

STAFF REPORT

SUBJECT: Board Organization Subcommittee

MEETING DATE: October 21, 2004

AGENDA ITEM: 11

RECOMMENDATION:

Appoint a board subcommittee to review SBCAG organization and structure.

DISCUSSION:

At its special workshop meeting on September 29, 2004, the SBCAG board requested that staff place an item on the next regular board meeting agenda to appoint a subcommittee to review and make recommendations regarding SBCAG's organization and management. It was noted that the committee could help improve SBCAG's effectiveness and efficiency in decision-making. Topics that that the committee could evaluate include but are not limited to:

- Board meeting agendas and staff reports
- Managing board meeting time
- Establishment of board committees
- SBCAG's mission and priorities

SBCAG's bylaws permit the appointment of standing or ad hoc committees at the discretion of the Chair.

COMMITTEE REVIEW:

None

STAFF CONTACT: Jim Kemp