	<u>Date</u>
Rider Passenger Survey	10/2024
National Transit Database Annual Report	10/2024
State Controller's Office Annual Transit Service Report	01/2025
Annual budget	01/2025-3/2025
Semi-annual schedule changes	Summer, Winter

**Staff Time**            7.75 person months

**Direct Costs**

Communications	\$ 11,000
Insurance	66,500
Audit Fees	5,900
Memberships	6,000
Office Supplies	1,500
Postage	1,000
Printing	10,000
Advertising/Marketing	50,000
Vehicle/Fleet Maintenance	175,000
Park & Ride Leases	53,000
Bus Storage	9,000
Bus & Records Inspections	25,000
Professional Contingency	50,000
Operations Contract	1,707,600
Tap to ride program	10,000
Credit card program fees	15,000
Remix DGS Contract	33,000
Maintenance-Chargers	10,000
Travel	10,000
Utilities	24,000
Fuel	444,900
Transit Electrification Expansion	100,000
Fleet Equipment	325,000
Fleet Livery	50,000

**Funding**

	State of Good		State Transit	
Total Program	Repair	LCTOP	Assistance	TDA
\$ 3,383,200	\$ 250,000	\$ 110,000	\$ 137,100	\$ 330,000
	Fare	Measure A		
	Revenues	Carryover	Measure A	SB125
	\$ 485,000	\$ 7,800	\$ 1,113,000	\$ 950,300

Percent of Federal Funding: 0%

**WORK ELEMENT  
5841  
REGIONAL TRANSIT FACILITY**

**Objective**

Management and development of the multi-operator SBCAG Regional Transit Facility in Goleta CA. To provide parking, maintenance, and operations facilities for interregional services and zero-emissions transit fleet needs. Plan for continued development of the facility to expand zero-emissions fleet infrastructure. Assess site for long-term feasibility SBCAG administrative offices.

**Previous and Ongoing Work**

- SCE Charge Ready Transport Program Initiation (2024)
- Commission chargers and establish maintenance program (2024)
- Transition zero-emission shuttles to SMBTD microtransit (WAVE) program (2024, ongoing)
- Establish standard rental agreement for transit fleet operators (2024)
- Draft scope of work for sidewalk infill construction project (2024)

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. Manage EVSE charging infrastructure for transit fleets, including maintenance (Ongoing)
2. Administer LCFS program (Quarterly)
3. Administer RFP for Facilities Master Plan (FMP) and initiate FMP process (Ongoing)
4. Execute rental agreements with multiple transit operator tenants using facility (Prior work-11/2024)
5. Facility repairs and property management activities (Ongoing)

**Products**

**Date**

Rental agreement(s) with transit operator(s)	11/2024
RFP for Facilities Master Plan	11/2024
Complete sidewalk infill project	06/2025

**Staff Time**

3.0 person months

**Direct Costs**

Insurance	16,200
Janitorial & Building Maintenance	80,000
Facility Master Plan	250,000
Utilities	16,000
Capital Improvements	520,000



**Funding**

Total		State
Program	Measure A	TIRCP
\$ 972,200	\$ 472,200	\$500,000

Percent of Federal Funding: 0%

**WORK ELEMENT**  
**5850**  
**PROJECT DELIVERY - BROADBAND**

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**Objective**

Implement the goals and objectives identified in the Broadband Strategy.

**Previous Work & Ongoing Work**

- Identify Santa Barbara County Broadband Strategy, including documenting needs of various communities and establishing goals
- Initiated conversations with providers, evaluated options, and identified priority broadband infrastructure projects.
- Adopted Broadband Strategic Plan in December 2022

**Tasks**

Progress is assessed by the timely delivery of the products listed below. All tasks are to be completed by SBCAG staff unless otherwise noted.

1. **Stakeholder outreach and engagement.** (Contractor & Staff) (On going)
  - SBCAG staff will continue to work directly or through a partnership with another entity to engage stakeholders at both the state, regional and local levels.
  - This includes participating in broadband task forces, as well as partnerships among state and regional agencies.
  - At the local level, it includes support for broadband committees and education of local stakeholders.
  - Develop and maintain relationships with private-sector internet service providers.
2. **Support SBCAG Board and committees to build on policy framework.** (On going)
  - SBCAG staff, with Board direction, will create a framework for broadband deployment by setting well-defined goals and establishing priorities and milestones based on the Broadband Strategic Plan and funding programs respectively.
  - Using the Broadband Strategy, SBCAG staff working with the local jurisdictions will identify and address barriers to facilitate broadband deployment in unserved and underserved areas.
  - We will work to connect broadband to other policy priorities, including economic development, transportation, health care, and agriculture, to build partnerships and leverage more funding for expansion efforts.
3. **Form Joint Powers Authority for Broadband.** (On going)
  - With current in-house counsel continue to facilitate the negotiation of a Joint Powers Authority (JPA) for Broadband.
  - Facilitate the approval of the Broadband JPA by the member Jurisdictions.
4. **Provide support and capacity building for project implementation.** (Ongoing)
  - SBCAG will support local and regional planning efforts that help educate community members and build the local capacity necessary for successful broadband infrastructure projects.
  - SBCAG will provide the board with a yearly priority list of broadband projects, and if funded, work with the local jurisdictions to implement them.

- If a local entity doesn't have the capacity to take on the necessary broadband projects, SBCAG can provide the staff with either in-house staff or consultant services.
- Provide technical assistance to local jurisdictions as they implement local projects.
- 5. **Obtain funding for project implementation and operations.** (Contractor & Staff)  
(Ongoing)
  - SBCAG will pursue funding to support broadband deployment in unserved and underserved areas through grant programs that fund a portion of the cost of deployment in these communities.
  - Working with the local jurisdictions, we will ensure accountability by requiring that providers demonstrate they are providing the service they were funded to deliver while also providing the region with the data needed to evaluate the program and progress toward defined goals.
- 6. **Coordinate education and outreach program to improve digital literacy.** (Ongoing)
  - SBCAG will work with partner agencies and non-profit agencies to implement a community-based outreach and education program to bridge the gap of digital equity.
  - SBCAG will pursue grant opportunities to fund these activities.
- 7. **Prepare yearly program evaluation and evolution.** (June)
  - SBCAG will ensure future planning efforts and infrastructure projects are evaluating the performance of these efforts and incorporating lessons learned via a year-end report.
  - We will continue to update program goals and activities as their programs mature, addressing broadband adoption and working to help communities make full use of their broadband infrastructure.

**Products**

Committee meeting agendas/minutes/staff reports  
 Yearly list of priority projects  
 Funding grant applications  
 Year-end report

**Date**

Monthly  
 Yearly  
 As Needed  
 June of every year

**Staff time:** 4.22 person months

**Direct costs**

Project Implementation \$ 500,000

**Funding**

Total	
Program	Broadband
\$ 620,700	\$ 620,700

Percent of Federal Funding: 0%

**FY 2024-25 OVERALL WORK PROGRAM BUDGET REVENUE SUMMARY**

Work Element	FTA 5303				FHWA PL				FHWA		Other Federal	Senate Bill (SB1)			Other State	Other Local	SBCAG Non-Federal*	Total
	Federal Share	TDA Planning	23-24 Federal Carryover	TDA Planning	Federal Share	TDA Planning	23-24 Federal Carryover	TDA Planning	FY 23-24 SP&R Carryover	TDA Planning		RMRA	TDA Planning	SCCP				
<b>1000 Program Administration</b>																		
1810 OWP Development and Monitoring	161,737.00	20,954.74	100,000.00	12,956.06	5,092.00	659.73	-	-	-	-	-	-	-	-	-	-	0.47	301,400.00
1820 Regional/Subregional Coordination	-	-	-	-	322,857.00	41,829.55	200,000.00	25,912.12	-	-	-	-	-	-	-	-	1.33	590,600.00
1830 Public Participation and Information	119,249.00	15,449.97	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.03	134,700.00
1840 TDA Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	314,700.00	314,700.00
1850 SB125 Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,200.00
1860 FTA Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,400.00
9300 Indirect Administration	-	-	-	-	-	-	-	-	-	-	-	40,400.00	-	-	-	-	-	1,675,864.00
<b>2000 Comprehensive Planning/Analysis</b>																		
2810 Airport Land Use Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	51,500.00	21,100.00
2820 Census Data Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	85,000.00
2850 Travel Demand Forecasting & Land Use Modeling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60,800.00
<b>3000 Transportation Planning and Programming</b>																		
3810 Regional Transportation Plan & Regional Air Quality Planning	-	-	-	-	155,635.00	20,164.16	-	-	-	-	-	-	-	-	-	-	-	0.84
3811 Central Coast Friehd study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,200.00
3815 Regional Transit Service	-	-	-	-	55,259.00	7,159.39	-	-	-	-	-	-	-	-	-	-	-	24,081.61
3816 REAP Grants Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3818 SR 166 Comprehensive Corridor Study	-	-	-	-	-	-	-	-	-	230,000.00	57,500.00	-	-	-	-	-	-	84,800.00
3820 Transit Planning	-	-	-	-	27,001.00	3,498.27	-	-	-	-	-	-	-	-	-	-	-	25,000.00
3821 Active Transportation - Complete Streets	-	-	-	-	27,436.00	-	-	-	-	-	-	-	-	-	-	-	-	-
3826 Regional Bike Map Resource	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3827 RTP-SCS Environmental Review	-	-	-	-	169,091.00	21,907.53	-	-	-	-	-	-	-	-	-	-	-	84,800.00
3828 Sustainable Communities Strategy Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3840 Passenger Rail Service Planning	-	-	-	-	52,497.00	6,801.54	-	-	-	-	-	-	-	230,000.00	29,798.94	-	-	23,501.06
3841 Goleta Train Station - TIRCP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.46
3860 Performance Measure & Target Development	-	-	-	-	23,017.00	2,982.10	-	-	-	-	-	-	-	-	-	-	-	27,500.00
3870 GIS Development	-	-	-	-	68,610.00	8,889.15	-	-	-	-	-	-	-	-	-	-	-	0.90
3881 Access For All	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.85
3890 Transportation Improvement Program	-	-	-	-	190,958.00	24,740.63	-	-	-	-	-	-	-	-	-	-	-	30,000.00
<b>5000 Program Delivery/Services</b>																		
5810 Service Authority for Freeway Emergencies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	572,600.00
5820 Local Transportation Authority - 1% Admin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5824 LTA Program & Project Delivery Measure A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,261,000.00
5826 Highway 101 Local Project Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,195,000.00	11,885,000.00	-	1,739,600.00
5827 Trans Improvement Program-Planning, Programming & Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	377,600.00
5830 Transportation Demand Management(TDM) Ridesharing Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000.00
5840 Clean Air Express	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000.00
5841 Regional Transit Facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000.00
5840 Project Delivery -Broadband	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	620,700.00
<b>Total</b>	<b>280,986.00</b>	<b>36,404.71</b>	<b>100,000.00</b>	<b>12,956.06</b>	<b>1,097,453.00</b>	<b>138,632.05</b>	<b>200,000.00</b>	<b>25,912.12</b>	<b>230,000.00</b>	<b>57,500.00</b>	<b>40,400.00</b>	<b>230,000.00</b>	<b>29,798.94</b>	<b>15,195,000.00</b>	<b>32,391,800.00</b>	<b>193,500.00</b>	<b>52,220,457.12</b>	<b>102,480,800.00</b>

5303	
FY 24-25 Allocation	280,986
Carryover	100,000
	<u>380,986</u>

PL	
FY 24-25 Allocation	1,097,453
Carryover	200,000
	<u>1,297,453</u>

\* Consists of, but is not limited to, Measure A funds; TDA planning allocations; interest earning; SAFE motor vehicle fees, fare revenues, and available fund balances.

**FY 2024-25 OVERALL WORK PROGRAM STAFF RESOURCES**

		Staff FTE	Administration	Program Delivery	Transit & Rail	Planning Division	Programming Division	Traffic Solutions
<b>1000</b>	<b>Program Administration</b>							
1810	OWP Development and Monitoring	8.53	5.00	0.65	0.38	1.50	1.00	-
1820	Regional/Subregional Coordination	18.91	14.00	0.91	-	-	4.00	-
1830	Public Participation and Information	3.50	3.50	-	-	-	-	-
1840	TDA Administration	5.50	0.50	-	-	3.00	2.00	-
1850	SB125 Administration	5.00	-	-	-	-	5.00	-
1860	FTA Administration	2.25	-	-	-	-	2.25	-
9300	Indirect Administration	51.36	39.25	5.86	0.75	2.00	2.00	1.50
<b>2000</b>	<b>Comprehensive Planning/Analysis</b>							
2810	Airport Land Use Planning	3.00	0.0	0.0	0.0	3.0	-	-
2820	Census Data Center	4.25	0.0	0.0	0.0	4.3	-	-
2850	Travel Demand Forecasting & Land Use Modeling	1.50	0.0	0.0	0.0	1.5	-	-
<b>3000</b>	<b>Transportation Planning and Programming</b>							
3810	Regional Transportation Plan & Regional Air Quality Planning	6.00	-	-	-	6.00	-	-
3811	Central Coast Friht study	1.00	-	-	-	-	1.00	-
3815	Regional Transit Service	3.25	-	-	2.88	-	-	0.38
3816	REAP Grants Administration	3.00	-	-	-	3.00	-	-
3818	SR 166 Comprehensive Corridory Study	2.50	-	-	-	2.50	-	-
3820	Transit Planning	1.30	-	-	-	1.30	-	-
3821	Active Transportation - Complete Streets	1.20	-	-	-	1.20	-	-
3826	Regional Bike Map Resource	-	-	-	-	-	-	-
3827	RTP-SCS Environmental Review	4.50	-	-	-	4.50	-	-
3828	Sustainale Communitis Strategy Planning	10.25	-	-	-	10.25	-	-
3840	Passenger Rail Service Planning	2.13	-	-	1.75	-	-	0.38
3841	Goleta Train Station - TIRCP	1.00	0.25	-	0.75	-	-	-
3860	Performance Measure & Target Development	1.00	-	-	-	1.00	-	-
3870	GIS Development	3.00	-	-	-	3.00	-	-
3881	Access For All	3.00	-	-	-	-	3.00	-
3890	Transportation Improvement Program	7.64	-	1.64	-	-	6.00	-
<b>5000</b>	<b>Program Delivery/Services</b>							
5810	Service Authority for Freeway Emergencies	4.00	0.0	0.0	0.0	0.0	0.0	4.0
5820	Local Transportation Authority - 1% Admin	16.87	6.5	2.9	0.0	0.0	7.5	0.0
5824	LTA Program & Project Delivery Measure A	36.86	2.5	5.9	8.3	0.0	0.0	20.3
5826	Highway 101 Local Project Support	1.99	0.0	2.0	0.0	0.0	0.0	0.0
5827	Trans Improvement Program-Planning, Programming & Monitoring	14.25	0.0	0.0	0.0	0.0	14.3	0.0
5830	Transportation Demand Management(TDM) Ridesharing Program	8.50	0.0	0.0	0.0	0.0	0.0	8.5
5840	Clean Air Express	7.75	0.5	0.0	6.3	0.0	0.0	1.0
5841	Regional Transit Facility	3.00	0.0	0.0	3.0	0.0	0.0	0.0
5840	Project Delivery -Broadband	4.22	0.0	4.2	0.0	0.0	0.0	0.0
		252.00	72.0	24.0	24.0	48.0	48.0	36.0

**FY 2024-25 COMPREHENSIVE BUDGET**

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
Budget Summary  
Fiscal Year 2024-25**

	<u>General</u>	<u>SAFE</u>	<u>Clean Air Express</u>	<u>LTA Measure A Capital Programs</u>	<u>Total</u>
<b>Revenues</b>					
Sales Taxes	\$1,705,500	\$0	\$1,443,000	\$17,126,300	\$20,274,800
Use of Money & Property	36,000	11,000	24,000	0	71,000
Intergovernmental Revenue - State	1,955,800	572,500	1,447,400	43,841,000	47,816,700
Intergovernmental Revenue - Federal	1,948,800	0	0	0	1,948,800
Intergovernmental Revenue - Local	25,000	0	0	105,000	130,000
Charges for Services	1,329,900	0	485,000	0	1,814,900
Miscellaneous Revenue	67,700	0	0	0	67,700
Other Financing Sources	300,200	0	0	0	300,200
<b>Total Revenues</b>	<b>7,368,900</b>	<b>583,500</b>	<b>3,399,400</b>	<b>61,072,300</b>	<b>72,424,100</b>
Use (Source) of Fund Balance	10,500	(10,900)	39,900	30,017,200	30,056,700
<b>Total Funding Sources</b>	<b>\$7,379,400</b>	<b>\$572,600</b>	<b>\$3,439,300</b>	<b>\$91,089,500</b>	<b>\$102,480,800</b>
<b>Expenditures</b>					
Salaries and Benefits	\$4,581,400	\$0	\$0	\$0	\$4,581,400
Services and Supplies	2,726,900	282,200	2,519,400	90,329,500	95,858,000
Other Charges	27,100	0	444,900	0	472,000
Fixed Assets	44,000	0	475,000	750,000	1,269,000
Other Financing Uses	0	290,400	0	10,000	300,400
<b>Total Expenditures</b>	<b>\$7,379,400</b>	<b>\$572,600</b>	<b>\$3,439,300</b>	<b>\$91,089,500</b>	<b>\$102,480,800</b>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Revenue Information**

<b>Revenue Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2022-23</b>	<b>Adopted Budget 2023-24</b>	<b>Estimated Actual 2023-24</b>	<b>Proposed Budget 2024-25</b>
<b>Taxes</b>					
TDA - Local Transportation Fund Sales Tax	3092	857,339	795,600	918,142	988,200
Measure A Sales Tax	3094	546,445	540,200	546,735	717,300
<b>Use of Money and Property</b>					
Interest	3380	21,542	3,000	37,014	36,000
<b>Intergovernmental Revenue - State</b>					
LCTOP	4339	0	500,000	0	500,000
State Transportation Improvement Pgm PPM	4339	283,467	257,300	236,470	377,600
Senate Bill (SB1)	4339	192,582	366,686	245,890	230,000
SB 125	4339	0	0	0	85,200
Access For All	4339	28,926	0	0	30,000
Regional Early Action Planning	4339	583,941	232,558	176,000	84,800
Broadband	4339		512,200	334,875	620,700
Transit Intercity Rail Program (TIRCP)	4339	409,092	23,500	23,500	27,500
<b>Intergovernmental Revenue - Federal</b>					
Consolidated Planning Grant	4789	1,071,955	1,662,418	1,480,766	1,678,400
FHWA Strategic Partnership	4789	0	250,000	20,000	230,000
FTA 5310	4789	0	0	0	40,400
FTA 5304 Coordinated Public Transit	4789	0	97,550	75,764	0
FTA 5304 Zero Emission Vehicle Grant	4789	167,545	0	36,338	0
<b>Intergovernmental Revenue - Local</b>					
Local Government Contributions	4840	288,069	31,250	6,250	25,000
<b>Charges for Services</b>					
Intrafund Salary Reimbursements	5739	916,975	1,407,148	1,307,100	1,288,500
Meeting Stipend	5739	27,900	41,400	41,400	41,400
<b>Miscellaneous Revenue</b>					
County Contribution	5770	15,000	50,000	50,000	51,500
Other Miscellaneous	5909	68,348	16,200	16,000	16,200
<b>Other Financing Sources</b>					
Operating Transfers In - SAFE -TDM	5911	368,300	263,200	263,500	288,200
Operating Transfers In - CycleMAYnia	5911	38,667	10,000	0	12,000
Total Revenues		<u>5,886,093</u>	<u>7,060,210</u>	<u>5,815,745</u>	<u>7,368,900</u>
Use (Source) of Available Fund Balance		(667,463)	(77,777)	(36,726)	10,500
Total Funding Sources		<u>5,218,630</u>	<u>6,982,433</u>	<u>5,779,019</u>	<u>7,379,400</u>

SBCAG FY 2024-25 Overall Work Program and Budget

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Expenditure Information**

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2022-23</u>	<u>Adopted Budget 2023-24</u>	<u>Estimated Actual 2023-24</u>	<u>Proposed Budget 2024-25</u>
<b>Salaries and Benefits</b>					
Regular Salaries	6100	2,295,898	2,777,800	2,545,673	2,918,000
Retirement Contribution	6400	819,177	1,039,600	944,521	1,076,400
Retiree Medical OPEB	6475	102,162	130,800	131,800	128,500
FICA/Medicare	6550	32,011	40,100	42,980	42,100
Health Insurance	6600	290,455	334,500	327,034	359,600
Life and Disability Insurance	6610	23,231	31,300	31,863	41,100
Workers Compensation	6900	9,572	16,400	13,850	15,700
Subtotal		<u>3,572,506</u>	<u>4,370,500</u>	<u>4,037,721</u>	<u>4,581,400</u>
<b>Services and Supplies</b>					
Communications	7050	14,094	17,500	16,900	19,100
Insurance	7090	24,852	35,800	32,588	40,700
Audit Fees	7324	72,968	42,800	39,875	201,800
Equipment <5K	7348	18,662	58,800	46,500	61,600
Janitorial & Building Maintenance	7362	21,308	33,700	26,550	33,700
Memberships	7430	29,253	31,700	29,000	36,200
Office Expense	7450	90,716	129,600	98,255	143,900
Postage	7451	291	1,700	850	1,000
Copier Costs	7453	4,678	6,300	6,300	6,300
Professional & Special Services	7460	915,454	1,935,700	1,150,064	1,884,400
ADP Payroll Fees	7507	16,509	23,900	22,900	24,200
Publications & Legal Notices	7530	3,585	7,100	6,200	7,900
Office Lease Costs	7580	97,601	104,500	104,500	98,600
Charges for County Services	7669	49,301	36,000	36,000	36,000
Transportation and Travel	7730	43,455	82,433	76,220	93,500
Training	7732	3,888	21,000	7,748	21,000
Utilities	7760	12,953	16,000	13,932	17,000
Subtotal		<u>1,419,568</u>	<u>2,584,533</u>	<u>1,714,382</u>	<u>2,726,900</u>
<b>Other Charges</b>					
Refuse	7804	0	1,700	1,700	1,700
Sewer	7805	806	900	900	1,000
Vehicle Operations	7893	3,377	8,700	8,200	9,000
Phone System Equipment	7897	11,968	14,900	14,888	14,200
Telephone Work Orders	7898	0	1,100	1,222	1,100
Phone System Toll Charges	7899	2	100	6	100
Subtotal		<u>16,153</u>	<u>27,400</u>	<u>26,916</u>	<u>27,100</u>
<b>Fixed Assets</b>					
Office Furnishings & Equipment	8300	210,403	0	0	44,000
Total Expenditures		<u>5,218,630</u>	<u>6,982,433</u>	<u>5,779,019</u>	<u>7,379,400</u>



**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
SAFE - Comparative Revenue Information**

<b>Revenue Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2022-23</b>	<b>Adopted Budget 2023-24</b>	<b>Estimated Actual 2023-24</b>	<b>Proposed Budget 2024-25</b>
<b><i>Use of Money and Property</i></b>					
Interest	3380	6,405	2,300	11,590	11,000
<b><i>Intergovernmental Revenue - State</i></b>					
Motor Vehicle Fees	3541	401,172	396,000	396,000	396,000
Freeway Service Patrol	4339	135,402	210,000	174,000	176,500
<b><i>Miscellaneous Revenue</i></b>					
Other Miscellaneous	5909	0	50	0	0
Total Revenues		<u>542,979</u>	<u>608,350</u>	<u>581,590</u>	<u>583,500</u>
Use (Source) of Available Fund Balance		105,508	(7,950)	10,713	(10,900)
Total Funding Sources		<u><u>648,487</u></u>	<u><u>600,400</u></u>	<u><u>592,303</u></u>	<u><u>572,600</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
SAFE - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2022-23</b>	<b>Adopted Budget 2023-24</b>	<b>Estimated Actual 2023-24</b>	<b>Proposed Budget 2024-25</b>
<b><i>Services and Supplies</i></b>					
Communications	7050	8,178	13,000	12,720	13,000
Call Box Maintenance & Repairs	7120	22,050	29,000	28,665	29,000
Office Expense	7450	1,530	1,500	850	1,500
Professional & Special Services	7460	248,259	292,400	286,568	237,700
Transportation and Travel	7730	170	1,000		1,000
Subtotal		<u>280,187</u>	<u>336,900</u>	<u>328,803</u>	<u>282,200</u>
<b><i>Other Financing Uses</i></b>					
Operating Transfers Out - TDM	7901	368,300	263,500	263,500	290,400
Subtotal		<u>368,300</u>	<u>263,500</u>	<u>263,500</u>	<u>290,400</u>
Total Expenditures		<u><u>648,487</u></u>	<u><u>600,400</u></u>	<u><u>592,303</u></u>	<u><u>572,600</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Clean Air Express - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2022-23	Adopted Budget 2023-24	Estimated Actual 2023-24	Proposed Budget 2024-25
<b>Taxes</b>					
TDA - Local Transportation Fund Sales Tax	3092	299,417	150,000	280,000	330,000
Measure A Sales Tax	3094	1,148,138	1,011,400	1,150,558	1,113,000
<b>Use of Money and Property</b>					
Interest	3380	12,350	2,500	24,686	24,000
Rental of Bulding/Land	3409	23,800	40,800	30,000	0
<b>Intergovernmental Revenue - State</b>					
Proposition 1B	4339	36,256	0	241,721	0
State of Good Repair	4339	311,053	525,000	87,883	250,000
State Transit Assistance	4339		103,800	103,800	137,100
Low Carbon Transit Operators Program	4339		110,000	0	110,000
Zero Emmissions Transit Capital Program (ZETCP)	4339	0	0	0	238,200
Transit Intercity Rail Program (TIRCP)	4339	118,793	0	0	712,100
<b>Intergovernmental Reveunes - Federal</b>					
CARES	4789	400,000	577,100	577,100	0
<b>Charges for Services</b>					
Fare Revenues	5739	526,415	450,000	476,000	485,000
<b>Other Financing Sources</b>					
Proceeds from sale of suplus property	5920	173,030	30,000	56,625	0
Total Revenues		3,049,252	3,000,600	3,028,373	3,399,400
Use (Source) of Available Fund Balance		(818,740)	877,200	132,064	39,900
Total Funding Sources		2,230,512	3,877,800	3,160,437	3,439,300

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Clean Air Express - Comparative Expenditure Information**

Expenditure Description	Account Number	Cash Basis Actual 2022-23	Adopted Budget 2023-24	Estimated Actual 2023-24	Proposed Budget 2024-25
<b>Services and Supplies</b>					
Communications	7050	8,299	11,000	10,775	11,000
Insurance	7090	26,152	52,000	69,228	74,600
Audit Fees	7324	3,960	7,500	4,983	5,900
Equipment	7348	76	0	0	0
Maintenance - Building	7362	0	40,000	38,000	40,000
Maintenance - Equipment	7363	0	0		175,000
Memberships	7430	4,765	6,000	4,200	6,000
Office Expense	7450	2,086	11,500	10,200	11,500
Postage	7451	84	1,000	1,000	1,000
Professional & Special Services	7460	1,613,556	2,824,600	2,134,773	2,152,400
Travel	7730	727	9,000	9,061	10,000
Utilities	7760	6,219	31,000	29,734	32,000
Subtotal		1,665,924	2,993,600	2,311,954	2,519,400
<b>Other Charges</b>					
Fuel Charges	7893	363,572	409,200	409,483	444,900
Subtotal		363,572	409,200	409,483	444,900
<b>Fixed Assets</b>					
Facility Improvements	8200	0	350,000	350,000	425,000
Capital Equipment for Clean Air Express	8300	201,016	125,000	89,000	50,000
Subtotal		201,016	475,000	439,000	475,000
Total Expenditures		2,230,512	3,877,800	3,160,437	3,439,300

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
LTA Capital Programs (Measure A) - Comparative Revenue Information**

<b>Revenue Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2022-23</b>	<b>Adopted Budget 2023-24</b>	<b>Estimated Actual 2023-24</b>	<b>Proposed Budget 2024-25</b>
<b>Taxes</b>					
Measure A Sales Tax	3094	17,674,122	16,965,400	17,718,504	17,126,300
<b>Intergovernmental Revenue - State</b>					
Senate Bill(SB1) LPP	4339	434,345	0	0	0
Senate Bill(SB1) SCCP	4339		6,657,500	5,257,500	15,195,000
Rincon - ATP	4339	670,746	0	119,654	0
Highway 101 Construction - Surface Trans Prgm	4339	2,320,903	800,000	785,000	30,000
Olive Mill/San Ysidro - Surface Trans Prgm	4339	5,719,663	10,250,000	10,027,484	950,000
Other - Surface Trans Prgm	4339	97,899	325,000	276,000	110,000
ZEV Charging - Surface Trans Prgm	4339	0	0	0	225,000
MTD Electric Bike Capital Prgm	4339	0	0	0	1,000,000
Santa Claus Lane - Surface Trans Prgm	4339	4,846,968	450,000	325,000	300,000
Cabrillo Undercrossing -Surface Trans Prgm	4339	0	1,000,000	897,000	2,450,000
Los Patos/Cabrillo - Surface Trans Prgm	4339	0	4,250,000	3,255,700	5,600,000
Milpas Ramp Improv - Surface Trans Prgm	4339	34,993	1,525,000	1,000,500	1,250,000
Padaro - Surface Trans Program	4339	7,245	7,500	4,988	0
State of Good Repair Program	4339	0	40,000	40,000	0
Transit Intercity Rail Program	4339	830,290	15,723,650	12,675,000	16,586,000
Low Carbon Transit Operators Program	4339	0	206,000	206,000	145,000
<b>Intergovernmental Revenue - Local</b>					
Local Government Contributions	4840	0	105,000	0	105,000
<b>Other Financing Sources</b>					
Long Term Debt Proceeds- TIFIA	5921	29,878,714	0	20,084,609	0
<b>Total Revenues</b>		<b>62,515,888</b>	<b>58,305,050</b>	<b>72,672,939</b>	<b>61,072,300</b>
Use (Source) of Available Fund Balance		(19,361,060)	14,992,450	(19,159,874)	30,017,200
<b>Total Funding Sources</b>		<b>73,033,542</b>	<b>73,297,500</b>	<b>73,597,674</b>	<b>91,089,500</b>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
LTA Capital Programs (Measure A) - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2022-23</b>	<b>Adopted Budget 2023-24</b>	<b>Estimated Actual 2023-24</b>	<b>Proposed Budget 2024-25</b>
<b>Services and Supplies</b>					
Communications	7050	0	1,300	1,300	1,300
Liability Insurance	7090	0	25,000	0	33,100
Audit Fees	7324	6,270	11,800	12,160	11,800
Janitorial & Building Maintenance	7362	0	0	15,000	40,000
Memberships	7430	2,500	4,000	3,300	4,000
Office Expense	7450	63,690	55,600	49,000	66,490
Postage	7451	16	0	1,000	0
Professional & Special Services	7460	43,035,885	68,680,300	48,903,358	90,153,310
Publications & Legal Notices	7530	0	0	575	0
Travel	7730	1,831	1,500	2,000	11,500
Utilities	7760	5,969	0	7,371	8,000
	Subtotal	<u>43,116,161</u>	<u>68,779,500</u>	<u>48,995,065</u>	<u>90,329,500</u>
<b>Other Financing Uses</b>					
Operating Transfers Out - Bike & Ped Prgms	7901	38,667	10,000	10,000	10,000
	Subtotal	<u>38,667</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>Fixed Assets</b>					
Facility	8200	0	4,478,000	4,478,000	500,000
Other Capital Expenditures	8300	0	30,000	30,000	250,000
	Subtotal	<u>0</u>	<u>4,508,000</u>	<u>4,508,000</u>	<u>750,000</u>
	Total Expenditures	<u><u>43,154,828</u></u>	<u><u>73,297,500</u></u>	<u><u>53,513,065</u></u>	<u><u>91,089,500</u></u>

# **APPENDICES**

**APPENDIX A**  
**2024 SANTA BARBARA COUNTY**  
**ASSOCIATION OF GOVERNMENTS**  
**BOARD OF DIRECTORS**

<u>Jurisdiction</u>	<u>Directors</u>	<u>Alternate</u>
1 <sup>st</sup> DISTRICT SUPERVISOR	DAS WILLIAMS	
2 <sup>nd</sup> DISTRICT SUPERVISOR	LAURA CAPPS	
3 <sup>rd</sup> DISTRICT SUPERVISOR	JOAN HARTMANN	
4 <sup>th</sup> DISTRICT SUPERVISOR	BOB NELSON	
5 <sup>th</sup> DISTRICT SUPERVISOR	STEVE LAVAGNINO <b>(Chair)</b>	
BUELLTON	DAVE KING Mayor	DAVID SILVA Councilmember
CARPINTERIA	AL CLARK Mayor	WADE NOMURA Councilmember
GOLETA	PAULA PEROTTE Mayor	KYLE RICHARD Mayor Pro Tem
GUADALUPE	ARISTON JULIAN Mayor	CHRISTINA HERNANDEZ Councilmember
LOMPOC	JENELLE OSBORNE Mayor	GILDA CORDOVA Councilmember
SANTA BARBARA	RANDY ROWSE <b>(Vice-Chair)</b> Mayor	ERIC FRIEDMAN Councilmember
SANTA MARIA	ALICE PATINO Mayor	MARIBEL AGUILERA-HERNANDEZ Councilmember
SOLVANG	MARK INFANTI Mayor	ELIZABETH ORONA Councilmember



## 2024 SBCAG Board of Directors Roster (cont.)

### Ex-officio Members

#### Members of State Senate

S. Monique Limon  
19<sup>th</sup> Senate District

#### Members of State Assembly

Gregg Hart  
37<sup>th</sup> Assembly District

#### California Department of Transportation (CALTRANS) District 5

Scott Eades  
District Director, District 5

**APPENDIX B  
TECHNICAL PLANNING ADVISORY COMMITTEE  
2024 MEMBERSHIP ROSTER**

<b>JURISDICTION</b>	<b>MEMBER</b>	<b>ALTERNATE</b>
<b>BUELLTON</b> 107 West Highway 246 Buellton, CA 93427 (805) 686-0137	<b>ANDREA KEEFER</b> Planning Director	<b>SABINA ROAN</b> Associate Planner
<b>CARPINTERIA</b> 5775 Carpinteria Ave. Carpinteria, CA 93013 (805) 684-5405	<b>NICK BOBROFF</b> Senior Planner	<b>MINDY FOGG</b>
<b>GOLETA</b> 130 Cremona Goleta, CA 93117 (805) 961-7500	<b>ANNE WELLS</b> Advance Planning Manager <b>CHAIR</b>	<b>ANDY NEWKIRK</b> Senior Planner
<b>GUADALUPE</b> 918 Obispo Street Guadalupe, CA 93434 (805) 343-1340	<b>DAYANIRA CRUZ</b>	<b>DAVID SWENK</b>
<b>LOMPOC</b> 100 Civic Center Plaza Lompoc, CA 93436 (805) 736-1261	<b>BRIAN HALVORSON</b> Planning Manager	<b>GREG STONES</b> Principal Planner
<b>SANTA BARBARA</b> 630 Garden St. Santa Barbara, CA 93101 (805) 564-5470	<b>DAN GULLETT</b> Principal Planner	<b>DANA FALK</b> Project Planner
<b>SANTA MARIA</b> 110 East Cook Street Santa Maria, CA 93454 (805) 925-0951 x 369	<b>DANA EADY</b> <b>VICE-CHAIR</b> Planning Manager	<b>FRANK ALBRO</b> Principal Planner
<b>SOLVANG</b> 1644 Oak St. Solvang, CA 93463 (805) 688-5575	<b>RAFAEL CASTILLO</b> Planning Manager	<b>LAURIE TAMURA</b> Planning Consultant
<b>COUNTY OF SANTA BARBARA</b> 123 E. Anapamu St. Santa Barbara, CA 93101 (805)568-2072	<b>DAVID LACKIE</b>	

**SPECIAL DISTRICT REPRESENTATIVES**

**SB COUNTY AIR POLLUTION  
CONTROL DISTRICT**  
260 N. San Antonio Rd., Ste. A  
Santa Barbara, CA 93110  
(805)961-8800

**BRIAN WONG**  
Planning Division

**ALEX ECONOMOU**  
Air Quality Specialist

**APPENDIX C  
TECHNICAL TRANSPORTATION ADVISORY COMMITTEE  
2024 MEMBERSHIP ROSTER**

<b><u>JURISDICTION</u></b>	<b><u>MEMBER</u></b>	<b><u>ALTERNATE</u></b>
<b>BUELLTON</b> 107 West Highway 246 Buellton, CA 93427 - (805) 686-0137	<b>ROSE HESS</b> Public Works Director	<b>BRIDGET ELLIOTT</b> Tetra Tech
<b>CARPINTERIA</b> 5775 Carpinteria Avenue Carpinteria, CA 93013 - (805) 684-5405	<b>JOHN ILASIN</b> <b>VICE-CHAIR</b> Public Works Director	<b>STEPHON DOWNES</b> Management Analyst
<b>GOLETA</b> 130 Cremona Goleta, CA 93117 - (805) 961-7500	<b>AUTUMN GLAESER</b> CIP Principal Engineer	VACANT
<b>GUADALUPE</b> 918 Obispo Street Guadalupe, CA 93434 - (805) 343-1340	<b>DAYANIRA CRUZ</b>	<b>DAVID SWENK</b>
<b>LOMPOC</b> 100 Civic Center Plaza Lompoc, CA 93436 - (805) 736-1261	<b>MICHAEL LUTHER</b> Assistant Public Works Director/City Engineer	<b>CRAIG DIERLING</b> Principal Civil Engineer
<b>SANTA BARBARA</b> 735 Anacapa Street Santa Barbara, CA 93101 - (805) 564-5318	<b>JESSICA GRANT</b> Supervising Transportation Planning	<b>DANA FALK</b> Project Planner
<b>SANTA MARIA</b> 110 East Cook Street Santa Maria, CA 93454 - (805) 925-0951	<b>GAMALIEL ANGUIANO</b> <b>CHAIR</b> Transit Services Manager	<b>DAVID BEAS</b>
<b>SOLVANG</b> 411 2nd St. Solvang, CA 93463 - (805) 688-5575	<b>RODGER OLDS</b> Public Works Director	
<b>COUNTY OF SANTA BARBARA</b> Public Works Department 123 E. Anapamu St. Santa Barbara, CA 93101 - (805) 568-3035	<b>CHRIS SNEDDON</b> Deputy Director Transportation	<b>MARK FRIEDLANDER</b>

**SPECIAL DISTRICT REPRESENTATIVES**

<b>SB METROPOLITAN TRANSIT DISTRICT</b> 550 Olive St. Santa Barbara, CA 93101 - (805) 963-3364	<b>STEVE MAAS</b> Manager of Government Relations & Compliance	<b>HILLARY BLACKERBY</b> Marketing and Community Relations Manager
<b>SB COUNTY AIR POLLUTION CONTROL DISTRICT</b> 260 N. San Antonio Rd., Ste. A Santa Barbara, CA 93110 - (805)961-8800	<b>BRYAN WONG</b> Planning Division	<b>ALEX ECONOMOU</b> Air Quality Specialist
<b>CALTRANS DISTRICT V</b> 50 Higuera Street San Luis Obispo, CA 93401 - (805)549-3130	<b>FINN JAMES</b> Regional Planner	

**APPENDIX D**  
**SANTA BARBARA COUNTY TRANSIT ADVISORY COUNCIL**  
**2024 MEMBERSHIP ROSTER**  
**(Page 1 of 2)**

<b>Representative of:</b>	<b>Voting Member</b>
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS WITH DISABILITIES 3435 Richland Dr. #6 Santa Barbara, CA 93105 (805) 963-0595 ext. 105	<b>Lesner-Buxton, Jacob (Chair)</b> (NC)
LOCAL CTSA - Easy Lift 53 Gerald Cass Place, Suite D Santa Barbara, CA 93117 (805) 681-1623	<b>Paredes, Ernesto</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS OF LIMITED MEANS	<b>Diaz, Lee</b> (NC)
POTENTIAL TRANSIT USERS WHO IS 60 YEARS OF AGE OR OLDER	<b>VACANT</b>
AGRICULTURAL WORKER REPRESENTATIVE	<b>VACANT</b>
TRANSIT USERS FROM SOUTHERN SANTA BARBARA COUNTY 230 W. Figueroa St, #8 Santa Barbara, CA 93101 (805) 963-5745	<b>Viriyincy, Oran</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR SENIORS Independent Living Resource Center 423 W. Victoria Street Santa Barbara, CA 93101 (805) 963-0595	<b>VACANT</b> (SC)
CITY OF LOMPOC TRANSIT (COLT) 100 Civic Center Plaza Lompoc, CA 93438 (805) 736-8368 (Airport)	<b>Fernbaugh, Richard</b> (NC)
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (MTD) 550 Olive Street Santa Barbara, CA 93101 (805) 962-4794	<b>Blackerby, Hillary</b> (SC)
LOCAL SOCIAL SERVICE PROVIDERS FOR SENIORS Community Partners in Caring 111 N. Vine St. Santa Maria, CA 93454 (805)925-8000	<b>Zacarias, Hilda</b> (NC)

**SANTA BARBARA COUNTY TRANSIT ADVISORY COUNCIL**  
**2024 MEMBERSHIP ROSTER**

**(Page 2 of 2)**

<b><u>Representative of:</u></b>	<b><u>Voting Member</u></b>
LOCAL CTSA - SMOOTH 240 East Roemer Way Santa Maria, CA 93454 (805) 922-8476	<b>Simas, Fil</b> (NC)
COUNTY TRANSIT 123 East Anapamu, 2nd Floor Santa Barbara, CA 93101 (805) 568-3576	<b>Friedlander, Mark</b> (NC)
POTENTIAL TRANSIT USERS WHO HAS A DISABILITY 1825 Chapala St., #29 Santa Barbara, CA	<b>La Rocco, Matt</b>
LOCAL SOCIAL SERVICE PROVIDERS FOR PERSONS WITH DISABILITIES	<b>VACANT</b>
GUADALUPE TRANSIT 918 Obispo Street Guadalupe, CA 93434-0898 (805) 343-1340	<b>VACANT</b> (NC)
SANTA YNEZ VALLEY TRANSIT (SYVT) P.O. Box 107 Solvang, CA 93463 (805) 688-5575 x 222	<b>Olds, Rodger</b> (NC)
SANTA MARIA AREA TRANSIT (SMAT) 110 South Pine Street, Suite 101 Santa Maria, CA 93458-5082 (805) 925-0951 x 170	<b>Anguiano, Gamaliel</b> (NC)
TRANSIT USERS FROM NORTHERN SANTA BARBARA COUNTY 1095 W. McCoy #33 Santa Maria, CA	<b>Townley, Jan</b> (NC)

**APPENDIX E**  
**MEASURE A CITIZENS OVERSIGHT COMMITTEE**

**Measure A Citizens Oversight Committee Roster 2024**

**At Large Members:**

Geoffrey Slaff  
Carson Link  
Abraham Carmona

**North County Members:**

Mark Funkhouser  
J. Lansing Duncan  
Eric D. Melsheimer  
Tomas López

**South County Members:**

Mark Bradley  
Dennis Story  
Lisa Osborn  
Pat Saley

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**APPENDIX F  
CERTIFICATIONS AND ASSURANCES  
FOR FTA ASSISTANCE PROGRAMS**

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**FTA FISCAL YEAR 2024 CERTIFICATIONS AND ASSURANCES**  
**FEDERAL FISCAL YEAR 2024 CERTIFICATIONS AND ASSURANCES FOR FTA**  
**ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TrAMS.)

Name of Applicant: SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS

The Applicant agrees to comply with applicable provisions of Groups 01 – 21.     X    

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Category</u>	<u>Certification</u>
01. Required Certifications and Assurances for Each Applicant.	_____
02. Public Transportation Agency Safety Plans.	_____
03. Tax Liability and Felony Convictions.	_____
04. Lobbying.	_____
05. Private Sector Protections.	_____
06. Transit Asset Management Plan.	_____
07. Rolling Stock Buy America Reviews and Bus Testing.	_____
08. Urbanized Area Formula Grants Program.	_____
09. Formula Grants for Rural Areas.	_____
10. Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investments Grants Pilot Program.	_____
11. Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	_____
12. Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	_____
13. State of Good Repair Grants.	_____
14. Infrastructure Finance Programs.	_____
15. Alcohol and Controlled Substances Testing.	_____
16. Rail Safety Training and Oversight.	_____
17. Demand Responsive Service.	_____
18. Interest and Financing Costs.	_____
19. Cybersecurity Certification for Rail Rolling Stock and Operations.	_____
20. Tribal Transit Programs	_____
21. Emergency Relief Program	_____



**FEDERAL FISCAL YEAR 2024 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Santa Barbara County Association of Governments

Name and Relationship of the Authorized Representative: Marjie Kirn, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal laws, regulations and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Marjie Kirn, Executive Director  
Authorized Representative of Applicant

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For: Santa Barbara County Association of Governments

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Rachel Van Mullem, County Counsel  
Attorney for Applicant

*Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.*

**Fiscal Year 2024/2025 California Department of Transportation  
Debarment and Suspension Certification**

*As required by U.S. DOT regulations on government wide Debarment and Suspension  
(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
  - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
  - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's **Excluded Parties List System (EPLS)**, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

**DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2024/2025  
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: Marjie Kirn, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For: Santa Barbara County Association of Governments

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: Rachel Van Mullem, County Counsel of Applicant's Attorney

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **FY 2024/2025 FHWA and FTA Metropolitan Transportation Planning Process Self-Certification**

In accordance with 23 CFR part 450, the California Department of Transportation and Santa Barbara County Association of Governments, the designated Metropolitan Planning Organization for the Santa Barbara, Santa Maria and Lompoc urbanized area(s), hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

\_\_\_\_\_  
MPO Authorizing Signature

\_\_\_\_\_  
Caltrans District Approval Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPENDIX G STRATEGIC PLAN IMPLEMENTATION**

**GOAL 1: TRANSPORTATION**

**Enhance mobility throughout Santa Barbara County through the implementation of transportation programs, projects and funding.**

**APPENDIX G: Strategic Plan Implementation**

<b><u>Strategy 1A: Implement the Measure A Plan</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
5824	LTA Program & Project Delivery Measure A	This Work Element strives to deliver Measure A-funded projects in a timely and cost-effective manner consistent with the Measure A Strategic Plan.	Ongoing
<b><u>Strategy 1B: Provide an array of traffic solutions and alternatives to transportation to reduce congestion (including widening 101, implementing Measure A promises and other methods), that meet the needs of sub-regional and inter-regional communities.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan-Sustainable Communities Strategy	The 2050 RTP-SCS prioritizes funding for transportation projects, including a variety of alternatives, in conjunction with the Measure A Strategic Plan and STIP. The adopted RTP evaluates transportation patterns against the backdrop of regional land use in the context of the SCS.	Update adopted August 2021
3840	Passenger Rail Service Planning	SBCAG is coordinating a commuter rail linkage between Ventura/Oxnard and Santa Barbara/Goleta as contemplated by the 101-In-Motion study. SBCAG is also a member of LOSSAN, a Joint Powers Authority which is seeking to improve intercity passenger rail service in the Amtrak Pacific Surfliner corridor.	In progress

<b><i>Strategy 1A: Implement the Measure A Plan</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3820	Alternative Transportation Planning and Support	SBCAG continues to coordinate with member agencies on local transit, bicycle and pedestrian planning efforts and the implementation of projects.	Ongoing
5824*	LTA Program & Project Delivery Measure A	Measure A provides an important source of funding for an array of transportation projects and alternatives as outlined in the Measure A Strategic Plan.	In progress
5830	Transportation Demand Management Ride Sharing Program	Focusing on transportation alternatives, this program promotes bicycling, TDM, transit, carpooling and other options for alternative commuting, seeking to raise awareness of existing alternatives and create new ones.	Ongoing

<b><i>Strategy 1C: Aggressively pursue State and federal funding for identified transportation projects.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS plans for transportation projects in a long-term planning horizon, identifying and programming available State and federal funding for this purpose.	Update adopted August 2021
3890	Transportation Improvement Program	Fundamental to obtaining federal and State transportation project funding are the FTIP, RTIP and STIP processes, the central mechanisms by which such funding is allocated to projects in the Santa Barbara region.	Ongoing

<b><u>Strategy 1D: Regularly assess regional and sub-regional transportation needs.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
2850	Travel Demand Forecasting	The travel model is an important tool for assessing regional and sub-regional transportation needs, which the RTP-SCS relies on. An update of the existing 4-step model to an activity-based model in conjunction with SLOCOG and AMBAG is underway.	New model development underway
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS identifies future programmed, planned and illustrative projects based on identified needs and transportation modeling.	Update adopted August 2021.
3840	Passenger Rail Service Planning	In coordination with Caltrans and LOSSAN members, SBCAG assesses the need for rail system improvements and seeks to augment passenger rail services to meet regional needs.	In progress
3820	Alternative Transportation Planning and Support	This Work Element seeks to coordinate regional transit, bike and pedestrian network enhancements to promote transit, biking and walking as effective transportation modes and meet needs.	Ongoing
<b><u>Strategy 1E: Collaborate with member agencies to reach consensus on priorities and funding allocations.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Subregional Coordination	Collaboration with member agency staff on priorities and funding allocation happens directly through discussions between agency staff through the technical advisory committees and ultimately between Board members, beginning at the subregional level.	Ongoing

<b><i>Strategy 1E: Collaborate with member agencies to reach consensus on priorities and funding allocations.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1840	TDA Administration	TDA administration determines the prioritization of TDA funds for transit and other purposes in cooperation with member agencies and transit operators.	Ongoing
3810	Regional Transportation Plan - Sustainable Communities Strategy	RTP-SCS development requires dialogue and collaboration between SBCAG and member agency staff to identify and program available federal, State and local transportation funding.	Update adopted August 2021.
3890	Transportation Improvement Program	The FTIP, RTIP and STIP processes require discussion and consensus at the local level so that the region can act in unison in pursuing finite State and federal funding. SBCAG and member agency staff coordinate on identifying funding priorities.	Ongoing
5820	Local Transportation Authority Measure A Admin.	In managing and allocating local Measure A sales tax revenues, SBCAG works closely with member agency staff and decision-makers to understand local funding priorities and facilitate collaboration between local governments on spending decisions.	Measure A plan adopted 2020
<b><i>Strategy 1F: Build positive working relationships with other local, State, and regional transportation agencies</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP Development and Monitoring	The OWP development process involves direct interaction with transportation agencies at all levels and is a key opportunity to review and discuss SBCAG’s work, progress and priorities. It is accordingly an important avenue for building and maintaining positive working relationships with these agencies.	FY 23/24 OWP in progress



<b><u>Strategy 1F: Build positive working relationships with other local, State, and regional transportation agencies</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Regular interaction between SBCAG, Caltrans and local agency public works staff through the TTAC helps to maintain an open dialogue and improve communication between staff in these agencies.	Ongoing
1840	TDA Administration	TDA administration provides a link between SBCAG staff, responsible State agencies and local transit operators that allows for dialogue about local and regional transit needs and priorities.	Ongoing
3810	Regional Transportation Plan – Sustainable Communities Strategy	In articulating project programming priorities for the region, the RTP process involves opportunities for identification of priorities and interests and direct collaboration between transportation agency staff at all levels.	Update adopted August 2021
3890	Transportation Improvement Program	In conjunction with the RTP process, TIP development shapes the programming of transportation projects and requires communication between transportation agency staff at all levels.	Ongoing
<b><u>Strategy 1G: Collaborate with agencies responsible for disaster planning to maintain mobility in the event of natural or manmade disasters.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Coordination with member agencies includes communication of local law enforcement and safety personnel on issues as required.	Ongoing

<b><u>Strategy 1G: Collaborate with agencies responsible for disaster planning to maintain mobility in the event of natural or manmade disasters.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
5810	Service Authority for Freeway Emergencies	SBCAG maintains a system of motorist aid call boxes on Santa Barbara highways and Freeway Service Patrol on South Coast 101 to help in cases of emergency. SBCAG collaborates with CHP and local law enforcement and safety agencies. SBCAG provides Transportation Demand Management Programs on congested freeways.	Ongoing

**GOAL 2: HOUSING**

**Reduce jobs and housing imbalance by facilitating consensus among member agencies regarding housing production goals.**

<b><i>Strategy 2A: Develop robust data collection and modeling tools to aid SBCAG and member agencies in analyzing housing trends and future needs.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
2820	Census Data Center	Gathering and analyzing Census data and population, employment and housing information are the first steps in addressing regional issues related to jobs-housing balance.	Ongoing
2850	Travel Demand Forecasting	The travel model is an important tool for assessing regional and sub-regional transportation needs, which together with the land use model allow robust modeling of future land use, housing and transportation scenarios in support of the SCS. An update of the existing 4-step model to an activity-based model in conjunction with SLOCOG and AMBAG is underway.	Model Upgrade underway
3810	Regional Transportation Plan - Sustainable Communities Strategy	Consistent with SB 375 mandates, the RTP-SCS analyzes alternative future land use and transportation scenarios that model the relationship between jobs, housing and transportation patterns.	Update adopted August 2021.
<b><i>Strategy 2B: Engage the State of California Department of Housing and Community Development (HCD) in ongoing dialogue focused on establishing housing goals that are acceptable to local agencies.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3816	Regional Early Action Planning	This project seeks to implement the RHNA plan and SCS.	Ongoing

<b><i>Strategy 2C: Implement effective public participation plans in concert with member agencies and other stakeholders, designed to facilitate a consensus about housing goals for the region.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through TPAC, TTAC and the combined Joint Technical Advisory Committee (JTAC) and the Board-adopted Public Participation Plan, SBCAG worked with SBCAG member agencies, stakeholders and the public in planning the next RHNA cycle.	Ongoing
1830	Public Participation and Information	The agency-wide Public Participation Plan was updated to reflect the public participation program already adopted by the Board in 2019 to guide the SCS process and address environmental justice issues consistent with federal requirements.	Update completed 2019
2840	Regional Housing Policy & Regional Housing Needs Allocation	This project seeks to build consensus on regional housing needs and to complete the 6 <sup>th</sup> cycle RHNA process.	August 2021
3810	Regional Transportation Plan - Sustainable Communities Strategy	In September 2019, the Board adopted a three-phase Public Participation Plan to guide the RTP-SCS process. The plan assigns the JTAC responsibility for guiding this planning process, which dovetails with the housing needs allocation process in accord with SB 375. Extensive public outreach and engagement are at the heart of the plan.	Update adopted August 2021.

**GOAL 3: SUSTAINABLE COMMUNITIES**

**Meet greenhouse gas targets by facilitating consensus among member agencies in promoting sustainable communities.**

<b><u>Strategy 3A: Develop a Sustainable Communities Strategy through collaboration with local agencies that integrates planning processes for transportation, land use, and housing.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	JTAC has guided the development of the RTP, SCS and RHNA plan, ensuring communication and collaboration with SBCAG member agencies on important policy discussions and recommendations.	Ongoing
2850	Travel Demand Forecasting	The SCS planning process relies heavily on modeling tools to determine how future scenarios perform and State-mandated GHG reduction targets are met.	New models completed
3810	Regional Transportation Plan - Sustainable Communities Strategy	The RTP-SCS accommodates forecast growth and addresses its effect on transportation patterns and vehicle emissions consistent with SB 375 requirements.	Update adopted August 2021.

<b><u>Strategy 3B: Engage the State of California Air Resources Board (ARB) to establish greenhouse gas reduction goals that are acceptable to local agencies to ensure the Sustainable Communities Strategy meets the requirement of SB 375.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan - Sustainable Communities Strategy	SBCAG involved ARB staff in RTP-SCS development, sharing scenario modeling results from land use and travel models and the regional growth forecast. ARB accepted the adopted RTP-SCS as	Update adopted August 2021.

<b><u>Strategy 3B: Engage the State of California Air Resources Board (ARB) to establish greenhouse gas reduction goals that are acceptable to local agencies to ensure the Sustainable Communities Strategy meets the requirement of SB 375.</u></b>		
<b><u>Implementation Measure/ OWP Work Element</u></b>	<b><u>Description</u></b>	<b><u>Status</u></b>
	adequate to meet regional GHG targets in 2022. SBCAG staff will continue to engage ARB staff in the next target-setting cycle.	

<b><u>Strategy 3C: Implement effective public participation plans and public relations strategies in concert with member agencies and other stakeholders, designed to facilitate a consensus about greenhouse gas emission goals for the region.</u></b>		
<b><u>Implementation Measure/ OWP Work Element</u></b>	<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	JTAC has been a primary forum for public participation and an important mechanism for coordination with member agencies. Following the Board-adopted Public Participation Plan, SBCAG worked with SBCAG member agencies, stakeholders and the public in planning of the 2050 RTP-SCS and 2023-2031 RHNA cycle.
1830	Public Participation and Information	The agency-wide Public Participation Plan was updated to reflect the public participation program already adopted by the Board in 2019 to guide the SCS process, including the housing policy discussion that will happen in concert with the housing needs allocation process.
3810	Regional Transportation Plan - Sustainable Communities Strategy	The plan assigns the JTAC responsibility for guiding this planning process, which dovetails with the housing needs allocation process in accord with SB 375. Extensive public outreach and engagement are at the heart of the plan.

<b><u>Strategy 3D: Pursue local and State policies to create incentives for the reduction of greenhouse gases.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
3810	Regional Transportation Plan - Sustainable Communities Strategy	Development of the RTP-SCS entailed study and evaluation of a range of approaches to meet vehicle emission and GHG reduction targets, including incentive-based approaches.	Update adopted August 2021.
5830	Traffic Solutions Program	SBCAG's Traffic Solutions Program is one example of a successful, incentive-based program to promote commute alternatives through employer-based Transportation Demand Management programs, alternative commute competitions and other, similar measures.	Ongoing

**GOAL 4: MEMBER AND COMMUNITY SERVICES**

**Serve as a source of expertise, information and facilitation to aid member agencies in meeting their transportation and land use objectives and other regional interests requiring strong collaboration among the partners.**

<b><u>Strategy 4A: Engage with member agencies and the community to aid member agencies in meeting their transportation and land use objectives and other regional interests requiring strong collaboration among the partners.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through the technical advisory committees and sub-regional committees, SBCAG engages member agencies to understand and address member agency objectives in a collaborative process.	Ongoing
1830	Public Participation and Information	SBCAG's public information program provides a regular process for public participation in agency decision making through open meetings, notice of pending decisions and outreach to interested community groups.	Ongoing
3810	Regional Transportation Plan – Sustainable Communities Strategy	The RTP-SCS is one important mechanism by which SBCAG is able to collaborate with member agencies and the community on the programming of transportation projects and funding to meet member agency objectives. Through the incorporation of the SCS, the RTP considers the effects of project programming decisions on overall transportation patterns in the region.	Update adopted August 2021.
5820	Local Transportation Authority Measure A Admin.	In managing and allocating local Measure A sales tax revenues, SBCAG works closely with member agency staff and decision-makers to understand local funding priorities and facilitate collaboration between local governments on spending decisions.	Ongoing



<b><u>Strategy 4B: Implement formal and informal methods for obtaining feedback from member agencies, including Board members and staff of those agencies, about their satisfaction with SBCAG's services.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Using the vehicles of the technical advisory committees and sub-regional committees, as well as informal agency staff and Board contacts, SBCAG staff will regularly solicit feedback from member agencies on SBCAG performance.	Ongoing

<b><u>Strategy 4C: Implement public relations strategies to increase public awareness of SBCAG, its role, challenges and accomplishments.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1830	Public Participation and Information	As part of the update of SBCAG's public participation plan, SBCAG included a new public relations component laying out marketing strategies to increase public awareness of SBCAG. As one recent measure, SBCAG has agreed with member agencies on a plan for placing signs on all Measure A projects to raise awareness of the use of Measure A funding and SBCAG's role.	Update completed 2019
3810	Regional Transportation Plan - Sustainable Communities Strategy	As part of RTP-SCS development, SBCAG staff undertook an extensive public outreach effort to engage the public and stakeholder groups. This public outreach effort helped to raise public awareness of SBCAG.	Update adopted August 2021.
5830	Traffic Solutions Program	The Traffic Solutions Program engages directly with the public across the region to promote alternative commuting options and in	Ongoing

<b><u>Strategy 4C: Implement public relations strategies to increase public awareness of SBCAG, its role, challenges and accomplishments.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
		so doing increases awareness of SBCAG's important role in this area.	
<b><u>Strategy 4D: At least twice yearly, facilitate a process with the county and city managers to hear their feedback about goal achievement and to obtain suggestions for changes to better meet member agencies' interests.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	The SBCAG Executive Director meets quarterly with County and City managers to discuss issues of regional importance. At least every 6 months, feedback about goal achievement and suggestions for changes will be sought through the managers' meetings.	Ongoing
<b><u>Strategy 4E: Ensure issues and projects are fully vetted by technical advisory committees and sub-regional committees before review by the board.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	SBCAG staff is committed to working closely with local agency staff through the technical advisory committees to vet issues and projects fully before bringing them to the Board. Before hearing by the full Board, projects and issues are brought to the subregional committees as appropriate.	Ongoing

<b><i>Strategy 4F: Ensure that all SBCAG Board members are well-informed.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1820	Regional/Sub-regional Coordination	Through regular and informal contacts with Board members and local agency staff, SBCAG will update Board members on important projects and issues.	Ongoing

**GOAL 5: ORGANIZATIONAL EXCELLENCE**

**Be the standard bearer of excellence for regional agencies.**

<b><i>Strategy 5A: Create a workplace that attracts and retains highly competent professionals with a commitment to excellence in achieving SBCAG's mission, vision, values and goals and the ability to work collaboratively with member agencies.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Ensure SBCAG's mission, vision, values and goals maintain a prominent status within the organization.</li> <li>• Create a fun, safe and inspiring workplace that fosters loyalty and dedication to public service and SBCAG.</li> <li>• Provide leadership development opportunities via Leadership Santa Barbara and memberships in professional and community organizations.</li> <li>• Support and fund membership in professional associations that relate to the work of SBCAG.</li> <li>• Promote a customer-service culture of collaboration and mutual respect both within SBCAG and with external partners, Board members and member agencies.</li> </ul>	Ongoing

<b><i>Strategy 5B: Implement best practices for accountability, performance management, efficiency and effectiveness.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>Review and revise existing performance evaluation system and metrics in order to ensure Strategic Plan and OWP goals and objectives are met or exceeded.</li> <li>Benchmark agency performance against similar organizations with an eye toward opportunities to increase effectiveness and reduce expenses.</li> <li>Work toward building an adequate General Fund balance and a Reserve Fund.</li> </ul>	Ongoing

<b><i>Strategy 5C: Ensure that staff has the resources and skills necessary to do their jobs well.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>Identify skill development, training opportunities, and needs through the annual performance review process.</li> <li>Ensure adequate funding for training and tools necessary for employees to perform to SBCAG's standards of excellence.</li> <li>Coordinate with APCD to provide an IT platform and services that enhance and facilitate the work of SBCAG and its employees.</li> </ul>	Ongoing

<b><i>Strategy 5D: Foster a work environment that values collaboration, communication and quality public service.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Create an environment that fosters commitment to collaboration, on-going communication and quality service to the public.</li> <li>• Provide regular opportunities for staff to interact with member agencies; ensuring quality communication and relationships.</li> </ul>	Ongoing

<b><i>Strategy 5E: Develop confidence and trust in SBCAG's staff at all levels.</i></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Improve and increase communication with member agencies and board members.</li> <li>• Practice “no surprises” when dealing with member agencies and Board members; provide adequate time to review data and ask questions.</li> <li>• Provide opportunities for social interaction with member agency staffs and Board members to foster better relationships.</li> <li>• Anticipate needs of others while providing consistent, quality support, and customer service without being asked to do so.</li> </ul>	Ongoing

<b><u>Strategy 5F: Implement best practices for continuous process improvement.</u></b>			
<b><u>Implementation Measure/ OWP Work Element</u></b>		<b><u>Description</u></b>	<b><u>Status</u></b>
1810	OWP preparation, implementation and regulatory compliance	<ul style="list-style-type: none"> <li>• Continue to network with other agencies and professional associations to ensure SBCAG is employing best practices</li> <li>• Actively solicit new ideas and suggestions from staff</li> <li>• Continuously evaluate policies and procedures for opportunities for improvement.</li> <li>• Foster an environment that rewards and recognizes continuous process improvement.</li> </ul>	Ongoing

**APPENDIX H**  
**EXECUTED GRANT FUNDING**



**STATE OF CALIFORNIA  
 DEPARTMENT OF TRANSPORTATION  
 DIVISION OF LOCAL ASSISTANCE  
 PROGRAM SUPPLEMENT**

<b>MASTER AGREEMENT NO.:</b>	<b>64SBCAGMA</b>	<b>PROGRAM SUPPLEMENT NO.:</b>	<b>05SBCAGPS-02 A4</b>
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**PROVISION SECTION**

This PROGRAM SUPPLEMENT hereby incorporates all of the provisions contained in MASTER AGREEMENT No. 64SBCAGMA, entered into between STATE and RECIPIENT on January 26, 2024, as amended, and is subject to all the terms and conditions thereof including all applicable California Transportation Commission (CTC) resolutions. This PROGRAM SUPPLEMENT is adopted in accordance with ARTICLE II, Section 2 of the aforementioned MASTER AGREEMENT under authority of Resolution No. 18-28 approved by RECIPIENT on October 18, 2018. The RECIPIENT further stipulates that, as a condition to the reimbursement of State funds obligated to this PROJECT, it accepts and will comply with the covenants, obligations, terms and conditions set forth in said MASTER AGREEMENT and on the following page(s) of this PROGRAM SUPPLEMENT including all attachments. This PROGRAM SUPPLEMENT/AMENDMENT shall expire on December 30, 2024. Any amendments to this PROGRAM SUPPLEMENT shall supersede previous PROGRAM SUPPLEMENTS in their entirety.

CTC RESOLUTIONS	APPROVED WAIVERS	BUDGET YEAR AUTHORITY	FUND	AMOUNT	PHASE EXPENDITURE AUTHORIZATION PROJECT ID	LAST EXPENDITURE DATE
TIRCP-1819-02 October 18, 2018	N/A	2017-18	GGRF PTA	\$266,000 \$324,000	PA&ED R410GA 0019000090	June 30, 2021
TIRCP-1819-02 October 18, 2018	N/A	2017-18	PTA	\$250,000	CON R410GB 0019000091	December 30, 2021
TIRCP-1920-01 August 15, 2019	N/A	2019-20	GGRF PTA	\$434,000 \$526,000	PA&ED R410GC 0020000004	June 30, 2022
TIRCP-1920-03 October 9, 2019	CaSTA Waiver 1920-028 June 26, 2020  Waiver 21-20 March 25, 2021	2018-19	GGRF PTA	\$180,000 \$220,000	CON R410GD 0020000003	November 22, 2024
TIRCP-2122-33 May 19, 2022	N/A	2020-21	GGRF PTA	\$547,000 \$665,000	PS&E R410GE 0022000243	June 30, 2024
TIRCP-2324-15S August 17, 2023	N/A	2022-23	GGRF PTA	\$122,000 \$148,000	PS&E R410GE 0024000003	June 30, 2024

**PROJECT TITLE:** Goleta Train Depot Improvements

**PROJECT SUMMARY:** This Program Supplement funds a supplemental allocation of \$270,000 to complete the Plans, Specifications, and Estimates (PS&E) Phase of the New Multi-Modal Facility, under Expenditure Authorization (EA) Number R410GE. The new transit facility will be constructed adjacent to the existing Amtrak train station serviced by the Pacific Surfliner rail service platform located at the northern end of South La Patera Lane in Goleta.

REQUIRED SIGNATURES			
<b>Recipient:</b>	Santa Barbara County Association of Governments	<b>State Dept.:</b>	STATE OF CALIFORNIA Department of Transportation
<b>Signed By:</b>	 <small>Marjie Kirn (Feb 8, 2024 09:04:57)</small>	<b>Signed By:</b>	
<b>Name:</b>	Marjie Kirn	<b>Name:</b>	Ann Fox
<b>Title:</b>	Executive Director	<b>Title:</b>	Acting Deputy Director, Planning and Modal Programs
<b>Date:</b>	02/08/2024	<b>Date:</b>	

**ELECTRONIC DISTRIBUTION LIST**

Caltrans Headquarters Accounting  
 Caltrans Division of Local Assistance Project Manager  
 Caltrans District Project Manager  
 Recipient

**LIST OF ATTACHMENTS INCLUDED**

- I. Scope of Work
- II. CTC Resolutions and Waivers
- III. Certification of Funds
- IV. Network Integration Study
- V. Third-Party Contracts for CON Phase

**ATTACHMENT I**  
**Scope of Work**

**A. Project Description**

The Santa Barbara County Association of Governments (SBCAG) is the implementing agency for the Goleta Train Depot improvement project, in Goleta, California. This project will construct a new multi-modal train station next to the existing Amtrak station at the northern end of South La Patera Lane, approximately 3-miles north of the University of California Santa Barbara (UCSB), in the City of Goleta. The project includes a Project Approval and Environmental Document (PA&ED) phase, PS&E phase, and three (3) Construction (CON) phase components. The CON components include procurement of two (2) new zero-emission shuttles, Network Integration (NI) Plan, and construction of the new Goleta Train Depot improvements.

The PS&E phase of the project supports the construction of the new 9,000 square foot, full-service station with improved accessibility to bus and rail service by adding new bicycle lanes, pedestrian sidewalks, bike storage, sheltered canopies, landscaping, additional train storage, expanded parking, and construction of a transit bus turnaround for improved service. The station will also install electric vehicle charging stations and establish zero-emission shuttle service between the Goleta Train Depot, Santa Barbara Airport, and the UCSB campus. The original architectural design of the building, bicycle and pedestrian lanes, and additional non-gender restroom required additional design services due to requests from the City of Goleta's City Council and public comment period.

The existing multi-modal station lacks connectivity to bus transit destinations and rail commuter needs. The NI study was conducted to evaluate the existing network of long-distance, publicly operated intercity bus and rail services along the coast from San Luis Obispo to Ventura County for opportunities to improve integration for connecting or overlapping service providers. SBCAG purchased two (2) battery-electric shuttles to improve connectivity between the station and the UCSB campus. The new electric shuttles will be used to encourage UCSB students to use the Goleta Train Depot station as opposed to the City of Santa Barbara Amtrak Depot located approximately 11-miles from the UCSB campus. This will improve commuter safety and make the station functional and inviting to new users.

The project is expected to increase ridership approximately 5% per year, by improving accessibility to the new station and establishing regional connections to the UCSB campus and Santa Barbara Airport. There will also be improved service by adding more connections to stimulate use of peak hour rail and general Pacific Surfliner rail use.

**B. Summary of Scope for Funding Allocated**

**1. PA&ED for New Multi-Modal Facility Adjacent to Amtrak Station**

EA R410GA – \$590,000 for PA&ED phase to complete environmental assessment that will assist in determining the project alternatives, including completion of the environmental document for the Goleta Train Depot located in Goleta, Santa Barbara County.

EA R410GC –Supplemental allocation of \$960,000 for PA&ED phase to complete the environmental document for the Goleta Train Depot located in Goleta, Santa Barbara County.

**2. PS&E Phase for New Multi-Modal Facility Adjacent to Amtrak**

EA R410GE – \$1,212,000 for PS&E phase to prepare final PS&E documents to construct the Goleta Train Depot improvements adjacent to the existing Goleta platform served by Amtrak Pacific Surfliner rail service.

EA R410GE –Supplemental allocation of \$270,000 from the CON phase to the PS&E phase for completion of the final PS&E documents. Additional design services were required for improved bicycle and pedestrian lanes, new heating and air conditioning (HVAC) system, and non-gender restroom requested from the City of Goleta's City Council and public comment period.

**3. CON Phase for Network Integration**

EA R410GB –\$250,000 CON phase to complete NI Study for the Goleta Train Depot improvements located in Goleta, Santa Barbara County.

**4. CON Phase for Battery-Electric Shuttles**

EA R410GD –\$400,000 to purchase two (2) new battery-electric shuttles for service between the Goleta Train Depot, Santa Barbara Airport, and UCSB.

**C. Summary of Provisions and Amendments**

**1. Program Supplement 05SBCAGPS-02**

Program Supplement 05SBCAGPS-02 funded:

**I. PA&ED New Multi-Modal Facility Adjacent to Amtrak (EA R410GA)**

Allocation of \$590,000 for PA&ED phase, approved under TIRCP-1819-02 on October 18, 2018.

**II. Network Integration (EA R410GB)**

\$250,000 for CON phase, under TIRCP-1819-02 on October 18, 2018 for NI. The SBCAG was required to execute a third-party contract award within six months of allocation (due by April 18, 2019). The third-party contract for NI was awarded on October 18, 2018.

**III. Deliverables**

The Final NI Report deliverable, "Central Coast Network Integration Study", was completed July 2021.

**2. Program Supplement 05SBCAGPS-02 A1**

Program Supplement 05SBCAGPS-02 A1 funded:

**I. CON for Network Integration (EA R410GB)**

Allocation amendment to update the last expenditure date (LED) for NI component from October 18, 2019, to December 30, 2021, as approved under TIRCP-1819-02 on October 18, 2018.

**II. PA&ED for New Multi-Modal Facility Adjacent to Amtrak Station (EA R410GC)**

Supplemental Allocation of \$960,000 for PA&ED phase, approved Under TIRCP-1920-01 on August 15, 2019.

**III. CON for Purchase of Two (2) Battery-Electric Shuttles (EA R410GD)**

\$400,000 for 2 battery-electric shuttles (CON phase), under TIRCP-1920-03. The SBCAG was required to execute a third-party contract award within six (6) months of the allocation date (due by April 9, 2020). On June 26, 2020, Waiver 1920-028, extended the deadline to award a 3rd party contract

to March 30, 2021.

**IV. Deliverables**

The PA&ED environmental clearance was approved by the Commission under Resolution 22-37 on May 19, 2022 (ATTACHMENT II). The Final NI Plan was completed on July 6, 2021.

**3. Program Supplement 05SBCAGPS-02 A2**

Program Supplement, 05SBCAGPS-02 A2 funded:

**I. CON for Purchase of Two (2) Battery-Electric Shuttles (EA R410GD)**

An additional time extension of 10-months for third-party contract award was approved under CTC under Waiver 21-20 on March 25, 2021. This extended the deadline to award the third-party contract from March 30, 2021, to January 31, 2022.

**II. Deliverables**

Third-Party contract for electric shuttles was signed on November 22, 2021. Both shuttles were delivered in May 2022.

**4. Program Supplement 05SBCAGPS-02 A3**

Program Supplement, 05SBCAGPS-02 A3 funded:

**I. PA&ED for New Multi-Modal Facility Adjacent to Amtrak (EA R410GC)**

The PA&ED environmental clearance was approved under Resolution E-22-37 on May 19, 2022.

**II. PS&E for New Multi-Modal Facility Adjacent to Amtrak (EA R410GE)**

\$1,212,000 to complete the PS&E phase, as approved under

TIRCP-2122-33 on May 19, 2022.

**5. Program Supplement 05SBCAGPS-02 A4**

This Program Supplement funds:

**PS&E for New Multi-Modal Facility Adjacent to Amtrak Station (EA R410GE)**

Supplemental Allocation of \$270,000 from CON phase to PS&E phase, approved under TIRCP-2324-15S on August 17, 2023.

**D. Project Overall Funding Plan and Project Schedule**

The Project's funding Plan and schedule are incorporated into this Program Supplement as Schedule 1A, Project Programming Request and hereby expressly attached.

**1. Schedule 1A: (2018:22) Goleta Train Depot Improvements (PS&E: New Multi-Modal Facility Adjacent to Amtrak Station)**

**E. Special Conditions**

Notwithstanding any other commitment in the Recipient's application, clarification regarding the following items is a condition precedent to award of further funding for the Project:

**I. General**

This project is programmed to receive funds from the TIRCP. This project will be administered in accordance with the approved funding guidelines, as may be amended, this Program Supplement and Master Agreement cited herein.

Funding may be provided for one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s). This project is subject to the Commission's timely use of funds provisions as may be amended in the funding program guidelines.

**2. Cost Savings, Project Match, and Project Completion**

The Recipient is encouraged to evaluate design and construction alternatives that would mitigate costs of delivering project commitments. The Recipient shall all steps necessary on a commercially reasonable basis that would take generally be taken in accordance with best management practices. In determining cost savings, the Parties shall take into account all avoided costs, including avoided design, material, equipment, labor, construction, testing, acceptance, overhead costs, avoided costs due to time savings, and all savings in financing costs associated with such avoided costs.

Cost savings shall also include identification and implementation of any California State Transportation Agency (CalSTA) approved Project or Transit and Intercity Rail Capital Program(TIRCP) funded Project component alternatives resulting in the reduction of project costs or if the Project or any TIRCP funded Project component is completed under budget.

Parties agree that the Recipient shall bear the burden of providing a prorated share of the Project or TIRCP funded Project component cost savings based on the overall project match below to the Department no later than 30 days after the submission of the final invoice. Subject to CalSTA's approval, savings may be used towards increasing project benefits or applied to another TIRCP funded Project components that are consistent with the original project award while maintaining the overall project match referenced below.

TIRCP funding is based on a project budget of \$19,709,000, as identified in the 2018 CalSTA Award Announcement, with a funding award of \$13,009,000 (66% match) that is utilized to achieve project benefits equal to or greater than defined in the TIRCP Award Announcement. The funding award and percent match shall not be exceeded.

The Recipient agrees to complete the Project and accepts sole responsibility for the payment of any additional cost increases. If either the Project or the funded components are not completed, the Recipient shall bear the burden of full TIRCP funds reimbursement to the Department.

**3. Invoicing**

All obligations of the State under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these State funds.

The Recipient agrees to submit invoices for Project costs in accordance with the terms and provisions of this Program Supplement and the Master Agreement cited herein where the Recipient shall submit invoices no less frequently than quarterly in any quarter in which reimbursable expenses are incurred but not to exceed once per month for each EA. The Recipient agrees to use eligible matching funds, if applicable, in accordance with funding program guidelines.

This Program Supplement has been prepared to allow reimbursement of eligible project expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of the reimbursable expenditures, provided that a Program Supplement agreement has been executed. Eligible expenditures shall be incurred by the Last Expenditure Date identified on Page 1 of this agreement. Invoicing for each component of this project shall be submitted to Caltrans within six months following the Last Expenditure Date unless otherwise specified, under Attachment I, Summary of Provisions and Amendments. For each invoice submitted, TIRCP funds shall provide reimbursement as follows:

**I. New Multi-Modal Facility Adjacent to Amtrak (PA&ED)**

Under EA R410GA, up to \$590,000 for PA&ED expenses for the new multi-modal train station.

Under EA R410GC, up to \$960,000 for PA&ED expenses for the new multi-modal train station.

**II. Network Integration (CON)**

Under EA R410GB, up to \$250,000 for NI implementation.

**III. Electric Shuttles (CON)**

Under EA R410GD, up to \$400,000 for electric shuttle expenses; procurement of 2 battery-electric zero-emission shuttles, and associated charging infrastructure.

**IV. New Multi-Modal Facility Adjacent to Amtrak (PS&E)**

Under EA R410GE, up to \$1,212,000 for PS&E expenses for the new multi-modal train station.

Under EA R410GE, up to \$270,000 for PS&E expenses for the new multi-modal train station (supplemental allocation).

Not more than monthly, based on the date of invoice receipt, the Department will make payments on invoices as work proceeds. On each invoice, the Recipient shall certify the total costs invoiced do not exceed the allowable reimbursement percentage.

**4. Useful Life - Vehicles, Facilities and Capital Improvements**

All battery-electric shuttles shall be maintained in a state of good repair, as defined by the Federal Transit Administration useful life criteria of 12-years or 500,000 miles. Facility infrastructure improvements shall be maintained for at least 50-years.



**5. Reporting and Compliance**

By executing this Program Supplement, the Recipient agrees to administer the Project and comply with all reporting requirements in accordance with the funding program guidelines and any other mandated reporting requirements. Proposed changes to the scope, schedule, and budget shall also be identified in these reports.

Failure to comply with all applicable guidelines, including all mandated reporting requirements, will result in corrective actions towards the Recipient.

**6. Deliverables**

**I. PS&E Final Documents**

The Recipient shall provide electronic copies, in PDF format, of the completed 100 percent final design documents for the new multi-modal station, including additional design services for the non-gender restroom, pedestrian and bike improvements, and revised architectural design for the new HVAC system. The supplemental design service requests were initiated from comments made by the public during City of Goleta board meetings. The City of Goleta Board of Directors approved the additional design enhancements for the new multi modal train station in Goleta, California.

**Due:** June 30, 2024

**II. PA&ED Environmental Clearance**

The environmental clearance for the New Multi-Modal Facility Adjacent to Amtrak Station was completed under Resolution-22-37 on May 19, 2022.

**Due:** Completed on May 19, 2022

**III. Network Integration Plan**

The Network Integration Framework Agreement further defines the framework and intent of Network Integration. Under this Program Supplement agreement, specific deliverables for network integration include:

- Coordination with LOSSAN Building-Up TIRCP award.
- Review facility requirements for bus service goals and connectivity to rail services in the corridor at Goleta and multimodal station access.
- Integrate Santa Barbara express bus service on HWY 101

**Due:** Final Network Integration Plan submitted on July 6, 2021.

**IV. Ridership Plan**

Proposed methodology for capturing increases in ridership and passenger miles traveled system-wide, including methods for estimating reductions in vehicle miles traveled resulting from the battery-powered electric shuttles. Methodology should capture the result of project benefits including but not limited to, improved operational flexibility through mobile trip planning application and increased service, reliability, and on-time performance.

The Recipient shall address methods for capturing frequency of the battery-powered electric shuttles and bus service transfers and originating ridership from disadvantaged communities. Before and after data collection is a key element of determining ridership changes with adjustments made for broader system ridership trends caused by other factors.

**Due:** Submitted on 2/12/2021

**V. Deployment Plan**

The Recipient shall provide the Department with a plan detailing deployment of the battery-powered electric shuttles purchased with TIRCP funds. The Recipient shall inform the Department of any updates to the Deployment Plan, including forecasted dates.

The vehicles procured must be maintained in a state of good repair, over the useful life of 7-years for the shuttles to support expanded service. Service frequency levels for Santa Barbara Association of Government's shuttle routes must be provided for a minimum of 7-years, unless specific plans for redeployment of vehicles into more productive expansion services are proposed to and approved by the Department.

**Due:** Submitted on 2/12/2021

**VI. Service Plan**

Within 90 days of the execution of this Program Supplement, the Recipient shall provide the Department proposed schedules for the routes that the new shuttle buses will be deployed on. The Service Plan shall be consistent with the Recipient's long-range plan, fleet management plan, and annually adopted budget. No later than 45 days prior to initiating initial services, the Recipient shall provide an updated service plan as described above.

**Due:** Submitted on 2/12/2021

**VII. Benefit Tracking Plan**

Provide the Department with benefit tracking and reporting, consistent with TIRCP and California Air Resources Board (CARB) guidelines for any additional project benefits not specifically identified in the special conditions above that demonstrate and document Greenhouse Gas Emissions reduction consistent with TIRCP and California Air Resources Board (CARB) guidelines or any additional project benefits not specifically identified in the special conditions above that demonstrate and document Greenhouse Gas Emissions reduction.

**CARB Guidelines:**

<https://ww2.arb.ca.gov/resources/documents/california-climate-investments-funding-guidelines-administering-agencies>

**Due:** In accordance with CARB Semi-Annual Reporting Requirements

**VIII. Third-Party Contract Award**

For TIRCP CON allocations, the Recipient shall execute the third-party contract award within six months of the approved allocation, unless a time extension for third-party contract award is approved where approved extension and deadline shall be specified in Attachment I, Summary of Approved Provisions and Amendments.

Once executed, the Recipient shall provide a copy of the third-party contract award to the Department.

**Due:** NI Third-Party Contract Signed on 10/18/2018

**Due:** Battery-Electric Vans Contract Signed on 11/24/2021

**Schedule 1A: PS&E Supplemental Allocation for New Multi-Modal Facility Adjacent to Amtrak**



SBCAG FY 2024-25 Overall Work Program and Budget

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**PROJECT PROGRAMMING REQUEST**

DTP-0001 (Revised June, 7 2018 v7.09)

Date: 9/25/23

District	County	Route	EA	Project ID	PPNO	Alt. ID
05	SB		410GE	0024000003	CP047	
<b>Project Title:</b> The Goleta Train Station - Design Phase						

Existing Total Project Cost (\$1,000s)									Implementing Agency
Component	Prior	18-19	19-20	20-21	21-22	22-23	23-24+	Total	
E&P (PA&ED)									City of Goleta/SBCAG
PS&E									City of Goleta/SBCAG
R/W SUP (CT)									City of Goleta
CON SUP (CT)									City of Goleta
R/W									City of Goleta
CON									City of Goleta
<b>TOTAL</b>									
Proposed Total Project Cost (\$1,000s)									Notes
E&P (PA&ED)		590	960					1,550	
PS&E					1,212	270		1,482	
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON		250	400				15,886	16,536	
<b>TOTAL</b>		<b>840</b>	<b>1,360</b>		<b>1,212</b>	<b>270</b>	<b>15,886</b>	<b>19,568</b>	

Fund No. 1:	TIRCP	Existing Funding (\$1,000s)								Program Code
Component	Prior	18-19	19-20	20-21	21-22	22-23	23-24+	Total	Funding Agency	
E&P (PA&ED)										
PS&E										
R/W SUP (CT)										
CON SUP (CT)										
R/W										
CON										
<b>TOTAL</b>										
Proposed Funding (\$1,000s)									Notes	
E&P (PA&ED)		590	960					1,550	400K in CON includes electric shuttle procurement. 270K transfer to PS&E from CON. CON includes Cycle 3 + Cycle 6 TIRCP.	
PS&E					1,212	270		1,482		
R/W SUP (CT)										
CON SUP (CT)										
R/W										
CON		250	400				14,886	15,536		
<b>TOTAL</b>		<b>840</b>	<b>1,360</b>		<b>1,212</b>	<b>270</b>	<b>14,886</b>	<b>18,568</b>		

Fund No. 2:	City of Goleta	Existing Funding (\$1,000s)								Program Code
Component	Prior	18-19	19-20	20-21	21-22	22-23	23-24+	Total	Funding Agency	
E&P (PA&ED)										
PS&E										
R/W SUP (CT)										
CON SUP (CT)										
R/W										
CON										
<b>TOTAL</b>										
Proposed Funding (\$1,000s)									Notes	
E&P (PA&ED)									City of Goleta Match for CON = \$1M	
PS&E										
R/W SUP (CT)										
CON SUP (CT)										
R/W										
CON							1,000	1,000		
<b>TOTAL</b>							<b>1,000</b>	<b>1,000</b>		

**ATTACHMENT II**  
**CTC Resolutions and Waivers**



State of California  
DEPARTMENT OF TRANSPORTATION

California State Transportation Agency

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 16-17, 2023

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.6g.(20), Action Item

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **SUPPLEMENTAL FUNDS REQUEST – TRANSIT AND INTERCITY RAIL  
CAPITAL PROGRAM – (2018:22) GOLETA TRAIN DEPOT IMPROVEMENTS  
(NEW MULTI-MODAL FACILITY ADJACENT TO AMTRAK STATION)  
COMPONENT  
RESOLUTION TIRCP-2324-15S**

### **ISSUE:**

Should the California Transportation Commission (Commission) approve a request for an additional \$270,000 for the Plans, Specifications, and Estimates (PS&E) phase of the Transit and Intercity Rail Capital Program (TIRCP) (2018:22) Goleta Train Depot Improvements (New Multi-Modal Facility Adjacent to Amtrak Station) component (PPNO CP047), in Santa Barbara County?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission approve a request for an additional \$270,000 for the PS&E phase of the TIRCP (2018:22) Goleta Train Depot Improvements (New Multi-Modal Facility Adjacent to Amtrak Station) component (PPNO CP047), in Santa Barbara County.

### **BACKGROUND:**

In May 2022, the Commission approved an allocation of \$1,212,000 for the PS&E phase of the (2018:22) Goleta Train Depot Improvements (New Multi-Modal Facility Adjacent to Amtrak Station) component (PPNO CP047). The agency is reprogramming \$270,000 from the Construction (CON) phase of the project to complete the PS&E phase of the project.

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CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

Reference No.: 2.6g.(20)  
August 16-17, 2023  
Page 2 of 3

**PROJECT LOCATION AND DESCRIPTION:**

This project component is located at 27 South La Patera Lane, in the City of Goleta (City), at the location of the existing Amtrak platform located at the northern terminus of South La Patera Lane. The purpose of the project component is to construct a new multi-modal transit facility adjacent to the existing Amtrak platform serviced by the Pacific Surfliner rail service. The project will upgrade restrooms, food services, waiting area shelters, parking, pedestrian, and bicycle infrastructure to improve the connectivity and accessibility of the Goleta Train Depot to the public. The project will increase bus connections for the University of California, Santa Barbara (UCSB), Santa Barbara Airport, and intercity commuter rail service. It will be a modernized multi-service transit facility that will be able to accommodate additional train and bus service to support increased commuter public transit needs. All these improvements will make the new facility safer, functional, and more inviting to the public.

**FUNDING STATUS:**

This project component currently has \$1,212,000 programmed for its PS&E phase. However, an additional \$270,000 is required to cover unanticipated PS&E phase costs. In May 2022, the Commission awarded \$1,212,000 for the PS&E phase of the project component, which expires on June 30, 2024. The agency is requesting an additional \$270,000 from the CON phase to complete the PS&E phase of the project component.

**REASON(S) FOR THE COST INCREASE:**

Additional PS&E phase funding is required for the new Multi-Modal Facility Adjacent to Amtrak Station component to cover supplemental design costs related to a change in architecture design and additional site enhancements. During the design review process, an architectural design change was necessary for the air conditioning (AC) units throughout the new facility. In addition, the City received requests from public organizations and City Council to revise the design for specific facility enhancements that were within the original scope of work but required additional design costs.

The original design was changed from an open exposed pipe system to an enclosed pipe mezzanine level design to accommodate the new AC units. This required additional design services for the heating, ventilation, and air conditioning system. Additionally, the City Council requested a non-gender restroom, which requires additional plumbing and electrical design services. The City Council requested the inclusion of a non-gender bathroom in the context of today's social environment

In addition, the Santa Barbara Bicycle Coalition requested Class 4 bicycle lanes, which require additional design services for the pedestrian improvements and existing left turn traffic lane. The design was originally for Class 2; however, the Santa Barbara Bicycle Coalition requested review of 65 percent design documents and commented to the City for the consideration of Class 4 bicycle lanes. It is the preferred design for bike commuters and

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CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

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August 16-17, 2023  
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provides more distance between cars and bicycles, which is safer than Class 2 bicycle lanes. The City determined that no additional construction costs would be required. However, additional design costs would be required.

The revised architectural design, additional non-gender restroom, bicycle and pedestrian improvements are enhancements to the original scope of work for the project, which will enhance public accessibility and connectivity to the new transit facility.

**CONSEQUENCES:**

Without this supplemental allocation of \$270,000 from the CON phase, the New Multi-Modal Facility Adjacent to Amtrak Station component (PPNO CP047) will be delayed until additional funding is secured to complete the PS&E phase. Delays to completing PS&E documents will also result in delays to the CON phase, which could result in higher costs for the project based on the current trend of increasing construction material costs. approval of these supplemental funds, the PS&E phase is expected to be completed by October 2023, with the CON phase allocated in Fiscal Year 2023-24.

**FINANCIAL RESOLUTION:**

Be it resolved, that an additional \$270,000 be allocated from the Budget Act of 2022, Budget Act Items 2660-301-0046R and 2660-101-0046 for the TIRCP (2018:22) Goleta Train Depot Improvements (New Multi-Modal Facility Adjacent to Amtrak Station) component (PPNO CP047), in Santa Barbara County.

Attachment

*“Provide a safe and reliable transportation network that serves all people and respects the environment.”*

CTC Financial Vote List

August 16-17, 2023

2.6 Mass Transportation Financial Matters

Project #	Project Title	PPNO Program Funding Year	State Federal	State Federal	State Federal
Allocation Amount	Location	Item #	Current Amount	Additional Amount	Revised Amount
Recipient	Project Description	Fund Type	by Fund Type	by Fund Type	by Fund Type
RTPA/CTC		Program Codes			
District-County		Project ID			
		Adv Phase			
<b>Supplemental Allocation - Transit and Intercity Rail Capital Program</b>					
<b>(SB 1 Augmentation for PTA)</b>					
<b>Resolution TIRCP-2324-15S</b>					
\$270,000	(2018:22) Goleta Train Depot Improvements (New Multi-Modal Facility Adjacent to Amtrak Station).	05-CP047			
Santa Barbara Association of Governments	Prepare final design documents for the Goleta Train Depot and building infrastructure improvements in Santa Barbara, California.	TIRCP/2020-21			
SBCAG	The project will improve ridership, parking capacity, connections to transit, add new bicycle and pedestrian facilities, bathrooms, publicly available EV charging stations, expanded and sheltered waiting areas. Supplemental funds are needed to complete PS&E.	PS&E			
05-Santa Barbara		301-0046R	\$547,000		\$547,000
		GGRF			
		30.20.301.100			
	CEQA - NOE- CE, 10/19/2022	TIRCP/2020-21			
		PS&E			
	Total revised amount \$1,482,000	101-0046	\$665,000		\$665,000
		PTA			
		30.10.030.200			
	Supplemental funds in the amount of \$270,000 are needed to complete the PS&E phase for the new multi-modal facility adjacent to the existing Amtrak station.	TIRCP/2022-23			
		PS&E			
		301-0046R		\$122,000	\$122,000
		GGRF			
	SBCAG received a previous PS&E phase allocation of \$1,212,000 for the component under TIRCP-2122-33 in May 2022.	30.20.301.100			
		TIRCP/2022-23			
		PS&E			
		101-0046		\$148,000	\$148,000
		PTA			
		30.10.030.200			
		0024000003			
		S			

State of California  
**DEPARTMENT OF TRANSPORTATION**

California State Transportation Agency

## **MEMORANDUM**

**To:** CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

**CTC Meeting:** May 18-19, 2022

**From:** ANGEL PYLE, Chief Financial Officer (Acting)

**Reference Number:** 2.6g.(1), Action Item

**Prepared By:** Keith Duncan, Chief  
Division of Budgets

**Subject:** ALLOCATION FOR TRANSIT AND INTERCITY RAIL CAPITAL  
PROGRAM PROJECTS  
RESOLUTION TIRCP-2122-33

### **ISSUE:**

Should the California Transportation Commission (Commission) approve an allocation of \$29,603,000 for seven Transit and Intercity Rail Capital Program (TIRCP) projects?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission approve an allocation of \$29,603,000 for seven TIRCP projects as follows:

2.6g.(1b) - \$29,603,000 for seven TIRCP projects (SB1 Augmentation for PTA).

### **BACKGROUND:**

The attached vote list describes seven TIRCP projects totaling \$29,603,000. The local agencies are ready to proceed with these projects, and are requesting an allocation at this time.

### **FINANCIAL RESOLUTION:**

Resolved that \$29,603,000 be allocated from the Budget Act of 2020, Budget Act Items 2660-101-0046 and 2660-301-0046R for seven TIRCP projects described on the attached vote list.

Attachments

*"Provide a safe and reliable transportation network that serves all people and respects the environment."*



## Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: May 18-19, 2022

From: MITCH WEISS, Executive Director

Reference Number: 2.2c.(6), Action

Prepared By: Jose Oseguera  
Assistant Deputy Director

Published Date: May 6, 2022

Subject: Approval of Project for Future Funding Consideration – Final Environmental Impact Report for the Goleta Train Depot Project, Resolution E-22-37

### **Recommendation:**

Staff recommends the California Transportation Commission (Commission), as a Responsible Agency, accept the Final Environmental Impact Report for the Goleta Train Depot Project (Project) in Santa Barbara County and approve the Project for future funding consideration.

### **Issue:**

The City of Goleta (City) is the California Environmental Quality Act lead agency for the Project. The Project will construct a new 9,000 square foot train depot, including new parking facilities, driveways, site landscaping, signage, lighting, and pedestrian connections to the existing canopy platform. The Project is located on South La Patera Lane, which is located at the northern terminus of the cul-de-sac, adjacent to the existing Goleta Rail Station in the City of Goleta, Santa Barbara County.

For all projects that are anticipated to be funded through a program under the purview of the Commission, full compliance with the California Environmental Quality Act is required. The Commission will not allocate funds to projects for design, right-of-way or construction until the environmental document is complete, and the Commission has approved the environmentally cleared project for future funding consideration.

### **Background:**

On January 18, 2022, the Goleta City Council adopted the Final Environmental Impact Report for the Project and found that the Project would not have a significant effect on the environment after mitigation.

Impacts that require mitigation measures to be reduced to less than significant levels relate to biological and cultural resources, hazardous materials, geology, and tribal cultural resources. Mitigation measures include the following: restrict demolition activities to occur outside the bat roosting season from April 1 through August 31; halt construction activities if cultural resources are encountered during ground disturbing activities and consult with the Office of the Secretary

STATE OF CALIFORNIA

CALIFORNIA TRANSPORTATION COMMISSION

CHAIR AND COMMISSIONERS

Reference No.: 2.2c.(6)  
May 18-19, 2022  
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of the Interior; contract with a qualified paleontologist to monitor excavation activities for detection of fossil deposits; conduct soil and groundwater sampling to identify potential hazardous material substances; and contract with a Native American monitor to oversee ground disturbing activities.

On February 24, 2022, the City confirmed that the preferred alternative set forth in the Final Environmental Impact Report is consistent with the Project scope of work programmed by the Commission.

The Project is estimated to cost \$13,009,000 and is fully funded through construction with Transit and Intercity Rail Capital Program Funds.

Construction is estimated to begin in Fiscal Year 2022-23.

Attachments:

- Attachment A: Resolution E-22-37
- Attachment B: Notice of Determination
- Attachment C: Project Location Map

STATE OF CALIFORNIA

CALIFORNIA TRANSPORTATION COMMISSION

Attachment A  
May 18-19, 2022  
Reference 2.2c.(6)

**CALIFORNIA TRANSPORTATION COMMISSION  
Resolution for Future Funding Consideration**

**5 – Santa Barbara County  
Resolution E-22-37**

- 1.1 WHEREAS, the City of Goleta (City) has completed a Final Environmental Impact Report pursuant to the California Environmental Quality Act (CEQA) and the CEQA Guidelines for the Goleta Train Depot Project (Project) in Santa Barbara County; and
- 1.2 WHEREAS, the City has certified that the Final Environmental Impact Report has been completed pursuant to the CEQA and the CEQA Guidelines; and
- 1.3 WHEREAS, the Project is located on South La Patera Lane, which is located at the northern terminus of the cul-de-sac, adjacent to the existing Goleta Rail Station in the City of Goleta, Santa Barbara County; and
- 1.4 WHEREAS, the Project will construct a new 9,000 square foot train depot, including new parking facilities, driveways, site landscaping, signage, lighting, and pedestrian connections to the existing canopy platform; and
- 1.5 WHEREAS, on January 18, 2022, the Goleta City Council found that the proposed Project would not have a significant effect on the environment after mitigation and adopted the Final Environmental Impact Report; and
- 1.6 WHEREAS, on February 24, 2022, the City confirmed that the preferred alternative set forth in the Final Environmental Impact Report is consistent with the Project scope of work programmed by the California Transportation Commission (Commission); and
- 1.7 WHEREAS, the Commission, as a Responsible Agency, has considered the information contained in the Final Environmental Impact Report.
- 2.1 NOW, THEREFORE, BE IT RESOLVED that the Commission does hereby accept the Final Environmental Impact Report and approves the above-referenced Project for future funding consideration.



Attachment B  
 May 18-19, 2022  
 Reference 2.2c.(6)

**NOTICE OF DETERMINATION**

---

To: Office of Planning and Research  
 1400 Tenth Street, Room 121  
 Sacramento, CA 95814

From: California Transportation Commission  
 Attn: Jose Oseguera  
 1120 N Street, MS 52  
 Sacramento, CA 95814  
 (916) 653-2094

**Subject: Filing of Notice of Determination in compliance with Section 21108 of the Public Resources Code.**

Project Title: Goleta Train Depot Project

2020050499	Jaime Valdez	(805) 961-7568
<b>State Clearinghouse Number</b>	<b>Lead Agency Contact Person</b>	<b>Area Code/Telephone</b>

**Project Location** (include county): The project is located on South La Patera Lane, which is located at the northern terminus of the cul-de-sac, adjacent to the existing Goleta Rail Station in the City of Goleta, Santa Barbara County.

**Project Description:** The project will construct a new 9,000 square foot train depot, including new parking facilities, driveways, site landscaping, signage, lighting, and pedestrian connections to the existing canopy platform.

This is to advise that the California Transportation Commission has approved the above described project on

(  Lead Agency/  Responsible Agency)

May 18-19, 2022, and has made the following determinations regarding the above described project:

1. The project (  will/  will not) have a significant effect on the environment.
2.  A Final Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.  
 A Mitigated Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures (  were/  were not) made a condition of the approval of the project.
4. Mitigation reporting or monitoring plan (  was /  was not) adopted for this project.
5. A Statement of Overriding Considerations (  was /  was not) adopted for this project.
6. Findings (  were/  were not) made pursuant to the provisions of CEQA.

The above identified document with comments and responses and record of project approval is available to the General Public at: 130 Cremona Drive, Suite B, Goleta, CA 93117

MITCH WEISS		Executive Director California Transportation Commission
<i>Signature (Public Agency)</i>	<i>Date</i>	<i>Title</i>

Date received for filing at OPR:

Attachment C  
Reference No.: 2.2c.(6)  
May 18-19, 2022

**Goleta Train Depot Project**



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SBCAG FY 2024-25 Overall Work Program and Budget

Santa Barbara County Association of Governments  
Program Supplement 05SBCAGPS-02 A4  
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**ATTACHMENT III**

SBCAG FY 2024-25 Overall Work Program and Budget

Santa Barbara County Association of Governments  
 Program Supplement 05SBCAGPS-02 A4  
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**Certification of Funds: EA 410GA/001900090**

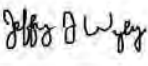
**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** TIRCP-1819-02  
**CTC Resolution/Waiver Date:** October 18, 2018  
**Allocated Component, Phase, and Allocation Amount:** New Multi-Modal Facility Adjacent to Amtrak - PA&ED: \$590,000 (\$266,000 GGRF; \$324,000 PTA)  
**und Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GA 0019000090	7049	\$266,000 (GGRF) \$324,000 (PTA)	6/30/21	18-19	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				8-7-19
2660-301-0046R 2660-101-046		14, 22, 54	2017	2017-18				

**Certification of Funds: EA 410GB/001900091**

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** TIRCP-1819-02  
**CTC Resolution/Waiver Date:** October 18, 2018  
**Allocated Component, Phase, and Allocation Amount:** Network Integration – CON: \$250,000 (\$250,000 PTA)  
**Fund Source:** PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GB 0019000091	7049	\$250,000 (PTA)	10/18/19	18-19	SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				8-7-19
2660-301-0046R 2660-101-046		14, 22, 54	2017	2017-18				

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GB 0019000091	7049	\$0	12/30/21	18-19	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				8/12/20
2660-301-0046R 2660-101-046		14, 22, 54	2017	2017-18				



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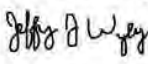
**Certification of Funds: EA R410GC/0020000004**

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** TIRCP-1920-01  
**CTC Resolution/Waiver Date:** August 15, 2019  
**Allocated Component, Phase, and Allocation Amount:** New Multi-Modal Facility Adjacent to Amtrak - PA&ED: \$960,000 (\$434,000 GGRF; \$526,000 PTA)  
**Fund Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GC 0020000004	7049	\$131,000 (GGRF) \$526,000 (PTA)	06/30/22	19-20	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				8/12/20
2660-301-0046R 2660-101-0046		29	2018	2018-19				

**Certification of Funds: EA R410GD/0020000003**

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** 1. TIRCP-1920-03  
 2. CalSTA Waiver 1920-028  
 3. Waiver 21-20  
**CTC Resolution/Waiver Date:** 1. October 9, 2019  
 2. June 26, 2020  
 3. March 25, 2021  
**Allocated Component, Phase, and Allocation Amount:** Electric Shuttles – CON: \$400,000 (\$180,000 GGRF; \$220,000 PTA)  
**Fund Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GD	7049	\$180,000 (GGRF)	3/30/21	19-20	05SBCAGPS-02	CP047
SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. Project ID No.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GD 0020000003	7049	\$0 (GGRF) \$0 (PTA)	3/30/21	19-20	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				8/12/20
2660-301-0046R 2660-101-0046		29	2018	2018-19				

**Certification of Funds EA  
 R410GE/0022000243**

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** TIRCP- 2122-33  
**CTC Resolution/Waiver Date:** May 19, 2022  
**Allocated Component, Phase, and Allocation Amount:** New Multi-Modal Facility Adjacent to Amtrak - PS&E: \$1,212,000 (\$547,000 GGRF; \$665,000 PTA)  
**Fund Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. PROJECT ID NO.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GE 0022000243	7049	\$547,000 (GGRF) \$665,000 (PTA)	6/30/2024	21/22	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer  <i>Audrey Hoang</i>			Date  8/8/2022
ITEM		CHAPTER	STATUTES	FISCAL YEAR				
2660-301-0046R 2660-101-046		29	2020	2020-21				

**Certification of Funds: EA R410GE/0024000003**

**Name of Recipient:** Santa Barbara County Association of Governments  
**Name of Project:** Goleta Train Depot Improvements  
**CTC Resolution/Waiver Number:** TIRCP-2324-15S  
**CTC Resolution/Waiver Date:** August 17, 2023  
**Allocated Component, Phase, and Allocation Amount:** New Multi-Modal Facility Adjacent to Amtrak - PS&E \$270,000  
**Fund Source:** GGRF and PTA

SOURCE DIST-UNIT	CHARGE DIST-UNIT	EXP AUTH NO. PROJECT ID NO.	OBJECT	ALLOCATION AMOUNT	LED	FY	ENCUMBRANCE DOCUMENT NO.	PPNO
64	3736	R410GE 0024000003	7049	\$122,000 (GGRF) \$148,000 (PTA)	6/30/2024	23/24	05SBCAGPS-02	CP047
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure Stated above.					Signature of Accounting Officer			Date
ITEM		CHAPTER	STATUTES	FISCAL YEAR				
2660-301-0046R 2660-101-046		29	2022	2022-23				

**Signature:** *Abonfilio*  
**Email:** abonfilio@sbcag.org

SBCAG FY 2024-25 Overall Work Program and Budget

**PROGRAM SUPPLEMENT NO.** R61 Rev. 1  
**to**  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR STATE FUNDED PROJECTS NO** 00183S

**Adv. Project ID** 0518000203  
**Date:** April 28, 2023  
**Location:** 05-SB-0-SBCAG-  
**Project Number:** LPPSB1L-6090(088)  
**E.A. Number:**  
**Locode:** 6090

This Program Supplement, effective 06/27/2018, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00183S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 09/17/2008 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. 07-10 approved by the ADMINISTERING AGENCY on 6/21/2007 (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.


**PROJECT LOCATION:** Summerland on Via Real, Wallace Ave and Finney Rd both sides of HWY 101

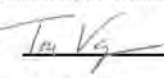
**TYPE OF WORK:** Pedestrian and Bike Path **LENGTH:** 0.0(MILES)

Estimated Cost	State Funds		Matching Funds	
	STATE	LOCAL		OTHER
\$9,820,000.00	\$9,070,000.00	\$750,000.00		\$0.00

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By   
 Title Executive Director - SBCAG  
 Date 8/9/2023  
 Attest Martha Gibbs

By   
 For **Chief, Office of Project Implementation**  
**Division of Local Assistance**  
 Date 08/09/2023

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

**Accounting Officer**  **Date** 04/28/2023 \$9,070,000.00

- All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under

05-SB-0-SBCAG-  
LPPSB1L-6090(088)

**SPECIAL COVENANTS OR REMARKS**

this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.

2. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

3. ADMINISTERING AGENCY agrees to submit PROJECT specific award information, using Exhibit 23-A of the LAPG, to the STATE's District Local Assistance Engineer (DLAE) immediately after award of contract, and prior to first invoice submittal. Failure to do so will delay processing invoices for the construction contract. As a minimum, the award information should include the following information: project number, Advantage ID, project description, date funds allocated by the CTC, date project was advertised, bid opening date, award date, award amount, and estimated completion date.
4. ADMINISTERING AGENCY agrees to comply with the requirements in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (applicable to Federal and State Funded Projects).
5. This PROJECT is programmed to receive State Senate Bill 1, Chapter 5, Statutes of 2017 (SB1) funds from Local Partnership Program (LPP). This PROJECT will be administered in accordance with the California Transportation Commission (CTC) approved/adopted LPP Guidelines, and this Program Supplement Agreement.

ADMINISTERING AGENCY agrees to use eligible matching funds of the type identified in its project application/nomination, for the required dollar for dollar minimum local match to the LPP funds.



05-SB-0-SBCAG-  
LPPSB1L-6090(088)

**SPECIAL COVENANTS OR REMARKS**

ADMINISTERING AGENCY agrees to submit invoices for PROJECT costs in accordance with the Local Assistance Procedures Manual (LAPM).

To satisfy the SB1 accountability requirements, ADMINISTERING AGENCY agrees to:

1) Submit Progress Reports on the activities, expenditures and progress made towards implementation of the PROJECT, as applicable, per CTC SB1 Transparency and Accountability Guidelines. Changes to the scope and budget from the CTC approved project application/nomination shall also be identified in these reports. The Progress Reports shall be submitted to the Division of Local Assistance - Office of State Programs via the CalSMART reporting tool.

2) Submit a Completion Report after each phase using LPP funds is complete and a Final Delivery Report to the CTC, within six months of the PROJECT construction contract being accepted, on the scope of the completed PROJECT, its final costs as compared to the project budget in its project application/nomination, its duration as compared to the project schedule in its application/nomination and performance outcomes derived from the PROJECT as compared to those described in the project application/nomination, per the SB1 Transparency and Accountability Guidelines.

6. This PROJECT is programmed to receive State Senate Bill 1, Chapter 5, Statutes of 2017 (SB1) funds from Solutions for Congested Corridor Program (SCCP). This PROJECT will be administered in accordance with the California Transportation Commission (CTC) approved/adopted SCCP Guidelines, and this Program Supplement Agreement.

ADMINISTERING AGENCY agrees to use eligible matching funds of the type identified in its project application/nomination, for the required dollar for dollar minimum local match to the SCCP funds.

ADMINISTERING AGENCY agrees to submit invoices for PROJECT costs in accordance with the Local Assistance Procedures Manual (LAPM).

To satisfy the SB1 accountability requirements, ADMINISTERING AGENCY agrees to:

1) Submit Progress Reports on the activities, expenditures and progress made towards implementation of the PROJECT, as applicable, per CTC SB1 Transparency and Accountability Guidelines. Changes to the scope and budget from the CTC approved project application/nomination shall also be identified in these reports. The Progress Reports shall be submitted to the Division of Local Assistance - Office of State Programs via the CalSMART reporting tool.

05-SB-0-SBCAG-  
LPPSB1L-6090(088)

**SPECIAL COVENANTS OR REMARKS**

- 2) Submit a Completion Report after each phase using SCCP funds is complete and a Final Delivery Report to the CTC, within six months of the PROJECT construction contract being accepted, on the scope of the completed PROJECT, its final costs as compared to the project budget in its project application/nomination, its duration as compared to the project schedule in its application/nomination and performance outcomes derived from the PROJECT as compared to those described in the project application/nomination, per the SB1 Transparency and Accountability Guidelines.
  
7. The ADMINISTERING AGENCY shall construct the PROJECT in accordance with the scope of work presented in the application and approved by the California Transportation Commission. Any changes to the approved PROJECT scope without the prior expressed approval of the California Transportation Commission are ineligible for reimbursement and may result in the entire PROJECT becoming ineligible for reimbursement.

# SBCAG FY 2024-25 Overall Work Program and Budget

DEPARTMENT OF TRANSPORTATION

FINANCE LETTER

Date: 08/14/2023  
 D\_CO\_RT: 05-SB-0-SBCAG-  
 Project No: LPPSB1L-6090(088)  
 Adv. Project Id: 0518000203  
 Project End Date:

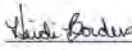
EA No:

To: SBCAG

Est Tot Proj Costs: \$9,820,000

FINANCE ITEMS	PRO RATA OR LUMP SUM	TOTAL COST OF WORK	PART. COST	STATE (LPP)	STATE (SCCP)	LOCAL
				<b>SB1L</b>		
Environmental Studies & Permits	Lump Sum	\$300,000.00	\$300,000.00	\$150,000.00	\$0.00	\$150,000.00
Plans, Specifications & Estimates	Lump Sum	\$694,152.98	\$694,152.98	\$347,076.48	\$0.00	\$347,076.48
Right of Way	Lump Sum	\$505,847.04	\$505,847.04	\$252,923.52	\$0.00	\$252,923.52
Construction	Lump Sum	\$7,320,000.00	\$7,320,000.00	\$0.00	\$7,320,000.00	\$0.00
Agency Construction Engineering	Lump Sum	\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00
Totals:		<b>\$9,820,000.00</b>	<b>\$9,820,000.00</b>	<b>\$750,000.00</b>	<b>\$8,320,000.00</b>	<b>\$750,000.00</b>

Participation Ratio: 100% This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature:   
 Title: Sr Area Engineer

For questions regarding finance letter, contact:  
 Printed Name: Heidi Borders  
 Telephone No: (805) 363-6516

Remarks: Shifting \$7,076,48 of LPP funds from RW to PS&E due to cost savings. Project moving on to Construction phase with SCCC funds.  
 2016 LPP/SCCP Project - SB1 Funds - Summerland Coastal Access Improvements - PPNO 2894

ACCOUNTING INFORMATION									LPPSB1L-6090(088)		Cooperative Work Agreement	
ADV PROJECT ID	APPROPRIATE UNIT	STATE FUND	FED STATE	ENCUMBRANCE AMOUNT	APPR OF YENP	EXPENDITURE AMOUNT	ENCUMBRANCE BALANCE	REVERSION DATE	APPROVED AMOUNT	EXPIRATION DATE		
0518000203	22109	2030210350		\$8,320,000.00	2122	\$0.00	\$8,320,000.00	06/30/2027				
0518000203	18601	2030210200		\$750,000.00	1718	\$508,184.98	\$241,815.14	06/30/2023				

\*Please refer to the applicable CTC Guidelines for Timely Use of Funds (TUF) Provisions. Also refer to your allocation notification letter(s) for allocation-specific TUF deadlines.  
 \*Please submit invoices to the appropriate Districts by April 1st to avoid funds lapsing on the June 30th reversion date listed above and to allow sufficient time for Accounting and SCO year-end closing procedures.

SBCAG FY 2024-25 Overall Work Program and Budget

**PROGRAM SUPPLEMENT NO.** T57 Rev. 1  
**to**  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR STATE FUNDED PROJECTS NO** 00183S

**Adv. Project ID** 0520000034  
**Date:** April 28, 2023  
**Location:** 05-SB-0-SBCG  
**Project Number:** LPPSB1L-6090(096)  
**E.A. Number:**  
**Locode:** 6090

This Program Supplement, effective 12/05/2019, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00183S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 09/17/2008 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. 07-10 approved by the ADMINISTERING AGENCY on 6/21/2007 (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

**PROJECT LOCATION:** Santa Claus Lane from Sandpoint Drive to South Padaro Lane to close a gap in the California Coastal Trail (CCT)

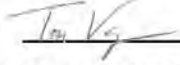
**TYPE OF WORK:** Construct Class I Bikeway **LENGTH:** 0.0(MILES)

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$8,040,000.00	\$7,540,000.00		\$500,000.00	\$0.00

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By   
 Title Executive Director - SBCAG  
 Date 8/9/2023  
 Attest Martha Gibbs

By   
 For Chief, Office of Project Implementation  
Division of Local Assistance  
 Date 08/09/2023

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

**Accounting Officer**  **Date** 04/28/2023 **\$7,540,000.00**

05-SB-0-SBCG  
LPPSB1L-6090(096)

**SPECIAL COVENANTS OR REMARKS**

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.
2. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

3. ADMINISTERING AGENCY agrees to submit PROJECT specific award information, using Exhibit 23-A of the LAPG, to the STATE's District Local Assistance Engineer (DLAE) immediately after award of contract, and prior to first invoice submittal. Failure to do so will delay processing invoices for the construction contract. As a minimum, the award information should include the following information: project number, Advantage ID, project description, date funds allocated by the CTC, date project was advertised, bid opening date, award date, award amount, and estimated completion date.
4. ADMINISTERING AGENCY agrees to comply with the requirements in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (applicable to Federal and State Funded Projects).
5. This PROJECT is programmed to receive State Senate Bill 1, Chapter 5, Statutes of 2017 (SB1) funds from Local Partnership Program (LPP). This PROJECT will be administered in accordance with the California Transportation Commission (CTC) approved/adopted LPP Guidelines, and this Program Supplement Agreement.

ADMINISTERING AGENCY agrees to use eligible matching funds of the type

05-SB-0-SBCG  
LPPSB1L-6090(096)

**SPECIAL COVENANTS OR REMARKS**

identified in its project application/nomination, for the required dollar for dollar minimum local match to the LPP funds.

ADMINISTERING AGENCY agrees to submit invoices for PROJECT costs in accordance with the Local Assistance Procedures Manual (LAPM).

To satisfy the SB1 accountability requirements, ADMINISTERING AGENCY agrees to:

1) Submit Progress Reports on the activities, expenditures and progress made towards implementation of the PROJECT, as applicable, per CTC SB1 Transparency and Accountability Guidelines. Changes to the scope and budget from the CTC approved project application/nomination shall also be identified in these reports. The Progress Reports shall be submitted to the Division of Local Assistance - Office of State Programs via the CalSMART reporting tool.

2) Submit a Completion Report after each phase using LPP funds is complete and a Final Delivery Report to the CTC, within six months of the PROJECT construction contract being accepted, on the scope of the completed PROJECT, its final costs as compared to the project budget in its project application/nomination, its duration as compared to the project schedule in its application/nomination and performance outcomes derived from the PROJECT as compared to those described in the project application/nomination, per the SB1 Transparency and Accountability Guidelines.

6. This PROJECT is programmed to receive State Senate Bill 1, Chapter 5, Statutes of 2017 (SB1) funds from Solutions for Congested Corridor Program (SCCP). This PROJECT will be administered in accordance with the California Transportation Commission (CTC) approved/adopted SCCP Guidelines, and this Program Supplement Agreement.

ADMINISTERING AGENCY agrees to use eligible matching funds of the type identified in its project application/nomination, for the required dollar for dollar minimum local match to the SCCP funds.

ADMINISTERING AGENCY agrees to submit invoices for PROJECT costs in accordance with the Local Assistance Procedures Manual (LAPM).

To satisfy the SB1 accountability requirements, ADMINISTERING AGENCY agrees to:

1) Submit Progress Reports on the activities, expenditures and progress made towards implementation of the PROJECT, as applicable, per CTC SB1 Transparency and Accountability Guidelines. Changes to the scope and budget from the CTC approved project application/nomination shall also be identified in these reports.

**05-SB-0-SBCG**  
**LPPSB1L-6090(096)**

**SPECIAL COVENANTS OR REMARKS**

- The Progress Reports shall be submitted to the Division of Local Assistance - Office of State Programs via the CalSMART reporting tool.
- 2) Submit a Completion Report after each phase using SCCP funds is complete and a Final Delivery Report to the CTC, within six months of the PROJECT construction contract being accepted, on the scope of the completed PROJECT, its final costs as compared to the project budget in its project application/nomination, its duration as compared to the project schedule in its application/nomination and performance outcomes derived from the PROJECT as compared to those described in the project application/nomination, per the SB1 Transparency and Accountability Guidelines.
7. The ADMINISTERING AGENCY shall construct the PROJECT in accordance with the scope of work presented in the application and approved by the California Transportation Commission. Any changes to the approved PROJECT scope without the prior expressed approval of the California Transportation Commission are ineligible for reimbursement and may result in the entire PROJECT becoming ineligible for reimbursement.

STIP PLANNING, PROGRAMMING & MONITORING PROGRAM  
FUND TRANSFER AGREEMENT

Project Number: PPM24-6090(110)  
Agreement Number: PPM24-6090(110)

Location: 05-SB-0-SBCG  
AMS Adv ID:0523000240  
PPNO: 1914

THIS AGREEMENT, effective on June 29, 2023 is between the State of California, acting by and through the Department of Transportation, hereinafter referred to as STATE, and Santa Barbara County Association of Governments, a local public agency, hereinafter referred to as ADMINISTERING AGENCY.

WHEREAS the annual California State Budget Act appropriates State Highway funds under local assistance for the State Transportation Improvement Program (STIP) Planning, Programming and Monitoring Program (PPM), and

WHEREAS PPM is defined as the project planning, programming and monitoring activities related to development of the Regional Transportation Improvement Program and the STIP required by Government Code Section 14527, et. seq. and for the monitoring of project implementation for projects approved in these documents, hereinafter referred to as PPM PROJECT, and

WHEREAS the California Transportation Commission (CTC) is tasked to allocate these funds in accordance with the amounts approved in the STIP in accordance with section 14527 (h) of the California Government code:

NOW, THEREFORE, the parties agree as follows:

SECTION I

STATE AGREES:

1. As authorized by Section 14527(h) of the Government Code to release to the ADMINISTERING AGENCY for its PPM PROJECT in an amount not to exceed \$240,000.00 from monies appropriated for the PPM Program as follows:

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

Accounting Officer	Date	\$ 240,000.00
--------------------	------	---------------

<i>Katy Le</i>	07/27/2023
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2. To pay the ADMINISTERING AGENCY a single lump sum payment upon final execution of this AGREEMENT and the receipt of an original and two copies of a signed initial invoice in the proper form from ADMINISTERING AGENCY in the amount shown in Section 1, Article (1) as promptly as state fiscal procedures will permit.

3. When conducting an audit of the costs claimed under the provisions of this Agreement, to rely to the maximum extent possible on any prior audit of ADMINISTERING AGENCY pursuant to the provisions of State and federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to STATE when planning and conducting additional audits.

## SECTION II

### ADMINISTERING AGENCY AGREES:

1. To use all state funds paid hereunder only for eligible PPM specific work activities as defined in Attachment A to this AGREEMENT.

2. To use all state funds paid hereunder only for those transportation purposes that conform to Article XIX of the California State Constitution.

3. To prepare and submit to STATE an original and two copies of signed invoice for payment.

4. To prepare a Final Project Expenditure Report including a final invoice reporting actual costs expended in accordance with Attachment A and submit that Report and invoice no later than 60 days following the completion of expenditures. These allocated PPM funds are available for expenditure until June 30, 2025. The Final Report of Expenditures must state that the PPM funds were used in conformance with Article XIX of the California State Constitution and for PPM purposes as defined in this Agreement. Three copies of this report shall be submitted to STATE.

### 5. COST PRINCIPLES

A) To comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government, and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) ADMINISTERING AGENCY will assure that its Fund recipients will be obligated to agree that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) those parties shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving Funds as a contractor or sub-contractor under this Agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller and the CTC. The implementation of the Supercircular will cancel 49 CFR, Part 18.

#### 6. THIRD PARTY CONTRACTING

A) ADMINISTERING AGENCY shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by ADMINISTERING AGENCY as a result of disbursing Funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with ADMINISTERING AGENCY should be consistent with Local Program Procedures as published by STATE.

#### 7. ACCOUNTING SYSTEM

ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 8. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of ADMINISTERING AGENCY'S contracts with third parties, ADMINISTERING AGENCY, ADMINISTERING AGENCY's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to ADMINISTERING AGENCY. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and ADMINISTERING AGENCY shall furnish copies thereof if requested.

9. TRAVEL AND SUBSISTENCE

Payments to only ADMINISTERING AGENCY for travel and subsistence expenses of ADMINISTERING AGENCY forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Administering Agency is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

SECTION III

IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this AGREEMENT are subject to the availability of the state funds.
2. Eligible expenditures under this AGREEMENT shall be from the effective date of allocation to June 30, 2025.
3. In the event that ADMINISTERING AGENCY fails to implement or complete the PPM program commenced under this Agreement, fails to perform any of the obligations created by this agreement or fails to comply with applicable State laws and regulations, STATE reserves the right to terminate funding for the PPM program or portions thereof, upon written notice to ADMINISTERING AGENCY. An audit may be preformed as provided in Section II, Article (4) of this agreement.
4. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, ADMINISTERING AGENCY shall fully defend, indemnify and save harmless the State of California, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement.
5. As a condition of acceptance of the State funds provided for under this Agreement, ADMINISTERING AGENCY will abide by all State policies and procedures pertaining to the PPM Program.
6. This Agreement shall terminate on December 31, 2025.

STATE OF CALIFORNIA  
Department of Transportation

Santa Barbara County Association of Governments

By: *Hindi Bordes*  
Office of Project Management Oversight  
Division of Local Assistance  
Date: 07/28/2028

By: *Mg CK*  
Title: Executive Director  
Date: 7/27/2023

Attest: *Martha Auit*  
Title: CFO/Dir HR

FREEWAY SERVICE PATROL PROGRAM  
 FUND TRANSFER AGREEMENT (Non Federal)

Agreement No. FSP24-6090(111)  
 Project No. FSP24-6090(111)

Location: 05-SB-0-SBCG  
 AMS Adv ID:0524000032

THIS AGREEMENT, effective on July 1, 2023, is between the State of California, acting by and through the Department of Transportation, hereinafter referred to as STATE, and the Santa Barbara County Association of Governments, a public agency, hereinafter referred to as "ADMINISTERING AGENCY".

WHEREAS, Streets and Highways Code (S&HC) Section 2560 et seq., authorizes STATE and administering agencies to develop and implement a Freeway Service Patrol (FSP) program on traffic-congested urban freeways throughout the state; and

WHEREAS, STATE has distributed available State Highway Account funds to administering agencies participating in the FSP Program in accordance with S&HC Section 2562; and

WHEREAS, ADMINISTERING AGENCY has applied to STATE and has been selected to receive funds from the FSP Program for the purpose of Freeway Service Patrol, hereinafter referred to as "PROJECT"; and

WHEREAS, proposed PROJECT funding is as follows:

Total Cost	State Funds	Local Funds	
\$187,500.00	\$150,000.00	\$37,500.00	; and

WHEREAS, STATE is required to enter into an agreement with ADMINISTERING AGENCY to delineate the respective responsibilities of the parties relative to prosecution of said PROJECT; and

WHEREAS, STATE and ADMINISTERING AGENCY mutually desire to cooperate and jointly participate in the FSP program and desire to specify herein the terms and conditions under which the FSP program is to be conducted; and

WHEREAS, ADMINISTERING AGENCY has approved entering into this Agreement under authority of Resolution No. 07-10 approved by ADMINISTERING AGENCY on 6/21/2007, a copy of which is attached.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

	Accounting Officer	Date	\$
<i>Katy Le</i>		08/24/2023	\$150,000.00

NOW, THEREFORE, the parties agree as follows:

SECTION I

STATE AGREES:

1. To define or specify, in cooperation with ADMINISTERING AGENCY, the limits of the State Highway segments to be served by the FSP as well as the nature and amount of the FSP dedicated equipment, if any that is to be funded under the FSP program.
2. To pay ADMINISTERING AGENCY the STATE's share, an amount not to exceed \$150,000.00, of eligible participating PROJECT costs.
3. To make reimbursements to ADMINISTERING AGENCY, as promptly as state fiscal procedures will permit, but not more often than monthly in arrears, upon receipt of an original and two signed copies of invoices in the proper form covering actual allowable costs incurred for the prior sequential month's period of the Progress Payment Invoice.
4. When conducting an audit of the costs claimed by ADMINISTERING AGENCY under the provisions of this Agreement, STATE will rely to the maximum extent possible on any prior audit of ADMINISTERING AGENCY performed pursuant to the provisions of state and federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to STATE when planning and conducting additional audits.

SECTION II

ADMINISTERING AGENCY AGREES:

1. To commit and contribute matching funds from ADMINISTERING AGENCY resources, which shall be an amount not less than 25% of the amount provided by STATE from the State Highway Account.
2. The ADMINISTERING AGENCY's detailed PROJECT Cost Proposal is attached hereto and made an express part of this Agreement. The detailed PROJECT Cost Proposal reflects the provisions and/or regulations of Section III, Article 8, of this agreement.
3. To use all state funds paid hereunder only for those transportation-related PROJECT purposes that conform to Article XIX of the California State Constitution.



4. STATE funds provided to ADMINISTERING AGENCY or sub-recipient(s) under this Agreement shall not be used for administrative purposes by ADMINISTERING AGENCY or sub-recipient(s). Said administrative costs may be credited toward ADMINISTERING AGENCY's or sub-recipient's PROJECT matching funds provided claimed administrative costs are specified on ADMINISTERING AGENCY's invoice submittal. If said administrative costs are "indirect", as defined in 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, the costs must be allocated in accordance with an Indirect Cost Allocation Plan (ICAP), submitted, reviewed, and approved in accordance with Caltrans Audits and Investigations requirements which may be accessed at: [www.dot.ca.gov/hq/audits/](http://www.dot.ca.gov/hq/audits/).

5. To develop, in cooperation with STATE, advertise, award, and administer PROJECT contract(s) in accordance with ADMINISTERING AGENCY competitive procurement procedures, in compliance with Public Contract Code (PCC) 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

6. Upon award of contract for PROJECT, to prepare and submit to STATE an original and two signed copies of progress invoicing for STATE's share of actual expenditures for allowable PROJECT costs.

7. Said invoicing shall evidence the expenditure of ADMINISTERING AGENCY's PROJECT participation in paying not less than 20% of all allowable PROJECT costs and shall contain the information described in Chapter 5 of the Local Assistance Procedures Manual (LAPM). Invoicing shall demonstrate ADMINISTERING AGENCY'S PROJECT participation by showing a matched expenditure of funds of at least 25% of the amount provided by the STATE. ADMINISTERING AGENCY invoices shall be submitted to:

State of California  
Department of Transportation  
Division of Traffic Operations, MS 36  
Office of System Management Operations  
1120 "N" Street  
Sacramento, CA 95814

8. Within 60 days after completion of PROJECT work to be reimbursed under this Agreement, to prepare a final invoice reporting all actual eligible costs expended, including all costs paid by ADMINISTERING AGENCY and submit that signed invoice, along with any refund due STATE, to the address referenced above under Section II, Article 7. Backup information submitted with said final invoice shall include all FSP operational contract invoices paid by ADMINISTERING AGENCY to contracted operators included in expenditures billed to STATE under this Agreement.

#### 9. COST PRINCIPLES

A) ADMINISTERING AGENCY agrees to comply with, and require all sub-recipients and project sponsors to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, and all applicable Federal and State laws and regulations.

B) ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., and all applicable Federal and State laws and regulations, shall be used to determine the allowability of individual PROJECT cost items.

C) Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, or 48 CFR, Chapter 1, Part 3, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller, and the California Transportation Commission.

#### 10. THIRD PARTY CONTRACTING

A) ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contract over \$10,000, or other contracts over \$25,000 (excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e), and (f)) on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE.

B) Any subcontract or agreement entered into by ADMINISTERING AGENCY as a result of disbursing Funds received pursuant to this Agreement shall contain all of the fiscal provisions (Section II, Paragraphs 4, 9, 11, 12, ' & ' 13) of this Agreement, and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with ADMINISTERING AGENCY should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item for the PROJECT. The accounting system of ADMINISTERING AGENCY, its contractors, and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

## 12. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of ADMINISTERING AGENCY's contracts with third parties, ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors, and subcontractors, and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to ADMINISTERING AGENCY. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and ADMINISTERING AGENCY shall furnish copies thereof if requested.

## 13. TRAVEL AND SUBSISTENCE

Payments to ADMINISTERING AGENCY for travel and subsistence expenses of ADMINISTERING AGENCY forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then ADMINISTERING AGENCY is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

### SECTION III

#### IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement is available only upon the passage of the State Budget Act containing these STATE funds. The starting date of eligible reimbursable activities shall be JULY 1, 2023.
2. All obligations of ADMINISTERING AGENCY under the terms of this Agreement are subject to authorization and allocation of resources by ADMINISTERING AGENCY.
3. ADMINISTERING AGENCY and STATE shall jointly define the initial FSP program as well as the appropriate level of FSP funding recommendations and scope of service and equipment required to provide and manage the FSP program. No changes shall be made in these unless mutually agreed to in writing by the parties to this Agreement.
4. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to this Agreement by imposing any standard of care with respect to the maintenance of State highways different from the standard of care imposed by law.



5. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority, or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, ADMINISTERING AGENCY shall fully defend, indemnify, and save harmless the State of California, its officers, and employees from all claims, suits, or actions of every name, kind, and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority, or jurisdiction delegated to ADMINISTERING AGENCY under this Agreement.

6. Neither ADMINISTERING AGENCY nor any officer or employee thereof is responsible for any injury, damage, or liability occurring or arising by reason of anything done or omitted to be done by STATE under or in connection with any work, authority, or jurisdiction delegated to STATE under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, STATE shall fully defend, indemnify, and save harmless ADMINISTERING AGENCY, its officers, and employees from all claims, suits or actions of every name, kind, and description brought for or on account of injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by STATE under or in connection with any work, authority, or jurisdiction delegated to STATE under this Agreement.

7. ADMINISTERING AGENCY will maintain an inventory of all non-expendable PROJECT equipment, defined as having a useful life of at least two years and an acquisition cost of \$500 or more, paid for with PROJECT funds. ADMINISTERING AGENCY shall define in PROJECT contract who shall take ownership of all equipment at the conclusion of the Project.


8. In the event that ADMINISTERING AGENCY fails to operate the PROJECT commenced and reimbursed under this Agreement in accordance with the terms of this Agreement or fails to comply with applicable Federal and State laws and regulations, STATE reserves the right to terminate funding for PROJECT, or portions thereof, upon written notice to ADMINISTERING AGENCY.

9. This Agreement shall terminate on June 30, 2026. However, the non-expendable equipment and liability clauses shall remain in effect until terminated or modified in writing by mutual agreement.

STATE OF CALIFORNIA  
Department of Transportation

Santa Barbara County Association of Governments

By:   
Office of Project Management Oversight  
Division of Local Assistance

By:   
Title: Executive Director

DATE: 08/25/2023

DATE: 8/25/2023

# SBCAG FY 2024-25 Overall Work Program and Budget

DEPARTMENT OF TRANSPORTATION

FINANCE LETTER

Date: 08/31/2023  
D\_CO\_RT: 05-SB-0-SBCG  
Project No: HSIPL-6090(059)  
Adv. Project Id: 0514000085  
Project End Date: 12/31/2030

EA No: 05-930330

To: SBCAG

Est Tot Proj Costs:

FINANCE ITEMS	PRO RATA OR LUMP SUM	TOTAL COST OF WORK	FEDERAL PART. COST	FED. REIMB %	FEDERAL	FEDERAL STIP-RIP	STATE STIP-RIP	STATE	LOCAL
					M33E	M24E			
Agency Preliminary Engineering	Lump Sum	\$1,700,000.00	\$1,000,000.00	50.00%	\$800,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00
Environmental Studies & Permits	Lump Sum	\$1,477,465.00	\$1,477,465.00	85.53%	\$0.00	\$1,209,000.00	\$268,465.00	\$0.00	\$425.00
Plans, Specifications & Estimates	Lump Sum	\$724,800.00	\$724,800.00	0.00%	\$0.00	\$0.00	\$0.00	\$524,400.00	\$200,400.00
Right of Way	Lump Sum	\$524,800.00	\$524,800.00	0.00%	\$0.00	\$0.00	\$0.00	\$207,300.00	\$317,500.00
<b>Totals:</b>		<b>\$4,121,465.00</b>	<b>\$4,121,465.00</b>		<b>\$800,000.00</b>	<b>\$1,209,000.00</b>	<b>\$189,600.00</b>	<b>\$622,000.00</b>	<b>\$922,465.00</b>

Participation Ratio: 100%. This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature: *Heidi Borders*  
Title: Snr Area Engineer

For questions regarding finance letter, contact:  
Printed Name: Heidi Borders  
Telephone No: (805) 363-6516

Remarks: Request to shift \$74,400 of remaining RW LPP funds to PS&E at project close out.

- \* Maximum available HSIP Federal Funds = \$900,000
- \* \$1,477,000 of STIP-RIP funds (\$1,308,000, Fed - \$169,000 State) were allocated to the PA&ED component of work on June 25, 2015 by the CTC.
- \* Final design is not to start until the environmental document (NEPA) is completed.

ACCOUNTING INFORMATION										HSIPL-6090(059)		Cooperative Work Agreement	
ADV PROJECT ID	APPROPRIATE UNIT	STATE PROJ#	FED/STATE	ENCUMBRANCE AMOUNT	APPROF YEAR	EXPENDITURE AMOUNT	ENCUMBRANCE BALANCE	REVERSION DATE?	APPROVED AMOUNT	EXPIRATION DATE			
0514000085	18901	2030210200		\$822,000.00	1718	\$437,158.01	\$384,841.99	06/30/2023					
0514000085	15102F	2030010550	F	\$900,000.00	1415	\$900,000.00	\$0.00	06/30/2020					
0514000085	14101	2030600620		\$169,000.00	1314	\$169,000.00	\$0.00	06/30/2019					
0514000085	14101F	2030600620	F	\$1,307,999.74	1314	\$1,307,999.74	\$0.00	06/30/2019					

\*Please refer to the applicable CTC Guidelines for Timely Use of Funds (TUF) Provisions. Also refer to your allocation notification letter(s) for allocation-specific TUF deadlines.

\*Please submit invoices to the appropriate Districts by April 1st to avoid funds lapsing on the June 30th reversion date listed above and to allow sufficient time for Accounting and SCO year-end closing procedures.

FEDERAL APPORTIONMENT EXCHANGE PROGRAM  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 05  
Agency: Santa Barbara County Association of Governments

Agreement No. X23-6090(109)  
AMS Adv ID:0523000138

THIS AGREEMENT is made on March 24, 2023, by Santa Barbara County Association of Governments, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

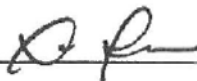
\$6,671,057.00 for Fiscal Year 2022/2023

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Santa Barbara County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance

Accounting Officer	Date	\$
	3/20/23	\$6,671,057.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$6,671,057.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

#### 10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA  
Department of Transportation

Santa Barbara County Association of  
Governments

By:   
For Office of Project Management Oversight  
Division of Local Assistance

By:   
Title: Marjie Kim - Executive Director

Date: 03/24/2023

Date: 3/22/2023

FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR <i>Santa Barbara County Association of Governments</i>					
A	B	C = A+B-D	D		
Cash Retained by RTPA as of 7/1/2021	Cash Received From Caltrans 7/1/21 to 6/30/22	Cash Retained by RTPA as of 6/30/2022	Cash Disbursed by RTPA From 7/1/21 to 6/30/22		
			Date of Disbursement	Amount of Cash Disbursement	Name of Agency or Contractor Receiving Cash
39,256,423.75	5,675,508.00	37,477,858.72	7/20/2021	692,517.00	County of SB
			8/3/2021	84,743.00	City of Solvang
			8/9/2021	688,289.00	City of SB
			9/7/2021	377,564.00	City of SB
			11/23/2021	146.64	RSTP Reserve-101 HOV
			11/23/2021	120,181.09	RSTP Reserve-101 HOV
			11/24/2021	9,985.02	RSTP Reserve-101 HOV
			11/24/2021	4,340.29	RSTP Reserve-101 HOV
			1/13/2022	2,342,415.80	RSTP Reserve-101 HOV
			1/13/2022	373,088.73	RSTP Reserve-101 HOV
			1/13/2022	8,500.00	RSTP Reserve-101 HOV
			1/19/2022	358,652.00	City of Lompoc
			1/19/2022	3,636.36	RSTP Reserve-101 HOV
			1/19/2022	7,157.28	RSTP Reserve-101 HOV
			1/19/2022	2,224.64	RSTP Reserve-101 HOV
			1/19/2022	5,200.00	RSTP Reserve-101 HOV
			1/19/2022	750.00	RSTP Reserve-101 HOV
			1/25/2022	52,000.00	RSTP Reserve-101 HOV
			2/1/2022	1,471.86	RSTP Reserve-101 HOV
			2/1/2022	22,490.00	RSTP Reserve-101 HOV
			2/1/2022	5,000.00	RSTP Reserve-101 HOV
			2/25/2022	93,336.46	RSTP Reserve-101 HOV
			2/25/2022	73.32	RSTP Reserve-101 HOV
			3/24/2022	599,802.00	City of Santa Maria
			3/30/2022	394,062.53	RSTP Reserve-101 HOV
			3/30/2022	5,000.00	RSTP Reserve-101 HOV
			3/30/2022	1,645.02	RSTP Reserve-101 HOV
			4/1/2022	7,504.50	RSTP Reserve-101 HOV
			4/15/2022	1,558.44	RSTP Reserve-101 HOV
			4/15/2022	350.09	RSTP Reserve-101 HOV
			4/26/2022	5,000.00	RSTP Reserve-101 HOV
			5/23/2022	152,959.66	RSTP Reserve-101 HOV
			6/1/2022	3,500.00	RSTP Reserve-101 HOV
			6/1/2022	1,991.34	RSTP Reserve-101 HOV
			6/9/2022	1,883.02	RSTP Reserve-101 HOV
			6/15/2022	442,450.00	County of SB
			6/22/2022	1,818.18	RSTP Reserve-101 HOV
			6/22/2022	5,500.00	RSTP Reserve-101 HOV
			6/22/2022	347,569.82	RSTP Reserve-101 HOV
			6/30/2022	1,731.60	RSTP Reserve-101 HOV
			6/30/2022	63,460.17	RSTP Reserve-101 HOV
			6/30/2022	417.18	RSTP Reserve-101 HOV
				(7,292,166.34)	Total Disbursements
				(300,000.00)	Transferred to other SBCAG funds
				138,093.31	Interest Received
				(7,454,073.03)	Net Disbursements



**APPENDIX I  
GLOSSARY OF COMMONLY USED ACRONYMS AND TERMS**

<b>ADA</b>	<b>Americans with Disabilities Act</b> - Landmark 1990 civil rights legislation that bars discrimination against people with disabilities in all major areas of life: employment, public accommodations, transportation and communications. As it relates to provision of transportation services, the ADA requires that transportation providers ensure nondiscriminatory accessible service for disabled individuals, and that public transportation providers operating fixed route bus service provide paratransit service comparable to the fixed route service.
<b>ADT</b>	<b>Average Daily Travel</b> - The average number of vehicles which traverse a given segment of roadway over a 24-hour period.
<b>ALUC</b>	<b>Airport Land Use Commission</b> - Agency responsible under state and federal law to protect public health, safety, and welfare by ensuring that vacant lands in the vicinity of the airports are planned and zoned for uses compatible with airport operations. SBCAG is designated as the ALUC for Santa Barbara County.
<b>ALUP</b>	<b>Airport Land Use Plan</b> - A plan which provides for the orderly growth of the airports in the region. Local general plans, specific plans, zoning ordinances and other local land use regulations are required by state law to be consistent with the ALUP.
<b>ATP</b>	<b>Active Transportation Program</b> – Created by Senate Bill 99 to encourage increased use of active modes of transportation, such as walking and biking.
<b>CAE</b>	<b>Clean Air Express</b> - Bus service that provides residents of Northern Santa Barbara County commuting to their jobs in Goleta and Santa Barbara a fast, convenient, and money-saving way to get to work.
<b>CALTRANS</b>	<b>California Department of Transportation</b> - Agency responsible for state-wide transportation programs in California, and the California Transportation Plan. Caltrans is the implementing agency for most state highway projects and for the intercity rail program.
<b>CAP</b>	<b>Clean Air Plan</b> - The federal 1990 Amendments to the Clean Air Act require a comprehensive demonstration of attainment of the federal emissions standards by air quality non-attainment areas. The demonstration for Santa Barbara County included the adopted 1994 Clean Air Plan, or CAP. An update to that plan was completed in 1998 and has been submitted for EPA approval. The most recent update to that plan was completed in 2001 and has been approved as the SIP.
<b>CART</b>	<b>Carpinteria Area Rapid Transit</b> - Demand-responsive general public transit service in the Carpinteria area operated by Easy Lift Transportation under contract with the City of Carpinteria.
<b>CASP</b>	<b>California Aviation System Plan</b> - Statewide aviation system planning effort responding to state law (PUC 21701-21707). The CASP is updated biennially by the California Department of Transportation, Division of Aeronautics, and



approved by the CTC. The law mandates the CASP to include identification of air transportation issues, a capital improvement element, a regional system element and a statewide system element. The biennial update of the CASP Capital Improvement Element provides the basis for the development of the State Aeronautics Capital Improvement Program, under which state funding is programmed for the various aviation and airport projects throughout the state.

- CBD**            **Central Business District** - The downtown business areas of cities, historically the central downtown area.
  
- CCAT**           **Central Coast Area Transit** – A public transit service operated by San Luis Obispo Regional Transit Authority (SLORTA) that provides service between the cities of Santa Maria and San Luis Obispo County.
  
- CEQA**           **California Environment Quality Act** - A law which requires that governmental decision makers be provided with adequate information about the potentially significant environmental impacts of proposed projects. CEQA also mandates ways to avoid or significantly reduce damage to the environment.
  
- CIP**             **Capital Improvement Program** – A list of projects, their estimated cost, and schedule contained within a report approved by the responsible agency. The RTP's CIP is included in the Action Element, Chapter Five of the RTP.
  
- CMA**            **Congestion Management Agency** - The county agency responsible for developing, coordinating and monitoring the Congestion Management Program (CMP) required by Section 65088 of the California Government Code. SBCAG has been designated by the cities and the county as the region's CMA. SBCAG is responsible, in cooperation with local and state agencies, for identifying and resolving traffic congestion problems within the county pursuant to specific legislative requirements.
  
- CMAQ**          **Congestion Mitigation and Air Quality Program** - A program created by the Intermodal Surface Transportation and Efficiency Act (ISTEA) which provides funds for transportation plans and programs in areas that are currently not in attainment with the federal Clean Air Act for ozone or carbon monoxide. CMAQ-funded projects must contribute to the attainment of federal air quality standards by demonstrating a reduction in vehicular emissions.
  
- CMP**            **Congestion Management Program** - The CMP is a comprehensive program designed to reduce auto-related congestion through provision of roadway improvements, travel demand management and coordinated land use planning among all local jurisdictions. The program is optional for every county in California with an urbanized area of at least 50,000 people. The CMP is updated biennially.
  
- CMS**            **Congestion Management System** - A CMS is required of all Transportation Management Areas (TMAs). In the Santa Barbara County Region, a CMS was adopted as part of the CMP, and is comprised primarily of the principal arterials in the region.
  
- CNEL**          **Community Noise Equivalency Level** - Noise exposures generated by aircraft operations at airports are expressed as Community Noise Equivalent Level values.

CNEL values are used as a method of specifying aircraft noise and designating limiting criteria for residential and other land uses around airports.

- CNG**      **Compressed Natural Gas** - An alternative fuel currently being demonstrated in Santa Barbara County.
- COLT**     **City of Lompoc Transit** - COLT is the transit provider in the Lompoc Region, serving the City of Lompoc and the unincorporated communities of Vandenberg Village and Mission Hills. The transit service was expanded in July 1999 to provide a new fixed route service. The demand response service was retained to provide ADA required service.
- CRCC**     **Coast Rail Coordinating Council** - A council of elected representatives from the transportation planning agencies of the coastal counties formed to investigate the future of the Union Pacific Coast Line. A stated objective of the group is to improve rail frequencies and speed on the coast route between San Francisco and Los Angeles.
- CTC**      **California Transportation Commission** - A body appointed by the governor that is responsible for the State Transportation Improvement Program (STIP), the development of the Regional Transportation Plan Guidelines, and statewide transportation policy.
- CTP**      **California Transportation Plan** - A long-range transportation plan for the state required by ISTEA and prepared by the State Department of Transportation.
- CTSA**     **Consolidated Transportation Service Agency** – In accordance with state statute (AB120), SBCAG designates a Consolidated Transportation Service Agency. The CTSA’s primary role is to promote coordination and consolidation of social service transportation. Two CTSA’s have been designated within SBCAG’s jurisdiction. Easy Lift Transportation, Inc. has served as the CTSA for the South Coast Region since 1981. In 1999, SMOOTH, Inc. was designated as the CTSA for the Santa Maria Region (including the cities of Santa Maria and Guadalupe and the unincorporated Orcutt area). Designation entitles the CTSA’s to claim TDA Section 4.5 monies.
- DEPLANED**   Refers to passengers de-boarding or getting off an aircraft at a given location.
- DOF**        **California State Department of Finance**
- EIR/EIS**    **Environmental Impact Report/Environmental Impact Statement** - An analysis of the environmental impacts of proposed land development and transportation projects; it is an EIR when conducted in response to the California Environmental Quality Act (CEQA), and an EIS when conducted for federally funded or approved projects per the National Environmental Policy Act (NEPA). A draft EIR or draft EIS (DEIR or DEIS) is normally circulated to the public and agencies for comments.
- EMFAC**     EMFAC is a model developed by the California Air Resources Board to derive on-road mobile source emission factors for all on-road mobile source criteria

pollutants (expressed in grams per vehicle mile traveled). The latest model is EMFAC 2002 and EMFAC 2007 and is to be released at the end of this year.

- ENPLANED** Refers to passengers which have boarded or gotten on aircraft at a given airport (includes passengers transferring between airplanes).
- EPA** **Environmental Protection Agency** - The United States agency charged with setting policies and guidelines and carrying out legal mandates for the protection of national interests in environmental resources.
- FAA** **Federal Aviation Administration** - As an agency under the U.S. Department of Transportation, FAA is responsible for all federal aviation programs.
- FCAA** **Federal Clean Air Act (Amendments) (FCAAA or CAAA)** - Federal legislation that sets national air quality standards and requires each state with areas that have not met federal air quality standards to prepare a State Implementation Plan (SIP). The 1990 FCAA amendments established air quality requirements for the development of metropolitan transportation plans and programs.
- FHWA** **Federal Highway Administration** - As an agency under the U.S. Department of Transportation (U.S. DOT), FHWA is responsible for administering all federal highway programs.
- FSTIP** **Federal Statewide Transportation Improvement Program** – The FSTIP is prepared by Caltrans to meet federal requirements of Title 23 USC and is a statewide compilation of projects proposed for federal transportation funding from TEA 21 taken from each regionally adopted FTIP.
- FTA** **Federal Transit Administration** - Formerly known as the Urban Mass Transportation Administration (UMTA), FTA is an agency under the U.S. Department of Transportation (U.S. DOT) responsible for all federal programs related to mass transit.
- FTIP** **Federal Transportation Improvement Program** - The FTIP is a multi-year program of transportation projects for Santa Barbara County that are funded from predominantly federal sources. The FTIP is developed and adopted by SBCAG on a biennial basis. Once adopted, the FTIP is submitted to the California Department of Transportation and federal funding agencies for review, approval and incorporation into statewide FTIP (FSTIP).
- GAA** **General Aviation Airport** - An airport which does not have scheduled air service and which serves only general aviation aircraft.
- HCM** **Highway Capacity Manual** – A manual describing the relationships between roadway capacity and travel/flow characteristics and containing procedures for calculating the level of service (LOS) of a roadway or intersection.
- HCS** **Highway Capacity Software (1985)** – Computer software developed to analyze changes in travel/flow characteristics associated with changes in roadway capacity.

<b>HDV</b>	<b>Heavy Duty Vehicles</b> - Vehicles (trucks) which have three or more axles.
<b>HOT Lane</b>	<b>High Occupancy Toll Lane</b> – A travel lane on a roadway segment, the use of which is restricted to HOVs and to other vehicles that pay a prescribed toll.
<b>HOV</b>	<b>High Occupancy Vehicle</b> - A vehicle which is transporting more than one person. HOV lanes are segments of roadway which are restricted to HOVs.
<b>ISTEA</b>	<b>Intermodal Surface Transportation and Efficiency Act</b> - Federal transportation legislation signed into law in December 1991, which substantially changed the way transportation funding decisions are made. It emphasized diversity, balance of modes, and the preservation of existing systems. ISTEA authorized the expenditure of \$151 billion over its six-year life. It was superseded by TEA-21 in 1998.
<b>ITIP</b>	<b>Interregional Transportation Improvement Program</b> –A program prepared biennially by Caltrans which includes interregional highway and intercity rail projects proposed for funding through the STIP. The ITIP comprises 25 percent of the funding in the State Transportation Improvement Program (STIP). Sixty percent of the ITIP funds are programmed and expended for improvements to state highways that are outside the boundaries of an urbanized area with a population of more than 50,000 and for inter-city rail improvements. Of that 60 percent, 15 percent must be programmed for inter-city rail improvement projects. In sum, a minimum of 9 percent (60 percent multiplied by 15 percent) of ITIP funds must be available for inter-city rail projects. This is equivalent to 2.25 percent of total STIP funding. MPOs may propose projects for consideration by Caltrans for inclusion in the ITIP.
<b>ITS</b>	<b>Intelligent Transportation System</b> – General term to describe a range of advanced electronic and information technologies that can be used to improve the safety, operational efficiency and productivity of the transportation system.
<b>JTAC</b>	<b>Joint Technical Advisory Committee</b> – A committee composed of members of both the TPAC and TTAC, formed by the SBCAG Board in August 2010 to guide the development of the RTP-SCS.
<b>Km</b>	<b>Kilometer</b> - Unit of distance, metric system. One mile = 1.6093 km.
<b>LCP</b>	<b>Local Coastal Plan</b> - Guides the development of land within the coastal areas of California. The zoning ordinances of the jurisdictions within the region implement provisions of the LCP.
<b>LCTOP</b>	<b>Low Carbon Transit Operations Program</b> – Is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by California Legislature in 2014 by Senate Bill 862.
<b>LOS</b>	<b>Level of Service</b> - A measure of congestion on a highway facility or intersection based primarily on the comparison between the facility's capacity and the speed and density of its traffic volume. Levels of congestion are designated along a scale from “A” to “F”, with “A” indicating free flow conditions and “F” indicating severe congestion.

- LOSSAN** **Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency** – Agencies, including SBCAG, from San Diego in the south to San Luis Obispo in the north have joined together to promote passenger rail service and capital investment in the Amtrak Pacific Surfliner rail corridor.
- LTA** **Local Transportation Authority** - In its role as the LTA for the region, SBCAG is responsible for implementing and administering the ½% sales tax authorized by Measure D in November 1989.
- LTF** **Local Transportation Fund** – A county fund derived from the ¼% statewide sales tax established by the Transportation Development Act for public transportation. LTF funds are administered and allocated to local governments, transit operators and CTAs by SBCAG. LTF revenues must be used for public transit purposes as a first priority but may be used for street and road purposes if SBCAG finds that there are no unmet transit needs that can reasonably be met.
- MAP-21** The **Moving Ahead for Progress in the 21st Century Act**, a federal surface transportation bill signed into law by President Obama on July 6, 2012. MAP-21 replaced SAFETEA-LU and funded surface transportation programs at over \$105 billion for two (FY 2013 and 2014). It was subsequently extended.
- Measure A** A countywide ½ sales tax measure for transportation approved by County voters in November 2008. Measure A replaces Measure D and takes effect for a term of 30 years beginning April 1, 2010.
- Measure D** A 1/2 cent sales tax referendum approved by the voters in 1989 to fund local and regional transportation facility maintenance and improvements in Santa Barbara County over the next 20 years.
- MPO** **Metropolitan Planning Organization** - Under federal law, the organization designated by the governor as responsible for transportation planning and programming activities required under federal law in an urbanized area. It serves as the forum for cooperative decision making by a regional board made up of local elected officials. As the regions' designated MPO, SBCAG is responsible for development of the federal long-range transportation plan and multi-year funding programs, and the selection and approval of transportation projects using federal funds.
- NAAQS** **National Ambient Air Quality Standards** - Standards set by the federal Environmental Protection Agency (EPA) for the maximum levels of air pollutants which can exist in the outdoor air without unacceptable effects on human health or the public welfare.
- NEPA** **National Environmental Policy Act** – Federal legislation which establishes requirements and procedures for documenting the environmental impacts of federally funded projects, including transportation improvements.
- NHS** **National Highway System** - Required under Section 1006 of the ISTEA, the NHS is comprised of major highways which serve interstate and interregional travel, connecting major population centers, ports, airports, public transportation facilities,

major travel destinations, international border crossings, and major military installations.

<b>OWP</b>	<b>Overall Work Program</b> - The OWP is the document which describes and details the planning and programming activities SBCAG will conduct in a fiscal year. The OWP also serves as the documentation for the federal and state planning grants which finance the program.
<b>PRIMARY AIRPORT</b>	A commercial service airport that enplanes more than 10,000 Passengers/year.
<b>PSR</b>	<b>Project Study Report</b> – A preliminary engineering study which evaluates project scope, cost, alternatives, environmental and technical issues for use in making programming decisions. A new project may not be included in an RTIP or ITIP without a completed PSR.
<b>PTMISEA</b>	<b>Public Transportation Modernization Improvement and Service Enhancement Account Program</b> – was created by Proposition 1B the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006.
<b>REAP</b>	<b>Regional Early Action Planning</b> – Supports equitable, affordable housing and sustainable transportation projects. REAP 2.0 integrates housing and climate goals, broader planning and implementation investments and infrastructural investments for infill development.
<b>RELIEVER AIRPORT</b>	A general aviation airport which is designated by the FAA as a "reliever airport". It must be near a metropolitan area, providing an alternate landing site. A reliever airport is intended to reduce congestion at the large primary airports.
<b>RGF</b>	<b>Regional Growth Forecast</b> – A 30-year projection of population, jobs and housing prepared by SBCAG.
<b>RIP</b>	<b>Regional Improvement Program</b> – One of the two broad programs that make up the STIP. The RIP is funded from 75% of new STIP funds and further subdivided by formula into county shares. Regional agencies program RIP funds to projects through the RTIP process.
<b>RMRA</b>	<b>Road Maintenance and Rehabilitation Account</b> – Senate Bill (SB) 1, Chapter 5, Statutes of 2017, created the Road Maintenance and Rehabilitation Program to address deferred maintenance on the State Highway System and the local street and road systems for the deposit of various funds for the program
<b>RSTP</b>	<b>Regional Surface Transportation Program</b> – The portion of the federal Surface Transportation Program that is directly allocated to regions. RSTP funds are programmed by SBCAG in the FTIP.
<b>RTIP</b>	<b>Regional Transportation Improvement Program</b> - Prepared and adopted biennially by SBCAG, the RTIP includes projects from the Regional Transportation Plan (RTP) Action Element nominated for state highway, transit and rail funds. The RTIP when adopted is submitted to the California Transportation Commission (CTC) for inclusion in the State Transportation Improvement Program (STIP).

- RTP**            **Regional Transportation Plan** - The RTP is a long-range plan (covering a twenty year planning period) to improve our region's state highways; local streets, roads, and bikeways; airports and marine facilities; transit, paratransit, and passenger rail services. A guide for the development of these facilities, the RTP describes the priorities for making investments in our region's transportation system.
- RTPA**            **Regional Transportation Planning Agency** - The multi-county or county-level agency responsible under state law for the preparation of RTPs and allocation of funds. RTPAs can be local transportation commissions, Councils of Governments, MPOs, or statutorily created agencies. SBCAG is the designated RTPA for the Santa Barbara County region.
- SB 45**            **Senate Bill 45** – State legislation enacted in 1997 that substantially changed the process for allocating state and federal transportation funds through the STIP. The major changes include consolidation of several STIP funding programs into two broad programs, increased programming flexibility, authority, and accountability for regional agencies and full accounting of all project costs in the STIP. SB-45 shortened the STIP period from 7 years to 4 years; however; it was changed to a five-year program beginning with the 2002 STIP under AB 2928.
- SBAPCD**        **Santa Barbara County Air Pollution Control District** - The local agency that governs air quality issues, proposes and adopts local air pollution rules, enforces those rules, responds to air pollution related complaints, issues permits to polluting sources, and inventories sources of air pollution emissions.
- SBCAG**            **Santa Barbara County Association of Governments** - SBCAG is a voluntary council of governments formed under a joint powers agreement executed by each of the general-purpose local governments in Santa Barbara County. SBCAG is an independent entity governed by a thirteen-member board consisting of a city council representative from each of the eight cities in the county and the five members of the county board of supervisors. The city representatives are appointed by their respective city councils. SBCAG is the designated Regional Transportation Planning Agency (RTPA) and the Metropolitan Planning Organization (MPO) for Santa Barbara County.
- SAFE**            **Service Authority for Freeway Emergencies** – State legislation (SB 1199) enacted in 1985 authorized the establishment of local SAFEs for purposes of installing, maintaining and operating a network of motorist aid call boxes. The program is funded by a \$1 per year fee on all registered motor vehicles within the county.
- SAFETEA-LU**    **The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)** was enacted August 10, 2005, as Public Law 109-59. SAFETEA-LU authorizes the federal surface transportation programs for highways, highway safety, and transit for the 5-year period 2005-2009. SAFETEA-LU replaces TEA 21, the former federal surface transportation authorizing legislation which expired in October 2003.
- SB1**              **Senate Bill 1-** Senate Bill 1 the Road Repair and Accountability Act of 2017.

- SBCAPCD**     **Santa Barbara Air Pollution Control District** – The local agency that governs air quality issues, proposes and adopts local air pollution rules, enforces those rules, responds to air pollution related complaints, issues permits to polluting sources, and inventories sources of air pollution emissions.
- SBMTD**        **Santa Barbara Metropolitan Transit District** - SBMTD (also abbreviated MTD) is the provider of public transit services on the South Coast.
- SCCP**         **Solutions for Congested Corridors Program** – Is a statewide, competitive program that provides funding to achieve a balanced set of transportation, environmental and community access improvement to reduce congestion throughout the state.
- SCS**          **Sustainable Communities Strategy** – A regional plan required by SB 375 to be incorporated into the RTP that integrates population, housing and land use into regional transportation planning.
- SCTAC**       **South Coast Transportation Advisory Committee** - An advisory committee to SBCAG formed to provide input on unmet transit needs of the transit disadvantaged and disabled members of the population on the South Coast.
- SCTP**         **South Coast Transit Plan** – A transit plan prepared by Santa Barbara MTD that describes extensive improvements to transit service throughout the South Coast.
- SGR**          **State of Good Repair Program** – The Road Repair and Accountability Act of 2014, Senate Bill (SB) 1 (Chapter 5, Statutes of 2017) signed by the Governor on April 28, 2017, includes a program that will provide additional revenues for transit infrastructure repair and service improvements.
- SHOPP**       **State Highway Operation and Protection Program** – A program of projects adopted biennially by Caltrans to preserve and protect the state highway system and provide for its safe operation. SHOPP projects include traffic safety, pavement and bridge rehabilitation, seismic retrofit, earthquake and storm damage repair and traffic operational improvements.
- SIP**           **State Implementation Plan** - A document prepared by each state, with input from local Air Pollution Control Districts, describing the existing air quality conditions and measures which will be taken to attain and maintain national ambient air quality standards (NAAQS). In California, the SIP is prepared by the California Air Resources Board (CARB or ARB).
- SMAT**         **Santa Maria Area Transit** - SMAT is the transit provider in the Santa Maria/Orcutt Area.
- SMOOTH**     **Santa Maria Organization of Transportation Helpers** – SMOOTH is designated as the CTSA for the Santa Maria-Guadalupe-Orcutt region.
- SRTP**         **Short Range Transit Plan** - SRTP is a five-year comprehensive plan required of all public transit operators by federal and regional transportation funding agencies.



- STA**      **State Transit Assistance** - Funds allocated to the county and administered by SBCAG pursuant to the Transportation Development Act (TDA), which are designated for transportation planning and mass transportation purposes specified by the legislature.
- STIP**      **State Transportation Improvement Program** - A statewide program of transportation projects adopted biennially by the CTC which governs the expenditure of state revenues for transportation over the succeeding five-year period.
- STP**      **Surface Transportation Program** - A flexible funding program established under ISTEA and continued under TEA-21, which may be used for a broad range of transportation improvements.
- STRAHNET**      The federal Strategic Highway Network, or STRAHNET, is the federal designation system of highways providing access to major U.S. military installations.
- TAZ**      **Traffic Analysis Zone** - A geographical area delineated for the purpose of transportation modeling. TAZs are the major units of transportation modeling analysis and are delimited on the basis of socio-economic, topographic, political, and transportation facilities information.
- TCM**      **Transportation Control Measure** - Any strategy to reduce vehicle trips, vehicle use, vehicle miles traveled, vehicle idling, or traffic congestion for the purpose of reducing motor vehicle emissions.
- TDA**      **Transportation Development Act** - As contained in Section 99200 of the Public Utilities Code, the TDA provides two major sources of funding for public transportation through regional planning and programming agencies: the county Local Transportation Fund (LTF), which is derived from 1/4 cent of the 6 cent retail sales tax collected statewide; and the State Transit Assistance (STA) funds(also abbreviated STAF), which are for transportation planning and mass transportation purposes as specified by the legislature.
- TDM**      **Transportation Demand Management** - The implementation of measures which encourage people to change their mode of travel, travel during off-peak periods, or not to make a trip at all, e.g., ridesharing, pricing incentives, parking management and telecommuting.
- TDP**      **Transit Development Program** - Federal Transit Administration (FTA) requires that a TDP be prepared for all areas applying for TDP capital or operating grants. The required TDP should provide for the planning and coordination of all public transit systems in an area and should cover a planning period of five years. The TDP must be consistent with the Regional Transportation Plan (RTP) and the Regional Transportation Improvement Program (RTIP). TDPs are typically prepared for rural areas, while SRTPs are prepared for individual transit operations in urban areas.
- TE**      **Transportation Enhancements** – A program under ISTEA and TEA-21 which sets aside a portion of Surface Transportation Program (STP) funds for several

categories of projects whose purpose is to enhance the transportation system. Enhancement funds can be used for bicycle and pedestrian facilities, landscaping and scenic highway programs, restoration of historic rail stations, and various other purposes.

- TEA-21**     **Transportation Equity Act for the 21<sup>st</sup> Century-** Federal legislation enacted June 9, 1998 as Public Law 105-178. TEA-21 authorizes the federal surface transportation programs for highways, highway safety, and transit for the 6-year period 1998-2003. This legislation superseded the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) but maintained its basic structure and built on its key initiatives.
- TIP**         **Transportation Improvement Program** - See RTIP, STIP, FTIP.
- TIRCP**      **Transit and Intercity Rail Program** – Created by Senate Bill (SB) 862 (Chapter 36, Statutes of 2014) and modified by Senate Bill 9 (Chapter 710, Statutes of 2015) to provide grants from the Greenhouse Gas Reduction Fund to fund transformative capital improvement that will modernize California’s intercity, commuter, urban rail systems, and bus and ferry transit systems to reduce emission of greenhouse gases by reducing congestion and vehicles miles traveled thought California.
- TMA**         **Transportation Management Area** - A region which is subject to certain planning requirements under ISTEA. Any urbanized area with population of more than 200,000 is automatically a TMA. Other urbanized areas may request designation as a TMA, as did SBCAG.
- TSM**         **Transportation System Management** - Relatively low-cost improvements designed to make the transportation system work more efficiently and to increase its people carrying capacity.
- TTAC**        **Technical Transportation Advisory Committee** - As one of the two regional advisory committees in Santa Barbara County, TTAC serves as a communication link between SBCAG and all transportation agencies in the county. TTAC reviews and makes policy recommendations on fiscal matters, fund allocations, special studies and planning documents for submittal to the SBCAG policy board. The committee consists of public works representatives from the eight cities and the County and representatives from SBMTD, Caltrans, and the SBCAPCD.
- TPAC**        **Technical Planning Advisory Committee** - TPAC is SBCAG's regional planning advisory committee, serving as a communication link between SBCAG and all planning agencies in the county. TPAC is composed of the planning directors of the county and eight cities, and two ex-officio members from UCSB and VAFB.
- UCSB**        **University of California at Santa Barbara.**
- UP**           **Union Pacific Railroad Company** - Owner and operator of private rail services along the entire coastline and one branch line (between Surf and White Hills) in Santa Barbara County.
- VAFB**        **Vandenberg Air Force Base.**

**VMT**

**Vehicle Miles Traveled** - VMT is the sum of miles traveled by all vehicles during a fixed period of time on a fixed expanse of highways.