
Meeting Minutes

Goleta Ramp Metering Study

Technical Advisory Committee Meeting #2

May 12, 2016, 11:00 a.m. – 12:00 noon

Conference Call (Dial: 1-866-554-8655, PW: 30022#)

1. Recap of Kick-off Meeting

- a. TAC members received the minutes from the kick-off meeting and did not have any comments.

2. Study Updates

a. Data Collection

- i. The data collection is tentatively scheduled in the week of May 23rd. UCSB indicated that this is “dead week” (between classes and finals) but should still provide a representative condition for traffic. Any week after May 23 would not represent typical commute conditions.
- ii. Caltrans indicated that the encroachment permits could take up to two months, and are processed on a first-come-first-served basis.
- iii. KAI confirmed that the permits are requested for activities that are non-intrusive (temporary camera mounting), unlike those related to construction activities, and should take less effort to process.
- iv. Data collection is on a critical path; therefore, if the data is not collected in the week of May 23rd, it would have to be postponed until the schools open in September. This will adversely affect the project schedule. Few project activities could occur without the data collection.
- v. City of Goleta permits will be completed in time for May 23 data collection.

b. DRAFT Study Methodology Memorandum (Deliverable 1.3)

- i. Caltrans had a question about proposing the Intersection Capacity Utilization (ICU) methodology for signalized intersection analysis in lieu of Highway Capacity Manual (HCM) delay-based methods. Since the study intersections are operated by the City of Goleta, the proposed LOS analysis is based on the City (and SBCAG) adopted methods and tools and is intended to provide information on potential diversion impacts in a form that would be familiar to the City.
- ii. City staff indicated that the Circulation Element is being updated and the ICU method may be replaced by the HCM for intersection analysis. While the exact timeline of the updated Circulation Element is unknown, the City feels comfortable using the HCM methodologies for this study. County also believes that the HCM method appropriately addresses atypical lane utilization
- iii. KAI to update the study methodology to include the HCM method for intersection analysis.

3. Next Steps

a. Data Collection Schedule

- i. Caltrans will look into expediting the permit process.

b. Planning and Scheduling Public Workshop

- i. The purpose of the first public workshop is to provide information on the goals and objectives of the study and get feedback on public concerns. The workshop will be set up by subcontractor RGS (Kendall Flint).
- ii. It is not intended to provide data or analysis at the first public workshop. The second workshop will provide data, analysis and preliminary recommendations.
- iii. Most UCSB staff and many faculty are around campus during the summer, therefore the first workshop can occur during the school break. Ideal time for the workshop would be during business hours. UCSB proposed holding two workshops on the same day, one at UCSB in the afternoon and second at the City facility in the evening. This is to ensure reasonable attendance from both UCSB and City representatives and community.
- iv. City offered to host the workshop at the Goleta Community Center. More lead time is better. City will engage their PIO to coordinate on planning and scheduling for the workshop.

4. Action Items

- a. KAI and SBCAG will follow up with Caltrans in the week of May 16th regarding the encroachment permits.
- b. KAI will revise the methodology memo to include an intersection analysis based on the HCM methods.
- c. TAC members are requested to provide the comments on the local study locations, performance measures and study methodology by Wednesday, May 18th. Comments should be provided to Julio Perucho at SBCAG.
- d. City and UCSB are requested to look into these specific questions about the public workshop and provide inputs by the May 18th, Wednesday:
 - i. How much lead time does the City and UCSB need to achieve reasonable attendance and representation?
 - ii. If one workshop were to occur, what is the best venue (City facility or UCSB)?
 - iii. What is the best time of day to hold the workshop (weekday afternoon, weekday evening, weekend)?