



COMPREHENSIVE BUDGET

Fiscal Year 2009-2010

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SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Comprehensive Budget - Fiscal Year 2009-10
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GENERAL OVERVIEW

The FY 2009-10 Comprehensive Budget continues longstanding SBCAG policies of prudent fiscal management and long-term financial stability. The budget document format and organization are designed to provide clear information to the Board and members of the public and to make the budget an effective internal management tool.

The budgets for individual programs (e.g., SAFE, Traffic Solutions) are consolidated in a single budget document. Revenues and expenditures for each program are shown separately, within the larger context. The budget document provides summary information on revenues and expenditures to provide an overall perspective on the SBCAG's finances. In addition, the budget document provides additional information on past year (FY 2007-08) revenues and expenditures and estimated revenues and expenditures for the current year (FY 2008-09), for purposes of year-to-year comparisons.

The SBCAG consolidated budget is a compilation of budgets adopted for five separate accounting funds comprised of the General Fund, Traffic Solutions, Service Authority for Freeway Emergencies (SAFE), Local Transportation Authority (Measure D) and Debt Service.

The proposed consolidated budget for FY 2009-10 is \$26.2 million. The proposed budget includes \$11.2 million in costs related to capital improvement projects for which SBCAG is responsible and \$8.6 million in bond debt service payments. The proposed consolidated budget represents a \$7.5 million decrease from the adopted budget for the current year. This decrease is a result of the completion of construction for the Group 2 improvements on Route 154 and reduced consultant costs on the Milpas to Hot Springs projects. In addition, next year's budget represents a change in operations for the Clean Air Express commuter bus service.

The proposed General Fund budget which includes most of SBCAG's staff and operating costs is \$3.9 million which is slightly greater than prior year. Revenues are anticipated from several different state and federal sources and are expected to meet budgetary requirements along with a draw of available fund balance of \$239,000.

A section is included in the budget document, which describes the agency's performance goals, objectives and accomplishments. A section for each of SBCAG's division reports on progress in meeting performance measures established for the current year budget, and outlines work objectives and performance measures for the coming year. These will continue to be monitored in future years and used to allocate SBCAG's resources to ensure maximum benefit to the region as a whole.

KEY PROGRAM ISSUES

The Comprehensive Budget is closely tied to the FY 2009-10 Overall Work Program (OWP) adopted by the board in April 2009. The OWP describes the activities SBCAG proposes to undertake during the coming year. The OWP lays much of the groundwork for the budget in that it assigns staff resources to specific work tasks and products.

Major initiatives planned for FY 2009-10 are described in detail in the Overall Work Program. Following is a summary of some of the key projects that will be undertaken during the year:

Transportation Funding and Measure A

In November 2008, voters overwhelmingly approved Measure A with 79% voter support. Measure A extends the county's existing ½ cent sales tax for transportation from the expiration of Measure D in 2010 to 2040. Over its 30 year term, the measure will generate over \$1.0 billion and leverage an estimated \$0.5 billion in state/federal matching funds. The early part of this next fiscal

year will focus on the completion of a Strategic Plan for implementation of Measure A which will take effect in April 2010. A consultant was recently selected through a competitive selection process to assist in preparing this plan. A citizen oversight committee will be appointed and the Subregional Planning Committees will play an important on-going role in policy direction.

Because state and federal matching funds are critical to implementing many of the projects in the Measure A Investment Plan staff will aggressively identify revenues to meet those needs and, with board authorization, secure these matching funds. For example, it is important to identify and apply for national and state funding for potential projects such as the Santa Maria Bridge, in cooperation with SLOCOG and Caltrans.

While Measure D expires in April 2010 attention will be paid to the implementation of the remaining Measure D regional highway and transit projects.

As part of the strategic plan for the Highway 101 south corridor continued attention will be given to implementation of the 101 in Motion Action Plan including:

- ❖ Implementation of the Highway 101 Milpas Cabrillo/Hot Springs Improvement project
- ❖ Completion of project planning for the Highway 101 Corridor
- ❖ Development and implementation of the Corridor Mobility Improvement Account (Proposition 1B) project from Mussel Shoals to Carpinteria Creek.
- ❖ Continuing project development work on the 101 widening between Santa Barbara and the Ventura County line
- ❖ Development of passenger rail service serving commuters between Ventura County and the south coast area of Santa Barbara County

Transportation Planning and Programming

In accordance with the Overall Work Program adopted by the board, SBCAG's planning and programming staff will be engaged in the several major activities during FY 2009-10. Of utmost importance to the process is the ongoing liaison with local agencies via. TTAC, and coordination with VCTC, SLOCOG, and others, on regional transportation planning and programming issues.

- ❖ Staff will assist and facilitate regional efforts to implement "shovel ready" projects funded through the American Recovery and Reinvestment Act of 2009. These efforts will include monitoring project delivery deadlines, in cooperation with TTAC, and assisting local agencies with meeting these deadlines. This is critical given the potential loss of funds if these projects are not implemented consistent with national deadlines.
- ❖ Update/Amendment of Federal and Regional Transportation Improvement Program documents that identify projects in the region that will be funded with state or federal funds during the next 5 years.
- ❖ Working with Caltrans and local partners on a Corridor System Management Plan for the 101 corridor

Transit will continue to be an important activity of SBCAG which will consist of:

- ❖ Assistance to operators in implementing recommendations from North County Transit Plan to improve/expand regional transit services in the North County and between North County and South Coast.
- ❖ Completing an annual Transit Needs Assessment.
- ❖ Conduct and approve Triennial Performance Audits of TDA claimants, FY 2006-2009.
- ❖ Complete annual fiscal and compliance audits for all claimants.

- ❖ Review and evaluate FTA Section 5310, 5311, 5311(f), 5316 and 5317 applications. Prepare Section 5311 Program of Projects.

SBCAG will also work with LOSSAN, CRCC and Caltrans Division of Rail to seek funding opportunities through Proposition 1B, federal stimulus and other sources to implement needed rail capital improvements

SBCAG will continue to improve public awareness of SBCAG's activities and enhance communication, including public presentations, SBCAG's website and other public information materials will be enhanced.

In addition staff will complete a regional Park and Ride Lot Plan, the Regional Bikeway Plan and a regional travel model. The regional travel model enables SBCAG to quantitatively evaluate existing and future transportation needs.

Another important project partner is the Air Pollution Control District. SBCAG will assist the APCD in developing the State Clean Air Plan update (2010 Clean Air Plan). SBCAG prepares on-road mobile source emission inventories and forecasts for the 2010 Clean Air Plan.

Service Authority for Freeway Emergencies (SAFE)

During FY 2009-10, the SAFE program will continue motorist aid programs including the highway call box program and freeway service patrol program. Staff will implement various motorist aid programs including public service announcements and printed materials as part of a larger 101 Intelligent Transportation System (ITS) effort on the South Coast. The board recently approved the South Coast ITS Plan and staff will work toward implementing the Plan. The Freeway Service Patrol program for the South Coast 101 corridor will continue to operate under a new three-year contract during weekday commute hours as well as provide some additional service during special events and Sundays throughout the summer.

Traffic Solutions

In FY 2009-10, Traffic Solutions will continue efforts to reduce congestion by assisting commuters and employers with Traffic Solution's commute alternatives programs like *Curb Your Commute*. SBCAG will also turn over the Clean Air Express operation to the City of Lompoc. This is an interim arrangement until a longer term operating arrangement is identified as part of the Measure A Strategic Plan. Under the interim arrangement, the City of Lompoc will assume all operating responsibilities including management of the operator contract with AmericanStar Transportation Inc. This includes customer service, fare collection and vehicle maintenance. Clean Air Express operating funds will be programmed and administered by SBCAG. Particulate matter (PM) traps will be purchased for several buses to comply with the Air Resources Board Fleet Rule.

One of the most significant efforts for Traffic Solutions will be the *Curb Your Commute* program as part of the 101 Milpas to Hot Springs Operational Improvements Traffic Mitigation Program. *Curb Your Commute* includes several elements to reduce traffic during construction including the Commuter Challenge, Carpool for Cash, Coastal Express service enhancements, a general awareness campaign and employer-provided commuter benefits. Other projects that will be undertaken by Traffic Solutions include:

- ❖ Work with employers throughout the county to assist them in developing and implementing programs that promote alternatives to peak period single occupant auto travel.
- ❖ Commuters and employers will have unprecedented access to alternative transportation assistance through Traffic Solutions Online.
- ❖ Work with Ventura County Transportation Commission (VCTC) to administer the Coastal Express.

The Traffic Solutions budget of \$1.6 million represents approximately 40% decrease from the prior year. The lower

budget for FY 2009-10 is due to the Clean Air Express operating arrangement with the City of Lompoc, whereby the City of Lompoc will retain all the Clean Air Express farebox revenue and will bill SBCAG for the net operating costs after deducting the fare revenue from the bill.

Local Transportation Authority (Measure D)

SBCAG will focus on completing the remaining regional highway and transit project commitments outlined in the Measure D expenditure plan and our attention will shift to implementation of the Measure A Strategic Plan following its completion by the consulting team and adoption by the SBCAG Board.

- ❖ The Route 101 Milpas to Cabrillo/Hot Springs Operational Improvements project began construction in July 2008; however, SBCAG is still working jointly with Caltrans on several right of way acquisitions for which it is obligated to pay from Measure D revenues. SBCAG will also continue to lead the efforts on the public information program and community outreach through a consultant contract.
- ❖ The Route 154 Group 2 operational improvements project was substantially completed in June 2009 and SBCAG will be continuing for a few months plant establishment work and project closeout. This project was funded entirely through Measure D
- ❖ SBCAG will continue to monitor commitments to regional transit services such as the Clean Air Express, Coastal Express and Valley Express systems.

Regional Planning and Coordination

SBCAG will continue its liaisons with local and regional agencies. Staff will review and comment on matters of regional interest such as UCSB Long Range Plan and EIR, VAFB Plans and Programs and LAFCO spheres of influence. On-going consultation and coordination will be maintained with the Santa Ynez Band of Chumash Indians Tribal Government.

SBCAG is working with local agencies in preparing for the 2010 Census and assisting in regional efforts to ensure a complete count. The Census will occur in April, 2010 and SBCAG will support local or regional Complete Count Census Committee. Staff will serve as conduit for distribution of national census publicity. Dependent on available resources staff will develop a locally funded Census outreach program to complement the national publicity program as funds are available.

In conjunction with local agencies, including the Cities of Santa Maria and Guadalupe, the County of Santa Barbara and SLOCOG, the Regional Blueprint Planning Pilot Study in the Santa Maria Valley will be competed and provide a potential framework for addressing the requirements of SB375. SBCAG will also consider strategies to test future regional land use development scenarios and its effects on the transportation network and Green house Gas production. This is tied to the requirements of SB-375. Local agencies, via TPAC, will assist SBCAG in this evaluation.

Staff will monitor and provide input to the California Air Resources Board and California Transportation Commission on development of Greenhouse Gas Targets and travel modeling guidelines. Since the CARB Regional Target Advisory Committee sets Greenhouse Gas targets for MPO's, staff will monitor the RTAC and its impacts on the update of our RTP. Staff will also assess SB 375 GHG reduction targets and their implications for the RTP.

Staff will also assist member agencies in integrating the Regional Housing Needs Allocation Plan into local Housing Elements and continue to facilitate interregional cooperation with regional planning organizations in San Luis Obispo County and Ventura County

REVENUE

Federal planning funds provide much of the revenue budgeted in the General Fund for SBCAG's transportation planning and

programming activities. Sales tax revenues from the state Transportation Development Act are expected to decrease by approximately 12% and there is an anticipated decrease in Measure D funding of 13%. Other revenue sources for the General Fund budget include contributions from discretionary grants, STIP Project Programming and Monitoring (PPM) funds, and other revenues.

Revenue for the SAFE program, which is derived primarily from license fees on vehicles registered within the county, is projected to decrease by approximately 4%. Other revenues in the 2009-10 SAFE budget include a State grant for implementation of the Freeway Service Patrol program.

The Traffic Solutions program has and will continue to be supported by CMAQ funds throughout FY 2009-10. Since The Clean Air Express service will no longer be managed by SBCAG, costs associated with the transition to a new operator will be funded with Measure D regional funds. Measure D regional funds will also fund SBCAG's share of costs for the Coastal Express transit service.

STAFFING

The FY 2009-10 budget reflects maintaining the existing staffing level of 20 full-time equivalent positions. There is no change anticipated to staffing for the 2009-10 fiscal year and the proposed budget provides for sufficient funding to fill all authorized position for the entire fiscal year. The Measure A Strategic Planning effort will evaluate the staffing resources needed to implement Measure A. The board may need to consider recommendations to increase staffing to successfully deliver the Measure A regional program. These recommendations will be presented to the board in December and any changes in SBCAG staff levels will likely require mid-year budget changes in FY 2009-10.

COMPENSATION AND FRINGE BENEFITS

Due to current economic conditions the budget does not include a cost-of-living adjustment (COLA) for FY 2009-10. The CPI has remained relatively flat, therefore a cost of living adjustment is not recommended.

SBCAG maintains a small, highly qualified staff. The agency's effectiveness is directly tied to its ability to recruit and retain qualified staff by offering competitive compensation and benefits. Every few years it is necessary to provide for an independent compensation and benefits review and comparison with similar agencies. The last review was conducted approximately 2 years ago. The study recommended salary range equity adjustments for some SBCAG positions.

In FY 2008-09, the board partially implemented the adjustments by approving one-half of the adjustments recommended for each position, but deferred implementation of the remaining adjustments to FY 2009-10. The recommended 2009-10 budget completes the equity adjustments by including salary range adjustments of 2.5% to 4.0% for eight authorized positions. The adjustments will take effect in January 2010 (Pay period 01-10). The total cost of the adjustments is \$14,690 which represents about a 0.6% increase over the current year salary/benefits cost.

The overall increase in salaries and benefits in FY 2009-10 is approximately 2.4%. The salaries account shows an increase of roughly \$63,900 based on normal merit increases, and recommended pay range adjustments.

The net effect of all salary and benefit cost adjustments is an increase of approximately \$57,000. Overall benefit costs are down approximately 1% or \$6,900, this is due to prior year retirement contribution estimates being budgeted higher than the actual increase implemented. The budget also provides funding for the continuation of an SBCAG employee Transportation Demand Management (TDM) program to reduce single occupant auto commuting and to assist in recruiting and retaining staff.

The program provides daily cash incentives for staff to use alternative transportation modes for commuting and an on line tracking system.

In October 2008 in order to comply with IRS regulations, SBCERS member agencies, including SBCAG, began to fund retiree health benefits (OPEB- Other Public Employees Benefits) via a 401(h) plan versus the benefits being paid out of SBCERS funds. As required by GASB 45, SBCAG will conduct an actuarial assessment of OPEB liabilities. Once the OPEB liabilities have been determined, SBCAG will develop a plan to pre-fund said liabilities. This will ensure that funds will be available to pay for retirees' OPEB health expenses both now and in the future.

PROFESSIONAL SERVICES

The FY 2009-10 budget includes funding for professional services to be provided under various consultant contracts which are described in more detail in SBCAG's Overall Work Program (OWP). Professional and Special Services costs for the General Fund, SAFE, Traffic Solutions and LTA Capital Projects budgets are listed in the Appendix.

GENERAL FUND BALANCE

SBCAG maintains a prudent balance in the General Fund from year to year as a contingency reserve. This reserve is needed to ensure adequate cash flow as many of SBCAG's funding sources are on a reimbursement basis. In addition, a reserve is needed as a safety net because SBCAG's funding sources are vulnerable to state and federal legislation and budgetary actions, losses in state matching funds, delays in grant awards, etc.

The General Fund balance at the end of the current fiscal year is expected to be approximately \$906,012. It is anticipated that \$239,000 of existing fund balance will be used in conjunction with projected revenues will cover all expenditures budgeted for FY

2009-10, resulting in an ending fund balance at June 30, 2010, of approximately \$667,012.

Fixed Assets

A total of \$24,000 has been included in the FY 2009-10 budget for fixed asset purchases such as computer equipment, desktop PC's, bike lids for commuters, LCD screen for presentation purposes and office furnishings. SBCAG has a tri-annual replacement cycle on desktop PC's which has allowed us to anticipate future computer equipment needs as well as allowing staff to keep up to date with available technology.

Facilities and Furniture Plan

In FY 2009-10 SBCAG is anticipating the completion of a Facilities, Furniture, and Equipment Plan which will allow for greater coordination with other lessees as well as provide a long range planning tool to ensure proper budgeting for depreciation and replacement of equipment, furniture and technology.

FY 2009-10 OBJECTIVES AND PERFORMANCE MEASURES

SBCAG staff is organized into four divisions, some of them encompassing more than one programmatic unit. SBCAG has developed objectives and performance measures for its various organizational units, as a starting point for determining funding requirements for each unit. This section describes the functions of each unit, summarizes FY 2008-09 accomplishments and performance measures, and details the FY 2009-10 objectives and recommended ongoing performance measures

Administration Functions

The Administrative Division provides: accounting and fiscal management; payroll, facilities management; grant administration; human resources management; employee relations; benefits administration; and administrative/clerical support to all SBCAG staff.

Major FY 2008-09 Accomplishments

- ❖ Prepared the FY 2009-10 Comprehensive Budget and Overall Work Program.
- ❖ Completed the FY 2007-08 Annual Financial Report AND Single Audit Report
- ❖ Continued efforts to reduce printing and mailing costs by encouraging use of SBCAG website.
- ❖ Established a Local Vendor Program to help stimulate the local economy and support the formation/retention of local jobs.
- ❖ Prepared annual report to State Controllers' Office.
- ❖ Prepared and submitted required grant applications, reports and invoices.
- ❖ Significantly increased employee benefits with minimal increase in costs by re-evaluating contracts with benefit providers.
- ❖ Increased employees' perceived value of SBCAGs benefits via on site benefits seminars, plan revisions/enhancements and new Employee Benefits Manual.

- ❖ Transitioned payroll from an out-dated dial-up platform to a secure, technologically advanced, web-based product.
- ❖ Achieved HIPAA compliance by outsourcing FSA benefits processing while providing feature enhancements such as FSA debit card.
- ❖ Implemented new internal controls to establish distinct separation of duties at all levels.
- ❖ Conducted recruitments as necessary to maintain staffing levels.
- ❖ Modified employee TDM program to include a daily cash incentive for non drive alone commuter trips.
- ❖ Implemented on line tracking of employee commuter behavior to provide comparative evaluation of the program in the future.
- ❖ Developed new, user- friendly, TDA Claim manual and training materials with the express purpose of creating a mutually beneficial business partnership with recipient agencies.
- ❖ Achieved compliance with OPEB regulations for retiree health benefits.
- ❖ Established an actuarial basis and means for pre funding retiree health benefits.
- ❖ Formed first employee relations committee to focus on creating a fun and productive work environment that promotes SBCAG as an employer of choice. Implemented new activities and increased attendance at SBCAG events.

FY 2008-09 Performance Measures

- ❖ All SBCAG Board meeting agenda packets delivered to board members at least 6 days prior to meeting date.
 - ✓ The majority of all board agenda package mailings were sent on the Friday prior to the Board meeting. Staff used overnight mail to ensure that board members received the package prior to the public posting of the agenda on the SBCAG website.

- ❖ All SBCAG Board and committee meeting agenda packets posted on website at least 6 days prior to the meeting date.
 - ✓ All agendas were posted on the website 6 days prior to the board meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
 - ✓ All grant applications, invoices and reports comply with federal and state requirements and deadlines.
- ❖ All employee performance evaluations completed on time.
 - ✓ 19 out of 20 or 95% of employee performance evaluations were completed on time.
- ❖ Increase the alternative transportation participation rate to 40%.
 - ✓ Reduced SBCAG staff trips by 1138.

FY 2009-10 Objectives

- ❖ Improve Board meeting preparation process.
- ❖ Prepare FY 2010-11 Comprehensive Budget and Overall Work Program.
- ❖ Prepare and submit required grant applications, reports and invoices.
- ❖ Prepare the FY 2008-09 Annual Financial Reports. Ensure compliance with new GASB statements (including GASB 45 and SAS 114)
- ❖ Advance human resource technological capabilities to improve processes and productivity while providing self help access to employees.
- ❖ Develop enhanced business partnerships with LTF, Measure D/Measure A recipient agencies.
- ❖ Prepare annual report to State Controllers' Office.
- ❖ Create a facilities, furniture and equipment plan in cooperation with other lessees.

- ❖ Update current HR practices and policies to ensure compliance with state and federal laws. Maintain competitive benefits package while maintaining costs.
- ❖ Achieve better overall fiscal management and coordination with recipient agencies.
- ❖ Create awareness of new local vendor program among staff and local suppliers

FY 2009-10 Performance Measures

- ❖ All SBCAG Board meeting agenda packets delivered to board members and posted on website at least 6 days prior to the meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
- ❖ Increase the number of staff trips reduced in FY 2009-10 to 1200.
- ❖ Continue efforts to improve internal controls and HR compliance. Continue recruitments as necessary to maintain staffing levels.
- ❖ Implement enhanced ADP features: benefits tracking, time and reporting, interactive web portal for employees and HRIS capabilities (Human Resources Information Systems).
- ❖ Deliver first TDA training for recipient agencies and develop new Measure A claims/procedures manual and training materials.
- ❖ Develop a documented facilities plan that a.) Coordinates with other lessee's b.) Establishes building maintenance schedules and costs c.) Incorporates long term replacement schedules and set asides d.) Is based on existing depreciation schedule and e.) Incorporates use of technology to improve productivity
- ❖ Prepare new Employee Handbook including; position classifications, pay grades and job descriptions. Continue to evaluate and obtain competitive bids on various benefits in order to maximize benefit expenditures and employee satisfaction.

- ❖ Establish monthly management reports that provide a high level view of funding and ability to identify trends for better planning and project delivery.
- ❖ Increase local vendor expenditures from 62% to 70% through internal and external promotion and visibility on SBCAG website.

Public Information Functions

Increasing awareness of and involving the public in all aspects of SBCAG’s activities are the key functions of the Government Affairs/Public Information Coordinator. The Coordinator distributes press releases; works with local media to ensure information is disseminated to the public in a timely manner, responds to requests for information by the public and makes presentations to community organizations regarding SBCAG planning efforts and projects.

Major FY 2008-09 Accomplishments

SBCAG’s public information efforts in FY 2008-09 were primarily focused on public outreach and education on the Measure A Transportation Investment Plan and the status of efforts to widen the 101 freeway in south Santa Barbara County.

The SBCAG board placed Measure A on the November 2008 ballot where it received support from 79% of Santa Barbara County voters. This is the fourth highest level of support received by a local transportation sales tax measure in California history.

The first phase of the 101 widening project, the 101 operational improvements project began construction early in FY 2008-09 and will continue construction for four years. This project has enjoyed strong public support because of consistent and effective public outreach and education efforts.

The second phase of the 101 widening project, from Mussel Shoals in Ventura County to Carpinteria has completed the environmental review process and the third phase, the Linden

Ave and Casitas Pass overpass reconstruction project will be nearing completion of the environmental review process toward the end of this fiscal year. Outreach for the South Coast 101 HOV Lanes project has also begun in advance of the EIR scoping hearings that are scheduled for the first month of FY 2009-10.

FY 2008-09 Performance Measures

- ❖ Make presentations to 50 community, business and governmental organizations to describe Measure A and SBCAG’s role in transportation planning and programming
 - ✓ This performance measure was met. SBCAG staff did extensive county-wide outreach to inform the public about Measure A. The success of this outreach effort is demonstrated by the strong support Measure A received from Santa Barbara County voters.
- ❖ Update SBCAG general information brochures and materials.
 - ✓ This performance measure was not met. SBCAG instead has focused its public information efforts on electronic and web based communications rather than print.

FY 2009-10 Objectives

- ❖ Continue efforts to expand public awareness of SBCAG meetings, programs, and projects, especially focusing on the various phases of the Highway 101 widening project in South Santa Barbara County and development of the Measure A Strategic Plan.

FY 2009-10 Performance Measures

- ❖ Ensure public is informed about and engaged in Measure A Strategic Plan development process.
- ❖ Establish Measure A Citizen’s Oversight Committee.
- ❖ Continue to inform the public about SBCAG’s efforts to widen the 101 freeway.

Planning Functions

This program is intended to foster a comprehensive regional planning process which responds to both current and long-range issues of local and regional concern, maintain an effective planning process consistent with federal and state statutes and regulations, and assist in the delivery of programs, projects and services in an effective manner. The Planning Division also administers the state-mandated Congestion Management Program (CMP), Airport Land Use Commission, Census Data Center, regional forecasts, regional travel model, and air quality conformity assessments, among other responsibilities.

Major FY 2008-09 Accomplishments

- ❖ Completed the 2008-09 unmet transit needs process.
- ❖ Involved SBCTAC in RTP update, Measure D renewal, Transit Connections Social Service Plan update.
- ❖ Completed draft 2008 RTP and DEIR, conducted public review, prepared final EIR and RTP which was adopted by SBCAG Board and then submitted to state and federal agencies.
- ❖ Examined Climate Change issues with APCD.
- ❖ Initiated monitoring of SB-375. Conducted staff analysis and workshop for Advisory Committees and SBCAG Board. Monitored ARB Regional Targets Advisory Committee.
- ❖ Completed the annual Congestion Management Program (CMP) Conformance Assessment.
- ❖ Initiated update to CMP, prepared 7 draft chapters for review by TTAC, completed draft plan that is now undergoing review.
- ❖ Provided staff assistance to variety of advisory committees: North County and South Coast Subregional Planning Committees, SBCTAC, TTAC, TPAC, APCD Community Advisory Committee, among others.
- ❖ Conducted ongoing liaison on interregional issues with Ventura County Transportation Commission, Southern California Association of Governments and San Luis Obispo Council of Governments.

- ❖ Initiated preliminary work with US Census Bureau for 2010 Census. Coordinated review of agency boundaries, census tracts, and street addresses by local agencies and SBCAG. Conducted workshops in coordination with Census Bureau.
- ❖ Worked with County to enhance GIS mapping capability.
- ❖ Conducted hearing and reviewed request for revision to final RHNA Plan.
- ❖ Collected and processed traffic count and Highway Performance Monitoring System data.
- ❖ Finished upgrade SBCAG's travel forecasting model. Completed travel model update to add High Occupancy Vehicle (HOV) capability.
- ❖ Conducted consistency assessments of complex projects and plans with Airport Land Use Plan.
- ❖ In cooperation with other Central Coast agencies maintained Intelligent Transportation System (ITS) Architecture and Maintenance Plan. Provided staffing for Los Angeles-San Diego-San Luis Obispo (LOSSAN) and Coast Rail Coordinating Council technical and policy committee meetings.
- ❖ Participated on SCAG, VCTC, SBCAG Rail study technical committee that resulted in rail plan.
- ❖ Participated in statewide travel model users group.

FY 2008-09 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
 - ✓ Staffed TTAC, TPAC, SBCTAC, and Subregional Committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting.
 - ✓ Due to workload issues, posting of the agenda packages for some of the TTAC meetings was delayed or staff reports were posted later than 7 days prior to the meeting

date. Posting of agenda materials for all other committees was completed at least 7 days prior to the meeting.

- ❖ Review FTA 5310, JARC, and New Freedom grant applications on time.
 - ✓ In coordination with Project Programming Division grant applications for JARC and New Freedom reviewed in a timely manner. Applications were approved. The 5310 cycle was postponed by the State.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
 - ✓ Annual conformance assessment completed in April.
- ❖ Submit requests to state/federal agencies for planning grant project reimbursement quarterly as specified in grant agreement.
 - ✓ Requests submitted quarterly

FY 2009-10 Objectives

- ❖ Provide leadership and staff support on special studies and efforts to resolve issues of a regional or subregional nature.
- ❖ Provide support to regional advisory committees.
- ❖ Work with North County Technical Transit Advisory Group and Measure Strategic Plan process to implement findings in North County Transit Plan.
- ❖ Assess and address unmet transit needs in cooperation with local agencies.
- ❖ Identify and mitigate airport land use conflicts in plan and project reviews. Update airport influence area maps as needed.
- ❖ Assist local agencies and US Census Bureau in preparing for 2010 Census. Coordinate regional outreach program in cooperation with National Census Publicity Program.
- ❖ Review and comment on U.S. Census American Community Survey reports.

- ❖ Respond to agency and public requests for information about Forecast 2040.
- ❖ Enhance SBCAG's travel model and GIS capabilities. Initiate development of land use model to address SB-375
- ❖ Continue implementing recommendations of 101 in Motion plan and complete annual monitoring report.
- ❖ Assist applicants for grants as needed and review grant requests as required.
- ❖ Obtain board adoption of Regional Bikeway Plan.
- ❖ Update and obtain approval of Congestion Management Program including State of the Commute Report.
- ❖ Complete Regional Blueprint Planning Pilot Program in Santa Maria Valley in conjunction with partner agencies and SLOCOG.
- ❖ Participate with SLOCOG, Caltrans, and AMBAG in freight corridor study.

FY 2009-10 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting.
- ❖ Review JARC, New Freedom, 5310 and other grants on time.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
- ❖ Submit requests to state/federal agencies for planning grant project reimbursement quarterly as specified in grant agreement.
- ❖ Address requirements of SB-375 in a manner consistent with board oversight.

Transportation Programming and Monitoring Functions

SBCAG's Programs Division is responsible for programming of transportation funds pursuant to state and federal statutes, and for monitoring projects to ensure that projects are completed and funds expended in a timely manner. The division also administers the Measure D, SAFE and FSP programs, which are described under their own headings.

Major FY 2008-09 Accomplishments

- ❖ Assisted agencies with allocating and amending STIP projects to expedite project delivery and avoid fund lapses.
- ❖ Assisted agencies in streamlining project delivery in such areas as allocation requests, timely-use-of-funds deadlines, and invoicing.
- ❖ Prepared and adopted 2009 FTIP.
- ❖ Programmed \$30 M in federal stimulus funding for transit and roadway projects.

FY 2008-09 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
 - ✓ Prepared and adopted 2009 FTIP in compliance with federal requirements.
 - ✓ 7 amendments were approved to the FTIP and an updated financial plan demonstrating financial constraint presented to FHWA for each amendment.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.
 - ✓ SBCAG and local agencies met all timely use of funds deadlines or requested extensions which were approved by the CTC.

FY 2009-10 Objectives

- ❖ Monitor projects programmed in the FTIP to ensure that all timely-use-of-funds requirements are met by project sponsors.
- ❖ Work with federal and state partners to ensure federal approval of amendments, as necessary to the 2009 Federal Transportation Improvement Program (FTIP).
- ❖ Work with federal and state partners to ensure that stimulus projects are certified and authorized in a timely manner and all reporting requirements are met.
- ❖ Ensure that local agencies complete close-out work and request reimbursement for completed federal-aid projects.
- ❖ Prepare and adopt the 2010 RTIP.
- ❖ Prepare and adopt 2011 FTIP

FY 2009-10 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.

Measure D Functions

As the Local Transportation Authority (LTA) for Santa Barbara County, SBCAG is responsible for administering the ½ percent county sales tax authorized by voter approval of Measure D in 1989. As the administrator of Measure D revenues, SBCAG is charged with the development and construction of regional projects identified in the Measure D Expenditure Plan, as well as allocating funds and monitoring performance for the local program which receives 70% and the paratransit program which receives 0.5%.

Major FY 2008-09 Accomplishments

- ❖ Continued to manage development of existing Measure D Regional Projects:

- ✓ US 101 Milpas to Cabrillo-Hot Springs
- ✓ Route 154 Operational Improvements
- ✓ US 101 Ortega Hill Auxiliary Lane
- ✓ Route 135/Clark Ave Park and Ride

US 101 Milpas to Cabrillo-Hot Springs

- Continued to manage right of way acquisition efforts and settlements and utility relocations as required under project development cooperative agreement
- Coordinated with Caltrans and City of Santa Barbara regarding responsibilities and roles during the construction phase pursuant to the construction cooperative agreement
- Coordinated efforts of Public Information Program consultant regarding weekly email updates, public inquiries and overall community outreach efforts

Route 154 Group II Operational Improvements

- Project was advertised for construction, bids were opened and contract awarded
- Construction on several of the improvement locations completed by end of 2008 and opened to traveling public
- Continued to monitor contract with construction management firm, MNS Engineers, who was retained to oversee daily construction operations
- Continued to monitor agreement with the California Highway Patrol for traffic safety patrols during construction

US 101 Ortega Hill Auxiliary Lane

- Coordinated with Caltrans on plant establishment phase
- Corresponded with Caltrans on financial closeout of project

Route 135/Clark Ave Park and Ride

- Executed cooperative agreement with Caltrans to provide Measure D funds for park and ride in Orcutt
- Coordinated with Caltrans on construction activities and project closeout

General

- Continued to monitor revenue and expenditures and cash flow requirements
- Worked with financial advisor on possible Measure D loans during state budget crisis
- Send out notifications regarding Measure D expenditure plan amendments
- Allocated Measure D revenues to local government entities

FY 2008-09 Performance Measures

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.
 - ✓ SBCAG coordinated with Caltrans to have US 101 Milpas to Cabrillo-Hot Springs project advertised and awarded for construction to allow work to begin in summer of 2008.
 - ✓ SBCAG advertised and awarded the Highway 154 Group II Improvements to have construction work begin in summer 2008 and to allow significant improvements completed prior to rainy season.
- ❖ Ensure that local Measure D allocations are made on schedule.
 - ✓ SBCAG made allocations to the local government entities on schedule. Expenditure reports were received from local agencies.

FY 2009-10 Objectives

- ❖ Complete all activities related to the construction phase on the Route 154 Group II Improvements project, including plant establishment, financial closeout, construction management and CHP contract closeout.
- ❖ Continue the Public Information Program outreach efforts during the construction phase of the Milpas Hot Springs project, to include website updates, weekly email updates, and a Year 2 construction brochure
- ❖ Resolve outstanding right of way acquisitions for Milpas Hot Springs project. Also continue to coordinate utility relocation work during construction.
- ❖ Complete a cooperative agreement for project development on the Cabrillo Undercrossing Bridge project with Caltrans and the City of Santa Barbara.
- ❖ Select preferred alternative and begin design phase on the Cabrillo Undercrossing Bridge project
- ❖ Allocate Measure D revenues to local government entities.

FY 2009-10 Performance Measures

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.
 - ✓ Monitor project schedules and update on monthly basis.
 - ✓ Track and record project and program expenditures on monthly basis.
- ❖ Ensure that local Measure D allocations are made on schedule.

Service Authority for Freeways and Expressways (SAFE) Functions

In its capacity as the SAFE for Santa Barbara County, SBCAG is responsible for the installation, operation and administration of the system of approximately 330 roadside call boxes in Santa

Barbara County. The system operating costs are financed primarily by a \$1 per-year fee on all motor vehicles registered within the county. SBCAG also uses SAFE funds to operate a Freeway Service Patrol program on the South Coast 101 Corridor to reduce traffic congestion caused by non-recurrent incidents (i.e., traffic accidents, vehicle breakdowns, debris in lanes, etc)

Major FY 2008-09 Accomplishments

- ❖ Effectively maintained built-out call box system.
- ❖ Maintained contract with private Call Box Call Answering Center to meet performance standards as specified in the contract.
- ❖ Continued coordination with CHP and contractor to determine technology and resource needs.
- ❖ Established call box knockdown recovery guidelines for Board adoption.
- ❖ Prepared a request for proposal and awarded a contract to provide collection services for call box restitution.
- ❖ Implemented speed sensor project on the South Coast Highway 101.
- ❖ Managed Freeway Service Patrol program.
 - ✓ Secured \$285,800 in state FSP grant program funds for the 2008-09 fiscal year.
 - ✓ Continued coordination between service provider (contractor) and CHP.
 - ✓ Prepared request for proposal and awarded contract to service provider for a three-year term (FY 09/10 – FY 11/12).

FY 2008-09 Performance Measures

- ❖ Recover 75% of knockdown repair costs for all incidents when responsible party can be identified.
 - ✓ Collected knockdown repair costs totaling over \$30,000 (approximately 75% recovered) for incidents in which responsible parties were identified.

- ❖ Ensure that at least 98% of call boxes are operational at all times.
 - ✓ The system averaged 2 call boxes out of operation per month (99.4% functional) due to regular maintenance, knockdowns and road rehabilitation projects on the south coast of Santa Barbara.

FY 2009-10 Objectives

- ❖ Maintain and operate built-out call box system.
- ❖ Collect data regarding frequency and location of call box calls.
- ❖ Maintain contract with private call answering center to meet call answering performance standards as specified in the contract.
- ❖ Monitor, along with CHP, the continued efficient and effective operation of the Freeway Service Patrol program.
- ❖ Obtain state Freeway Service Patrol grant funds in the 09/10 fiscal year.
- ❖ Implement other motorist aid programs including public service announcements and printed materials.

FY 2009-10 Performance Measures

- ❖ Recover 80% of knockdown repair costs for all incidents when responsible party can be identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.
- ❖ Collect data from Freeway Service Patrol to secure continued state funding for the Freeway Service Patrol.

Traffic Solutions Functions

Traffic Solutions is the transportation demand management (TDM) program administered by SBCAG that promotes ridesharing, public transportation, biking, walking, telecommuting, and other transportation alternatives on a countywide basis. Traffic Solutions also works directly with employers to assist in

developing employee transportation programs. The Division administers the Clean Air Express, a commuter bus program and assists in the co-management of the Coastal Express transit service program.

Major FY 2008-09 Accomplishments

- ❖ Transit
 - ✓ Operated the Clean Air Express maintaining a farebox recovery ratio of 81%.
 - ✓ Acquired Board approval for Regional Measure D funds to insure operational funding through Fiscal Year 09-10.
 - ✓ Board approval to transfer the Clean Air Express operator contract with American Star to the City of Lompoc.
 - ✓ Increased Clean Air Express ridership by 2.3% despite the decline in the economy.
 - ✓ Purchased a replacement spare bus to comply with ARB fleet regulations.
 - ✓ Increased VISTA Coastal Express ridership by 33%.
 - ✓ Raised fares from \$145 to \$150/month in January 2008.
 - ✓ Extended the operator contract with American Star for another twelve months.
 - ✓ Added seven trips to the VISTA Coastal Express to address overcrowding.
- ❖ Bicycling:
 - ✓ Conducted the first and second annual Commuter Challenge in August/September 2008 and May/June 2009.
- ❖ Carpool/Vanpool:
 - ✓ Added School Pool module to Traffic Solutions Online and translated the site to Spanish.
 - ✓ 43 new rider rebates were issued.
 - ✓ Added 3,572 new commuters to Traffic Solutions Online
 - ✓ Increased the number of carpool/vanpool searches by 72%

- ✓ Increased the number of Emergency Ride Home registrants from 976 to 1,481.
- ❖ Curb Your Commute:
 - ✓ Held Curb Your Commute Employer Luncheon with the Santa Barbara Human Resources Association.
 - ✓ Held two employer outreach meetings, one in Goleta and one for the Commuter Challenge.
 - ✓ Launched Free Internet on the Coastal Express.
 - ✓ Recruited, Channel Technologies, Autoliv, Cox, Visiting Nurse and Hospice Care, Dupont Displays, See International and BegaUS to participate for the FlexWork Santa Barbara program.
 - ✓ Produced TV and radio general awareness campaign.
 - ✓ Conducted two Commuter Challenge media events, one at the Santa Barbara Train Station and the other at the State Street Farmer's Market.
- ❖ General Outreach:
 - ✓ Commuter presentations to 19 employer/employee groups.
 - ✓ Presentations and tabling at 10 special events.
 - ✓ Conducted door to door outreach to Goleta employers in October followed by a Goleta employer meet-n-greet meeting.
 - ✓ Assisted in the launching and marketing of the Santa Barbara County Green Business Program.

FY 2008-09 Performance Measures

- ❖ Eliminate over 630,000 vehicle trips on an annual basis, not including carpoolers.
 - ✓ Eliminated over 745,000 vehicle trips, including carpoolers.

- ❖ Eliminate over 24.0 million vehicle miles of travel on an annual basis, not including carpool trips.
 - ✓ Eliminated over 25 million vehicle miles of travel, including carpool trips.
- ❖ Maintain monthly contact with 400 employers through the e-newsletter *Newswire*.
 - ✓ Contact has been maintained through direct mail and Traffic Solutions e-Newsletter comprised of over 9,000 recipients.
- ❖ Maintain a seat sold to seating capacity ratio of 80% on a system-wide basis.
 - ✓ Maintained a seat sold to seating capacity ratio of 87% on a system-wide basis.
- ❖ Maintain an 80% or greater farebox recovery ratio for Clean Air Express.
 - ✓ Maintained an 81% farebox recovery ratio for Clean Air Express.

FY 2009-10 Objectives

- ❖ Provide training and furnish promotional materials, support and activities for employer transportation coordinators.
- ❖ Launch *Shift Your Trip* in October 2009.
- ❖ Develop and provide information and promotional materials regarding carpooling, vanpooling, transit, rail, bicycling, compressed work hours, telecommuting, tax programs and other TDM/ridesharing activities.
- ❖ Transfer the administration of the Clean Air Express commuter bus service to the City of Lompoc, including operations, fare collection, customer service, planning and marketing.

- ❖ Work with VCTC to evaluate different operating and fare options for the VISTA Coastal Express service to maximize efficiency and cost effectiveness.
- ❖ Assist in the organization and ongoing placement of vanpools. Provide incentives to stimulate vanpool formation.
- ❖ Assist in defining and implementing TDM mitigation measures associated with EIR's and Negative Declarations.
- ❖ Develop a Spanish Outreach campaign highlighting the Traffic Solutions Online Spanish site.
- ❖ Develop a employer and bicycle ambassador program.
- ❖ Coordinate with multi agency consortium on new Green Business Certification Program.

FY 2009-10 Performance Measures

- ❖ Eliminate over 750,000 annual vehicle trips (540,000 not including the CAE).
- ❖ Eliminate over 25 million annual vehicle miles of travel (14 million not including the Clean Air Express).
- ❖ Maintain a seat sold to seating capacity ratio of 80% on a system-wide basis.
- ❖ Maintain an 80% or greater farebox recovery ratio for Clean Air Express.
- ❖ Maintain 8,500 Traffic Solutions Online Commuter Accounts and generate more than 3,800 commuter match searches.
- ❖ Maintain an e-Newsletter contact list of 9,000 members of the public.

FUND DESCRIPTIONS

SBCAG utilizes a number of different funds in its accounting structure. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions.

Fund budgets are adopted annually to ensure accountability and control over the resources. The Board is only required to adopt budgets for five of SBCAG's funds: General Fund, Service Authority for Freeway Emergencies (SAFE), Traffic Solutions, Local Transportation Authority Capital Projects (Measure D), and Debt Service. For the remaining funds that have no adopted budget, the Board takes separate action during the fiscal year regarding the receipt and disbursement of those moneys.

General Fund (Fund 5300)

This is SBCAG's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The SBCAG Board adopts a budget for this fund annually.

The General Fund is used to account for the receipt and expenditure of resources that allow SBCAG to meet its responsibilities as the metropolitan planning organization, regional transportation planning agency, airport land use commission, congestion management agency, and Local Transportation Authority. The specific activities that SBCAG will undertake in the coming year are described in the Overall Work Program, which is also adopted by the Board annually. Most of the revenues that support the budget are derived from federal and regional transportation funds which are allocated by formula or result from current policy and, thus, are relatively stable.

A portion of the salaries and benefits included in the General Fund relates to staff support that SBCAG provides to the SAFE, LTA and Traffic Solutions programs. SBCAG is fully reimbursed from SAFE, LTA and Traffic Solutions for these costs.

Special Revenue Funds

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes. The SBCAG utilizes seven special revenue funds; however, budgets are only required to be adopted for three of them: SAFE, Traffic Solutions, and LTA Capital Projects.

Service Authority for Freeway Emergencies (SAFE – Fund 5276)

The SAFE fund is used to account for the costs associated with the administration, operation, and maintenance of the system of freeway call boxes installed on state highways in Santa Barbara County and for the operation of a freeway service patrol program. These programs are funded primarily by a \$1.00 annual fee levied on all motor vehicles registered in the County. The SBCAG Board adopts a budget for this fund annually.

Traffic Solutions (Fund 5305)

In October 1991, SBCAG entered into an agreement with the County and the City of Santa Barbara to administer and implement an interagency Transportation Demand Management (TDM) program with the overall objective of reducing the reliance on single-occupant auto use for commuting during peak hours. Since then, Traffic Solutions has worked collaboratively with Santa Barbara County and several North County and south coast cities, as well as with Ventura County and San Luis Obispo County, to create and administer a variety of transportation

demand management programs, which promote alternative transportation methods.

Traffic Solutions administers a carpool and vanpool match list; administers Bike to Work Week and Rideshare events; manages the Clean Air Express commuter bus service operated between North County and the south coast; assists Ventura County in the administration of the Coastal Express bus service operated between Ventura and Goleta; and provides commuter assistance to the general public. These programs are funded through a combination of federal, state, and local revenue sources. The SBCAG Board adopts a budget for this fund annually.

**Local Transportation Authority Capital Projects
(Fund 5302)**

SBCAG is responsible for administering the ½ percent county sales tax approved by voters as Measure D in 1989. Pursuant to Ordinance No. 1, the proceeds from the ½ percent sales tax are to be divided with seventy percent allocated by formula to the cities and the County and the remaining thirty percent used to finance state and regional highway improvement projects identified in the Expenditure Plan as well as local paratransit services.

The monthly revenues from the thirty percent share are first used to cover principal and interest payments on the bonds issued as part of the financing of the Measure D program. The remainder is deposited into the LTA Capital Projects Fund and credited to individual projects on a percentage basis. The SBCAG Board adopts a budget for this fund annually.

Debt Service Fund (Fund 5304)

The purpose of the Debt Service Fund is to accumulate resources for the payment of principal and interest due on the sales tax revenue refunding bonds issued by the Local Transportation Authority (LTA) in September 2003. The resources used to fund the principal and interest payments are generated from a portion of the LTA's thirty percent share of Measure D sales tax revenues. The accumulation of resources and the payment of principal and interest are performed by a trustee. The LTA does not physically receive or disburse any of the funds that flow through this budget, which is adopted by the SBCAG Board annually.

The following special revenue funds are described below for informational purposes only. Since an adopted budget is not required, no financial information for these funds is presented in this document.

Ordinance Number One (Fund 5301)

This fund is used to account for the revenues received from the Measure D ½ percent sales tax. Revenues are disbursed to designated recipients like the County, the cities, Easy Lift, and SBCAG for state and regional highway projects, public transit, local street and road projects, and administrative expenses. SBCAG's share of the tax revenue is transferred into the LTA Capital Projects Fund (Fund 5302) for use on the projects identified in the Expenditure Plan.

Surface Transportation Program (Fund 5303)

This fund is used by SBCAG to administer the receipt and disbursement of State Highway Account funds. Under SAFETEA-LU, SBCAG receives an annual apportionment of federal Surface Transportation Program funds that are to be used for transportation projects within Santa Barbara County. These federal funds are then exchanged with Caltrans for a like amount of State Highway Account funds. By exchanging federal funds for non-federal state funds, project sponsors can avoid the burden associated with the extensive administration requirements of federal funding.

**Transportation Development Act –
Local Transportation Fund (Fund 1230)**

This fund is used to account for Local Transportation Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, the cities, and other local agencies for pedestrian and bike facilities, transit services, and

streets and roads in accordance with claims submitted by the local agencies.

**Transportation Development Act –
State Transit Assistance Fund (Fund 1617)**

This fund is used to account for State Transit Assistance Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, some cities, and other local agencies for transit and transportation planning purposes in accordance with claims submitted by the local agencies.

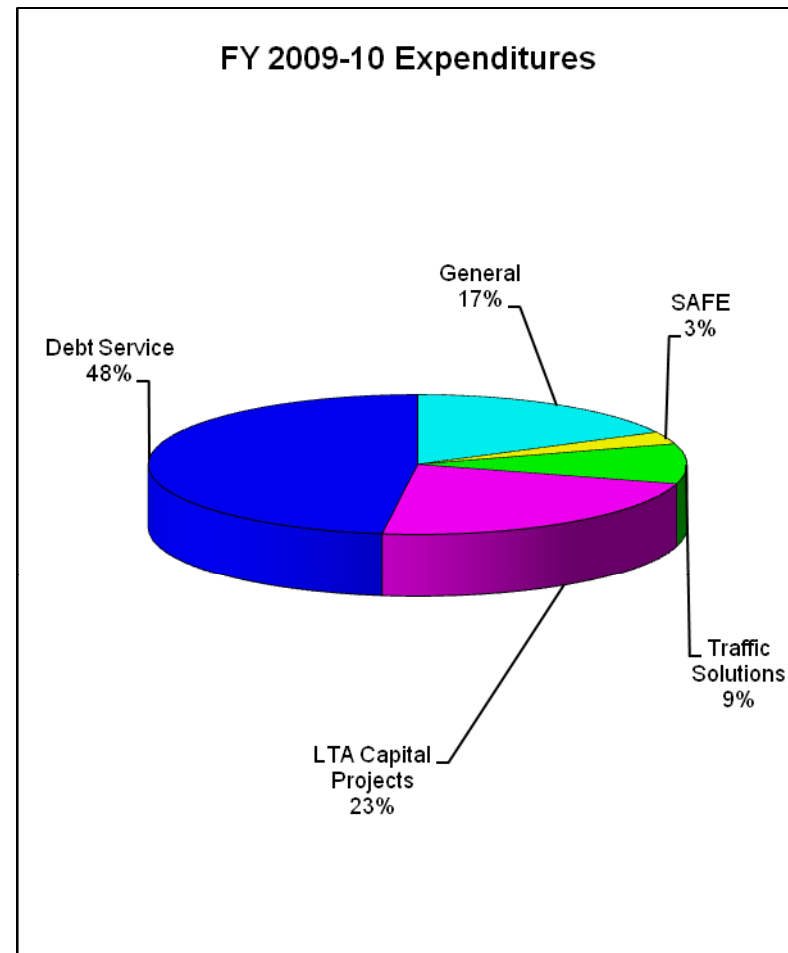
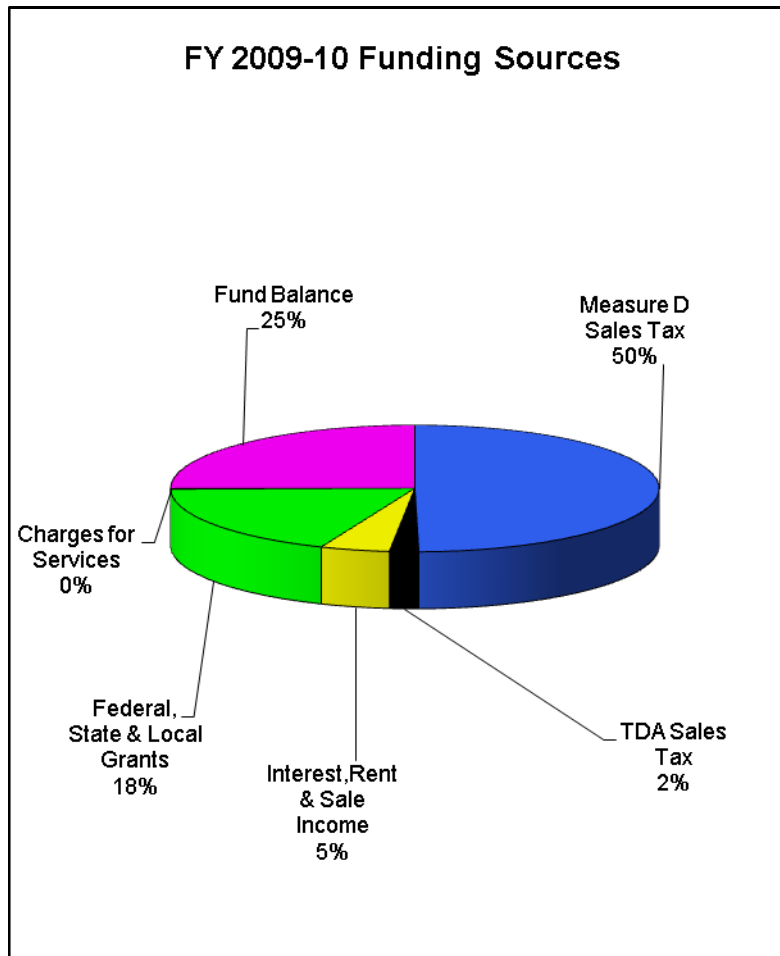
Proposition 1B Transit Capital (Fund 1618)

This fund is used to account for PTMISEA (Public Transportation Modernization, Improvement, and Service Enhancement) Funds provided by voter approved Proposition 1B. SBCAG disburses these funds to transit operators who have eligible transportation projects per criteria found in the program guidelines.

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Budget Summary
Fiscal Year 2009-10

| | <u>General</u> | <u>SAFE</u> | <u>Traffic Solutions</u> | <u>LTA Capital Projects</u> | <u>Debt Service</u> | <u>Total</u> |
|-------------------------------------|----------------------------------|--------------------------------|----------------------------------|-----------------------------------|----------------------------------|-----------------------------------|
| Revenues | | | | | | |
| Sales Taxes | \$650,600 | \$0 | \$0 | \$8,770,000 | \$0 | \$9,420,600 |
| Interest | 20,000 | 24,000 | 25,000 | 240,000 | 10,000 | 319,000 |
| Rental & Sale of Bldgs and Land | 0 | 0 | 0 | 515,000 | 0 | 515,000 |
| Intergovernmental Revenue - State | 425,000 | 625,000 | 0 | 0 | 0 | 1,050,000 |
| Intergovernmental Revenue - Federal | 1,624,100 | 0 | 480,200 | 0 | 0 | 2,104,300 |
| Intergovernmental Revenue - Local | 15,000 | 0 | 0 | 0 | 0 | 15,000 |
| Charges for Services | 879,800 | 0 | 0 | 0 | 0 | 879,800 |
| Miscellaneous Revenue | 22,000 | 0 | 0 | 0 | 0 | 22,000 |
| Other Financing Sources | 100,000 | 0 | 738,000 | 0 | 6,478,000 | 7,316,000 |
| Changes to Reserves | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | <u>3,736,500</u> | <u>649,000</u> | <u>1,243,200</u> | <u>9,525,000</u> | <u>6,488,000</u> | <u>21,641,700</u> |
| Use (Source) of Fund Balance | 239,000 | (29,700) | 420,900 | 1,780,900 | 2,150,000 | 4,561,100 |
| Total Funding Sources | <u><u>\$3,975,500</u></u> | <u><u>\$619,300</u></u> | <u><u>\$1,664,100</u></u> | <u><u>\$11,305,900</u></u> | <u><u>\$8,638,000</u></u> | <u><u>\$26,202,800</u></u> |
| Expenditures | | | | | | |
| Salaries and Benefits | \$2,479,200 | \$0 | \$0 | \$0 | \$0 | \$2,479,200 |
| Services and Supplies | 1,445,100 | 518,100 | 1,018,500 | 4,087,500 | 0 | 7,069,200 |
| Other Charges | 35,600 | 0 | 280,800 | 0 | 303,000 | 619,400 |
| Fixed Assets | 15,600 | 1,200 | 364,800 | 2,400 | 0 | 384,000 |
| Other Financing Uses | 0 | 100,000 | 0 | 7,216,000 | 8,335,000 | 15,651,000 |
| Total Expenditures | <u><u>\$3,975,500</u></u> | <u><u>\$619,300</u></u> | <u><u>\$1,664,100</u></u> | <u><u>\$11,305,900</u></u> | <u><u>\$8,638,000</u></u> | <u><u>\$26,202,800</u></u> |

SBCAG Consolidated Revenues and Expenditures



SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Revenue Information

| Revenue Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|--|----------------|---------------------------|------------------------|--------------------------|-------------------------|
| Taxes | | | | | |
| TDA - LTF Sales Tax | 3092 | 300,246 | 307,900 | 276,764 | 350,600 |
| Measure D Sales Tax | 3094 | 325,810 | 334,600 | 304,367 | 300,000 |
| Use of Money and Property | | | | | |
| Interest | 3380 | 27,477 | 20,000 | 16,456 | 20,000 |
| Intergovernmental Revenue - State | | | | | |
| STIP PPM Funds | 4339 | 274,000 | 250,000 | 285,000 | 250,000 |
| JARC 5316 | 4339 | 33,258 | 0 | 0 | 0 |
| ALUC State Funding | 4339 | 0 | 90,000 | 0 | 50,000 |
| STP Exchange | 4339 | 0 | 125,000 | 125,000 | 125,000 |
| Intergovernmental Revenue - Federal | | | | | |
| Consolidated Planning Grant | 4789 | 783,605 | 1,031,350 | 1,022,768 | 1,124,100 |
| Federal Appropriations - ITS SC Implementation | 4789 | 0 | 173,000 | 73,000 | 500,000 |
| Federal Appropriations - 101 in Motion | 4789 | 129,334 | 0 | 0 | 0 |
| Intergovernmental Revenue - Local | | | | | |
| Local Government Contributions | 4840 | 0 | 135,900 | 16,825 | 15,000 |
| Charges for Services | | | | | |
| TS,SAFE & LTA Salary Reimbursements | 5739 | 779,818 | 849,700 | 849,700 | 859,800 |
| APCD - SIP Development | 5739 | 0 | 10,000 | 10,000 | 20,000 |
| Miscellaneous Revenue | | | | | |
| County Contribution | 5770 | 15,000 | 15,000 | 15,000 | 15,000 |
| Other Miscellaneous | 5909 | 7,387 | 7,000 | 5,200 | 7,000 |
| Other Financing Sources | | | | | |
| Op Trans In - ITS SC Implementation | 5910 | 0 | 0 | 0 | 100,000 |
| Op Trans In - Measure D Reauthorization | 5910 | 150,000 | 0 | 0 | 0 |
| Total Revenues | | 2,825,935 | 3,349,450 | 3,000,080 | 3,736,500 |
| Use (Source) of Available Fund Balance | | (118,894) | 64,250 | (138,453) | 239,000 |
| Total Funding Sources | | 2,707,041 | 3,413,700 | 2,861,627 | 3,975,500 |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Expenditure Information

| <u>Expenditure Description</u> | <u>Account Number</u> | <u>Cash Basis Actual 2007-08</u> | <u>Adopted Budget 2008-09</u> | <u>Estimated Actual 2008-09</u> | <u>Proposed Budget 2009-10</u> |
|---|-----------------------|----------------------------------|-------------------------------|---------------------------------|--------------------------------|
| Salaries and Benefits | | | | | |
| Regular Salaries | 6100 | 1,590,886 | 1,716,300 | 1,703,400 | 1,780,200 |
| Retirement Contribution | 6400 | 286,375 | 422,600 | 354,540 | 397,000 |
| Retiree Medical OPEB | 6475 | 0 | 13,000 | 12,492 | 16,200 |
| FICA/Medicare | 6550 | 22,213 | 24,900 | 24,048 | 25,700 |
| Health Insurance | 6600 | 196,290 | 218,600 | 220,775 | 227,000 |
| Life and Disability Insurance | 6610 | 8,396 | 10,000 | 13,537 | 23,800 |
| Workers Compensation | 6900 | 15,649 | 16,800 | 11,651 | 9,300 |
| Subtotal | | <u>2,119,809</u> | <u>2,422,200</u> | <u>2,340,442</u> | <u>2,479,200</u> |
| Services and Supplies | | | | | |
| Communications | 7050 | 5,873 | 11,500 | 4,889 | 6,000 |
| Insurance | 7090 | 9,362 | 26,400 | 23,200 | 25,000 |
| Audit Fees | 7324 | 55,749 | 46,200 | 46,475 | 52,500 |
| Janitorial & Building Maintenance | 7362 | 18,615 | 23,500 | 16,168 | 22,000 |
| Memberships | 7430 | 11,791 | 13,700 | 11,073 | 14,000 |
| Office Expense | 7450 | 33,604 | 41,500 | 39,636 | 43,000 |
| Postage | 7451 | 4,059 | 5,000 | 4,669 | 5,000 |
| Copier Costs | 7453 | 5,320 | 7,800 | 6,963 | 15,500 |
| Professional & Special Services (See page 33) | 7460 | 240,030 | 604,000 | 155,001 | 1,017,000 |
| ADP Payroll Fees | 7507 | 8,760 | 8,200 | 9,596 | 10,000 |
| Publications & Legal Notices | 7530 | 10,652 | 6,000 | 9,680 | 10,000 |
| Office Lease Costs | 7580 | 81,513 | 110,000 | 109,040 | 110,000 |
| Charges for County Services | 7669 | 31,000 | (32,700) | (32,700) | 51,100 |
| Transportation and Travel | 7730 | 42,190 | 45,000 | 52,449 | 53,000 |
| Utilities | 7760 | 7,748 | 16,800 | 10,343 | 11,000 |
| Subtotal | | <u>566,266</u> | <u>932,900</u> | <u>466,483</u> | <u>1,445,100</u> |
| Other Charges | | | | | |
| Refuse | 7804 | 476 | 1,000 | 980 | 1,100 |
| Sewer | 7805 | 316 | 1,000 | 975 | 1,000 |
| Reprographics | 7891 | 5,147 | 33,800 | 30,000 | 23,000 |
| Phone System Equipment | 7897 | 6,096 | 9,300 | 9,329 | 10,000 |
| Phone System toll Charges | 7899 | 233 | 500 | 417 | 500 |
| Subtotal | | <u>12,268</u> | <u>45,600</u> | <u>41,702</u> | <u>35,600</u> |
| Fixed Assets | | | | | |
| Office Furnishings & Equipment | 8300 | 8,698 | 13,000 | 13,000 | 15,600 |
| Total Expenditures | | <u><u>2,707,041</u></u> | <u><u>3,413,700</u></u> | <u><u>2,861,627</u></u> | <u><u>3,975,500</u></u> |

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Revenue Information**

| Revenue Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|---|---------------------------|--|---------------------------------------|---|--|
| <i>Use of Money and Property</i> | | | | | |
| Interest | 3380 | 37,604 | 15,000 | 28,467 | 24,000 |
| <i>Intergovernmental Revenue - State</i> | | | | | |
| Motor Vehicle Fees | 3541 | 361,133 | 367,000 | 351,586 | 350,000 |
| FSP Grant Program | 4339 | 274,590 | 286,000 | 285,801 | 275,000 |
| <i>Intergovernmental Revenue - Local</i> | | | | | |
| Local Government Contributions | 4840 | 0 | 0 | 0 | 0 |
| <i>Intergovernmental Revenue - Federal</i> | | | | | |
| Federal TEA 21 Funds | 4789 | 0 | 15,000 | 14,513 | 0 |
| <i>Miscellaneous Revenue</i> | | | | | |
| Other Miscellaneous | 5909 | 65 | 0 | 20 | 0 |
| Total Revenues | | <u>673,392</u> | <u>683,000</u> | <u>680,386</u> | <u>649,000</u> |
| Use (Source) of Available Fund Balance | | (180,698) | (106,400) | (185,089) | (29,700) |
| Total Funding Sources | | <u><u>492,694</u></u> | <u><u>576,600</u></u> | <u><u>495,297</u></u> | <u><u>619,300</u></u> |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Expenditure Information

| Expenditure Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|---|-----------------------|--------------------------------------|-----------------------------------|-------------------------------------|------------------------------------|
| Services and Supplies | | | | | |
| Communications | 7050 | 29,496 | 36,000 | 28,767 | 36,000 |
| Insurance | 7090 | 2,231 | 0 | 0 | 0 |
| Call Box Maintenance & Repairs | 7120 | 128,769 | 139,000 | 112,284 | 141,600 |
| Audit Fees | 7324 | 686 | 0 | 0 | 0 |
| Office Expense | 7450 | 124 | 1,000 | 0 | 3,000 |
| Postage | 7451 | 625 | 2,000 | 1,200 | 2,500 |
| Professional & Special Services (See page 33) | 7460 | 328,602 | 357,100 | 340,496 | 333,500 |
| Charges for County Services | 7669 | 1,492 | 0 | 0 | 0 |
| Transportation and Travel | 7730 | 0 | 1,500 | 550 | 1,500 |
| Subtotal | | <u>492,025</u> | <u>536,600</u> | <u>483,297</u> | <u>518,100</u> |
| Other Financing Uses | | | | | |
| Operating Transfers Out - ITS SC Implementation | 7901 | 0 | 0 | 0 | 100,000 |
| Subtotal | | <u>0</u> | <u>0</u> | <u>0</u> | <u>100,000</u> |
| Fixed Assets | | | | | |
| Office Furnishings & Equipment | 8300 | 669 | 40,000 | 12,000 | 1,200 |
| Subtotal | | <u>669</u> | <u>40,000</u> | <u>12,000</u> | <u>1,200</u> |
| Total Expenditures | | <u><u>492,694</u></u> | <u><u>576,600</u></u> | <u><u>495,297</u></u> | <u><u>619,300</u></u> |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Revenue Information

| Revenue Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|---|----------------|------------------------------|---------------------------|-----------------------------|----------------------------|
| <i>Use of Money and Property</i> | | | | | |
| Interest | 3380 | 57,216 | 20,000 | 30,000 | 25,000 |
| <i>Intergovernmental Revenue - Federal</i> | | | | | |
| CMAQ - TDM | 4789 | 348,131 | 537,750 | 494,457 | 480,200 |
| <i>Intergovernmental Revenue - Local</i> | | | | | |
| Clean Air Express Contributions | 4840 | 0 | 557,000 | 556,800 | 0 |
| <i>Charges for Services</i> | | | | | |
| Clean Air Express Fare Revenue | 5739 | 972,101 | 1,003,800 | 969,186 | 0 |
| <i>Miscellaneous Revenue</i> | | | | | |
| Other Miscellaneous | 5909 | 2,310 | 1,500 | 962 | 0 |
| <i>Other Financing Sources</i> | | | | | |
| Operating Transfers In - CAE | 5910 | 375,000 | 375,000 | 375,000 | 534,000 |
| Operating Transfers In - Coastal Express | 5910 | 250,000 | 310,000 | 310,000 | 204,000 |
| Operating Transfers In - Traffic Mgmt Plan | 5910 | 240,000 | 60,000 | 60,000 | 0 |
| Total Revenues | | 2,244,758 | 2,865,050 | 2,796,406 | 1,243,200 |
| Use (Source) of Available Fund Balance | | 226,899 | 208,450 | (125,702) | 420,900 |
| Total Funding Sources | | 2,471,657 | 3,073,500 | 2,670,704 | 1,664,100 |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Expenditure Information

| Expenditure Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|---|----------------|---------------------------|------------------------|--------------------------|-------------------------|
| Services and Supplies | | | | | |
| Communications | 7050 | 4,616 | 3,900 | 6,566 | 14,400 |
| Insurance | 7090 | 20,361 | 20,700 | 16,753 | 20,000 |
| Audit Fees | 7324 | 7,387 | 0 | 0 | 0 |
| Janitorial & Building Maintenance | 7362 | 3,051 | 0 | 0 | 0 |
| Memberships | 7430 | 688 | 500 | 625 | 500 |
| Office Expense | 7450 | 12,479 | 18,500 | 14,977 | 3,500 |
| Postage | 7451 | 5,033 | 6,500 | 6,004 | 7,500 |
| Copier Costs | 7453 | 1,619 | 0 | 0 | 0 |
| Professional & Special Services (See page 33) | 7460 | 1,569,849 | 2,109,500 | 1,822,039 | 967,200 |
| Office Lease Costs | 7580 | 22,782 | 0 | 0 | 0 |
| Charges for County Services | 7669 | 7,296 | 0 | 0 | 0 |
| Transportation and Travel | 7730 | 6,631 | 6,600 | 4,560 | 5,400 |
| Utilities | 7760 | 2,012 | 0 | 0 | 0 |
| Subtotal | | <u>1,663,804</u> | <u>2,166,200</u> | <u>1,871,525</u> | <u>1,018,500</u> |
| Other Charges | | | | | |
| Fuel Charges | 7893 | 260,398 | 280,800 | 234,679 | 280,800 |
| Phone System Equipment | 7897 | 1,777 | 0 | 0 | 0 |
| Subtotal | | <u>262,175</u> | <u>280,800</u> | <u>234,679</u> | <u>280,800</u> |
| Fixed Assets | | | | | |
| CAE Bus Improvements/Replacement | 8300 | 539,411 | 625,000 | 559,000 | 360,000 |
| WiFi on Buses | 8300 | 3,591 | 1,500 | 1,500 | 0 |
| Office Furnishings & Equipment | 8300 | 2,676 | 0 | 4,000 | 4,800 |
| Subtotal | | <u>545,678</u> | <u>626,500</u> | <u>564,500</u> | <u>364,800</u> |
| Total Expenditures | | <u>2,471,657</u> | <u>3,073,500</u> | <u>2,670,704</u> | <u>1,664,100</u> |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects - Comparative Revenue Information

| Revenue Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|--|----------------|---------------------------|------------------------|--------------------------|-------------------------|
| Taxes | | | | | |
| Measure D Sales Tax | 3094 | 9,192,399 | 10,023,000 | 8,898,116 | 8,770,000 |
| Use of Money and Property | | | | | |
| Interest | 3380 | 565,886 | 250,000 | 286,639 | 240,000 |
| Rental & Sale of Bldgs and Land | 3409 | 310,651 | 19,000 | 16,632 | 515,000 |
| Other Financing Sources | | | | | |
| Long Term Debt Proc-Bond Notes | 5921 | 0 | 0 | 0 | 0 |
| Miscellaneous Revenue | | | | | |
| Other Miscellaneous | 5909 | | 0 | 4 | 0 |
| Changes to Reserves | | | | | |
| Reserves-Special Districts | 9704 | 2,733,250 | 1,054,500 | 1,053,931 | 0 |
| Total Revenues | | 12,802,186 | 11,346,500 | 10,255,322 | 9,525,000 |
| Use (Source) of Available Fund Balance | | (1,000,162) | 7,079,900 | 6,646,730 | 1,780,900 |
| Total Funding Sources | | 11,802,024 | 18,426,400 | 16,902,052 | 11,305,900 |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects - Comparative Expenditure Information

| Expenditure Description | Account Number | Cash Basis Actual 2007-08 | Adopted Budget 2008-09 | Estimated Actual 2008-09 | Proposed Budget 2009-10 |
|--|----------------|------------------------------|---------------------------|-----------------------------|----------------------------|
| Services and Supplies | | | | | |
| Communications | 7050 | 1,166 | 1,200 | 1,068 | 1,200 |
| Insurance | 7090 | 8,872 | 0 | 0 | 0 |
| Audit Fees | 7324 | 3,043 | 9,400 | 9,400 | 10,600 |
| Janitorial & Building Maintenance | 7362 | 392 | 0 | 0 | 0 |
| Office Expense | 7450 | 22,185 | 19,200 | 6,520 | 29,200 |
| Postage | 7451 | 7,033 | 0 | 500 | 0 |
| Copier Costs | 7453 | 72 | 0 | 0 | 0 |
| Professional & Special Services (See page 33) | 7460 | 5,091,460 | 9,014,600 | 6,783,767 | 4,041,500 |
| Office Lease Costs | 7580 | 4,989 | 0 | 0 | 0 |
| Charges for County Services | 7669 | 17,964 | 0 | 0 | 0 |
| Travel | 7730 | 1,015 | 0 | 1,609 | 5,000 |
| Utilities | 7760 | 338 | 3,000 | 0 | 0 |
| Subtotal | | <u>5,158,529</u> | <u>9,047,400</u> | <u>6,802,864</u> | <u>4,087,500</u> |
| Other Charges | | | | | |
| Phone System Equipment | 7897 | 641 | 0 | 0 | 0 |
| Telephone Toll Charges | 7899 | 70 | 0 | 0 | 0 |
| Subtotal | | <u>711</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Other Financing Uses | | | | | |
| Operating Transfers Out - Traffic Mgmt Pln | 7901 | 240,000 | 60,000 | 60,000 | 0 |
| Operating Transfers Out - CAE/Coastal Exp | 7901 | 625,000 | 685,000 | 685,000 | 738,000 |
| Op Trans Out - Measure D Public Outreach/Renewal | 7901 | 150,000 | 0 | 0 | 0 |
| Operating Transfers Out - Debt Service | 7905 | 5,626,446 | 8,634,000 | 9,354,188 | 6,478,000 |
| Subtotal | | <u>6,641,446</u> | <u>9,379,000</u> | <u>10,099,188</u> | <u>7,216,000</u> |
| Fixed Assets | | | | | |
| Office Furnishings & Equipment | 8300 | 1,338 | 0 | 0 | 2,400 |
| Changes to Reserves | | | | | |
| Reserves-Special Districts | 9704 | 0 | 0 | 0 | 0 |
| Total Expenditures | | <u>11,802,024</u> | <u>18,426,400</u> | <u>16,902,052</u> | <u>11,305,900</u> |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Debt Service Fund - Comparative Revenue Information

| <u>Revenue Description</u> | <u>Account Number</u> | <u>Cash Basis Actual 2007-08</u> | <u>Adopted Budget 2008-09</u> | <u>Estimated Actual 2008-09</u> | <u>Proposed Budget 2009-10</u> |
|---|-----------------------|----------------------------------|-------------------------------|---------------------------------|--------------------------------|
| <i>Use of Money and Property</i> | | | | | |
| Interest | 3380 | 19,643 | 10,000 | 39,008 | 10,000 |
| <i>Other Financing Sources</i> | | | | | |
| Operating Transfers In | 5911 | 5,626,445 | 8,634,000 | 8,634,696 | 6,478,000 |
| Total Revenues | | <u>5,646,088</u> | <u>8,644,000</u> | <u>8,673,704</u> | <u>6,488,000</u> |
| Use (Source) of Available Fund Balance | | (902,145) | (10,000) | (39,766) | 2,150,000 |
| Total Funding Sources | | <u><u>4,743,943</u></u> | <u><u>8,634,000</u></u> | <u><u>8,633,938</u></u> | <u><u>8,638,000</u></u> |

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Debt Service Fund - Comparative Expenditure Information

| <u>Expenditure Description</u> | <u>Account Number</u> | <u>Cash Basis Actual 2007-08</u> | <u>Adopted Budget 2008-09</u> | <u>Estimated Actual 2008-09</u> | <u>Proposed Budget 2009-10</u> |
|------------------------------------|-----------------------|----------------------------------|-------------------------------|---------------------------------|--------------------------------|
| <i>Other Charges</i> | | | | | |
| Interest Expense | 7830 | 828,943 | 584,000 | 583,938 | 303,000 |
| <i>Other Financing Uses</i> | | | | | |
| Long Term Debt Principal Repayment | 7910 | 3,915,000 | 8,050,000 | 8,050,000 | 8,335,000 |
| Total Expenditures | | <u>4,743,943</u> | <u>8,634,000</u> | <u>8,633,938</u> | <u>8,638,000</u> |

**JOB CLASS TABLE
FISCAL YEAR 2008-09**

| Classification Title | Adopted FY 2008-09 | Additions/ Deletions | Updated FY 2008-09 | Range Number | Hourly Rate | | Monthly Equiv | | Step Limit | Unit |
|---|-----------------------|-------------------------|-----------------------|-----------------|-------------|---------|---------------|---------|---------------|------|
| | | | | | Minimum | Maximum | Minimum | Maximum | | |
| Executive Director | 1.00 | | 1.00 | 759 | 61.455 | 75.024 | 10,652 | 13,004 | A-E | 41 |
| Deputy Director | 2.00 | | 2.00 | 693 | 44.218 | 53.981 | 7,664 | 9,357 | A-E | 43 |
| Flexible Series as Follows: ¹ | 1.00 | | 1.00 | | | | | | A-E | 43 |
| Business Manager I | | | | 625 | 31.500 | 38.454 | 5,460 | 6,665 | | |
| Business Manager II | | | | 669 | 39.229 | 47.891 | 6,800 | 8,301 | | |
| TDM Program Administrator | 1.00 | | 1.00 | 659 | 37.321 | 45.561 | 6,469 | 7,897 | A-E | 43 |
| Flexible Series as Follows: ² | 5.00 | 1.00 | 6.00 | | | | | | A-E | 24 |
| Transportation Planner I | | | | 607 | 28.795 | 35.153 | 4,991 | 6,093 | | |
| Transportation Planner II | | | | 637 | 33.442 | 40.826 | 5,797 | 7,077 | | |
| Transportation Planner Senior | | | | 658 | 37.135 | 45.334 | 6,437 | 7,858 | | |
| Flexible Series as Follows: ² | 1.00 | | 1.00 | | | | | | A-E | 24 |
| Finance Officer I | | | | 587 | 26.061 | 31.815 | 4,517 | 5,515 | | |
| Finance Officer II | | | | 634 | 32.946 | 40.220 | 5,711 | 6,971 | | |
| Finance Officer Senior | | | | 654 | 36.402 | 44.439 | 6,310 | 7,703 | | |
| Regional Analyst | 1.00 | | 1.00 | 632 | 32.619 | 39.821 | 5,654 | 6,902 | A-E | 24 |
| Public Info/Government Affairs Coordinator | 1.00 | | 1.00 | 639 | 33.778 | 41.236 | 5,855 | 7,148 | A-E | 24 |
| TDM Marketing Coordinator | 1.00 | | 1.00 | 613 | 29.670 | 36.220 | 5,143 | 6,278 | A-E | 24 |
| TDM Transit Coordinator | 1.00 | (1.00) | 0.00 | 613 | 29.670 | 36.220 | 5,143 | 6,278 | A-E | 24 |
| Transportation Engineer | 1.00 | | 1.00 | 666 | 38.647 | 47.180 | 6,699 | 8,178 | A-E | 24 |
| Executive Secretary / Board Clerk | 1.00 | | 1.00 | 572 | 24.183 | 29.522 | 4,192 | 5,117 | A-E | 32 |
| TDM Project Coordinator | 1.00 | | 1.00 | 558 | 22.552 | 27.531 | 3,909 | 4,772 | A-E | 24 |
| Administrative Assistant | 1.00 | | 1.00 | 537 | 20.309 | 24.793 | 3,520 | 4,297 | A-E | 24 |
| Administrative Services Clerk | 1.00 | | 1.00 | 510 | 17.750 | 21.670 | 3,077 | 3,756 | A-E | 23 |
| | | | | | | | | | | |
| Total Number of Positions | 20.00 | 0.00 | 20.00 | | | | | | | |

¹ An employee can be appointed at I or II.

² An employee can be appointed at 1, II or Senior level.

**JOB CLASS TABLE
FISCAL YEAR 2009-10**

Represents no COLA adjustment and final recommended salary changes effective January 2010 (PP 01-10) for eight classifications.

| Classification Title | Adopted FY 2008-09 | Additions/ Deletions | Proposed FY 2009-10 | Range Number | Hourly Rate | | Monthly Equiv | | Step Limit | Unit |
|---|-----------------------|-------------------------|------------------------|-----------------|-------------|---------|---------------|---------|---------------|------|
| | | | | | Minimum | Maximum | Minimum | Maximum | | |
| Executive Director | 1.00 | | 1.00 | 759 | 61.455 | 75.024 | 10,652 | 13,004 | A-E | 41 |
| Deputy Director | 2.00 | | 2.00 | 699 | 45.561 | 55.621 | 7,897 | 9,641 | A-E | 43 |
| Flexible Series as Follows: ¹ | 1.00 | | 1.00 | | | | | | A-E | 43 |
| Business Manager I | | | | 630 | 32.295 | 39.425 | 5,598 | 6,834 | | |
| Business Manager II | | | | 674 | 40.220 | 49.100 | 6,971 | 8,511 | | |
| TDM Program Administrator | 1.00 | | 1.00 | 664 | 38.263 | 46.711 | 6,632 | 8,097 | A-E | 43 |
| Flexible Series as Follows: ² | 6.00 | | 6.00 | | | | | | A-E | 24 |
| Transportation Planner I | | | | 607 | 28.795 | 35.153 | 4,991 | 6,093 | | |
| Transportation Planner II | | | | 637 | 33.442 | 40.826 | 5,797 | 7,077 | | |
| Transportation Planner Senior | | | | 658 | 37.135 | 45.334 | 6,437 | 7,858 | | |
| Flexible Series as Follows: ² | 1.00 | | 1.00 | | | | | | A-E | 24 |
| Finance Officer I | | | | 587 | 26.061 | 31.815 | 4,517 | 5,515 | | |
| Finance Officer II | | | | 634 | 32.946 | 40.220 | 5,711 | 6,971 | | |
| Finance Officer Senior | | | | 654 | 36.402 | 44.439 | 6,310 | 7,703 | | |
| Regional Analyst | 1.00 | | 1.00 | 637 | 33.442 | 40.826 | 5,797 | 7,077 | A-E | 24 |
| Public Info/Government Affairs Coordinator | 1.00 | | 1.00 | 644 | 34.631 | 42.277 | 6,003 | 7,328 | A-E | 24 |
| TDM Marketing Coordinator | 1.00 | | 1.00 | 618 | 30.419 | 37.135 | 5,273 | 6,437 | A-E | 24 |
| Transportation Engineer | 1.00 | | 1.00 | 674 | 40.220 | 49.100 | 6,971 | 8,511 | A-E | 24 |
| Executive Secretary / Board Clerk | 1.00 | | 1.00 | 572 | 24.183 | 29.522 | 4,192 | 5,117 | A-E | 32 |
| TDM Project Coordinator | 1.00 | | 1.00 | 563 | 23.237 | 28.367 | 4,028 | 4,917 | A-E | 24 |
| Administrative Assistant | 1.00 | | 1.00 | 537 | 20.309 | 24.793 | 3,520 | 4,297 | A-E | 24 |
| Administrative Services Clerk | 1.00 | | 1.00 | 510 | 17.750 | 21.670 | 3,077 | 3,756 | A-E | 23 |
| | | | | | | | | | | |
| Total Number of Positions | 20.00 | 0.00 | 20.00 | | | | | | | |

¹ An employee can be appointed at I or II.

² An employee can be appointed at I, II or Senior level.

APPENDIX

| Traffic Solutions Professional and Special Services | |
|--|------------------|
| Clean Air Express Operations | \$107,400 |
| Coastal Express Operations | 274,600 |
| Curb your Commute Projects | 76,500 |
| GreenRide Fee & Add-On | 10,000 |
| North County Rideshare Promotion | 10,000 |
| Program Advertising & Printing | 46,900 |
| SBCAG Staff Support | 423,300 |
| Traffic Solutions Programs | 18,500 |
| Total | <u>\$967,200</u> |

| LTA Capital Projects Professional and Special Services | |
|---|--------------------|
| Cabrillo Bridge UC at UPRR | \$550,000 |
| Donovan/Stowell | 10,000 |
| Financial Advisor | 7,000 |
| Legal Services - County Counsel | 35,000 |
| Measure A - Consultant & Strategic Plan | 375,000 |
| Measure D - Arbitrage Services | 10,000 |
| Other Miscellaneous | 7,500 |
| Route 101 Milpas to Hot Springs | 2,328,000 |
| Route 154 Group II | 275,000 |
| Route 154 North | 10,000 |
| SBCAG Staff Support | 345,000 |
| SR 135 Park & Ride | 48,000 |
| Trustee Services | 6,000 |
| Valley Express Operations | 35,000 |
| Total | <u>\$4,041,500</u> |

| General Fund Professional and Special Services | |
|---|--------------------|
| Airport Land Use Plan | \$50,000 |
| Computer Support & Reception Services | 66,000 |
| Contributions to LOSSAN/CRCC | 12,000 |
| Highway Planning Traffic Counts | 25,000 |
| Human Resource Specialists | 13,000 |
| Land Use Model Software | 10,000 |
| Legal Services - County Counsel | 30,000 |
| Lobbyist | 30,000 |
| Measure A Manual Development & Training | 10,000 |
| Other Miscellaneous | 5,000 |
| Regional Transportation Plan | 25,000 |
| South Coast ITS Program Management | 600,000 |
| TDA Audit | 90,000 |
| TIP Consultant | 25,000 |
| Travel Demand Model | 26,000 |
| Total | <u>\$1,017,000</u> |

| Service Authority for Freeway Emergencies Professional and Special Services | |
|--|------------------|
| CHP/SAFE Liaison Costs | \$1,500 |
| Freeway Service Patrol Program | 2,500 |
| Freeway Service Patrol Truck Services | 243,500 |
| Private Call Answering Center | 6,000 |
| Public Information/Translations | 20,000 |
| SBCAG Staff Support | 50,000 |
| VCTC/Speed Information | 10,000 |
| Total | <u>\$333,500</u> |