



COMPREHENSIVE BUDGET

Fiscal Year 2013-14

Final

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SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Comprehensive Budget - Fiscal Year 2013-14
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GENERAL OVERVIEW

The FY 2013-14 Comprehensive Budget continues longstanding SBCAG policies of prudent fiscal management and long-term financial stability. The budget document format and organization are designed to provide clear information to the Board and members of the public and to make the budget an effective internal management tool.

The budgets for individual programs (e.g., Service Authority for Freeway Emergencies (SAFE), Traffic Solutions, Measure A) are consolidated in a single budget document. Revenues and expenditures for each program are shown separately, within the larger context. The budget document provides summary information on revenues and expenditures to provide an overall perspective on the SBCAG's finances. In addition, the budget document provides additional information on past year (FY 2011-12) revenues and expenditures and estimated revenues and expenditures for the current year (FY 2012-13), for purposes of year-to-year comparisons.

The SBCAG consolidated budget is a compilation of budgets adopted for five separate accounting funds comprised of the General Fund, Traffic Solutions, Service Authority for Freeway Emergencies (SAFE), Local Transportation Authority (Measure D) and Local Transportation Authority (Measure A).

The proposed consolidated budget for FY 2013-14 is \$ 19.5 million and includes \$ 13.9 million in costs related to capital improvement projects in both north and south Santa Barbara County. The proposed consolidated budget represents a reduction in funding of approximately \$230,000 as compared to the adopted budget for this current year.

The proposed General Fund budget which includes most of SBCAG's staff and operating costs is \$ 3.6 million which is an approximately 7 % decrease from prior year. The majority of the decrease is a result of reduction in consultant costs associated

with the completion of our Travel Model Upgrade and the draft Regional Transportation Plan.

General fund revenues are anticipated from several different state and federal sources and are expected to meet budgetary requirements. As a result of relatively stable revenues and cost containment, it is not expected that SBCAG will experience a draw on available fund balances and anticipates no draw to available fund balance. Most of SBCAG's General Fund revenues come from state/federal grants and cost reimbursements which are not directly impacted by the economic recession. Local sales tax revenues (Measure A and Transportation Development Act) which declined during the recession, have recovered and are now exceeding pre-recession levels.

A section is included in the budget document, which describes the agency's performance goals, objectives and accomplishments. A section for each of SBCAG's divisions' reports on progress in meeting performance measures established for the current year budget, and outlines work objectives and performance measures for the coming year. These will continue to be monitored in future years and used to allocate SBCAG's resources to ensure maximum benefit to the region as a whole.

KEY PROGRAM ISSUES

The Comprehensive Budget is closely tied to the FY 2013-14 Overall Work Program (OWP) adopted by the board in May 2013. The OWP describes the activities SBCAG proposes to undertake during the coming year. The OWP lays much of the groundwork for the budget in that it assigns staff resources to specific work tasks and products and provides justification for state and federal grant funds assumed in the FY 2013-14 budget.

Major initiatives planned for FY 2013-14 are described in detail in the Overall Work Program. In 2011, the SBCAG adopted its first Organizational Strategic Plan. The strategic planning process

facilitated agreement among SBCAG board members regarding the organization's mission, vision, values and goals and objectives. The FY 2013-14 Overall Work Program identifies SBCAG's work tasks and how they relate to the board's Strategic Plan.

Following is a summary of some of the key projects that will be undertaken during the year:

Transportation Planning and Programming

In accordance with the Overall Work Program adopted by the board, SBCAG's planning and programming staff will be engaged in several major activities during FY 2012-13. Of great importance is the ongoing liaison work with local agencies via Technical Transportation Advisory Committee (TTAC), Technical Planning Advisory Committee (TPAC) and Joint Technical Advisory Committee and coordination with Ventura County Transportation Commission and San Luis Obispo Council of Governments and others on regional transportation planning and programming issues.

- ❖ Implementing the 101 in Motion Plan including the 101 HOV widening project and Santa Barbara—Ventura commuter rail
- ❖ Update\Amend Regional\Federal Transportation Improvement Program documents that identify projects in the region that will be funded with state or federal funds during the next 5 years.
- ❖ Secure discretionary grant funds for the 101 widening, and other projects in the Measure A program.
- ❖ Monitoring update of the federal transportation legislation, MAP-21.
- ❖ Completing construction on major highway projects including Santa Maria River Bridges and 101/Union Valley Parkway interchange
- ❖ Working with the Central Coast Coalition to raise the profile of U.S. 101 as a corridor of state and national significance.

Transit planning will continue to be an important activity of SBCAG, which will consist of:

- ❖ Completing an update of the North County Transit Plan to improve/expand regional transit services in the North County and between North County and South Coast.
- ❖ Completing an annual Transit Needs Assessment.
- ❖ Completing the Triennial Performance Audit and implementing the audit recommendations.
- ❖ Complete annual fiscal and compliance audits for all claimants.
- ❖ Review and evaluate FTA Section 5310, 5311, 5311(f), 5316 and 5317 applications. Prepare Section 5311 Program of Projects.

SBCAG will also work with the Los Angeles-San Diego-San Luis Obispo Joint Powers Agency (LOSSAN), Coast Rail Coordinating Council (CRCC) and Caltrans Division of Rail to implement needed rail capital improvements.

SBCAG will continue to improve public awareness of SBCAG's activities and enhance communication, including public presentations. SBCAG's website and other public information materials will be enhanced.

In addition, staff will complete a regional Park and Ride Lot Plan, as well as significant upgrades to the regional travel model. The regional travel model enables SBCAG to quantitatively evaluate existing and future transportation needs caused by land use changes, an important consideration under SB 375. Staff will also work with TTAC, TPAC, and the Board in preparing goals and objectives for the Sustainable Communities Strategy and developing additional information to assist in the formulation of policy options for Board consideration.

Service Authority for Freeway Emergencies (SAFE)

During FY 2013-14, the SAFE program will continue motorist aid programs including the highway call box program and freeway

service patrol program. The Freeway Service Patrol congestion relief program for the South Coast 101 corridor will continue to operate during weekday commute hours as well as provide some additional service during special events and Sundays throughout the summer. SBCAG will also operate a “beat” between Carpinteria and Mussel Shoals in Ventura County during construction of the US 101 HOV project, Phase II. This service will be fully reimbursed by Caltrans from the construction project budget. SBCAG maintains and operates more than 330 highway callboxes throughout the county

Traffic Solutions

In FY 2013-14, Traffic Solutions will continue efforts to reduce congestion by assisting commuters and employers with Traffic Solution’s commute alternatives programs like Traffic Solutions Online, the Commuter Challenge, CycleMAYnia, Santa Barbara County Green Business Program the Emergency Ride Home program and the vanpool incentive programs.. Traffic Solutions will also continue to strengthen partnerships with other organizations and agencies, including large and small employers.

Traffic Solutions will continue the second phase of Curb Your Commute, which is tied to the traffic mitigation effort for the Highway 101 Widening project. This project will include the rollout of SmartRide (Dynamic Rideshare) using smart phone technology to facilitate real-time, instant ride matching in the Highway 101 Corridor and between Isla Vista and Santa Barbara City College.

Traffic Solutions will also be coordinating with San Luis Obispo Regional Rideshare to launch an employer outreach campaign and Transportation Demand Management (TDM) program for commuters traveling through the Highway 101 Santa Maria River Bridge construction project.

Other projects that will be undertaken by Traffic Solutions include:

- ❖ Work with employers throughout the county to assist them in developing and implementing programs that promote alternatives to peak period single occupant auto travel. This will include supporting businesses in their effort to be certified under the Green Business Program for Santa Barbara County.
- ❖ Commuters and employers will have unprecedented access to alternative transportation assistance through Traffic Solutions Online.
- ❖ Enhance its Spanish Outreach effort though partnerships with other organizations and employers.
- ❖ Roll-out a new vanpool incentive program and improved Emergency Ride Home program.
- ❖ Selling the new Santa Barbara County Bike Map and launching of the smart phone application.

Local Transportation Authority (Measure D)

Measure D expired on March 30, 2010, but some revenues will continue to be available to fulfill existing project commitments in FY 13-14. Because Measure D and Measure A are separate programs authorized by voters with different expenditure plans, the revenues from these two programs cannot be co-mingled and separate funds are established. Measure D funds are budgeted in FY 13/14 primarily for the construction of the Union Valley Parkway (Phase III) project.

Local Transportation Authority (Measure A)

In November 2008, voters overwhelmingly approved Measure A with 79% voter support. Measure A extended the county’s existing ½ cent sales tax for transportation from the expiration of Measure D in 2010 to 2040. Over its 30 year term, the measure will generate over \$1.0 billion and leverage an estimated \$0.5 billion in state/federal matching funds. A Measure A Strategic Plan has been approved and is currently being updated. The plan will be used as the document to guide the implementation of the specific projects and programs listed in the Measure A

Investment Plan including how and when the Measure A and SBCAG matching funds will be used.

Measure A became effective on April 1, 2010 and the first sales tax revenues from the new measure were budgeted beginning in FY 2010-11. The budget for Measure A has been prepared based on information from the yearly program of projects adopted by SBCAG and local agencies. The LTA (Measure A) accounting fund includes all regional projects and programs that are included in the Measure A Investment Plan except for the direct pass through funds that go to North County and South Coast local jurisdictions and SBMTD transit operations.

Pursuant to the allocation formula in Measure A Investment Plan that has fixed percentages allotted for North County, South Coast and 101 HOV programs, the LTA (Measure A) fund is comprised of these 3 separate sub-funds which are aggregated into one Measure A fund.

Within the South Coast sub-fund of Measure A, work is included specifically for project and program efforts related to Interregional Transit, South Coast Transit Capital, Commuter and Passenger Rail, Specialized Transit and Traffic Solutions. Work on the Safe Routes to Schools and Pedestrian/Bicycle programs will continue in FY 2013-14 with staff project support costs to finalize project cooperative agreements and assisting local agencies in implementing projects approved in Cycles 1 and 2.

Within the North County sub-fund of Measure A, work will continue or commence on several of the regional named projects such as the 101 Santa Maria River Bridge, Hwy 166 Safety Improvements, US 101 Union Valley Parkway Interchange, the circulation improvements in Guadalupe, and the Bicycle, Pedestrian and Safe Routes program. Also included are costs and revenues related to Interregional Transit, Specialized Transit, and Traffic Solutions.

The U.S. 101 South Coast High Occupancy Vehicle (HOV) project has been under development for about 3 years. The

project sub-fund of Measure A is comprised of work by SBCAG staff to support Caltrans' continued project development work on the project's environmental phase and public outreach and procurement of design services by consultant work forces.

Regional Planning and Coordination

After a multi-year process, preparation of the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) in compliance with the requirements of SB 375 is nearing completion. The SCS evaluates and identifies land use and transportation measures able to achieve greenhouse gas reduction targets approved by the California Air Resources Board for the region. SBCAG staff will carry the completed draft RTP-SCS and the accompanying environmental impact report through the final phase of the public process and Board adoption.

SBCAG is embarking on an update of the North County Transit Plan, which will study a range of options for improving and enhancing transit service delivery in the North County. The goals of the study are to improve the rider experience, reduce administrative complexity, achieve operational efficiencies and cost savings, and expand services as needed. The plan update will identify current and future transit needs, study options to meet those needs, include a financial analysis of alternatives, quantifying revenues, costs and potential savings.

As grant funding becomes available, staff will continue with the update of the County's Airport Land Use Plan (ALUP), which guides development in and near airports in the region. The ALUP has not been substantially revised or updated for over 15 years. A draft of the updated plan has been completed, but additional funding is needed to complete environmental review.

Staff will work towards completion of two additional planning projects: the Regional Bikeway Plan, which collates bikeways throughout the region, and the Park and Ride Plan, which creates a plan for park-and-ride lots to support carpooling.

SBCAG will continue its liaison work with local and regional agencies. Staff will review and comment on matters of regional interest such as VAFB Plans and Programs and LAFCO spheres of influence. On-going consultation and coordination will be maintained with the Santa Ynez Band of Chumash Indians Tribal Government.

REVENUE

Federal planning funds provide much of the revenue budgeted in the General Fund for SBCAG's transportation planning and programming activities. The budget includes \$1.2 million in federal Consolidated Planning Grant funds. Sales tax revenues from the state Transportation Development Act are expected to see an increase of about 10% over FY 2012-13. In addition, Measure A sales tax revenues are expected to grow a similar amount as compared to FY 2012-13. Other revenue sources for the General Fund budget include contributions from state/federal discretionary grants, STIP Project Programming and Monitoring (PPM) funds, and other onetime state grants.

Revenue for the SAFE program, which is derived primarily from license fees on vehicles registered within the county, is projected to be relatively similar to prior year. Other revenues in the 2013-14 SAFE budget include a State grants for implementation of the Freeway Service Patrol program and Proposition 1B funds programmed for Freeway Service Patrol operations during the 101 widening construction between Mussel Shoals and Carpinteria.

The Traffic Solutions program will be supported by carryover funds throughout FY 2013-14. Measure A dollars will also fund both a North and South Coast TDM programs. In addition, Traffic Solutions has been awarded a federal grant for the Dynamic Rideshare Pilot Program as well as JARC funding.

Since Measure D expired in March 2010, no new revenues are anticipated in FY 2013-14. Remaining project commitments will be funded in the LTA Measure D budget from the carry-over balance of unexpended Measure D funds.

Total Measure A revenues are expected to amount to approximately \$34.7 million. The majority of these funds are passed through to local governments and are not reflected in the LTA Measure A Capital Projects budget. This budget includes \$11.9 million of Measure A revenues anticipated to be collected

during the year and are budgeted for non-pass through programs including 101 HOV widening and other regionally significant highway projects. The remainder will be allocated to both North and South county programs as identified in the Measure A Strategic Plan including Interregional Transit, Specialized Transit, Bike/Ped/Safe Routes to School, South Coast Passenger Rail.

STAFFING

The FY 2013-14 budget reflects maintaining the existing staffing level of 20 full-time equivalent positions. There is no change anticipated to staffing for the 2013-14 fiscal year and the proposed budget provides for sufficient funding to fill all authorized positions for the entire year.

COMPENSATION AND FRINGE BENEFITS

The budget includes an across-the-board cost-of-living adjustment (COLA) to all employee salary ranges of 2.0% effective June 24, 2013.

SBCAG maintains a small, highly qualified staff. The agency's effectiveness is directly tied to its ability to recruit and retain qualified staff by offering competitive compensation and benefits. The overall change in salaries and benefits in FY 2013-14 is approximately 3.3%. The increase is largely driven by increases in both retirement and health insurance contributions which are beyond the control of SBCAG. Since there is no change in staff levels proposed and 90% of SBCAG employees have reached the top end of their salary range, there is virtually no change in the salary line item other than the proposed COLA in the FY 2013-14 budget. In addition, SBCAG was notified by Santa Barbara County Employees Retirement System SBCERS that another increase in employer contribution rates for the second year in a row had been approved by the SBCERS board to cover anticipated retirement fund liabilities.

Although SBCAG hopes that health care costs don't rise as much as in the recent past, it is anticipated that we will continue to see

significant increases as the insurance industry adjusts to the federal Affordable Health Care Act and the changes staged to occur over the next 5-10 years.

PROFESSIONAL SERVICES

The FY 2013-14 budget includes funding for professional services to be provided under various consultant contracts which are described in more detail in SBCAG's Overall Work Program (OWP). Professional and Special Services costs for the General Fund, SAFE, Traffic Solutions and LTA Capital Projects budgets are listed in the Appendix (page 35). These costs are for work tasks that require specialized expertise (e.g., engineering, legal services, call box answering service) or exceed the workload capacity of SBCAG's staff resources.

GENERAL FUND BALANCE

SBCAG maintains a prudent balance in the General Fund from year to year as a contingency reserve. This reserve is needed to ensure adequate cash flow as many of SBCAG's funding sources are on a reimbursement basis. In addition, a reserve is needed as a safety net because SBCAG's funding sources are vulnerable to state and federal legislation and budgetary actions, losses in state matching funds, delays in grant awards, etc.

The General Fund balance at the end of the current fiscal year is expected to be approximately \$775,161. It is not anticipated that SBCAG will draw down the on existing fund balance in FY 2013-14 but will add approximately \$ 189,860. Projected revenues will be adequate to cover all expenditures budgeted for FY 2013-14, resulting in a projected ending fund balance at June 30, 2014 of approximately \$ 965,021. SBCAG's goal is to establish a contingency reserve of approximately \$1.2 million which would be sufficient to cover 3 months of anticipated operating expenses.

FIXED ASSETS

A total of \$ 17,000 has been included in the FY 2013-14 budget for equipment purchases such as network hardware, computer equipment, updated phone system, desktop PC's, laptops and office furnishings. This will allow us to anticipate future computer equipment needs as well as allowing staff to keep up to date with available technology.

FY 2013-14 OBJECTIVES AND PERFORMANCE MEASURES

SBCAG staff is organized into four divisions, some of them encompassing more than one programmatic unit. SBCAG has developed objectives and performance measures for its various organizational units, as a starting point for determining funding requirements for each unit. This section describes the functions of each unit, summarizes FY 2012-13 accomplishments and performance measures, and details the FY 2013-14 objectives and recommended ongoing performance measures

Administration Functions

The Administrative Division provides: accounting and fiscal management; payroll, facilities management; grant administration; human resources management; employee relations; benefits administration; IT management and administrative/clerical support to all SBCAG staff.

Major FY 2012-13 Accomplishments

- ❖ Prepared the FY 2012-13 Comprehensive Budget and Overall Work Program.
- ❖ Completed the FY 2011-12 Annual Financial Reports and Single Audit Report.
- ❖ Established and monitored Measure A Maintenance of Effort and Alternative Transportation requirements.
- ❖ Completed FY 2011-12 Measure A Compliance Audits and presented report to the Technical Transportation Committee, the Citizen's Oversight Committee and SBCAG board.
- ❖ Apportioned and allocated Local Transportation Fund and State Transit Assistance funding to local agencies including necessary claims and amendments.
- ❖ Updated TDA manual and training materials based on user feedback including further automation of claims/procedures. Conducted fourth TDA training session on the TDA claims process for recipient agencies.
- ❖ Implemented new State Transit Assistance Fund (STA) manual for use in FY12-13 funding cycle.

- ❖ Completed FY 2011-12 Transportation Development Act audits.
- ❖ Continued Local Vendor Program to help stimulate the local economy and support the formation/retention of local jobs. In this regard, elected a new Deferred Compensation provider which is now local.
- ❖ Prepared annual report to State Controllers' Office.
- ❖ Prepared and submitted required grant applications, reports and invoices.
- ❖ Enhanced employees' perceived value of SBCAGs benefits via individualized Annual Benefits Statements detailing the value of benefits received from SBCAG.
- ❖ Continued to utilize an interactive web portal for employees including HRIS capabilities (Human Resources Information Systems). Self-help functionality includes an interface with ADP so that employees can view and print paychecks and W-2s. A mobile application was also added in FY 12-13 allowing immediate access to personal payroll data.
- ❖ Continued employee relations committee focusing on the creation of a fun and productive work environment that promotes SBCAG as an employer of choice.
- ❖ Continued videotaping Board meetings. Transitioned to new County system provided by Granicus allowing prompt posting to SBCAG website with links by agenda item and enhanced search features
- ❖ In conjunction with Deferred Compensation Plan Oversight Committee, developed Request for Qualifications and selected new, local provider; Plan Member Services. Successfully transitioned retirees and employees to this new plan which provides greater accessibility, lower fees and enhanced services.
- ❖ Established new year-end furlough process wherein employees utilized vacation time or leave without pay. The net results were both a cost savings of \$11,699 and reduction in vacation liabilities of \$19,343 for a total savings of over \$31,000.
- ❖ Based on escalating OPEB valuation, we froze employee and retiree health benefits while accommodating benefit cost

increase through cash benefit allowance for existing employees.

- ❖ Transitioned from APCD pool car program to internal SBCAG pool car program including development of new Vehicle Use Policies and Procedures.
- ❖ Evaluated copier leases, secured new vendors and reduced printing and copying expenses.
- ❖ Managed grounds maintenance, facilities and information technology in coordination with APCD.

FY 2012-13 Performance Measures

- ❖ All SBCAG Board meeting agenda packets delivered to board members and posted on website at least 6 days prior to the meeting date.
 - ✓ The majority of all board agenda package mailings were sent on the Friday prior to the Board meeting. Staff used overnight mail to ensure that board members received the package prior to the public posting.
 - ✓ All agendas were posted on the website 6 days prior to the board meeting date.
 - ✓ Continued videotaping Board meetings and posting to SBCAG website within 24 hours.
- ❖ All grant applications, invoices and reports processed in compliance with federal and state requirements and deadlines.
 - ✓ Prepared and submitted all grant applications, invoices and reports as required within deadlines.
- ❖ Prepare FY 2011-12 Annual Financial Reports. Ensure compliance with new GASB statements

- ✓ Completed the FY 2011-12 Annual Financial Report and Single Audit Report in compliance with GASB requirements.
- ❖ Continue efforts to improve internal controls and HR compliance. Continue recruitments as necessary to maintain staffing levels.
 - ✓ Utilized new Termination Procedures Manual and New Hire Manual thereby ensuring legal compliance with all legislated procedures and enhancing the employment experience.
 - ✓ Attended various legal updates and HR training to ensure legal compliance with employment laws.
 - ✓ Provided regular updates to employees on relevant HR and benefits related legislative changes.
 - ✓ Researched and selected new provider for Deferred Compensation 457 Plan in order to ensure and enhance employee and retiree satisfaction with this benefit.
- ❖ Prepare new Employee Handbook with input from Executive Committee of the SBCAG Board
 - ✓ Executive Committee designated to serve as advisory committee for this purpose. Project delayed due to funding.
- ❖ Annual Report to State Controller submitted by deadline.
 - ✓ Prepared Annual report and submitted to State Controller by deadline

FY 2013-14 Objectives

- ❖ Improve Board meeting preparation process.
- ❖ Prepare FY 2013-14 Comprehensive Budget and Overall Work Program.
- ❖ Prepare and submit required grant applications, reports and invoices.
- ❖ Prepare the FY 2012-13 Annual Financial Reports.
- ❖ Advance human resource technological capabilities as feasible and improve processes and productivity.
- ❖ Update current HR practices and policies as needed to ensure compliance with state and federal laws.
- ❖ Maintain competitive benefits package while containing costs.
- ❖ Complete compensation and benefits study.
- ❖ Update Employee Handbook consistent with Strategic Plan outcomes.
- ❖ Prepare annual report to State Controllers' Office.
- ❖ Increase General Fund balance and manage cash flow.
- ❖ Manage TDA funding allocation, amendment and audit process. Manage Measure A compliance and audit process.

FY 2013-14 Performance Measures

- ❖ All SBCAG Board meeting agenda packets delivered to board members and posted on website at least 6 days prior to the meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
- ❖ Continue efforts to improve internal controls and HR compliance. Continue recruitments as necessary to maintain staffing levels.
- ❖ Implement enhanced ADP features as appropriate.
- ❖ Prepare new Employee Handbook with input from the Executive Committee of the SBCAG Board.
- ❖ Annual report to State Controller submitted by deadline.
- ❖ Develop a plan to increase General Fund balance and improve cash flow.

Public Information Functions

Increasing awareness of and involving the public in all aspects of SBCAG's activities are the key functions of the Government Affairs/Public Information Coordinator. The Coordinator distributes press releases; works with local media to ensure information is disseminated to the public in a timely manner, responds to requests for information by the public and makes presentations to community organizations regarding SBCAG planning efforts and projects.

Major FY 2012-13 Accomplishments

SBCAG's public information efforts in FY 2012-13 were primarily focused on public outreach and education on the status of Measure A projects, keeping the public informed about the status of efforts to widen the 101 freeway in south Santa Barbara County and encouraging public participation in development of the Sustainable Communities Strategy required under SB 375.

Construction continued on the Santa Maria River Bridge Widening Project and a groundbreaking event for the Union Valley Interchange Project was held in October of 2012. Both Projects are funded by Measure A. Construction on the second phase of the 101 widening project, from Carpinteria to Mussel Shoals in Ventura County began with a groundbreaking event in April of 2012. Regular email updates on the status of all three projects are being sent to extensive lists of interested local residents.

Staff continues to do regular community presentations on the status of the long-term 101 widening project and the status of the other Measure A Investment Plan projects. SBCAG has also developed a Facebook page and Twitter account to distribute public information on SBCAG programs and projects through social media.

FY 2012-13 Performance Measures

- ❖ Update the SBCAG Public Participation Plan consistent with federal requirements
 - ✓ This performance measure was not met. Staff is waiting on guidance from the FHWA on new public participation requirements from MAP-21. The public participation plan will be updated later in 2013.
- ❖ Continue to inform the public about SBCAG's efforts to widen the 101 freeway.
 - ✓ This performance measure was met. SBCAG staff regularly meets with a wide variety of community organizations to give updates on the status of the effort to widen the 101 freeway.
- ❖ Ensure public is informed about the status of projects in SBCAG's Measure A Strategic Plan
 - ✓ A Measure A Annual report was prepared and distributed and posted on the SBCAG website
 - ✓ Regular email updates on the status of the Santa Maria River Bridge Project and the Union Valley Parkway Project are sent to extensive lists of interested recipients.

FY 2013-14 Objectives

- ❖ Continue efforts to expand public awareness of SBCAG meetings, programs, and projects by updating the Public Participation Plan and delivering timely information about Measure A Projects.

FY 2013-14 Performance Measures

- ❖ Update the SBCAG Public Participation Plan

- ❖ Continue to inform the public about the status of the 101 widening project and the other projects in the Measure A Investment Plan

Planning Functions

This program is intended to foster a comprehensive regional planning process that responds to both current and long-range issues of local and regional concern, maintain an effective planning process consistent with federal and State statutes and regulations, and assist in the delivery of programs, projects and services in an effective manner. The Planning Division also administers the State-mandated Congestion Management Program (CMP), Airport Land Use Commission, Census Data Center, regional forecasts, regional travel model, and air quality conformity assessments, among other responsibilities.

Major FY 2012-13 Accomplishments

- ❖ Completed the 2012-13 unmet transit needs assessment.
- ❖ Involved Santa Barbara County Transit Advisory Committee (SBCTAC) in development of an Overall Work Program update and FTA 5310 grant application scoring.
- ❖ Completed the annual Congestion Management Program (CMP) Conformance Assessment.
- ❖ Provided staff assistance to a variety of advisory committees: North County and South Coast Subregional Planning Committees, SBCTAC, JTAC, TTAC, TPAC, and APCD Community Advisory Committee, among others.
- ❖ Conducted ongoing liaison activities on interregional issues with Ventura County Transportation Commission, Southern California Association of Governments and San Luis Obispo Council of Governments.
- ❖ Provided summary, analysis and updates on 2010 Census results to advisory committees and the Board. Assisted local agencies in procuring and analyzing U.S. 2010 Census data and U.S. Census American Community Survey reports.
- ❖ Worked with County to enhance GIS mapping capability.

- ❖ Collected and processed traffic count and Highway Performance Monitoring System data.
- ❖ Completed a consultant hiring process for preparation of the RTP-SCS environmental impact report.
- ❖ Made substantial progress on the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS), including completed analysis of alternative scenarios previously developed using the newly upgraded regional land use and travel models, selection of a preferred scenario, completion of draft RTP-SCS and environmental document.
- ❖ Applied for additional State and federal grant funding for the update of the North County Transit Plan.
- ❖ Completed a consultant hiring process for the NCTP update.
- ❖ Completion and Board adoption of the 2040 Regional Growth Forecast.
- ❖ Development and adoption of the 2014-2022 Regional Housing Needs Allocation (RHNA) methodology.
- ❖ Completion of a draft final RHNA plan.
- ❖ Conducted consistency assessments of complex projects and plans with Airport Land Use Plan.
- ❖ Completion of a draft, updated Airport Land Use Compatibility Plan.
- ❖ Applied for additional grant funding for the ALUCP update.
- ❖ Following a successful consultant hiring process, completed preparation of the triennial TDA audit of transit services.
- ❖ In cooperation with other Central Coast agencies, maintained Intelligent Transportation System (ITS) Architecture and Maintenance Plan.
- ❖ Provided staffing for Los Angeles-San Diego-San Luis Obispo (LOSSAN) and Coast Rail Coordinating Council technical and policy committee meetings.
- ❖ Participated in a state-wide travel model users group and MPO working group on implementation of SB 375.
- ❖ Prepared mobile source emissions analysis and transportation control measures for adopted APCD State Clean Air Plan.
- ❖ Assisted APCD in drafting the Clean Air Plan update

FY 2012-2013 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
 - ✓ Staff support provided to TPAC, TTAC, JTAC and SBCTAC.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meetings.
 - ✓ Staff continues to strive to meet this measure. Committee agendas and materials were typically posted on SBCAG's website and distributed at least six days in advance of meetings.
- ❖ Provide timely staff support to Programming Division in reviewing grant applications and project implementation.
 - ✓ Timely support to Programming Division provided on all support requests.
- ❖ Prepare biennial Congestion Management Program conformance assessment by May.
 - ✓ Biennial Congestion Management Program conformance assessment was presented to SBCAG Board on May 17, 2012.
- ❖ Meet project schedules for all projects.
 - ✓ Schedules met for most projects, including Regional Transportation Plan, RHNA process, Regional Growth Forecast, North County Transit Plan and draft Airport Land Use Compatibility Plan. Staffing limitations did not allow progress on Regional Bike Plan and Park and Ride Plan, which will be completed in FY 13-14.

- ❖ Secure supplemental funding for SB 375 work.
 - ✓ Supplemental funding of \$229,000 awarded through Proposition 84 Sustainable Communities Round 2 grant.
- ❖ Submit requests to state/federal agencies for planning grant project reimbursement quarterly as specified in grant agreement.
 - ✓ All grant reimbursements submitted quarterly.
- ❖ Address requirements of SB 375 in a manner consistent with Board oversight.
 - ✓ SB 375 requirements met through development of Regional Transportation Plan-Sustainable Communities Strategy per Board direction.

FY 2013-2014 Objectives

- ❖ Provide support to regional advisory committees.
- ❖ Work with the North County Transit Plan Steering Committee to update of the North County Transit Plan.
- ❖ Assess and address unmet transit needs in cooperation with local agencies.
- ❖ Identify and mitigate airport land use conflicts in plan and project reviews.
- ❖ Complete the update of the Airport Land Use Compatibility Plan.
- ❖ Complete the Park-N-Ride Plan through Board adoption.
- ❖ Complete the Regional Bike Plan through Board adoption.
- ❖ Complete the update of the Regional Transportation Plan, including Sustainable Communities Strategy and environmental review, as necessary.
- ❖ Assist local agencies with implementation of the Regional Housing Needs Allocation methodology and plan, through local Housing Element updates.
- ❖ Pursue all available additional grant funding for SCS development.

- ❖ Continue implementing recommendations of 101-In-Motion plan and complete annual monitoring report.
- ❖ Assist applicants with grants as needed and review grant requests as required.
- ❖ Monitor implementation of TDA performance audit recommendations.

FY 2013-2014 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meetings.
- ❖ Provide timely staff support to Programming Division in reviewing grant applications and project implementation.
- ❖ Prepare biennial Congestion Management Program conformance assessment by May.
- ❖ Meet project schedules for all projects.
- ❖ Secure supplemental funding for SB 375 work and the ALUCP update.
- ❖ Submit requests to State/federal agencies for planning grant project reimbursement quarterly as specified in grant agreement.
- ❖ Address requirements of SB 375 in a manner consistent with Board oversight.

Transportation Programming and Monitoring Functions

SBCAG's Programming and Project Development Division is responsible for programming of transportation funds pursuant to state and federal statutes, and for monitoring projects to ensure that projects are completed and funds expended in a timely manner. The division also administers the Measure D, Measure A, SAFE and FSP programs, which are described under their own headings.

Major FY 2012-13 Accomplishments

- ❖ Assisted agencies with allocating and amending STIP projects to expedite project delivery and avoid fund lapses.
- ❖ Assisted agencies in streamlining project delivery in such areas as allocation requests, timely-use-of-funds deadlines, and invoicing.
- ❖ Assisted local agencies with administration of state Prop. 1B funding for transit and roadway projects.
- ❖ Adopted the 2013 Federal Transportation Improvement Program.
- ❖ Maintained EZ Trak on-line project management database to streamline administration and implementation of projects in FTIP by SBCAG and local agencies.

FY 2012-13 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
 - ✓ Three formal amendments were approved to the FTIP and an updated financial plan demonstrating financial constraint presented to FHWA for each amendment. Additionally, three administrative amendments were also executed in FY 12-13
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.
 - ✓ SBCAG and local agencies met all timely use of funds deadlines or requested extensions which were approved by the CTC.

FY 2013-14 Objectives

- ❖ Monitor projects programmed in the FTIP to ensure that all timely-use-of-funds requirements are met by project sponsors.

- ❖ Work with federal and state partners to ensure federal approval of amendments, as necessary to the 2013 Federal Transportation Improvement Program (FTIP).
- ❖ Prepare and adopt 2014 Regional Transportation Improvement Program.
- ❖ Ensure that local agencies complete close-out work and request reimbursement for completed federal-aid projects.

FY 2013-14 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.

Measure D \ Measure A Functions

As the Local Transportation Authority (LTA) for Santa Barbara County, SBCAG is responsible for administering Measure D, the ½ percent countywide sales tax approved by voters in 1989 and Measure A, approved by voters in 2008. Measure D officially expired on March 31, 2010, however SBCAG will continue to administer projects and programs funded by revenues remaining in the Measure D regional fund balance. Measure A became effective April 1, 2010 and the first revenues were received in July 2010. SBCAG will continue to administer the allocation of funds, monitor funds that are passed through to local agencies for projects selected at their discretion, and manage projects and programs that SBCAG sponsors.

Major FY 12-13 Accomplishments

- ❖ Made annual transit and local allocations of funds.
- ❖ Conducted a three year call for projects for South Coast bicycle, pedestrian and safe routes programs.
- ❖ Caltrans awarded a construction contract for the U.S. 101 Union Valley Parkway interchange.

- ❖ The City of Santa Maria awarded a construction contract for Union Valley Parkway Phase III.
- ❖ Completed project scoping for high priority Hwy 166 safety improvements.
- ❖ Approved a Memorandum of Understanding to transfer responsibility for preparing preliminary engineering for the Cabrillo Undercrossing Bridge project to the City of Santa Barbara.

- ❖ General
 - ✓ Continued to monitor revenue and expenditures and cash flow requirements
 - ✓ Send out notifications regarding Measure D expenditure plan amendments
 - ✓ Published a projected Measure D program ending balance

- ❖ Measure A Implementation
 - ✓ Initiated third cycle Program of Projects and conducted cycle 3 workshop for local agencies
 - ✓ Held Citizens Oversight Committee meetings
 - ✓ Made allocations of local and transit funds in a timely manner.
 - ✓ Presented UPRR proposal for track right for Metrolink pilot commuter rail service between Oxnard and Goleta.
 - ✓ Signed construction cooperative agreement with City of Santa Maria and County of Santa Barbara.

- ❖ Measure A Program of Projects
 - ✓ Adopted specific list of expenditures for each project and program over five years of the program, including pass-through funds to local agencies.
 - ✓ Allocated Measure A revenues to local government entities and bike, ped, Safe Routes, and transit programs.

FY 2012-13 Performance Measures

- ❖ Ensure that transit and local Measure A allocations are made on schedule.
 - ✓ Allocations were made on schedule.

- ❖ Conduct a three-year call for projects for South Coast bicycle & pedestrian and Safe Routes programs.
 - ✓ Call for projects completed.

- ❖ Award of a contract for US 101 Union Valley Parkway interchange by Caltrans.
 - ✓ Caltrans awarded the contract. Construction is underway.

- ❖ Award of a contract for Union Valley Parkway Phase III arterial by city of Santa Maria.
 - ✓ Contract was awarded by city of Santa Maria. Work is underway.

- ❖ Complete the environmental document for the 101 HOV project.
 - ✓ Environmental document delayed to allow for evaluation of new alternatives

- ❖ Complete project development for high priority projects on Hwy 166.
 - ✓ Completed project scoping. Project development underway.

- ❖ Complete program close out audit for Measure D.
 - ✓ Close-out delayed. Final Milpas\Hot Springs payments to Caltrans have not been made. Local agencies still have unexpended Measure D funding on deposit.
- ❖ Conduct a Strategic Plan update.
 - ✓ Strategic Plan update underway. Will extend into FY 13/14.
- ❖ Work with Financial Advisor to assemble a bond team so as to initiate a bond issuance early in FY 2013-14.
 - ✓ Due to delay in 101 HOV project, bond issuance delayed to FY 14-15.
- ❖ Approve a cooperative agreement to transfer responsibility for the Cabrillo Undercrossing Bridge to the city of Santa Barbara.
 - ✓ Approved April 23, 2013.
- ❖ Approve cooperative agreements with UPRR and Metrolink for Ventura-to-Goleta commuter rail service.
 - ✓ Cooperative agreements still under development. UPRR not accepting terms presented by SBCAG.

FY 2013-14 Objectives

- ❖ Allocate Measure D ending balance to projects\programs.
- ❖ Implement Measure A projects and programs and ensure that adequate cash balance is maintained.
- ❖ Participate in the Public Information Program for the U.S. 101 HOV project, to include public meetings, website updates, and regular email updates
- ❖ Assist City of Santa Barbara in completing the Cabrillo Undercrossing Bridge project preliminary engineering.

- ❖ Line up support with UPRR and Metrolink to initiate commuter rail service between Ventura and Goleta.
- ❖ Complete program close out audit for Measure D.
- ❖ Work with Financial Advisor to assemble bond team for bond issuance in FY 14-15.
- ❖ Complete environmental document for 101 HOV project.
- ❖ Open U.S. 101 Union Valley Parkway interchange and Union Valley Parkway arterial to traffic.
- ❖ Open two additional lanes and a bicycle\pedestrian Class I path to traffic on the U.S. 101 Santa Maria River Bridge.

FY 2013-14 Performance Measures

- ❖ Ensure that transit and local Measure A allocations are made on schedule.
- ❖ Adopt cooperative funding agreements with the sponsors of projects awarded funding in cycle 2 of the South Coast bicycle & pedestrian and Safe Routes programs.
- ❖ Complete construction of the U.S. 101 Union Valley Parkway Interchange.
- ❖ Complete construction of Union Valley Parkway Phase III
- ❖ Complete the environmental document for the 101 HOV project.
- ❖ Initiate construction of high priority projects on Hwy 166.
- ❖ Complete program close out audit for Measure D.
- ❖ Complete minor Strategic Plan update.
- ❖ Work with Financial Advisor to assemble a bond team so as to initiate a bond issuance in FY 2014-15, contingent on minor Strategic Plan update cash flow projections.
- ❖ Complete preliminary engineering for Cabrillo Undercrossing Bridge.
- ❖ Approve cooperative agreements with UPRR and Metrolink for Ventura-to-Goleta commuter rail service.

Service Authority for Freeways and Expressways (SAFE) Functions

In its capacity as the SAFE for Santa Barbara County, SBCAG is responsible for the installation, operation and administration of

the system of approximately 340 roadside call boxes throughout Santa Barbara County. The system operating costs are financed primarily by a \$1 per-year fee on all motor vehicles registered within the county. SBCAG also uses SAFE funds to operate a Freeway Service Patrol program on the South Coast 101 Corridor to reduce traffic congestion caused by non-recurrent incidents (such as traffic accidents, vehicle breakdowns, debris in lanes, etc.). The SAFE program also provides traveler information (including traffic speeds and congestion) as part of its motorist aid responsibilities.

Major FY 2012-13 Accomplishments

- ❖ Effectively maintained built-out call box system.
- ❖ Maintained contract with private Call Box Call Answering Center to meet performance standards as specified in the contract.
- ❖ Continued coordination with CHP and contractor to determine technology and resource needs.
- ❖ Maintained speed sensor project on the South Coast Highway 101.
- ❖ Effectively managed Freeway Service Patrol program.
- ❖ Installed 6 new callboxes on Highway 33
- ❖ Implemented new FSP construction “beat” in Ventura/Santa Barbara HOV construction zone

FY 2012-13 Performance Measures

- ❖ Recover 80% of knockdown repair costs for all incidents when responsible party can be identified.
 - ✓ Collected knockdown repair costs totaling over \$6,000 (a 100% recovery rate) for incidents in which responsible parties were identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.

- ✓ The system averaged 2 call boxes out of operation per month (99.4% functional) due to regular maintenance, knockdowns and road rehabilitation projects on the south coast of Santa Barbara.
- ❖ Collect data from Freeway Service Patrol to secure continued state funding for the Freeway Service Patrol.
 - ✓ Funding was received for FY 2012-13.

FY 2013-14 Objectives

- ❖ Maintain and operate built-out call box system.
- ❖ Collect data regarding frequency and location of call box calls.
- ❖ Maintain contract with private call answering center to meet call answering performance standards as specified in the contract.
- ❖ Monitor, along with CHP, the continued efficient and effective operation of the Freeway Service Patrol program.
- ❖ Obtain state Freeway Service Patrol grant funds in the 13-14 fiscal year.
- ❖ Implement other motorist aid programs including public service announcements, traveler website and printed materials.
- ❖ Continue funding FSP “beat” in Ventura\Santa Barbara HOV construction zone, reimbursed by Caltrans.

FY 2013-14 Performance Measures

- ❖ Recover 80% of knockdown repair costs for all incidents when responsible party can be identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.
- ❖ Collect data from Freeway Service Patrol to secure continued state funding for the Freeway Service Patrol.

FUND DESCRIPTIONS

SBCAG utilizes a number of different funds in its accounting structure. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions.

Fund budgets are adopted annually to ensure accountability and control over the resources. The Board is only required to adopt budgets for five of SBCAG's funds: General Fund, Service Authority for Freeway Emergencies (SAFE), Traffic Solutions, Local Transportation Authority Capital Projects (Measure D), and Debt Service. For the remaining funds that have no adopted budget, the Board takes separate action during the fiscal year regarding the receipt and disbursement of those moneys.

General Fund (Fund 5300)

This is SBCAG's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The SBCAG Board adopts a budget for this fund annually.

The General Fund is used to account for the receipt and expenditure of resources that allow SBCAG to meet its responsibilities as the metropolitan planning organization, regional transportation planning agency, airport land use commission, congestion management agency, and Local Transportation Authority. The specific activities that SBCAG will undertake in the coming year are described in the Overall Work Program, which is also adopted by the Board annually. Most of the revenues that support the budget are derived from federal and regional transportation funds which are allocated by formula or result from current policy and, thus, are relatively stable.

A portion of the salaries and benefits included in the General Fund relates to staff support that SBCAG provides to the SAFE,

LTA and Traffic Solutions programs. SBCAG is fully reimbursed from SAFE, LTA and Traffic Solutions for these costs.

Special Revenue Funds

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes. The SBCAG utilizes seven special revenue funds; however, budgets are only required to be adopted for three of them: SAFE, Traffic Solutions, and LTA Capital Projects.

Service Authority for Freeway Emergencies (SAFE – Fund 5276)

The SAFE fund is used to account for the costs associated with the administration, operation, and maintenance of the system of freeway call boxes installed on state highways in Santa Barbara County and for the operation of a freeway service patrol program. These programs are funded primarily by a \$1.00 annual fee levied on all motor vehicles registered in the County. The SBCAG Board adopts a budget for this fund annually.

Traffic Solutions (Fund 5305)

Traffic Solutions has worked collaboratively with Santa Barbara County and several North County and south coast cities, as well as with Ventura County and San Luis Obispo County, to create and administer a variety of transportation demand management programs, which promote alternative transportation methods. Traffic Solutions administers a carpool and vanpool match list; administers Bike to Work Week and Rideshare events and provides commuter assistance to the general public. These programs are funded through a combination of federal, state, and local revenue sources. The SBCAG Board adopts a budget for this fund annually. Because federal Congestion Mitigation and Air Quality program (CMAQ) funds are no longer available to SBCAG and Traffic Solutions has exhausted previously awarded grant funds, the Traffic Solutions fund no longer includes CMAQ.

Local Transportation Authority Capital Projects
(Fund 5302)

SBCAG was responsible for administering the ½ percent county sales tax approved by voters as Measure D in 1989. Pursuant to Ordinance No. 1, the proceeds from the ½ percent sales tax were divided with seventy percent allocated by formula to the cities and the County and the remaining thirty percent used to finance state and regional highway improvement projects identified in the Expenditure Plan as well as local paratransit services. With the final allocation in March 2010, carryover funds are now being utilized to complete the final projects originally identified for Santa Barbara County.

LTA Capital Programs
(Fund – 5308)

Measure A became effective on April 1, 2010 and the first sales tax revenues from the new measure were realized in FY 10-11. The LTA (Measure A) fund includes all regional projects and programs that are included in the Measure A Investment Plan except for the direct pass through funds that go to North County and South Coast local jurisdictions and SBMTD transit operations.

The monthly revenues are allocated pursuant based on formula identified in the Measure A Investment Plan which has fixed percentages allotted for North County, South Coast and 101 HOV programs, the LTA (Measure A) fund is comprised of these 3 separate sub-funds which are aggregated into the LTA Capital Programs Fund.

The following special revenue funds are described below for informational purposes only. Since an adopted budget is not required, no financial information for these funds is presented in this document.

Ordinance Number Five (Fund 5301)

This fund is used to account for the revenues received from the Measure A ½ percent sales tax. Revenues are directly passed through to designated recipients like the County, the cities, Specialized Transit Operators, MTD and SBCAG for state and regional highway projects, public transit, local street and road projects, and administrative expenses. SBCAG's share of the tax revenue is transferred into the LTA Capital Programs Fund (Fund 5308) for use on the projects identified in the Investment Plan.

Surface Transportation Program (Fund 5303)

This fund is used by SBCAG to administer the receipt and disbursement of State Highway Account funds. Under SAFETEA-LU, SBCAG receives an annual apportionment of federal Surface Transportation Program funds that are to be used for transportation projects within Santa Barbara County. These federal funds are then exchanged with Caltrans for a like amount of State Highway Account funds. By exchanging federal funds for non-federal state funds, project sponsors can avoid the burden associated with the extensive administration requirements of federal funding. STP funds are disbursed on a reimbursement basis for eligible projects that are approved by the SBCAG board through a periodic call for projects.

**Transportation Development Act –
Local Transportation Fund (Fund 1230)**

This fund is used to account for Local Transportation Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, the cities, and other local agencies for pedestrian and bike facilities, transit services, and

streets and roads in accordance with claims submitted by the local agencies.

**Transportation Development Act –
State Transit Assistance Fund (Fund 1617)**

This fund is used to account for State Transit Assistance Funds provided by the Transportation Development Act. SBCAG disburses these funds on a reimbursement basis to the County, some cities, and other local agencies for transit and transportation planning purposes in accordance with claims submitted by the local agencies.

Proposition 1B Transit Capital (Fund 1618)

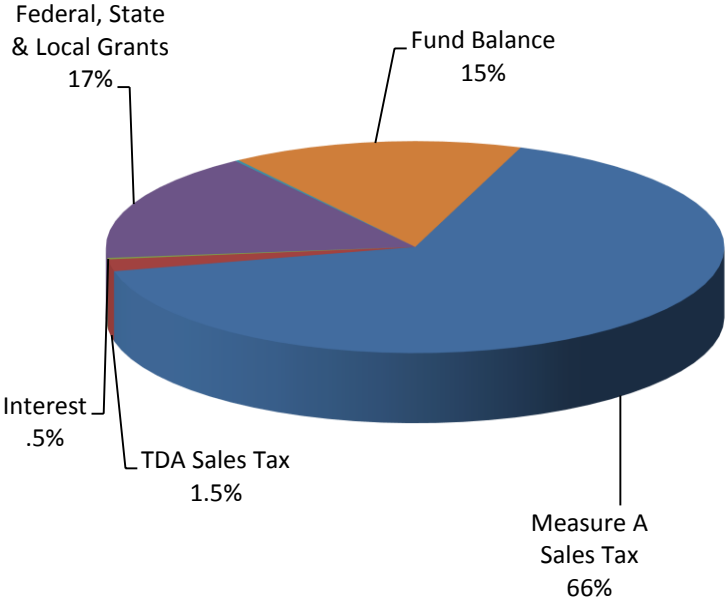
This fund is used to account for PTMISEA (Public Transportation Modernization, Improvement, and Service Enhancement) Funds provided by voter approved Proposition 1B. SBCAG disburses these funds to transit operators who have eligible transportation projects per criteria found in the program guidelines.

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Budget Summary
Fiscal Year 2013-14

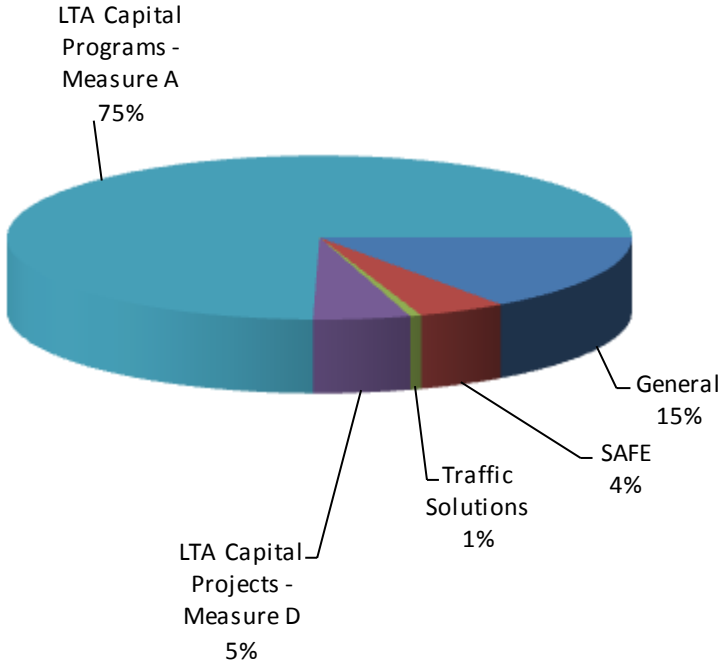
	<u>General</u>	<u>SAFE</u>	<u>Traffic Solutions</u>	<u>LTA Measure D Capital Projects</u>	<u>LTA Measure A Capital Programs</u>	<u>Total</u>
Revenues						
Sales Taxes	\$685,200	\$0	\$0	\$0	\$11,905,325	\$12,590,525
Interest	5,000	4,600	1,000	5,000	25,000	40,600
Intergovernmental Revenue - State	638,500	841,400	0	0	0	1,479,900
Intergovernmental Revenue - Federal	1,548,600	0	63,800	0	0	1,612,400
Charges for Services	887,800	0	0	0	0	887,800
Miscellaneous Revenue	31,300	500	11,000	0	0	42,800
Other Financing Sources	68,000	0	17,700	0	0	85,700
Total Revenues	<u>3,864,400</u>	<u>846,500</u>	<u>93,500</u>	<u>5,000</u>	<u>11,930,325</u>	<u>16,739,725</u>
Use (Source) of Fund Balance	(189,860)	18,790	13,570	929,260	2,059,865	2,831,625
Total Funding Sources	<u><u>\$3,674,540</u></u>	<u><u>\$865,290</u></u>	<u><u>\$107,070</u></u>	<u><u>\$934,260</u></u>	<u><u>\$13,990,190</u></u>	<u><u>\$19,571,350</u></u>
Expenditures						
Salaries and Benefits	\$2,858,700	\$0	\$0	\$0	\$0	\$2,858,700
Services and Supplies	775,400	836,900	105,380	932,300	13,479,500	16,129,480
Other Charges	30,200	0	0	0	450,000	480,200
Fixed Assets	10,240	1,690	1,690	1,960	1,690	17,270
Other Financing Uses	0	26,700	0	0	59,000	85,700
Total Expenditures	<u><u>\$3,674,540</u></u>	<u><u>\$865,290</u></u>	<u><u>\$107,070</u></u>	<u><u>\$934,260</u></u>	<u><u>\$13,990,190</u></u>	<u><u>\$19,571,350</u></u>

SBCAG Consolidated Revenues and Expenditures

FY 2013-14 Funding Sources



FY 2013-14 Expenditures



SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Revenue Information

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2011-12</u>	<u>Adopted Budget 2012-13</u>	<u>Estimated Actual 2012-13</u>	<u>Proposed Budget 2013-14</u>
<i>Taxes</i>					
TDA - Local Transportation Fund Sales Tax	3092	273,678	407,000	407,000	337,700
Measure A Sales Tax	3094	321,261	308,500	326,500	347,500
<i>Use of Money and Property</i>					
Interest	3380	2,263	5,000	1,100	5,000
<i>Intergovernmental Revenue - State</i>					
State Transportation Improvement Pgm PPM	4339	250,000	350,000	350,000	350,000
Other State - Airport Land Use Plan	4339	0	40,000	81,000	11,100
Proposition 84 - Sustainable Communities Strategy	4339	0	229,515	201,500	0
Proposition 84 - Travel Model	4339	343,208	0	0	0
Proposition 84 - Green Print	4339	29,506	78,000	67,263	0
Central Coast Origin Destination	4339	0	0	0	52,400
North County Transit Plan	4339	0	0	0	100,000
Central Coast Blueprint Planning Grant	4339	36,709	0	0	0
Surface Transportation Program Exchange	4339	125,000	125,000	172,500	125,000
<i>Intergovernmental Revenue - Federal</i>					
Consolidated Planning Grant	4789	1,200,193	1,306,589	950,517	1,418,500
North County Transit Plan Update	4789	0	85,500	0	85,500
Intelligent Transportation System (ITS) South Coast	4789	137,961	95,900	91,327	44,600
<i>Intergovernmental Revenue - Local</i>					
Local Government Contributions	4840	4,500	30,000	25,500	0
<i>Charges for Services</i>					
TS,SAFE & LTA Salary Reimbursements	5739	1,188,000	776,000	1,014,384	853,200
Board Member Meeting Stipend	5739	29,500	29,500	29,500	29,500
APCD - State Implementation Plan Development	5739	0	5,000	0	5,100
<i>Miscellaneous Revenue</i>					
County Contribution	5770	15,000	15,000	15,000	15,000
Other Miscellaneous	5909	1,136	1,500	11,000	16,300
<i>Other Financing Sources</i>					
Operating Transfers In - ITS Grant	5911	0	0	0	9,000
Operating Transfers In - RTP EIR Measure A	5911	0	59,000	59,000	59,000
Total Revenues		<u>3,957,915</u>	<u>3,947,004</u>	<u>3,803,091</u>	<u>3,864,400</u>
Use (Source) of Available Fund Balance		(134,702)	(45,684)	(253,409)	(189,860)
Total Funding Sources		<u>3,823,213</u>	<u>3,901,320</u>	<u>3,549,682</u>	<u>3,674,540</u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Expenditure Information

Expenditure Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
Salaries and Benefits					
Regular Salaries	6100	1,781,153	1,857,600	1,873,922	1,884,600
Retirement Contribution	6400	536,143	566,700	554,876	603,700
Retiree Medical OPEB	6475	24,810	29,500	30,342	24,300
FICA/Medicare	6550	25,244	26,600	25,854	27,400
Health Insurance	6600	210,974	251,300	252,040	284,400
Life and Disability Insurance	6610	20,013	21,200	20,494	21,300
Workers Compensation	6900	11,294	13,400	11,899	13,000
Subtotal		<u>2,609,631</u>	<u>2,766,300</u>	<u>2,769,426</u>	<u>2,858,700</u>
Services and Supplies					
Communications	7050	4,840	8,700	3,586	4,400
Insurance	7090	23,211	23,000	21,327	20,500
Audit Fees	7324	43,207	45,000	42,884	42,500
Janitorial & Building Maintenance	7362	21,923	34,000	26,146	31,400
Memberships	7430	11,248	16,300	11,128	18,600
Office Expense	7450	41,213	59,800	48,811	57,600
Postage	7451	3,423	4,400	3,066	4,500
Copier Costs	7453	15,414	18,000	14,766	17,800
Professional & Special Services (See page 35)	7460	820,074	662,000	364,280	374,100
ADP Payroll Fees	7507	13,273	14,000	14,406	15,800
Publications & Legal Notices	7530	11,427	15,500	11,688	15,500
Office Lease Costs	7580	109,868	108,000	107,635	108,000
Charges for County Services	7669	27,806	26,500	26,439	10,500
Transportation and Travel	7730	44,484	53,700	44,500	43,700
Utilities	7760	9,161	11,200	9,056	10,500
Subtotal		<u>1,200,572</u>	<u>1,100,100</u>	<u>749,716</u>	<u>775,400</u>
Other Charges					
Refuse	7804	0	1,700	1,200	1,800
Sewer	7805	600	1,000	577	800
Vehicle Operations	7893	0	0	9,349	8,000
Phone System Equipment	7897	7,788	8,400	8,376	8,700
Telephone Work Orders	7898	190	10,500	0	10,500
Phone System toll Charges	7899	500	500	325	400
Subtotal		<u>9,078</u>	<u>22,100</u>	<u>19,827</u>	<u>30,200</u>
Fixed Assets					
Office Furnishings & Equipment	8300	3,932	12,820	10,712	10,240
Total Expenditures		<u><u>3,823,213</u></u>	<u><u>3,901,320</u></u>	<u><u>3,549,682</u></u>	<u><u>3,674,540</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
<i>Use of Money and Property</i>					
Interest	3380	9,108	8,500	4,300	4,600
<i>Intergovernmental Revenue - State</i>					
Motor Vehicle Fees	3541	353,383	362,000	355,200	365,000
Freeway Service Patrol Grant	4339	513,301	262,000	0	278,700
Proposition 1B	4339	0	110,000	230,000	197,700
<i>Miscellaneous Revenue</i>					
Other Miscellaneous	5909	0	0	350	500
Total Revenues		<u>875,792</u>	<u>742,500</u>	<u>589,850</u>	<u>846,500</u>
Use (Source) of Available Fund Balance		(267,467)	(80,918)	140,954	18,790
Total Funding Sources		<u><u>608,325</u></u>	<u><u>661,582</u></u>	<u><u>730,804</u></u>	<u><u>865,290</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Expenditure Information**

Expenditure Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
<i>Services and Supplies</i>					
Communications	7050	34,921	31,000	36,600	37,500
Call Box Maintenance & Repairs	7120	130,664	135,000	132,000	153,700
Office Expense	7450	756	3,500	1,100	3,500
Postage	7451	247	1,500	1,200	1,500
Professional & Special Services (See page 35)	7460	393,235	461,100	502,000	639,700
Transportation and Travel	7730	0	1,500	650	1,000
Subtotal		<u>559,823</u>	<u>633,600</u>	<u>673,550</u>	<u>836,900</u>
<i>Other Financing Uses</i>					
Operating Transfers Out - Value Pricing Grant	7901	825	25,862	7,254	17,700
Operating Transfers Out - South Coast ITS	7901	0	0	0	9,000
Subtotal		<u>825</u>	<u>25,862</u>	<u>7,254</u>	<u>26,700</u>
<i>Fixed Assets</i>					
Office Furnishings & Equipment	8300	47,677	2,120	50,000	1,690
Total Expenditures		<u>608,325</u>	<u>661,582</u>	<u>730,804</u>	<u>865,290</u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Revenue Information

Revenue Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
<i>Use of Money and Property</i>					
Interest	3380	2,187	5,000	851	1,000
<i>Intergovernmental Revenue - Federal</i>					
Federal Congestion Mitigation/Air Quality (CMAQ)	4789	282,110	0	71,568	0
Federal Job Access Reverse Commut (JARC)	4789	0	30,000	0	10,800
FHWA -Value Pricing grant	4789	3,298	103,448	29,014	53,000
<i>Miscellaneous Revenue</i>					
Other Miscellaneous	5909	0	0	40	11,000
<i>Other Financing Sources</i>					
Operating Transfers In - SAFE Value Pricing	5911	825	25,862	7,254	17,700
Total Revenues		288,420	164,310	108,727	93,500
Use (Source) of Available Fund Balance		79,199	184,350	92,668	13,570
Total Funding Sources		367,619	348,660	201,395	107,070

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Expenditure Information

Expenditure Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
Services and Supplies					
Communications	7050	1,944	2,000	1,327	1,980
Memberships	7430	575	500	0	500
Office Expense	7450	118	1,500	392	0
Postage	7451	1,466	2,000	336	800
Professional & Special Services (See page 35)	7460	362,165	337,400	197,488	98,950
Transportation and Travel	7730	696	3,140	989	3,150
Subtotal		<u>366,964</u>	<u>346,540</u>	<u>200,532</u>	<u>105,380</u>
Fixed Assets					
Office Furnishings & Equipment	8300	655	2,120	863	1,690
Total Expenditures		<u><u>367,619</u></u>	<u><u>348,660</u></u>	<u><u>201,395</u></u>	<u><u>107,070</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects (Measure D) - Comparative Revenue Information

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2011-12</u>	<u>Adopted Budget 2012-13</u>	<u>Estimated Actual 2012-13</u>	<u>Proposed Budget 2013-14</u>
<i>Use of Money and Property</i>					
Interest	3380	16,429	8,000	6,667	5,000
Total Revenues		<u>16,429</u>	<u>8,000</u>	<u>6,667</u>	<u>5,000</u>
Use (Source) of Available Fund Balance		1,016,862	1,555,220	145,252	929,260
Total Funding Sources		<u><u>1,033,291</u></u>	<u><u>1,563,220</u></u>	<u><u>151,918</u></u>	<u><u>934,260</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects (Measure D) - Comparative Expenditure Information

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2011-12</u>	<u>Adopted Budget 2012-13</u>	<u>Estimated Actual 2012-13</u>	<u>Proposed Budget 2013-14</u>
<i>Services and Supplies</i>					
Communications	7050	1,421	1,500	0	0
Audit Fees	7324	7,831	8,300	7,862	6,800
Office Expense	7450	424	1,200	1,012	1,200
Professional & Special Services (See page 35)	7460	1,022,789	1,548,100	140,844	922,300
Travel	7730	171	2,000	1,200	2,000
Subtotal		<u>1,032,636</u>	<u>1,561,100</u>	<u>150,918</u>	<u>932,300</u>
<i>Fixed Assets</i>					
Office Furnishings & Equipment	8300	655	2,120	1,000	1,960
Total Expenditures		<u><u>1,033,291</u></u>	<u><u>1,563,220</u></u>	<u><u>151,918</u></u>	<u><u>934,260</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Programs (Measure A) - Comparative Revenue Information

Revenue Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
Taxes					
Measure A Sales Tax	3094	11,081,809	10,501,000	11,269,222	11,905,325
Use of Money and Property					
Interest	3380	31,419	35,000	23,409	25,000
Intergovernmental Revenue - State					
Proposition 1B - Santa Maria River Bridge TDM	4339	0	50,000	0	0
Proposition 1B - Coastal Express Limited	4339	0	103,000	0	0
Total Revenues		<u>11,113,228</u>	<u>10,689,000</u>	<u>11,292,631</u>	<u>11,930,325</u>
Use (Source) of Available Fund Balance		(4,287,058)	2,638,720	(3,034,804)	2,059,865
Total Funding Sources		<u><u>6,826,170</u></u>	<u><u>13,327,720</u></u>	<u><u>8,257,827</u></u>	<u><u>13,990,190</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Programs (Measure A) - Comparative Expenditure Information

Expenditure Description	Account Number	Cash Basis Actual 2011-12	Adopted Budget 2012-13	Estimated Actual 2012-13	Proposed Budget 2013-14
Services and Supplies					
Communications	7050	11,902	10,600	9,221	10,600
Insurance	7090	16,303	18,000	15,488	18,000
Audit Fees	7324	9,912	10,300	9,953	9,000
Janitorial & Building Maintenance	7362	0	400	388	400
Memberships	7430	0	0	8,000	8,000
Office Expense	7450	32,181	33,500	28,351	33,500
Professional & Special Services (See page 35)	7460	6,443,819	12,586,000	7,749,929	13,392,200
Office Lease Costs	7580	0	2,400	2,147	2,400
Travel	7730	1,771	5,000	3,578	5,000
Utilities	7760	0	400	370	400
Subtotal		<u>6,515,888</u>	<u>12,666,600</u>	<u>7,827,425</u>	<u>13,479,500</u>
Other Charges					
Fuel Charges	7893	309,627	450,000	370,340	450,000
Subtotal		<u>309,627</u>	<u>450,000</u>	<u>370,340</u>	<u>450,000</u>
Other Financing Uses					
Operating Transfers Out - RTP EIR	7901	0	59,000	59,000	59,000
Subtotal		<u>0</u>	<u>59,000</u>	<u>59,000</u>	<u>59,000</u>
Fixed Assets					
Office Furnishings & Equipment	8300	655	2,120	1,063	1,690
Clean Air Express Buses	8300	0	150,000	0	0
Subtotal		<u>655</u>	<u>152,120</u>	<u>1,063</u>	<u>1,690</u>
Total Expenditures		<u><u>6,826,170</u></u>	<u><u>13,327,720</u></u>	<u><u>8,257,827</u></u>	<u><u>13,990,190</u></u>

**JOB CLASS TABLE
FISCAL YEAR 2012-13**

Classification Title	Adopted FY 2011-12	Additions/ Deletions	Proposed FY 2012-13	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	759	61.455	75.024	10,652	13,004	A-E	41
Deputy Director	2.00		2.00	699	45.561	55.621	7,897	9,641	A-E	43
Flexible Series as Follows: ¹	1.00		1.00						A-E	43
Business Manager I				630	32.295	39.425	5,598	6,834		
Business Manager II				674	40.220	49.100	6,971	8,511		
TDM Program Administrator	1.00		1.00	664	38.263	46.711	6,632	8,097	A-E	43
Flexible Series as Follows: ²	6.00		6.00						A-E	24
Transportation Planner I				607	28.795	35.153	4,991	6,093		
Transportation Planner II				637	33.442	40.826	5,797	7,077		
Transportation Planner Senior				658	37.135	45.334	6,437	7,858		
Flexible Series as Follows: ²	1.00		1.00						A-E	24
Finance Officer I				587	26.061	31.815	4,517	5,515		
Finance Officer II				634	32.946	40.220	5,711	6,971		
Finance Officer Senior				654	36.402	44.439	6,310	7,703		
Regional Analyst	1.00		1.00	637	33.442	40.826	5,797	7,077	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	644	34.631	42.277	6,003	7,328	A-E	24
TDM Marketing Coordinator	1.00		1.00	618	30.419	37.135	5,273	6,437	A-E	24
Transportation Engineer	1.00		1.00	674	40.220	49.100	6,971	8,511	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	572	24.183	29.522	4,192	5,117	A-E	32
TDM Project Coordinator	1.00		1.00	563	23.237	28.367	4,028	4,917	A-E	24
Administrative Assistant	1.00		1.00	537	20.309	24.793	3,520	4,297	A-E	24
Administrative Services Clerk	1.00		1.00	510	17.750	21.670	3,077	3,756	A-E	23
Total Number of Positions	20.00	0.00	20.00							

¹ An employee can be appointed at I or II.

² An employee can be appointed at 1, II or Senior level.

**JOB CLASS TABLE
FISCAL YEAR 2013-14**

Represents a 2% COLA

Classification Title	Adopted FY 2012-13	Additions/ Deletions	Proposed FY 2013-14	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	763	62.693	76.536	10,867	13,266	A-E	41
Deputy Director	2.00		2.00	703	46.479	56.741	8,056	9,835	A-E	43
Flexible Series as Follows: ¹	1.00		1.00						A-E	43
Business Manager I				634	32.946	40.220	5,711	6,971		
Business Manager II				678	41.030	50.090	7,112	8,682		
TDM Program Administrator	1.00		1.00	668	39.034	47.653	6,766	8,260	A-E	43
Flexible Series as Follows: ²	6.00		6.00						A-E	24
Transportation Planner I				611	29.375	35.861	5,092	6,216		
Transportation Planner II				641	34.116	41.649	5,913	7,219		
Transportation Planner Senior				662	37.883	46.248	6,566	8,016		
Flexible Series as Follows: ²	1.00		1.00						A-E	24
Finance Officer I				591	26.586	32.456	4,608	5,626		
Finance Officer II				638	33.610	41.030	5,826	7,112		
Finance Officer Senior				658	37.135	45.561	6,437	7,897		
Regional Analyst	1.00		1.00	641	34.116	41.649	5,913	7,219	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	648	35.326	43.129	6,123	7,476	A-E	24
TDM Marketing Coordinator	1.00		1.00	622	31.032	37.883	5,379	6,566	A-E	24
Transportation Engineer	1.00		1.00	678	41.030	50.090	7,112	8,682	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	576	24.670	30.117	4,276	5,220	A-E	32
TDM Project Coordinator	1.00		1.00	567	23.587	28.795	4,088	4,991	A-E	24
Administrative Assistant	1.00		1.00	541	20.718	25.293	3,591	4,384	A-E	24
Administrative Services Clerk	1.00		1.00	514	18.108	22.106	3,139	3,832	A-E	23
Total Number of Positions	20.00	0.00	20.00							

¹ An employee can be appointed at I or II.

² An employee can be appointed at I, II or Senior level.

APPENDIX

General Fund Professional and Special Services	
Computer Support & Reception Services	\$69,800
Contributions to LOSSAN/CRCC	4,000
Human Resource Specialists	42,500
Legal Services - County Counsel	35,800
North County Transit Plan	85,500
Other Miscellaneous	5,000
Regional Transportation Plan - EIR	30,000
Sustainable Communities	10,000
TIP Consultant	26,500
Triennial Performance Audit	50,000
Web Developer	15,000
Total	\$374,100

Service Authority for Freeway Emergencies Professional and Special Services	
Blue Tooth Public Information	\$10,500
CHP/SAFE Liaison Costs	300
Cuyama Valley Radio Project	100,000
Freeway Service Patrol Program Admin	3,000
Freeway Service Patrol Truck Services	204,000
Private Call Answering Center	7,500
SBCAG Staff Support	171,400
Traveler Website	18,000
Mussel Shoals/Carp-Freeway Service Patrol	125,000
Total	\$639,700

LTA Capital Projects - Measure D Professional and Special Services	
Route 154 North	\$50,000
SBCAG Staff Support	87,700
Union Valley Parkway Phase III	784,600
Total	\$922,300

Traffic Solutions Professional and Special Services	
CycleMAYnia Program	\$10,500
Dynamic Ridesharing Program	39,000
Ridesare Projects - JARC	8,275
SBCAG Staff Support	34,200
Traffic Solutions Programs	6,975
Total	\$98,950

LTA Capital Programs - Measure A Professional and Special Services	
Buellton Circ Project	\$500,000
Carpinteria Circ Project	75,000
Commuter Passenger Rail	275,000
Financial Advisor	30,000
Guadalupe Circ Project	500,000
Highway 101 HOV	1,536,000
Highway 101 SM River Bridge	902,000
Highway 166 Safety Improvements	845,000
Highway 246 Passing Lanes	850,000
Legal Services - County Counsel	50,000
Legislative Assistance	108,000
LOSSAN JPA Implementation	50,000
NC Carpool/Vanpool - Traffic Solutions	58,100
NC Safe Routes to School & Bike/Ped Prgms	80,000
North County Interregional Transit	610,000
Project Database	31,000
Project Updates	10,000
SBCAG Staff Support	298,800
SC Carpool/Vanpool - Traffic Solutions	203,100
SC Interregional Transit	420,000
SC Safe Routes to School & Bike/Ped Prgms	1,668,300
South Coast Transit Capital	871,900
Union Valley Parkway Phase III/Interchange	3,420,000
Total	\$13,392,200